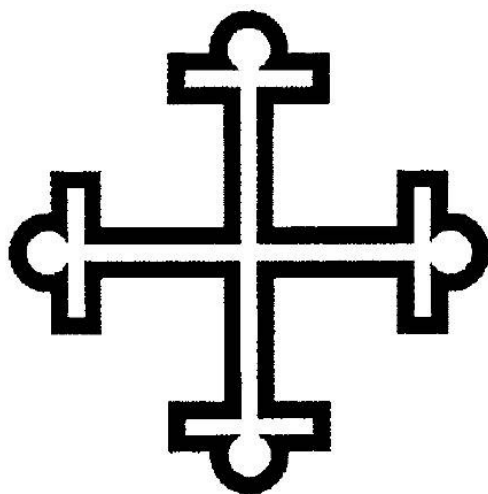


2016

# JOURNAL

OF THE 2016 ELECTION CONVENTION  
AND  
OF THE 148TH ANNUAL CONVENTION



**The Episcopal Church in the  
Diocese of Central New York**

*"To be the passionate presence in Christ for one another and  
the world we are called to serve"*

[cnyepiscopal.org](http://cnyepiscopal.org)

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### **Telecommunications for the Deaf (Videophones) Note:**

To reach The Very Rev. Peter Williams, Vicar, please call (315) 727-8189. To contact the Ephphatha Office, via Videophone, please call (315) 679-4216. This number is for the deaf and hearing; however, there is no longer a volunteer at the office. For all other calls to the deaf, please dial 1-800-421-1220 and an operator will assist you.

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## **Bishops**

### **The Presiding Bishop of The Episcopal Church**

The Most Rev. Michael Curry

Episcopal Church Center

815 Second Ave.

New York, NY 10017

(212) 716-6276

(800) 334-7626

E-mail: [pboffice@episcopalchurch.org](mailto:pboffice@episcopalchurch.org)

Web Page: [www.episcopalchurch.org](http://www.episcopalchurch.org)

### **Bishops of Central New York**

DeDe Duncan-Probe	2016-
Gladstone B. Adams III	2001-2016
David Bowman, Assistant Bishop	2000-2001
David B. Joslin, Coadjutor 1991	1992-1999
O'Kelley Whitaker, Coadjutor 1981	1983-1992
Ned Cole, Coadjutor 1963	1969-1983
Walter M. Higley, Suffragan 1948	1960-1969
Malcolm E. Peabody, Coadjutor 1938	1942-1960
Edward H. Coley, Suffragan 1924	1936-1942
Charles Fiske, Coadjutor 1915	1921-1936
Charles T. Olmstead, Coadjutor 1902	1904-1921
Frederic D. Huntington	1869-1904

*The Diocese of Central New York was organized in 1868.*

## **The Bishop's Office**

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Email: [bishop@cnyepiscopal.org](mailto:bishop@cnyepiscopal.org)  
The Diocese of Central New York  
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E-Newsletter: [messenger@cnyepiscopal.org](mailto:messenger@cnyepiscopal.org)

### **Diocesan Staff**

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Co-Coordinator of Youth Ministry  
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*Communication Specialist*  
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## **Special Ministries Staff**

### *Bishop's Pastoral Deputies for Retired Clergy & Spouses*

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**Jones, The Rev. C. James** (607) 722-8589  
E-mail: [cjones2@stny.rr.com](mailto:cjones2@stny.rr.com)

**Knox, The Rev. Jeffrey D.** (315) 592-4724  
E-mail: [thejeffknox@gmail.com](mailto:thejeffknox@gmail.com)

### *Ephphatha Mission Chapel of the Deaf*

**Williams, The Very Rev. Peter, Vicar** (315) 727-8189  
c/o St. Paul's Lutheran Church  
210 Hazel St., Liverpool, NY 13088  
E-mail: [frpete310@aol.com](mailto:frpete310@aol.com) (video phone) (315) 679-4216

### *Coordinator of Ministry to the Armed Forces*

**Hallanan, Ms. Felicity** (315) 387-2929  
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### *Co-Coordinator of Youth Ministry*

**Blum, Mrs. Kristen** (607) 743-9229  
E-mail: [tblum@cnyepiscopal.org](mailto:tblum@cnyepiscopal.org)

### *Secretary of Convention*

**Martinichio, The Rev. John** (607) 760-8854  
E-mail: [jmartinichio@cnyepiscopal.org](mailto:jmartinichio@cnyepiscopal.org)

## **Diocesan Structure**

(As of November 2016)

### **Officers of Convention**

Day, The Rev. Christine J., *President & Chair of the Standing Committee*

Fried, Ms. Judy, *Secretary of Convention*

Curtin, Mr. Paul J. Jr., Esq., *Chancellor*

Berry, Ms. Martha, Esq., *Vice-Chancellor*

### **The Standing Committee**

Day, The Rev. Christine J.  
*President and Chair*  
(607) 797-3354  
E-mail: [revchristinejday@aol.com](mailto:revchristinejday@aol.com)

Balduf, Ms. Stacey, Esq., *Secretary*

#### **Class of 2017:**

Hallinan, Ms. Beth  
Szachara, The Rev. Joell

#### **Class of 2018:**

Dawson, Ms. Maria  
Day, The Rev. Christine J.

#### **Class of 2019:**

Balduf, Ms. Stacey, Esq.  
Kenna, The Rev. Jennifer

#### **Class of 2020:**

Amaya, The Rev. Adrian  
Hallanan, Ms. Felicity

## **The Diocesan Board**

**(Trustees of the Diocese)**

*Duncan-Probe, The Rt. Rev. Dr. DeDe, Bishop-Elect, Chair*

Martinichio, The Very Rev. John, *Vice Chair*  
(607) 760-8854  
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Curtin, Mr. Paul, Esq., *Chancellor*

McDaniel, Ms. Kathleen, *Corporate Secretary and Recording Secretary*

Szachara, The Rev. Joell  
*Standing Committee Rep.*

TBD  
*Treasurer*

#### **Class of 2017:**

Martinichio, The Very Rev. John  
Patterson, Ms. Ernestine

#### **Class of 2018:**

Currier, Mr. Patrick  
Mozeliak, The Rev. Dr. Leon, Jr.

#### **Class of 2019:**

Copeland, The Rev. Wanda  
Weir, Ms. Terri

## **COMMITTEES OF THE DIOCESAN BOARD**

### **Investment Committee**

Stewart, The Rev. Dcn. Dr. Charles, *Chair*  
(315) 685-8578  
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Couch, Mr. Gregory  
Fish, Mr. Hamilton  
Hughes, Mr. James, Esq.  
Lipe, Mr. William C.  
Sweet, Ms. Judith  
Watt, Mr. John

**Diocesan Board Liaison:**  
TBD

**Bishop's Office Liaison:**  
Hobart, Ms. Cathy

### **Property Committee**

Currier, Mr. Patrick, *Chair*  
(315) 782-2005  
E-mail: [pjc@aubertinecurrier.com](mailto:pjc@aubertinecurrier.com)

Kessler, Mr. Brian, *Co-Chair*  
(607) 648-4264

Groves, Mr. Thomas  
Messenger, The Rev. Ray  
Oatman, Mr. Milton  
Price, Mr. Windsor  
Wolf, Mr. Theodore

**Diocesan Board Liaison:**  
Currier, Mr. Patrick

**Bishop's Office Liaison:**  
McDaniel, Ms. Kathleen

## **Safe Church Coordinator** TBD

**Bishop's Office Liaison:**  
McDaniel, Ms. Kathleen

### **Ministry Support Committee**

Crosswaite, The Very Rev. John, *Co-Chair*  
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Szachara, The Rev. Joell

**Bishop's Office Liaison:**  
Hobart, Ms. Cathy

### **Stewardship Committee**

Mozeliak, The Rev. Dr. Leon, Jr., *Chair*

Bloomer, Mr. Thomas

Coleman, Ms. Peggy

Henry, Mr. Donald

### **Diocesan Board Liaison:**

Mozeliak, The Rev. Dr. Leon, Jr.

### **Bishop's Office Liaison:**

McDaniel, Ms. Kathleen

### **DIOCESAN CORPORATIONS:**

- The Diocese of Central New York, Inc.
- Unified Investment Funds of The Diocese of Central New York

*The trustees of all Diocesan Corporations are the members of the Diocesan Board.*

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### **Class of 2019:**

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Wolf, Mr. Theodore

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Moore, Mr. Charles

Norfleet, Dr. Dennis

### **Class of 2019:**

Carpenter, The Rev. Cathy

Eden, The Rev. Holly

Major, The Rev. Philip

Odell, Mr. Paul

Regan, Mr. Paul, Esq.

Wakefield, Mr. Henry

**The Foundation (con't)**

Moore, Ms. Ann, *Recording Secretary*  
Hobart, Ms. Cathy, *Accountant*

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Nettle, Ms. Debbie

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Moore, Mr. Charles  
Odell, Mr. Paul, *Vice President*  
Wakefield, Mr. Henry

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Hughes, Mr. James, Esq.  
Hunt, Mr. Brad, Esq.  
Logan, The Rev. Linda

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**Bishop's Office Liaison:**

Martinichio, The Rev. John

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**JOURNAL OF THE SPECIAL  
ELECTION CONVENTION**

**AUGUST 6, 2016  
AT THE HOLIDAY INN  
IN LIVERPOOL, NY**

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## **Canonical Clergy - Election Convention**

<u>Name</u>		<u>Home City</u>	<u>Home State</u>
Gladstone B.	Adams III	Marietta	NY
Robert F.	Adkins, Jr.	Elmira	NY
Adrian A.	Amaya	Syracuse	NY
John	Andersen	Alexandria Bay	NY
Harold D.	Avery	Syracuse	NY
Robert C.	Ayers	Cazenovia	NY
Shelly	Banner	Oswego	NY
Daniel	Barker	Vestal	NY
John H.	Barrett, Jr.	Westerly	RI
Margaret	Bates	Skaneateles	NY
Jane	Baxter	Ferrisburg	VT
E. Heather	Benson	Ilion	NY
Joseph	Bergin	Kirkville	NY
Gerard F.	Beritela	Syracuse	NY
Nancy	Betz	Johnstown	NY
Robert H.	Beveridge	Seattle	WA
Charles H.	Birkby	Rolla	MO
V. Powell	Bliss	Montague	MA
David G.	Bollinger	Chenango Bridge	NY
Richard A.	Bower	Ludlow	VT
J. Gurdon	Brewster	Newfield	NY
Karen Vickers	Budney	Dover	MA
Lisa	Busby	Cortland	NY
C. Roger	Butler	Albemarle	NC
Julie E.	Calhoun-Bryant	Marcellus	NY
Cathy	Carpenter	Baldwinsville	NY
Dena	Cleaver-Bartholomew	Manlius	NY
Rebecca	Coerper	Skaneateles	NY
Wanda	Copeland	Horseheads	NY
James A.	Corl	Auburn	NY

## **Canonical Clergy - Election Convention**

<b><u>Name</u></b>		<b><u>Home City</u></b>	<b><u>Home State</u></b>
Kathryn	Corley	Syracuse	NY
John	Crosswaite	Clayton	NY
Christine J.	Day	Binghamton	NY
Katherine B.L.	Day	Dewitt	NY
John D.	Derbyshire	Syracuse	NY
Robert	de Wetter	Snowmass Village	CO
S. George	Dirghalli	Syracuse	NY
Geoffrey	Doolittle	Owego	NY
Rebecca	Drebert	Binghamton	NY
Kay	Drebert	Binghamton	NY
Kathryn O. (Holly)	Eden	Oswego	NY
Holly S.	Evans	Copenhagen	NY
Elizabeth	Ewing	Binghamton	NY
Cameron H.	Fish	Mystic	CT
Robin	Flocken	Cazenovia	NY
Martha L.	Forisha	San Antonio	TX
Margaret	Gay	Camden	NY
Walter E.	Giles	Adams Center	NY
Elizabeth	Gillett	Hamilton	NY
Mark A.	Giroux	Whitney Point	NY
Barbara T.	Groves	Whitesboro	NY
G. Cole	Gruberth	Ithaca	NY
Suzanne	Guthrie	Brewster	NY
David	Hanselman	Greene	NY
Jeanne	Hansknecht	Cazenovia	NY
Jeffrey	Haugaard	Waterloo	NY
Georgina	Hegney	New Hartford	NY
James	Heidt	Clockville	NY
Sara M. (Sally)	Heiligman	Amsterdam	NY

## **Canonical Clergy - Election Convention**

<b><u>Name</u></b>	<b><u>Home City</u></b>	<b><u>Home State</u></b>
Charles	Henderson III	N. Hampton
John C.	Humphries, Jr.	Elmira
Ninon	Hutchinson	Croghan
C. James	Jones	Binghamton
Jennifer	Kenna	Cape Vincent
Judith M.	Kessler	Binghamton
Daisy	Kirkpatrick	Lansing
Jeffrey D.	Knox	Oswego
Richard F.	Kuenkler	Thailand
George R.	Laedlein	Guilford
Nancy Upson	Lane	Elmira
Richard	Larabee	Watertown
John	LaVoe	Oriskany
Richard H.	Lewis	Lowell
Sarah V.	Lewis	Lowell
Harry R.	Little	Carthage
Linda M.	Logan	Boonville
Leon L.	Love	Waverly
G. Thomas	Luck	Fredricksburg
William C.	Lutz	Elmira
Bruce	MacDuffie	Westminster
Philip	Major	Syracuse
Johanna	Marcure	Syracuse
John	Martinichio	Binghamton
Donald W.	Matthews	Elmira
Bridget	McManus	Syracuse
Ray S.	Messenger	Moravia
Beverly A.	Messenger-Harris	Sherrill
Paul A.	Metzler	St. Louis
David R.	Mihalyi	Lowville
Steven	Moore	Marcellus

## **Canonical Clergy - Election Convention**

<b><u>Name</u></b>		<b><u>Home City</u></b>	<b><u>Home State</u></b>
Perry	Mouncey	Liverpool	NY
Culver L.	Mowers	Brooktondale	NY
Leon	Mozeliak	Utica	NY
Edward	Murphy	Lowville	NY
Virginia W.	Nagel	Syracuse	NY
George O.	Nagle	Saranac Lake	NY
Donnel	O'Flynn	Haiti	
Timothy H.	Parsons	Norway	ME
Dorothy	Pierce	Whitney Point	NY
J. Edward	Putnam		
William	Redfield	Fayetteville	NY
Timothy S.	Reger	Clinton	NY
Marilyn	Sanders	Lewes	DE
Richard	Schaal	Owego	NY
Betty Bone	Schiess	Cicero	NY
Jacqueline	Schmitt	DeWitt	NY
Barbara G.	Schmitz	Ithaca	NY
Kathlyn	Schofield	Syracuse	NY
Carrie	Schofield-Broadbent	Syracuse	NY
John A.	Shaffer	Oswego	NY
Terry L.	Sheldon	Clark Mills	NY
Joan A.	Shelton	Washington	DC
Jean	Skinner	Sauquoit	NY
A. Nick	Smith	Manlius	NY
H. Alan	Smith	Manlius	NY
Philip W.	Snyder	Lititz	PA
Charles	Stewart	Skaneateles	NY
Ann A.	Stillman	New Hartford	NY
Wayne	Storey	Watertown	NY
A. Richard	Strauss	Ithaca	NY
Byron D.	Stuhlman	Round Pond	ME

## **Canonical Clergy - Election Convention**

<b><u>Name</u></b>	<b><u>Home City</u></b>	<b><u>Home State</u></b>
Joell B.	Szachara	New Hartford
Renée M.	Tembeckjian	Manlius
Jan J.	Toof	Wheaton
Alfred G.	Totter, Jr.	Clinton
Edward A.	Tulis, Jr.	White Stone
Donald L.	Turner	Barnegat Light
William J.	Turner, Jr.	Asheville
Thomas W.	Twyman	Ashland
Clark	West	Ithaca
Anne	Wichelns	Carthage
Jerome B.	Wichelns	Carthage
Colin H.	Williams	Portland
Joseph A.	Williams	Cazenovia
Peter A.	Williams	Cortland
K. Wayne	Wilson	Manlius
John	Wingert	Great Pond

## **Clergy In Order of Canonical Residence**

### **Bishop**

The Right Reverend Gladstone B. Adams III  
Consecrated Bishop

Jan 16, 1994  
Oct 27, 2001

### **Retired Bishop**

The Right Reverend David B. Joslin  
Coadjutor Bishop

1991

**Clergy In Order of Canonical Residence (continued)**  
*(as of August 2016)*

Ayers, Robert Curtis	Retired	O	Sep 29, 1953
Giles, Walter Edward	Retired	O	Jun 22, 1957
Tulis, Jr., Edward		R	Jul 01, 1958
Nagle, George O.	Retired	O	Jun 18, 1960
Bliss (Woodward), V. Powell	Retired	R	Jan 25, 1962
Tottey, Jr., Alfred G.	Retired	O	Jun 18, 1962
Toof, Jan J.	Retired	R	Dec 09, 1965
Adkins, Robert F.	Retired	R	May 01, 1966
Knox, Jeffrey D.	Retired	O	Jun 04, 1966
Twyman, Thomas W.		R	Jun 23, 1967
Corl, James A.	Retired	O	Jun 10, 1968
Mowers, Culver L.	Retired	O	Jun 14, 1968
Williams, Joseph A.	Retired	O	Jan 22, 1969
Brewster, John Gurdon	Retired	R	Apr 16, 1969
Jones, Charles James	Retired	R	May 06, 1969
Avery, Harold D.	Retired	R	Jul 28, 1970
Smith, H. Alan	Retired	R	Sep 07, 1971
Wilson, K. Wayne	Retired	R	Dec 20, 1971
LaVoe, John F.	Retired	O	May 15, 1972
Schiess, Betty Bone	Retired	O	Jun 25, 1972
Messenger-Harris, Beverly		O	Jun 16, 1975
Humphries, Jr., John C.	Retired	R	Oct 15, 1975
Mihalyi, David R.	Retired	O	Sep 17, 1977
Kuenkler, Richard	Retired	O	Jun 17, 1978
Laedlein, George R.	Retired	R	Jul 01, 1978
Strauss, A. Richard	Retired	O	Jun 23, 1979
Little, Harry R.	Retired	R	Dec 01, 1980
Birkby, Charles H.	Retired	R	Sep 01, 1981
Lane Upson, Nancy J.	Retired	O	Jun 11, 1983
Turner, Jr., William J.	Retired	R	Sep 21, 1983
Kessler, Judith M.	Retired	O	Jun 08, 1985
Sheldon, Terry L.	Retired	O	Jun 08, 1985
Bollinger, David G.	Retired	R	Feb 15, 1986
Nagel, Virginia	Retired	R	Sep 1, 1988
Flocken, Robin P.	Retired	R	Sep 1, 1988
Snyder, Philip W.	Retired	R	Oct 17, 1988

## **Clergy In Order of Canonical Residence (continued)**

Benson, E. Heather	Retired	R	Oct 25, 1988
Calhoun-Bryant, Julie E.		O	Jun 18, 1989
Fish, Cameron		O	Jun 17, 1989
Butler, C. Roger	Retired	R	Dec 01, 1989
Parsons, Timothy H.	Retired	R	Aug 08, 1990
Messenger, Ray S.	Retired	R	Mar 01, 1991
Shelton, Joan	Retired	R	Apr 15, 1991
Bower, Richard A.	Retired	R	July 24, 1991
Turner, Donald L.	Retired	R	Sep 27, 1991
Eden, Kathryn O.	Retired	R	Nov 20, 1992
Lewis, Richard H.	Retired	R	Apr 15, 1993
Giroux, Mark A.		R	Jan 8, 1995
Metzler, Paul A.		O	Jun 17, 1995
Henderson III, Charles	Retired	R	Sep 1, 1995
Redfield, William C.	Retired	R	Sep 15, 1995
Williams, Colin		O	Nov 11, 1995
Bergin, Joseph A.	Retired	R	Jan 1, 1996
Wingert, John A.	Retired	R	Apr 16, 1996
Barrett, Jr., John H.	Retired	R	Apr 21, 1996
Shaffer, John A.	Retired	R	Jun 1, 1996
Beritela, Gerard F.		R	July 15, 1996
Szachara, Joell B.		O	Jun 11, 1997
Day, Katherine B.L.		R	Sep 24, 1997
Betz, Nancy C.	Retired	R	Oct 27, 1997
Matthews, Donald W.		R	May 27, 1998
Budney, Karen B.V.		R	Jun 23, 1998
Stuhlman, Byron D.	Retired	R	Sept 1, 1998
Wichelns, Jerome B.	Retired	O	Dec 12, 1998
Day, Christine J.		O	Jun 12, 1999
Lutz, William C.	Retired	R	Sept 24, 1999
Love, Leon	Retired	R	Oct 28, 1999
Heiligman, Sara	Retired	R	Mar 15, 2001
Derbyshire, John (Deacon)	Retired	R	March 27, 2001
de Wetter, Robert		R	October 3, 2002
Martinichio, John		R	October 19, 2002
Kirkpatrick, Daisy (Deacon)	Retired	O	August 21, 2003

## **Clergy In Order of Canonical Residence (continued)**

Logan, Linda M.		R	September 30, 2003
Lewis, Sarah	Retired	O	August 7, 2004
Schofield-Broadbent, Carrie		O	January, 3, 2004
Gillett, Elizabeth R. H.	Retired	R	April 21, 2004
Luck, G. Thomas	Retired	R	May 27, 2004
Baxter Jane (Deacon)		R	August 10, 2004
Bates, Margaret	Retired	O	September 17, 2005
Banner, Shelly (Deacon)		O	November 19, 2005
Groves, Barbara (Deacon)	Retired	O	November 19, 2005
Skinner, Jean (Deacon)		O	November 19, 2005
McManus, Bridget		R	April 18, 2006
Gay, Margaret	Retired	O	May 30, 2007
Schofield, Kathlyn		O	June 6, 2007
Mouncey, Perry		O	June 9, 2007
Murphy, Edward		O	June 16, 2007
Storey, Wayne	Retired	O	June 16, 2007
Wichelns, Anne		O	June 16, 2007
Stillman, Ann	Retired	O	June 27, 2007
Hegney, Georgina		O	December 13, 2007
Heidt, James K.		O	December 15, 2007
Evans, Holly		O	January 19, 2008
Schmitz, Barbara G.		R	April 15, 2008
Sanders, Marilyn	Retired	R	May 17, 2008
Williams, Peter A.		R	October 18, 2008
Amaya, Adrian A.		R	November 13, 2008
Tembeckjian, Renée		O	January 9, 2009
West, Clark R.		R	June 3, 2009
Pierce, Dorothy (Deacon)		O	November 14, 2009
Mozeliak, Leon	Retired	R	November 17, 2009
Cleaver-Bartholomew, Dena		R	March 16, 2010
Coerper, Rebecca		R	July 27, 2010
Doolittle, Geoffrey		O	November 3, 2010
Marcure, Johanna		R	November 18, 2010
Schaal, Richard		O	December 4, 2010
MacDuffie, Bruce	Retired	R	January 13, 2011
Kenna, Jennifer		O	June 18, 2011
Schmitt, Jacqueline	Retired	R	August 30, 2011

## **Clergy In Order of Canonical Residence (continued)**

Andersen, John (Jack)		R	November 15, 2011
Drebert, Rebecca		R	June 28, 2011
Drebert, Kay (Deacon)		R	July 26, 2011
Hanselman, David		O	November 12, 2011
Copeland, Wanda		R	October 31, 2012
Larabee, Richard		R	February 12, 2013
Gruberth, G. Cole		R	April 23, 2013
Crosswaite, John		R	April 25, 2013
Hutchinson, Ninon		R	October 3, 2013
Barker, Daniel	Retired	R	November 12, 2013
Smith, Nick		O	December 7, 2013
Hansknecht, Jean		R	September 16, 2014
Moore, Steven		R	September 17, 2015
Corley, Kathy		R	June 30, 2015
Carpenter, Cathy		R	March 3, 2015
Haugaard, Jeffrey		O	November 21, 2015
Ewing, Elizabeth		R	September 17, 2015
Major, Philip		R	June 21, 2016
Stewart, Charles (Deacon)		O	June 25, 2016

(O - Ordained, R - Received)

## **Parish Directory By District** **As of August 2016**

### **Southern Tier East District (ST)**

#### **The Very Rev. Richard Schaal, Dean**

Binghamton, Christ Church  
Binghamton, Trinity Memorial  
Chenango Bridge, St. Mark's  
Endicott, St. Paul's  
Johnson City, All Saints'  
Marathon, St. John's\*  
Owego, St. Paul's  
Speedsville, St. John's  
Windsor, Zion

### **Chemung District (CG)**

#### **The Rev. Donald W. Matthews, Dean**

Elmira, Emmanuel  
Elmira, Grace  
Elmira, Trinity  
Horseheads, St. Matthew's  
Waverly, Grace

### **Chenango District (CN)**

#### **The Very Rev. David Hanselman, Dean**

Afton, St. Ann's  
Bainbridge, St. Peter's  
Greene, Zion  
New Berlin, St. Andrew's  
Norwich, Emmanuel  
Oxford, St. Paul's  
Sherburne, Epiphany  
South New Berlin, St. Matthew's\*\*\*

### **Finger Lakes - Syracuse West District (FW)**

#### **The Very Rev. Rebecca Coerper, Dean**

Auburn, SS. Peter & John  
Aurora, St. Paul's  
Camillus, St. Luke's  
Jordan, Christ Church  
Marcellus, St. John's  
Moravia, St. Matthew's  
Seneca Falls, Trinity  
Skaneateles, St. James'  
Syracuse, St. Mark the Evangelist  
Waterloo, St. Paul's  
Willard, Christ Church  
Willowdale, Grace

### **Ithaca-Cortland District (IC)**

#### **The Very Rev. Peter Williams, Dean**

Candor, St. Mark's\*\*\*  
Cortland, Grace and Holy Spirit  
Ithaca, St. John's  
Ithaca, The Episcopal Chaplaincy at Cornell\*\*  
Slaterville Springs, St. Thomas'  
Trumansburg, Epiphany\*\*\*

### **North Country District (NC)**

#### **TBD**

Adams, Emmanuel  
Alexandria Bay, Church of St. Lawrence\*  
Black River, St. John's  
Brownville, St. Paul's  
Cape Vincent, St. John's  
Carthage, Grace  
Clayton, Christ Church  
Copenhagen, Grace  
Evans Mills, St. Andrew's  
Lowville, Trinity  
Pierrepont Manor, Zion  
Sackets Harbor, Christ Church  
Watertown, Trinity

## **Parish Directory By District** **(continued)**

### **Oswego-Northern Onondaga District (ON)** **TBD**

Baldwinsville, Grace  
Constantia, Trinity\*\*\*  
Fulton, All Saints'  
Liverpool, St. Matthew's\*\*\*  
Mexico, Grace  
Oswego, Resurrection  
Pulaski, St. James'

### **Syracuse-East District (SE)** **The Very Rev. Jeanne Handsknecht, Dean**

Cazenovia, St. Peter's  
Chittenango, St. Paul's\*\*\*  
DeWitt, St. David's  
East Syracuse, Emmanuel  
Fayetteville, Trinity  
Manlius, Christ Church  
Syracuse, Grace  
Syracuse, St. Alban's  
Syracuse, St. Paul's Cathedral  
Syracuse, Saviour\*  
Syracuse, Ephphatha\*\*\*\*

### **Utica-Rome (UR)** **The Very Rev. James Heidt, Dean**

Barneveld, St. David's  
Boonville, Trinity  
Camden, Trinity  
Canastota, Trinity\*\*\*  
Chadwicks, St. George's\*\*\*  
Clark Mills, St. Mark's  
Clinton, St. James'  
Constableville, St. Paul's  
Hamilton, St. Thomas'  
New Hartford, St. Stephen's  
Oneida, St. John's  
Paris Hill, St. Paul's\*  
Port Leyden, St. Mark's  
Rome, Zion  
Sherrill, Gethsemane  
Utica, Grace  
Whitesboro, St. John's

\* *Diocesan Chapel*

\*\* *Diocesan College Chapel*

\*\*\* *Unincorporated Parish*

\*\*\*\* *Mission Chapel*

## **Clergy Present at the Election Convention - August 6, 2016**

Gladstone B. Adams  
Leslie Adams\*  
Robert Adkins, Jr.  
Adrian Amaya  
Jack Andersen  
Harold Avery  
Shelly Banner  
Margaret Bates  
E. Heather Benson  
Joseph Bergin  
Gerard Beritela  
Geraldine Bissell-  
Thompson\*  
Lisa Busby  
Julie Calhoun-Bryant  
Cathy Carpenter  
Dena Cleaver-Bartholomew  
Rebecca Coerper  
Wanda Copeland  
James A. Corl  
Kathryn Corley  
John Crosswaite  
Christine J. Day  
Katherine Day  
Geoffrey Doolittle  
Kay Drebert  
Rebecca Drebert  
Holly Eden  
Holly Evans  
Elizabeth Ewing  
Cameron Fish  
Amour Garang  
Amy Gay  
Elizabeth Gillett  
Mark Giroux  
Charles Grover\*  
Barbara T. Groves  
David Hanselman

Jeanne Hansknecht  
Jeffrey Haugaard  
Georgina Hegney  
James Heidt  
Ninon Hutchinson  
Jeffrey Kane\*  
Jennifer Kenna  
Judith M. Kessler  
Richard Larabee  
Harry R. Little  
Linda M. Logan  
William C. Lutz  
Philip Major  
Johanna Marcure  
Bridget McManus  
Ray Messenger  
Beverly Messenger-Harris  
Stephen Moore  
Perry Mouncey  
Leon Mozeliak  
Edward Murphy  
Virginia Nagel  
Dorothy Pierce  
Ana Rivera-Georgescu\*  
Richard Schaal  
Barb Schmitz  
Kathlyn Schofield  
Carrie Schofield-Broadbent  
Terry L. Sheldon  
Jean Skinner  
Arthur (Nick) Smith  
H. Alan Smith  
Naomi Sorrwar-Randall\*  
Charles Stewart  
A. Richard Strauss  
Joell Szachara  
Renée Tembeckjian  
Richard Towers

Clark West  
Anne Wichelns  
Jerome Wichelns  
Peter Williams

\* Licensed to Officiate

**Lay, Alternate & Youth Delegates Present at the Election Convention** - August 6, 2016

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
John McFadden	Emmanuel	Adams
Kim Ross	Emmanuel	Adams
Avril Adams (alt)	Emmanuel	Adams
Tracy Tallmadge	St. Ann's	Afton
Denise Wieber	St. Ann's	Afton
Windsor Price (Rep.)	Church of the St. Law.	Alex. Bay
John Komarisky	SS Peter & John	Auburn
Lisa Semenza	SS Peter & John	Auburn
Ginger Farr (alt)	SS Peter & John	Auburn
Mary Riley (alt)	SS Peter & John	Auburn
Jay Campbell	St. Peter's	Bainbridge
Tim Hackett	St. Peter's	Bainbridge
Bradford Pettit, Sr.	Grace	Baldwinsville
Barbara Reeves	Grace	Baldwinsville
Catherine Griffio (yth)	Grace	Baldwinsville
Alta Delong	St. David's	Barneveld
Ricky Doolittle	St. David's	Barneveld
Sue Sarzynski	Christ Church	Binghamton
Barbara Stanton	Christ Church	Binghamton
Daniel Crocker (alt)	Christ Church	Binghamton
Elizabeth Davidson (wlt)	Christ Church	Binghamton
John Chaffee	Trinity Memorial	Binghamton
Jean Shea	Trinity Memorial	Binghamton
Bernard Robinson	St. John's	Black River
Julie Beth Walling	St. John's	Black River
Kathy Kaufman (alt)	St. John's	Black River
Eleanor Walsh (alt)	St. John's	Black River
Ed Plato	Trinity	Boonville
Heidi Stabb	Trinity	Boonville
Wendy Piekieniak (alt)	Trinity	Boonville
Ione Hodge	St. Paul's	Brownville
Rebecca Small-Kellogg	St. Paul's	Brownville
Andrea Deuel	Trinity	Camden
Angela Frey	Trinity	Camden
Bambi Carkey	St. Luke's	Camillus
Vladimiro Hart-Zavoli	St. Luke's	Camillus
Sam Leitermann (alt)	St. Luke's	Camillus
Bruce Pegg	Trinity	Canastota
Hope Van Scoy	St. Mark's	Candor
Richard Van Scoy	St. Mark's	Candor
Charlene Fix	St. John's	Cape Vincent
Nancy Del Borgo	St. John's	Cape Vincent

**Lay, Alternate & Youth Delegates Present at the Election Convention** - August 6, 2016

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
William Thompson	Grace	Carthage
Cherie Thompson	Grace	Carthage
Robert Conway	St. Peter's	Cazenovia
Gretchen Lipp	St. Peter's	Cazenovia
Brian Johnson	St. George's	Chadwicks
Jeffrey Jacobs	St. Mark's	Chenango Bridge
Brian Kessler	St. Mark's	Chenango Bridge
Judy Montgomery	St. Paul's	Chittenango
Robin Weisbrod	St. Paul's	Chittenango
Sue Gerling (alt)	St. Paul's	Chittenango
Judy Olmsted (alt)	St. Paul's	Chittenango
Betty Doerner	St. Mark's	Clark Mills
Gail Williamson	St. Mark's	Clark Mills
Shirley Carpenter	Christ Church	Clayton
Joan Varsics	Christ Church	Clayton
Karen Anderson	St. James'	Clinton
Randy Wilson	St. James'	Clinton
Matthew Weber (alt)	St. James'	Clinton
Wendy Weber (alt)	St. James'	Clinton
Donna Cooper	Grace	Copenhagen
Mitchell Dicob	Grace	Copenhagen
Gwendolyn Barbato	Grace & Holy Spirit	Cortland
Ashley Smith	Grace & Holy Spirit	Cortland
Rosemary Vail (alt)	Grace & Holy Spirit	Cortland
Deborah Bondi-Ellison	St. David's	DeWitt
Lucia Whisenand	St. David's	DeWitt
Timothy Orcutt (alt)	St. David's	DeWitt
Linda Anderson	Emmanuel	East Syracuse
Linda Chambers	Emmanuel	East Syracuse
Michael Wolf (alt)	Emmanuel	East Syracuse
Karen Aikman	Emmanuel	Elmira
Percy Aikman	Emmanuel	Elmira
Michael Clarkson	Grace	Elmira
Philip Loud	Grace	Elmira
Judy Brayer	Trinity	Elmira
Judy Sheasley	Trinity	Elmira
Eunice Barton	St. Paul's	Endicott
Karen Cahill	St. Paul's	Endicott
Lynda Helmer	St. Paul's	Endicott
Kathy Hicks	St. Andrew's	Evans Mills

**Lay, Alternate & Youth Delegates Present at the Election Convention** - August 6, 2016

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Alison Garwood	Trinity	Fayetteville
Suzanne Merchant	Trinity	Fayetteville
Thomas Zino	Trinity	Fayetteville
David Cordone	All Saints'	Fulton
William Merwarth	Zion	Greene
Annette Patten	Zion	Greene
Barbara Bowen	St. Thomas'	Hamilton
Janice Frutiger	St. Thomas'	Hamilton
Kathryn Rolfe	St. Matthew's	Horseheads
Margaret Coleman	St. John's	Ithaca
Eric Weinhold	St. John's	Ithaca
Judy Horton	All Saints'	Johnson City
Thomas Johnson	All Saints'	Johnson City
Sandra Johnson (alt)	All Saints'	Johnson City
Bradford Butler	Christ Church	Jordan
Kelly Rosebush	Christ Church	Jordan
Cindy Adamowsky	St. Matthew's	Liverpool
Gail Jones	St. Matthew's	Liverpool
Larry Matthew	St. Matthew's	Liverpool
Judith Carroll (alt)	St. Matthew's	Liverpool
Penny Dugas (alt)	St. Matthew's	Liverpool
Joseph Hannah (alt)	St. Matthew's	Liverpool
Alex Morales	Trinity	Lowville
Jill Morales	Trinity	Lowville
Maria Dawson	Christ Church	Manlius
Jim Hughes	Christ Church	Manlius
Bill Dawson (alt)	Christ Church	Manlius
Sarah Cox	St. John's	Marcellus
Phyllis Leach	St. John's	Marcellus
Nancy Widell	Grace	Mexico
Tom Widell	Grace	Mexico
Cheryl Francis	St. Matthew's	Moravia
Robert Merrit	St. Matthew's	Moravia
Marge Newhart (alt)	St. Matthew's	Moravia
Joan Axtell	St. Andrew's	New Berlin
Lynne Walton	St. Andrew's	New Berlin
Dora Beyel	St. Stephen's	New Hartford
Rebecca Topham	St. Stephen's	New Hartford
Kristen Gigilio	Emmanuel	Norwich
Gary Thompkins	Emmanuel	Norwich

**Lay, Alternate & Youth Delegates Present at the Election Convention** - August 6, 2016

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Joan Livingston	St. John's	Oneida
John Stone	St. John's	Oneida
Leslie Zebrowski (alt)	St. John's	Oneida
JoAnn Locy	Resurrection	Oswego
Rosemarie Rockwell	Resurrection	Oswego
Beth Hallinan (alt)	Resurrection	Oswego
Roger Locy (alt)	Resurrection	Oswego
Judy Hessberger	St. Paul's	Owego
Fran Tirinato	St. Paul's	Owego
Elaine Carril (alt)	St. Paul's	Owego
Rosie Cole-Hamilton (alt)	St. Paul's	Owego
William Brower	St. Paul's	Oxford
Carol Forrester	Zion	Pierrepont Manor
Anthony Belmont	St. Mark's	Port Leyden
Jody Hipple	St. James'	Pulaski
Paige Taylor	St. James'	Pulaski
Sandra Latimer	Zion	Rome
Jane Padron	Zion	Rome
Emily Morisette	Zion	Rome
Jennifer Swinney	Zion	Rome
Diane Draheim	Trinity	Seneca Falls
Ronald Britton	Epiphany	Sherburne
Phyllis Britton	Epiphany	Sherburne
James Dam	Gethsemane	Sherrill
Joanne Feola	Gethsemane	Sherrill
James Messenger-Harris (alt)	Gethsemane	Sherrill
Sharon Arliss	St. James'	Skaneateles
Tory Blum	St. James'	Skaneateles
Ellen Kulik	St. James'	Skaneateles
Rubin Wright	St. James'	Skaneateles
Margaret Johnson	St. Thomas'	Slaterville Springs
Muriel Likel	St. Thomas'	Slaterville Springs
Cheryl TenWolde	St. Matthew's	S. New Berlin
Harmon TenWolde	St. Matthew's	S. New Berlin
David Cole	St. John's	Berkshire (Speedsville)
John Frieman	St. John's	Berkshire (Speedsville)
Sabrina Coleman	Grace	Syracuse
Sarah Reks	Grace	Syracuse
Kate Bell	St. Alban's	Syracuse
Marjorie Maynard	St. Alban's	Syracuse

**Lay, Alternate & Youth Delegates Present at the Election Convention** - August 6, 2016

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Joan Green	St. Mark the Evangelist	Syracuse
Gary Neddo	St. Mark the Evangelist	Syracuse
Marion Greenhalgh	St. Paul's	Syracuse
Sue Wright	St. Paul's	Syracuse
Doug Mouncey (alt)	St. Paul's	Syracuse
Jean Falter	Church of the Epiphany	Trumansburg
Kathleen Kramer	Church of the Epiphany	Trumansburg
Alice Consolvo (alt)	Church of the Epiphany	Trumansburg
Christine Diviak	Grace	Utica
Norman Hutchinson	Grace	Utica
Edwin Way (alt)	Grace	Utica
Victoria Zelows (yth)	Grace	Utica
Kathryn Keel	St. Paul's	Waterloo
George Meyers	St. Paul's	Waterloo
Ronald Cole	Trinity	Watertown
Thomas Peterson	Trinity	Watertown
Hannah Bajakian (yth)	Trinity	Watertown
Ingrid Knudsen (yth)	Trinity	Watertown
W. Averil H. Bauder	Christ Church	Willard
Judy Campbell	Grace	Willowdale
Larry Campbell	Grace	Willowdale
Cindy DeMarmels	Zion	Windsor
Marjorie Hull	Zion	Windsor

**Others Present**

Lual Adier	Cathy Hobart
Jeanne Avery	David Hodge
Stacey Balduf	Kathleen Hart-Zavoli
Alynn Beimford	Steven Kellogg
Leon Carapetyan	Audrey Lunson
Sue Cenci	Kathleen McDaniel
David Cleaver-Bartholomew	Susan Messenger
Kip Coerper	Ann Moore
Jason Comet	Charles Moore
Nancy Corl	Debbie Nettle
Paul Curtin	Evelyn Rule
Dut Deng	Meredith Sanderson
Arthur Durando	Deborah Shigley
Judy Fried	G. Wescott Storm
Florin Georgescu	Helen Storm
Kathy Grace	Abraham Way
Felicity Hallanan	Sue Wilson

## **Minutes of the Special Election Convention**

**Saturday, August 6, 2016**  
**Business Session**

**Pre-Convention Activities:** Following Convention registration at 7:30 a.m.– 9:00 a.m., the Special Election Convention of the Diocese of Central New York took place at the Holiday Inn Convention Center in Liverpool, New York.

**Convention Session:** Convention opened with the Celebration of the Holy Eucharist with the Right Reverend Gladstone B. Adams III, Presider and Preacher.

**Call to Order:** The Right Reverend Gladstone B. Adams III, Bishop of the Central New York Diocese, called the Special Convention to order at 10:30 a.m.

**Quorum:** Bishop Adams recognized Judy Fried, Secretary of Convention, for Certification of a Quorum. The Secretary of Convention reported, "pursuant to Canon II, Section 5, on the basis of registrations filed with me, I report that a quorum is in attendance. That is, at least 20 clerical members entitled to vote at Convention, and delegations from at least 20 parishes are present." The Convention Secretary reported that as of 9:30 a.m. that 73 clerical members entitled to vote in the Convention and delegations from 79 parishes were present at the opening of Convention.

**Bishop Adams declared the Convention duly organized for business.**

Bishop Adams noted the difference in the name badge colors: blue name badges designate clergy delegates who have voice and vote; yellow name badges indicate lay delegates who have voice and vote; pink name badges are for those who have voice but no vote; and those with clear name badges have no voice, no vote.

**Introductions:** Bishop Adams recognized and introduced those seated at the head table:

Mr. Paul Curtin, Jr., Esq., Diocesan Chancellor  
The Rev. Christine Day, President of the Standing Committee  
Ms. Judy Fried, Secretary of Convention

**Additional Introductions:** Bishop Adams introduced the interpreters for the deaf: Ms. Audrey Lunson and Ms. Trisha Schwartz

**Convention Photographer:** Bishop Adams introduced Ms. Sue Cenci, member of Trinity Church in Fayetteville, who served as Convention Photographer.

**Credentials of Lay Delegates:** Bishop Adams recognized Mr. Charles Moore, Chair of the Committee on Credentials of Lay Delegates, to present the report on Credentials of Lay Delegates:

**REPORT FROM COMMITTEE ON CREDENTIALS OF LAY DELEGATES  
Special Convention – August 6, 2016**

At this time, there are 81 parishes, 1 mission parish, and 1 college chapel potentially entitled to vote in this Special Convention for the election of the 11th Bishop of the Diocese of Central New York.

The Annual Parochial Report as required by Canon XXII-5 has been filed by each of those parishes.

All of those parishes are current in payments to the Church Pension Fund as required per Canon XIX-4.

All parishes, except as listed below, have satisfied the mandatory portion of the Diocesan Mission Apportionment.

**St. John's, Whitesboro**

Having no open action as set forth in Canon XVIII-7, this parish cannot be given voice or vote at this special Convention.

Per Canon II-1, Parish Vestry certification of delegates is to be received by the Secretary of Convention as specified in Canon II-1. Three eligible parishes (**St. Paul's, Constableville; Trinity, Constantia; and Grace, Waverly**) plus **The Episcopal Chapel at Cornell** chose to submit no delegate certification.

There are also 4 Chapels entitled to voice but no vote. We welcome a representative from St. Lawrence, Alexandria Bay.

SUMMARY — Potential members	----- 83
In eligible as indicated above	----- 1
Unrepresented by choice	----- 4

**Voting bodies constituting August 2016 Special Convention: 78**

Respectfully Submitted,  
Charles M. Moore  
Chair of Convention Committee on Credentials of Lay Delegates

**Mr. Charles Moore moved the acceptance of the report.**  
**The Rev. Joell Szachara seconded acceptance of the report.**  
**Bishop Adams asked if there was any discussion.**

**There was no discussion.**  
**Bishop called for a vote.**  
**Motioned carried**  
**Report accepted by Convention**

**Rule of Order:** Bishop Adams called on the Rev. Christine Day, President of the Standing Committee, to present the Rules of Order for the Special Convention.

The Rev. Day presented the Rules of Order for the Special Convention as printed and distributed to all delegates prior to Convention and included in Delegate folders.

Special Rules of Order  
for the Convention to Elect  
The 11<sup>th</sup> Bishop of the Diocese of Central New York  
Saturday, August 6, 2016  
At the Holiday Inn Convention Center, Liverpool, NY

1. The Convention will begin with the celebration of Holy Eucharist at 9 a.m.
2. Only registered lay and clergy delegates, and interpreters for the hearing impaired will sit in the "Voting Delegate" section. Alternate delegates, officers of the Convention, lay members of the Standing Committee and Diocesan Board, lay members of the Search and Transition Committees, lay members of the Diocesan staff, tellers, guest and press will be seated in another section. Diocesan Communication Officer and assistants may be on the floor to perform their duties.
3. Following the Eucharist, the 10th Bishop of the Diocese of Central New York, who will be presiding will call the Convention to order.
4. The Secretary of Convention will report:
  - a. The presence of a quorum: twenty (20) clerical members of Convention and delegates from at least twenty (20) parishes and the Committee of Credentials of lay delegates shall also report.
  - b. The number of eligible delegates in attendance in both the lay and clerical order and the number of votes necessary for election in each order.
    - i. No delegate will be permitted to register after the report by the Secretary of Convention is made.
    - ii. Any delegate who leaves the Convention and can be replaced by an alternate delegate in attendance must first go to the Registration Table with the alternate delegate, notify a registrar of the change and enable the alternate to become a voting delegate. The registrar will then notify the Secretary of Convention of this change, which does not affect the number of eligible voters.
    - iii. Any delegate who leaves the Convention permanently and cannot be replaced by an alternate, must also first go to the Registration Table to notify a registrar that he or she is officially

leaving and return his or her method of voting. The registrar will then notify the Secretary of Convention, who then notifies the Bishop and Convention of the changes in the eligible delegates and the changes in the number of votes necessary.

5. The 10<sup>th</sup> Bishop shall appoint tellers.
6. The President of the Standing Committee will place into nomination the names of all the Candidates. The President of the Standing Committee will certify that all candidates have completed the same search or petition process and background checks. There will be no nominations from the floor.
7. Delegates and Guests are requested to put their electronic devices on silent or vibrate.
8. No campaign or other materials relating to any candidate shall be allowed at Convention except the materials supplied by Convention.
9. A Transition Committee Co-Chair and Head Teller shall announce and demonstrate the voting procedure and polling places for clergy and lay
  - a. A valid vote or ballot will only have ONE candidate selected.
  - b. An invalid vote or ballot will have no candidate or more than one candidate or a candidate who has withdrawn selected.
10. Prior to any vote or ballot, the Secretary of Convention shall announce the number of eligible delegates in attendance in both the lay and clerical order and the number of votes necessary for election in each order. A period of silence and listening for the Holy Spirit shall precede each vote or ballot.
11. Once the Head Teller has certified a vote or ballot's result, the Head Teller will notify the Bishop. The President of the Standing Committee and the Secretary of Convention. The Bishop will call the Convention back to order. The Head Teller will notify each Candidate's Shepherd. This should take no longer than ten (10) minutes.
  - a. Candidates can only be dropped from the voting or ballot at their own request;
  - b. If a Candidate chooses to withdraw, she or he must do so before the next voting or the Bishop calls for ballot. To withdraw the candidate first informs his or her Shepherd of the decision to withdraw and then affirms the withdrawal to the President of the Standing Committee via cell phone and e-mail.
  - c. Once the Bishop is satisfied that the Candidates have been notified, he will instruct the President of the Standing Committee to read the result of the previous vote. The results will be posted in a manner visible to all and on Diocesan website, Facebook and Twitter showing the results of each successive votes or ballots.
12. Election will occur when there is a simple majority (50%+1) vote of the eligible votes or ballots cast in both orders, clergy and lay, in the same vote or ballot.
13. It is a canonical requirement that all electing delegates, clergy and lay, sign the Testimonial of Election Sheets, located at the polling places, before they leave the Convention.
14. There will be a recess called for lunch by the Bishop if the Election has not occurred before lunchtime.

15. If by 5:15 pm the Electing Convention has not elected a Bishop, the 10<sup>th</sup> Bishop will call for a vote to continue voting until 5:45 pm. If there is still no election by 5:45 pm, the 10<sup>th</sup> Bishop will declare a recess until a date within one month when the Convention will reconvene (**Saturday, August 27, 2016 at 9 a.m. at St. Paul's Church, Syracuse.**)

**Announcements:** Bishop Adams recognized Judy Fried, Secretary of Convention, who made announcements. The Secretary of Convention made these announcements:

- Pointed out the Fire Exits;
- Reminded Delegates that if they had to leave the Convention, they should report to the Registrar at the Registration Table so that an accurate tally of voting delegates would be known for each round of voting;
- Alternate Delegates who replace voting delegates must report to the Registrar so the appropriate changes can be made to the eligible voters on the voting lists;
- No delegates shall be allowed to register (or change registration from Alternate Delegate to Delegate) once the Secretary of Convention announces the delegate totals for that round of voting;
- Prior to the announcement of the vote totals for each round, the Shepherd for each candidate shall come to the dais to receive the tally for the round. Shepherds will have approximately 10 minutes to contact their candidate with the result of each round of voting prior to the announcement of the vote totals;
- A part of the Election process includes a Testimonial that each voting delegate must sign. This Testimonial will be sent to the Presiding Bishop's Office once there is an election. Please be sure to sign the Testimonial at your voting station;
- On the inside of your delegate folder is a sticker that indicates each delegate's voting station number.

**Slate of Candidates for the 11<sup>th</sup> Bishop:** Bishop Adams recognized the Rev. Day, President of the Standing Committee, to present the candidates.

The Rev. Day told the Convention that each candidate had completed the same search or petition process and background checks. Each of the candidates has been properly vetted and the Standing Committee has voted to approve these individuals as candidates for bishop-elect. The Rev. Day stated that no nominations would be received from the floor.

**The Rev. Dena Cleaver-Bartholomew**, Rector, Christ Church in Manlius, NY

**The Very Rev. Dr. DeDe Duncan-Probe**, Rector, St. Peter's in the Woods,  
Fairfax Station, Virginia

**The Rev. Noah Evans, Rector**, Grace Church, Medford, Massachusetts

**The Rev. Canon Debra Kissinger**, Canon for Transition Ministries and Leadership Development, the Episcopal Diocese of Indianapolis

**The Rev. Nora Smith**, Rector, Church of St. Barnabas, Irvington, New York

**Appointment of the Sergeants-at-Arms for the Special Election Convention:**

Bishop Adams appointed:

The Rev. Joell Szachara (St. Stephen's, New Hartford)

**Appointment of Election Co-Chairs:** Bishop Adams appointed:

Mr. Charles Moore	(Trinity, Fayetteville)
Mr. Robert Cooley	(St. Stephen's, New Hartford)

**Appointment of Electronic Balloting Co-Chairs:** Bishop Adams appointed:

Mr. Andy Pierce	(St. Mark's, Chenango Bridge)
Mr. Don Adamowsky	(St. Matthew's, Liverpool)

**Bishop Adams appointed the following members of Convention to serve as tellers:**

Ms. Cindy DeMarmels	Zion, Windsor
Ms. Ricky Doolittle	St. David's, Barneveld
Ms. Lucia Whisenand	St. David's, DeWitt
Ms. Sabrina Coleman	Grace, Syracuse
Mr. Harmon TenWolde	St. Matthew's, South New Berlin
Ms. Cheryl TenWolde	St. Matthew's, South New Berlin
Ms. Robin Weisbrod	St. Paul's, Chittenango
The Rev. Dcn. Shelly Banner	St. Matthew's, Liverpool
The Rev. Dcn. Dorothy Pierce	St. Mark's, Chenango Bridge
The Rev. Dcn. Barbara Groves	Grace, Utica
The Rev. Kate Day	St. David's, DeWitt
The Rev. Anne Wichelns	Church of the Resurrection, Oswego & St. Andrew's, Evans Mills
The Rev. Wanda Copeland	St. Matthew's, Liverpool & Trinity, Elmira
The Rev. Gerry Beritela	Emmanuel, E. Syracuse & Savior, Syracuse

**Bishop Adams recognized Mr. Charles Moore, Co-Chair of the Election, and Ms. Carol Forrester, Co-Chair of the Transition Committee,** to describe the voting process and instruct delegates on the voting process and where stations were located for Clergy and Lay Delegates.

Ms. Forrester told Convention that voting would be done electronically using iPads. She indicated that at the end of each round of voting, the Election Co-Chair would confer with the Electronic Election Co-Chair to verify that the number of delegates voting matched the iPad tallies.

Mr. Moore instructed Convention members that when they arrived at their voting station, a teller would first locate their name on the voting list. Each delegate would then sign the Testimonial then move to the voting station where the delegate could touch the iPad screen, or use a stylus, and vote for the candidate they desired. Mr. Moore indicated that after selecting the name of the candidate, the voter must then touch the "Select Now" button to enter their vote. Mr. Moore indicated that touching the "Select Now" screen, a new screen would appear displaying the message "Thank You for Voting for Bishop", this message indicates a properly cast vote. To double-check the voting process Mr. Moore then stated that the second Teller would write the name of the voter on a separate list. Mr. Moore also explained that the order of the names of the candidates on the voting screen would randomly change after each vote. Mr. Moore invited those delegates needing assistance with voting to bring someone with them to help them vote and that there were Youth Delegates available to help if needed.

Bishop Adams then indicated that an election should occur when there is a simple majority (50% of votes cast plus one) achieved in each order.

**Bishop Adams recognized the Secretary of Convention to report on the number of eligible delegates present and able to vote in Ballot # 1.**

The Secretary reported the following number of eligible voting delegates as of 10:30 a.m.:

Delegates:	Clergy: 73	Lay: 147
Needed to Elect:	Clergy: 37	Lay: 74

After a period of silence and listening for the Holy Spirit, Bishop Adams announced the polls were open. Bishop Adams told members that he would call Convention back to order once the voting results for this round were certified. Members of Convention sang hymns during the vote and while the vote was being certified.

**Bishop Adams announced the Results of Ballot #1:**

	<b>Cleric</b>	<b>Lay</b>
Ballots Cast	73	147

Ballots Required	37	74
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**CANDIDATES**

Dena Cleaver-Bartholomew	7	11
DeDe Duncan-Probe	26	56
Noah Evans	15	33
Debra Kissinger	15	37
Nora Smith	8	9

**Bishop Adams announced that there was no election.**

Bishop Adams recognized the Co-Chair of the Election, Mr. Charles Moore. Mr. Moore explained to Convention that the electronic voting had been very successful. However, Mr. Moore noted that there were three individuals who signed in and voted (two clergy; one lay) but their votes did not register. Mr. Moore reminded delegates that a vote is not counted if the voter does not push the "Select Now" button on the voting screen. He asked all voters to be sure to press firmly when they touch the "Select Now" button and to then watch and be sure the computer screen moved to the next page that said "Thank You for Voting". Mr. Moore indicated to Convention that the result of the last ballot was certified because the three votes would not have made an election.

Bishop Adams announced to Convention that two candidates had withdrawn their names from further consideration: The Rev. Dena Cleaver-Bartholomew and the Rev. Nora Smith. Bishop Adams called for prayers of thanksgiving to the Rev. Cleaver-Bartholomew and the Rev. Smith for allowing themselves to be a part of this discernment process.

**There being no election, Bishop Adams announced that Convention would proceed to a second ballot** and indicated that the names of the candidates who had withdrawn would not appear as an option on the voting screens.

Bishop Adams called on the Secretary of Convention to report the number of eligible voting delegates for the second ballot.

The Secretary reported that the following number of eligible voting delegates as of 11:30 a.m.:

Delegates:	Clergy: 73	Lay: 148
Needed to elect:	Clergy: 37	Lay: 75

After a period of silence and listening for the Holy Spirit, Bishop Adams announced the polls were open. Bishop Adams told members that he would call Convention back to order once the voting results for this round were certified. Members of Convention sang hymns while the vote is certified.

**Bishop Adams announced the Results of Ballot #2 and that an election had occurred.**

	<b>Cleric</b>	<b>Lay</b>
Ballots Cast	72	148
Ballots Required	37	75

**CANDIDATES**

DeDe Duncan-Probe	42	87
Noah Evans	13	31
Debra Kissinger	17	30

**Bishop Adams announced that on the second ballot the Very Rev. Dr. DeDe Duncan-Probe was elected.** Members of Convention responded with applause and joyful thanksgiving.

Standing Committee president, the Rev. Christine Day, told Convention that prior to the announcement that there was an election, she had spoken with the Very Rev. Dr. DeDe Duncan-Probe. The Rev. Day told Convention that during that phone conversation, the Rev. Dr. Duncan-Probe accepted the call to become the next bishop of the Diocese of Central New York. The Rev. Day then attempted to call the bishop-elect using her cell phone, which she placed on "speaker" so the Bishop-elect could share her acceptance with members of Convention. After several attempts to reach the Bishop-elect, the Rev. Day told Convention that the call was not connecting and apologized that we were not able to make a connection. Bishop Adams indicated to Convention that the Diocesan Communications Specialist, Ms. Meredith Sanderson, would be contacting the bBshop-elect via videophone and would be posting the video of her acceptance comments on the Diocesan website and Facebook page later in the day.

Bishop Adams offered prayers of thanksgiving for Bishop-elect Duncan-Probe as well as each of the candidates who were a part of the discernment process. Bishop Adams said that the Diocese was very blessed to have such fine candidates who were willing to be a part of the bishop discernment process. Bishop Adams thanked each candidate for their willingness to be a part of this Bishop Search process and asked members of Convention to keep each of them in their prayers.

Bishop Adams thanked all of the people who worked to make the election possible: the Standing Committee, the Search Committee, the Transition Committee, Shepherds, election officials, and Eucharist participants. Bishop Adams indicated that the list of people to thank was far too long to try to list each of the individuals involved.

Bishop Adams also thanked all of the members of Convention and people of the Diocese that he has worked with and shared ministry with over the past 15 years, Bishop Adams indicated that he would greatly miss the people of the Diocese of Central New York. Bishop Adams told Convention that he would continue to hold the Diocese, Bishop-elect Duncan-Probe, and all of the people in Central New York in his prayers.

**The Rt. Rev. Gladstone B. Adams, III**  
**Address to the Special Election Convention**

On the Occasion of the Election of the 11<sup>th</sup> Bishop of Central New York  
The Transfiguration of Our Lord  
August 6, 2016

I bet you think you are here to elect a bishop. Not so fast. We will do that in good time, but first we are here to glorify God and to do what we can to awaken our spirits to God's Spirit already residing in us. Or, to put it another way, we are here to open our hearts to the conversation of love and mercy that is always going on within the community of the persons of the Trinitarian God. That's what Jesus was doing on the holy mountain where he "went up to pray."

Today the Holiday Inn, Liverpool is our mountain. Come on. Use your imaginations! Like Jesus and Moses we come here to pray. Specifically, we come here to discern, to open our hearts to the movement of God among us and within us. I remind us that "to discern" literally means, "to sift."

Whenever I think of sifting I think of my father. He loved to garden and across the street from our house was a lush woods with deep, moist, dark topsoil as its bed. I used to love to watch him push his hands into the soil and lift it up and let it fall between his fingers. It had a sweet, aromatic, earthy fragrance that infused the air around us and drew me into the dust from which I was formed. He taught me that the nutrients of that rich black earth were being prepared for this moment over millennia.

For the gardens of azaleas and boxwoods and figs and roses, however, it needed further sifting. So he built a sifter, welding a large open-grid steel cage three feet by four feet mounted on legs into which one could shovel the earth taken by wheel barrel from the woods. A crank on the end would turn the entire contraption and when there were chunks inside that needed further breaking down, there was a second crank handle on the opposite end that rotated an interior forked blade that I would often turn in order to break up the clumps. As all of this spun on an axis, a very fine mound of transfigured soil would build up under the sifter that could be taken to the garden into which the various plant life would be placed and rooted.

I invite you to carry this image through the day. We have received many words written and spoken. We load it all into our sifters. Before us on a ballot are the names of five people of God in whom God delights, each of whom has placed him or herself before the Church for a sifting out. We must honor their humanity, take all that has been offered to us and place it into the sifter of our mind, heart and soul. Maybe we will even have to break up a clump or two along the way, mostly within ourselves, anything that would indicate our own heart-resistance to the Spirit's movement.

Please don't get me wrong. I am not saying that only one of the candidates is God's choice and we must figure out who that is. No. Each of the persons presented to us is a sacrament of God. They are a gift to us and, through the gifts they have manifested in faithful service to God and God's people over the years, are outward and visible signs of God's grace. We are being called to sift out which sacrament best serves us in this time of the life of our beloved diocese.

What we do now is, like Moses did, take off the veils that keep us from listening and seeing deeply into the heart of God and one another. We gaze upon the face of God as God gazes upon ours. We seek to be open to a quality of awareness that Jesus knew on the holy mount. He was completely and transparently in that moment, so drawn by grace, that he knew who he was as God's beloved and that he could place his trust in the One who called him forth.

So now be the sifter. Receive the richness of what has been placed in you and before you. Listen. Breathe. Keep silence. Hope. Love. Now, with Jesus, we pray...and somewhere along the way, we'll elect a bishop.

Bishop Skip

**JOURNAL OF THE 148TH  
ANNUAL CONVENTION**

**NOVEMBER 11-12, 2016  
AT THE HOLIDAY INN IN LIVERPOOL, NY**

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## **Canonical Clergy - 148th Diocesan Convention**

<b><u>Name</u></b>		<b><u>Home City</u></b>	<b><u>Home State</u></b>
Gladstone B.	Adams III	Marietta	NY
Robert F.	Adkins, Jr.	Elmira	NY
Adrian A.	Amaya	Syracuse	NY
John	Andersen	Alexandria Bay	NY
Harold D.	Avery	Syracuse	NY
Robert C.	Ayers	Cazenovia	NY
Shelly	Banner	Oswego	NY
Daniel	Barker	Vestal	NY
John H.	Barrett, Jr.	Westerly	RI
Margaret	Bates	Skaneateles	NY
Jane	Baxter	Ferrisburg	VT
E. Heather	Benson	Ilion	NY
Joseph	Bergin	Kirkville	NY
Gerard F.	Beritela	Syracuse	NY
Nancy	Betz	Johnstown	NY
Charles H.	Birkby	Rolla	MO
V. Powell	Bliss	Montague	MA
David G.	Bollinger	Chenango Bridge	NY
Richard A.	Bower	Ludlow	VT
J. Gurdon	Brewster	Newfield	NY
Karen Vickers	Budney	Dover	MA
C. Roger	Butler	Albemarle	NC
Julie E.	Calhoun-Bryant	Marcellus	NY
Cathy	Carpenter	Baldwinsville	NY
Dena	Cleaver-Bartholomew	Manlius	NY
Brooks	Cato	Hamilton	NY
Rebecca	Coerper	Skaneateles	NY
James A.	Corl	Auburn	NY

## **Canonical Clergy - 148th Diocesan Convention**

<b><u>Name</u></b>		<b><u>Home City</u></b>	<b><u>Home State</u></b>
Wanda	Copeland	Horseheads	NY
Kathryn	Corley	Syracuse	NY
John	Crosswaite	Clayton	NY
Christine J.	Day	Binghamton	NY
Katherine B.L.	Day	Dewitt	NY
John D.	Derbyshire	Syracuse	NY
Robert	de Wetter	Snowmass Village	CO
Geoffrey	Doolittle	Owego	NY
Rebecca	Drebert	Binghamton	NY
Kay	Drebert	Binghamton	NY
Kathryn O. (Holly)	Eden	Oswego	NY
Holly S.	Evans	Copenhagen	NY
Elizabeth	Ewing	Binghamton	NY
Cameron H.	Fish	Mystic	CT
Robin	Flocken	Cazenovia	NY
Margaret	Gay	Camden	NY
Walter E.	Giles	Adams Center	NY
Elizabeth	Gillett	Hamilton	NY
Mark A.	Giroux	Whitney Point	NY
Barbara T.	Groves	Whitesboro	NY
G. Cole	Gruberth	Ithaca	NY
Suzanne	Guthrie	Brewster	NY
David	Hanselman	Greene	NY
Jeanne	Hansknecht	Cazenovia	NY
Jeffrey	Haugaard	Waterloo	NY
Georgina	Hegney	New Hartford	NY
James	Heidt	Clockville	NY
Sara M. (Sally)	Heiligman	Amsterdam	NY

## **Canonical Clergy - 148th Diocesan Convention**

<b><u>Name</u></b>	<b><u>Home City</u></b>	<b><u>Home State</u></b>
Charles	Henderson III	N. Hampton
John C.	Humphries, Jr.	Elmira
Ninon	Hutchinson	Croghan
C. James	Jones	Binghamton
Jennifer	Kenna	Cape Vincent
Judith M.	Kessler	Binghamton
Daisy	Kirkpatrick	Lansing
Jeffrey D.	Knox	Oswego
Richard F.	Kuenkler	Thailand
George R.	Laedlein	Guilford
Nancy Upson	Lane	Elmira
Richard	Larabee	Watertown
John	LaVoe	Oriskany
Richard H.	Lewis	Lowell
Sarah V.	Lewis	Lowell
Harry R.	Little	Carthage
Linda M.	Logan	Boonville
Leon L.	Love	Waverly
G. Thomas	Luck	Fredricksburg
William C.	Lutz	Elmira
Bruce	MacDuffie	Westminster
Philip	Major	Syracuse
Johanna	Marcure	Syracuse
John	Martinichio	Binghamton
Donald W.	Matthews	Elmira
Bridget	McManus	Syracuse
Ray S.	Messenger	Moravia
Beverly A.	Messenger-Harris	Sherrill
Paul A.	Metzler	St. Louis
David R.	Mihalyi	Lowville
Perry	Mouncey	Liverpool

## **Canonical Clergy - 148th Diocesan Convention**

<b><u>Name</u></b>		<b><u>Home City</u></b>	<b><u>Home State</u></b>
Culver L.	Mowers	Brooktondale	NY
Leon	Mozeliak	Utica	NY
Edward	Murphy	Lowville	NY
Virginia W.	Nagel	Syracuse	NY
George O.	Nagle	Saranac Lake	NY
Timothy H.	Parsons	Norway	ME
Dorothy	Pierce	Whitney Point	NY
William	Redfield	New Market	NH
Timothy S.	Reger	Clinton	NY
Marilyn	Sanders	Lewes	DE
Richard	Schaal	Owego	NY
Betty Bone	Schiess	Cicero	NY
Jacqueline	Schmitt	DeWitt	NY
Barbara G.	Schmitz	Ithaca	NY
Kathlyn	Schofield	Syracuse	NY
Carrie	Schofield-Broadbent	Syracuse	NY
John A.	Shaffer	Oswego	NY
Terry L.	Sheldon	Clark Mills	NY
Joan A.	Shelton	Washington	DC
Jean	Skinner	Sauquoit	NY
A. Nick	Smith	Manlius	NY
H. Alan	Smith	Manlius	NY
Philip W.	Snyder	Lititz	PA
Charles	Stewart	Skaneateles	NY
Ann A.	Stillman	New Hartford	NY
Wayne	Storey	Watertown	NY
A. Richard	Strauss	Ithaca	NY
Byron D.	Stuhlman	Round Pond	ME

## **Canonical Clergy - 148th Diocesan Convention**

<b><u>Name</u></b>	<b><u>Home City</u></b>	<b><u>Home State</u></b>
Joell B.	Szachara	New Hartford
Renée M.	Tembeckjian	Manlius
Jan J.	Toof	Wheaton
Alfred G.	Tottery, Jr.	Clinton
Edward A.	Tulis, Jr.	White Stone
Donald L.	Turner	Barnegat Light
William J.	Turner, Jr.	Asheville
Thomas W.	Twyman	Ashland
Clark	West	Ithaca
Anne	Wichelns	Carthage
Jerome B.	Wichelns	Carthage
Colin H.	Williams	Portland
Joseph A.	Williams	Cazenovia
Peter A.	Williams	Cortland
K. Wayne	Wilson	Manlius
John	Wingert	Great Pond

## **Clergy In Order of Canonical Residence**

### **Bishop-Elect** *(as of August 6, 2016)*

The Right Reverend Dr. DeDe Duncan-Probe  
Elected Bishop

Aug. 6, 2016

### **Retired Bishops** *(as of November 2016)*

The Right Reverend David B. Joslin  
Coadjutor Bishop

1991

The Right Reverend Gladstone B. Adams III  
Consecrated Bishop

Jan 16, 1994  
Oct 27, 2001

**Clergy In Order of Canonical Residence (continued)**  
**Clergy (as of November 2016)**

Ayers, Robert Curtis	Retired	O	Sep 29, 1953
Giles, Walter Edward	Retired	O	Jun 22, 1957
Tulis, Jr., Edward		R	Jul 01, 1958
Nagle, George O.	Retired	O	Jun 18, 1960
Bliss (Woodward), V. Powell	Retired	R	Jan 25, 1962
Tottey, Jr., Alfred G.	Retired	O	Jun 18, 1962
Toof, Jan J.	Retired	R	Dec 09, 1965
Adkins, Robert F.	Retired	R	May 01, 1966
Knox, Jeffrey D.	Retired	O	Jun 04, 1966
Twyman, Thomas W.		R	Jun 23, 1967
Corl, James A.	Retired	O	Jun 10, 1968
Mowers, Culver L.	Retired	O	Jun 14, 1968
Williams, Joseph A.	Retired	O	Jan 22, 1969
Brewster, John Gurdon	Retired	R	Apr 16, 1969
Jones, Charles James	Retired	R	May 06, 1969
Avery, Harold D.	Retired	R	Jul 28, 1970
Smith, H. Alan	Retired	R	Sep 07, 1971
Wilson, K. Wayne	Retired	R	Dec 20, 1971
LaVoe, John F.	Retired	O	May 15, 1972
Schiess, Betty Bone	Retired	O	Jun 25, 1972
Messenger-Harris, Beverly		O	Jun 16, 1975
Humphries, Jr., John C.	Retired	R	Oct 15, 1975
Mihalyi, David R.	Retired	O	Sep 17, 1977
Kuenkler, Richard	Retired	O	Jun 17, 1978
Laedlein, George R.	Retired	R	Jul 01, 1978
Strauss, A. Richard	Retired	O	Jun 23, 1979
Little, Harry R.	Retired	R	Dec 01, 1980
Birkby, Charles H.	Retired	R	Sep 01, 1981
Lane Upson, Nancy J.	Retired	O	Jun 11, 1983
Turner, Jr., William J.	Retired	R	Sep 21, 1983
Kessler, Judith M.	Retired	O	Jun 08, 1985
Sheldon, Terry L.	Retired	O	Jun 08, 1985
Bollinger, David G.	Retired	R	Feb 15, 1986
Nagel, Virginia	Retired	R	Sep 1, 1988
Flocken, Robin P.	Retired	R	Sep 1, 1988
Snyder, Philip W.	Retired	R	Oct 17, 1988

## **Clergy In Order of Canonical Residence (continued)**

Benson, E. Heather	Retired	R	Oct 25, 1988
Calhoun-Bryant, Julie E.		O	Jun 18, 1989
Fish, Cameron		O	Jun 17, 1989
Butler, C. Roger	Retired	R	Dec 01, 1989
Parsons, Timothy H.	Retired	R	Aug 08, 1990
Messenger, Ray S.	Retired	R	Mar 01, 1991
Shelton, Joan	Retired	R	Apr 15, 1991
Bower, Richard A.	Retired	R	July 24, 1991
Turner, Donald L.	Retired	R	Sep 27, 1991
Eden, Kathryn O.	Retired	R	Nov 20, 1992
Lewis, Richard H.	Retired	R	Apr 15, 1993
Giroux, Mark A.		R	Jan 8, 1995
Metzler, Paul A.		O	Jun 17, 1995
Henderson III, Charles	Retired	R	Sep 1, 1995
Redfield, William C.	Retired	R	Sep 15, 1995
Williams, Colin		O	Nov 11, 1995
Bergin, Joseph A.	Retired	R	Jan 1, 1996
Wingert, John A.	Retired	R	Apr 16, 1996
Barrett, Jr., John H.	Retired	R	Apr 21, 1996
Shaffer, John A.	Retired	R	Jun 1, 1996
Beritela, Gerard F.		R	July 15, 1996
Szachara, Joell B.		O	Jun 11, 1997
Day, Katherine B.L.		R	Sep 24, 1997
Betz, Nancy C.	Retired	R	Oct 27, 1997
Matthews, Donald W.		R	May 27, 1998
Budney, Karen B.V.		R	Jun 23, 1998
Stuhlman, Byron D.	Retired	R	Sept 1, 1998
Wichelns, Jerome B.	Retired	O	Dec 12, 1998
Day, Christine J.		O	Jun 12, 1999
Lutz, William C.	Retired	R	Sept 24, 1999
Love, Leon	Retired	R	Oct 28, 1999
Heiligman, Sara	Retired	R	Mar 15, 2001
Derbyshire, John (Deacon)	Retired	R	March 27, 2001
de Wetter, Robert		R	October 3, 2002
Martinichio, John		R	October 19, 2002
Kirkpatrick, Daisy (Deacon)	Retired	O	August 21, 2003

## **Clergy In Order of Canonical Residence (continued)**

Logan, Linda M.		R	September 30, 2003
Lewis, Sarah	Retired	O	August 7, 2004
Schofield-Broadbent, Carrie		O	January, 3, 2004
Gillett, Elizabeth R. H.	Retired	R	April 21, 2004
Luck, G. Thomas	Retired	R	May 27, 2004
Baxter Jane (Deacon)		R	August 10, 2004
Bates, Margaret	Retired	O	September 17, 2005
Banner, Shelly (Deacon)		O	November 19, 2005
Groves, Barbara (Deacon)	Retired	O	November 19, 2005
Skinner, Jean (Deacon)		O	November 19, 2005
McManus, Bridget		R	April 18, 2006
Gay, Margaret	Retired	O	May 30, 2007
Schofield, Kathlyn		O	June 6, 2007
Mouncey, Perry		O	June 9, 2007
Murphy, Edward		O	June 16, 2007
Storey, Wayne	Retired	O	June 16, 2007
Wichelns, Anne		O	June 16, 2007
Stillman, Ann	Retired	O	June 27, 2007
Hegney, Georgina		O	December 13, 2007
Heidt, James K.		O	December 15, 2007
Evans, Holly		O	January 19, 2008
Schmitz, Barbara G.		R	April 15, 2008
Sanders, Marilyn	Retired	R	May 17, 2008
Williams, Peter A.		R	October 18, 2008
Amaya, Adrian A.		R	November 13, 2008
Tembeckjian, Renée		O	January 9, 2009
West, Clark R.		R	June 3, 2009
Pierce, Dorothy (Deacon)		O	November 14, 2009
Mozeliak, Leon	Retired	R	November 17, 2009
Cleaver-Bartholomew, Dena		R	March 16, 2010
Coerper, Rebecca		R	July 27, 2010
Doolittle, Geoffrey		O	November 3, 2010
Marcure, Johanna		R	November 18, 2010
Schaal, Richard		O	December 4, 2010
MacDuffie, Bruce	Retired	R	January 13, 2011
Kenna, Jennifer		O	June 18, 2011
Schmitt, Jacqueline	Retired	R	August 30, 2011

## **Clergy In Order of Canonical Residence (continued)**

Andersen, John (Jack)		R	November 15, 2011
Drebert, Rebecca		R	June 28, 2011
Drebert, Kay (Deacon)		R	July 26, 2011
Hanselman, David		O	November 12, 2011
Copeland, Wanda		R	October 31, 2012
Larabee, Richard		R	February 12, 2013
Gruberth, G. Cole		R	April 23, 2013
Crosswaite, John		R	April 25, 2013
Hutchinson, Ninon		R	October 3, 2013
Barker, Daniel	Retired	R	November 12, 2013
Smith, Nick		O	December 7, 2013
Hansknecht, Jean		R	September 16, 2014
Moore, Steven		R	September 17, 2015
Corley, Kathy		R	June 30, 2015
Carpenter, Cathy		R	March 3, 2015
Haugaard, Jeffrey		O	November 21, 2015
Ewing, Elizabeth		R	September 17, 2015
Major, Philip		R	June 21, 2016
Cato, Brooks		R	September 16, 2016
Stewart, Charles (Deacon)		O	June 25, 2016

(O - Ordained, R - Received)

## **Parish Directory By District**

### **As of November 2016**

#### **Southern Tier East District (ST)**

##### **The Very Rev. Richard Schaal, Dean**

Binghamton, Christ Church  
Binghamton, Trinity Memorial  
Chenango Bridge, St. Mark's  
Endicott, St. Paul's  
Johnson City, All Saints'  
Marathon, St. John's\*  
Owego, St. Paul's  
Speedsville, St. John's  
Windsor, Zion

#### **Chemung District (CG)**

##### **The Rev. Donald W. Matthews, Dean**

Elmira, Emmanuel  
Elmira, Grace  
Elmira, Trinity  
Horseheads, St. Matthew's  
Waverly, Grace

#### **Chenango District (CN)**

##### **The Very Rev. David Hanselman, Dean**

Afton, St. Ann's  
Bainbridge, St. Peter's  
Greene, Zion  
New Berlin, St. Andrew's  
Norwich, Emmanuel  
Oxford, St. Paul's  
Sherburne, Epiphany  
South New Berlin, St. Matthew's\*\*\*

#### **Finger Lakes - Syracuse West District (FW)**

##### **The Very Rev. Rebecca Coerper, Dean**

Auburn, SS. Peter & John  
Aurora, St. Paul's  
Camillus, St. Luke's  
Jordan, Christ Church  
Marcellus, St. John's  
Moravia, St. Matthew's  
Seneca Falls, Trinity  
Skaneateles, St. James'  
Syracuse, St. Mark the Evangelist  
Waterloo, St. Paul's  
Willard, Christ Church  
Willowdale, Grace

#### **Ithaca-Cortland District (IC)**

##### **The Very Rev. Peter Williams, Dean**

Candor, St. Mark's\*\*\*  
Cortland, Grace and Holy Spirit  
Ithaca, St. John's  
Ithaca, The Episcopal Chaplaincy at Cornell\*\*  
Slaterville Springs, St. Thomas'  
Trumansburg, Epiphany\*\*\*

#### **North Country District (NC)**

##### **TBD**

Adams, Emmanuel  
Alexandria Bay, Church of St. Lawrence\*  
Black River, St. John's  
Brownville, St. Paul's  
Cape Vincent, St. John's  
Carthage, Grace  
Clayton, Christ Church  
Copenhagen, Grace  
Evans Mills, St. Andrew's  
Lowville, Trinity  
Pierrepont Manor, Zion  
Sackets Harbor, Christ Church  
Watertown, Trinity

## **Parish Directory By District**

**(continued)**

**As of November 2016**

### **Oswego-Northern Onondaga District (ON)**

**TBD**

Baldwinsville, Grace

Constantia, Trinity\*\*\*

Fulton, All Saints'

Liverpool, St. Matthew's\*\*\*

Mexico, Grace

Oswego, Resurrection

Pulaski, St. James'

### **Syracuse-East District (SE)**

**The Very Rev. Jeanne Handsknecht, Dean**

Cazenovia, St. Peter's

Chittenango, St. Paul's\*\*\*

DeWitt, St. David's

East Syracuse, Emmanuel

Fayetteville, Trinity

Manlius, Christ Church

Syracuse, Grace

Syracuse, St. Alban's

Syracuse, St. Paul's Cathedral

Syracuse, Saviour\*

Syracuse, Ephphatha\*\*\*\*

### **Utica-Rome (UR)**

**The Very Rev. James Heidt, Dean**

Barneveld, St. David's

Boonville, Trinity

Camden, Trinity

Canastota, Trinity\*\*\*

Chadwicks, St. George's\*\*\*

Clark Mills, St. Mark's

Clinton, St. James'

Constableville, St. Paul's

Hamilton, St. Thomas'

New Hartford, St. Stephen's

Oneida, St. John's

Paris Hill, St. Paul's\*

Port Leyden, St. Mark's

Rome, Zion

Sherrill, Gethsemane

Utica, Grace

Whitesboro, St. John's

*\* Diocesan Chapel*

*\*\* Diocesan College Chapel*

*\*\*\* Unincorporated Parish*

*\*\*\*\* Mission Chapel*

## **Clergy Present at the 148th Annual Convention**

Adrian Amaya  
Shelly Banner  
Margaret Bates  
E. Heather Benson  
Gerard Beritela  
Geraldine Bissell-Thompson\*  
Gurdon Brewster  
Cathy Carpenter  
Brooks Cato  
Dena Cleaver-Bartholomew  
Rebecca Coerper  
Wanda Copeland  
James A. Corl  
Kathryn Corley  
John Crosswaite  
Christine J. Day  
Kate Day  
Geoffrey Doolittle  
Kay Drebert  
Rebecca Drebert  
Holly Eden  
Holly Evans  
Nelson Gaetz\*  
Amuor Garang\*  
Mark Giroux  
Barbara T. Groves  
David Hanselman  
Jeanne Hansknecht  
Georgina Hegney  
James Heidt  
Ninon Hutchinson  
C. James Jones  
Jennifer Kenna  
Judith M. Kessler  
Richard Laribee  
Harry R. Little  
Linda M. Logan  
Philip Major

Johanna Marcure  
John Martinichio  
Bridget McManus  
Beverly Messenger-Harris  
Stephen Moore  
Perry Mouncey  
Edward Murphy  
Virginia Nagel  
Dorothy Pierce  
Richard Schaal  
Jacqueline Schmitt  
Barb Schmitz  
Kathlyn Schofield  
Carrie Schofield-Broadbent  
Terry L. Sheldon  
Jean Skinner  
Arthur (Nick) Smith  
Charles Stewart  
Joell Szachara  
Renée Tembeckjian  
Janet Watrous\*  
Clark West  
Anne Wichelns  
Jerome Wichelns  
Peter Williams

\* Licensed to Officiate

**Lay, Alternate & Youth Delegates Present at the 148th Annual Convention**

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Kim Ross	Emmanuel	Adams
Avril Warner	Emmanuel	Adams
Tracy Tallmadge	St. Ann's	Afton
Denise Wieber	St. Ann's	Afton
John Komarisky	SS Peter & John	Auburn
Lisa Semenza	SS Peter & John	Auburn
Ginger Farr (alt)	SS Peter & John	Auburn
Mary Riley (alt)	SS Peter & John	Auburn
Jay Campbell	St. Peter's	Bainbridge
Tim Hackett	St. Peter's	Bainbridge
Bradford Pettit, Sr.	Grace	Baldwinsville
Barbara Reeves	Grace	Baldwinsville
Catherine Griffio (yth)	Grace	Baldwinsville
Austin Wolf (yth)	Grace	Baldwinsville
Alta Delong	St. David's	Barneveld
Ricky Doolittle	St. David's	Barneveld
Barbara Stanton	Christ Church	Binghamton
Joan Varsics	Christ Church	Binghamton
Elizabeth Davidson (alt)	Christ Church	Binghamton
James Davidson (alt)	Christ Church	Binghamton
John Chaffee	Trinity Memorial	Binghamton
Julie Beth Walling	St. John's	Black River
Kathy Kaufman	St. John's	Black River
Eleanor Walsh (alt)	St. John's	Black River
Ed Plato	Trinity	Boonville
Michael Ferris (alt)	Trinity	Boonville
Ione Hodge	St. Paul's	Brownville
Rebecca Small-Kellogg	St. Paul's	Brownville
David Hodge (alt)	St. Paul's	Brownville
Andrea Deuel	Trinity	Camden
Angela Frey	Trinity	Camden
Abigail Frey (yth)	Trinity	Camden
Bambi Carkey	St. Luke's	Camillus
Vladimiro Hart-Zavoli	St. Luke's	Camillus
Sam Leitemann (alt)	St. Luke's	Camillus
Bruce Pegg	Trinity	Canastota
Hope Van Scoy	St. Mark's	Candor
Richard Van Scoy	St. Mark's	Candor
Nancy Del Borgo	St. John's	Cape Vincent
William Thompson	Grace	Carthage
Cherie Thompson	Grace	Carthage
Robert Conway	St. Peter's	Cazenovia
Gretchen Lipp	St. Peter's	Cazenovia

**Lay, Alternate & Youth Delegates Present at the 148th Annual Convention** (con't)

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Brian Johnson	St. George's	Chadwicks
Brian Kessler	St. Mark's	Chenango Bridge
Andrew Pierce	St. Mark's	Chenango Bridge
Judy Olmsted	St. Paul's	Chittenango
Robin Weisbrod	St. Paul's	Chittenango
Sue Gerling (alt)	St. Paul's	Chittenango
Betty Doerner	St. Mark's	Clark Mills
Linda Buck	St. Mark's	Clark Mills
Shirley Carpenter	Christ Church	Clayton
Joan Varsics	Christ Church	Clayton
Karen Anderson	St. James'	Clinton
Matthew Weber	St. James'	Clinton
Wendy Weber (alt)	St. James'	Clinton
Donna Cooper	Grace	Copenhagen
Mitchell Dicob	Grace	Copenhagen
Colleen Dye	Grace & Holy Spirit	Cortland
Rosemary Vail	Grace & Holy Spirit	Cortland
Cherie Finkbeiner	St. David's	DeWitt
Timothy Orcutt	St. David's	DeWitt
Linda Anderson	Emmanuel	East Syracuse
Michael Wolf	Emmanuel	East Syracuse
Karen Aikman	Emmanuel	Elmira
Percy Aikman	Emmanuel	Elmira
Michael Clarkson	Grace	Elmira
Judy Brayer	Trinity	Elmira
Judy Sheasley	Trinity	Elmira
Eunice Barton	St. Paul's	Endicott
Karen Cahill	St. Paul's	Endicott
Lynda Helmer	St. Paul's	Endicott
Alison Garwood	Trinity	Fayetteville
Suzanne Merchant	Trinity	Fayetteville
Thomas Zino	Trinity	Fayetteville
David Cordone	All Saints'	Fulton
Rebecca Johnson	All Saints'	Fulton
William Merwarth	Zion	Greene
Annette Patten	Zion	Greene
Barbara Bowen	St. Thomas'	Hamilton
Janice Frutiger	St. Thomas'	Hamilton
Kathryn Rolfe	St. Matthew's	Horseheads
Barbara Talbot	St. Matthew's	Horseheads
Margaret Coleman	St. John's	Ithaca
Michael Roman	St. John's	Ithaca
Judy Horton	All Saints'	Johnson City

**Lay, Alternate & Youth Delegates Present at the 148th Annual Convention** (con't)

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Thomas Johnson	All Saints'	Johnson City
Bradford Butler	Christ Church	Jordan
Kelly Rosebush	Christ Church	Jordan
Carlton Strail	Ephphatha Mission	Liverpool
Cindy Adamowsky	St. Matthew's	Liverpool
Gail Jones	St. Matthew's	Liverpool
Judith Carroll (alt)	St. Matthew's	Liverpool
Penny Dugas (alt)	St. Matthew's	Liverpool
Marcia Koster	Trinity	Lowville
Maria Dawson	Christ Church	Manlius
Bill Dawson	Christ Church	Manlius
Mary Clay	St. John's	Marcellus
Sandra Mealy	St. John's	Marcellus
Nancy Widell	Grace	Mexico
Tom Widell	Grace	Mexico
Cheryl Francis	St. Matthew's	Moravia
Robert Merrit	St. Matthew's	Moravia
Joan Axtell	St. Andrew's	New Berlin
Lynne Walton	St. Andrew's	New Berlin
Dora Beyel	St. Stephen's	New Hartford
Rebecca Topham	St. Stephen's	New Hartford
Kristen Gigilio	Emmanuel	Norwich
Gary Thompkins	Emmanuel	Norwich
Joan Livingston	St. John's	Oneida
John Stone	St. John's	Oneida
Leslie Zebrowski (alt)	St. John's	Oneida
JoAnn Locy	Resurrection	Oswego
Rosemarie Rockwell	Resurrection	Oswego
Beth Hallinan (alt)	Resurrection	Oswego
Roger Locy (alt)	Resurrection	Oswego
Judy Hessberger	St. Paul's	Owego
Fran Tirinato	St. Paul's	Owego
Elaine Carril (alt)	St. Paul's	Owego
Rosie Cole-Hamilton (alt)	St. Paul's	Owego
William Brower	St. Paul's	Oxford
Carol Forrester	Zion	Pierrepont Manor
Anthony Belmont	St. Mark's	Port Leyden
Jody Hipple	St. James'	Pulaski
Paige Taylor	St. James'	Pulaski
Sandra Latimer	Zion	Rome
Jane Padron	Zion	Rome
Diane Draheim	Trinity	Seneca Falls
Irene Ferrante	Trinity	Seneca Falls

**Lay, Alternate & Youth Delegates Present at the 148th Annual Convention** (con't)

<b><u>Name</u></b>	<b><u>Parish</u></b>	<b><u>City</u></b>
Ronald Britton	Epiphany	Sherburne
Phyllis Britton	Epiphany	Sherburne
James Dam	Gethsemane	Sherrill
James Messenger-Harris	Gethsemane	Sherrill
Jeanne Feola (alt)	Gethsemane	Sherrill
Sharon Arliss	St. James'	Skaneateles
Ellen Kulik	St. James'	Skaneateles
Carolyn Legg	St. James'	Skaneateles
Margaret Johnson	St. Thomas'	Slaterville Springs
Cheryl TenWolde	St. Matthew's	S. New Berlin
Harmon TenWolde	St. Matthew's	S. New Berlin
David Cole	St. John's	Berkshire (Speedsville)
John Frieman	St. John's	Berkshire (Speedsville)
Kate Bell	St. Alban's	Syracuse
Marjorie Maynard	St. Alban's	Syracuse
Joan Green	St. Mark the Evangelist	Syracuse
Gary Neddo	St. Mark the Evangelist	Syracuse
Marion Greenhalgh	St. Paul's	Syracuse
Doug Mouncey	St. Paul's	Syracuse
Alice Consolvo	Church of the Epiphany	Trumansburg
Jean Falter	Church of the Epiphany	Trumansburg
Sue Clark	Grace	Utica
Christine Diviak	Grace	Utica
Norman Hutchinson (alt)	Grace	Utica
Edwin Way (alt)	Grace	Utica
Kathryn Keel	St. Paul's	Waterloo
Ronald Cole	Trinity	Watertown
Thomas Peterson	Trinity	Watertown
Daphne Sterling	Trinity	Watertown
Hannah Bajakian (yth)	Trinity	Watertown
Ingrid Knudsen (yth)	Trinity	Watertown
W. Averll H. Bauder	Christ Church	Willard
Judy Campbell	Grace	Willowdale
Larry Campbell	Grace	Willowdale
Cindy DeMarmels	Zion	Windsor
Marjorie Hull	Zion	Windsor
Ashley Hull (yth)	Zion	Windsor

### **Others Present**

The Rev. Leslie Adams  
The Rt. Rev. Juan David Alvarado  
Anna Amaya  
Nathaniel Bajakian  
Todd Bajakian  
David Bates  
Alynn Beimford  
Martha Berry, Esq.  
Barbara Bridenbaker  
Leon Carapetyan  
Sue Cenci  
Melody Chilson  
Jason Comet  
Robert Cooley  
Nancy Corl  
Dut Deng  
Kathy Dengler  
The Rev. Dr. DeDe Duncan-Probe  
Earl Fontenot  
Judy Fried  
Felicity Hallanan  
Cathy Hobart  
Kathleen Hart-Zavoli  
Jim Johnson  
Joan Jones  
Meredith Kadet Sanderson  
Steven Kellogg  
John King  
Grant Kinney  
Patricia Kinney  
Ruthie Koerts  
Audrey Lunson  
Chol-Awan Majok  
Kathleen McDaniel  
Susan Messenger  
Sandra Michael  
Ann Moore  
Charles Moore  
Debbie Nettle  
Jamie Parris  
Ernestine Patterson  
Richard Pilgrim  
Christopher Probe  
Grace Probe

Ryan Probe  
John Rohde  
Evelyn Rule  
Deborah Smith  
Betty Vail  
Terri Weir  
Tom Williams  
Dennis Wisnom

## Journal of the 148<sup>th</sup> Annual Convention

**Friday, November 11, 2016**  
**Business Session: First Day**

**Pre-Convention Activities:** The 148<sup>th</sup> Convention of the Diocese of Central New York, with the theme "Working Together," took place at the Holiday Inn Convention Center in Liverpool, New York. Registration began at 2:00 p.m. in the Convention Center foyer. The Exhibit Hall, with over twenty exhibitors, was open in the Grand Ballroom throughout Convention.

**Convention Session:** Convention opened with a tribute to Veteran's Day, led by Lt. Col. Todd Bajakian and his children Hannah and Nathaniel, who are members of Trinity Church in Watertown. Prayers for the Armed Forces from the Episcopal Church's Prayer Book for the Armed Services were read.

**Call to Order:** The Rev. Christine Day, Chair of the Standing Committee of the Central New York Diocese and Chair of Convention, called the 148<sup>th</sup> Convention to order at 4:10 p.m.

**Quorum:** Chairwoman Day recognized Judy Fried, Secretary of Convention, for the Certification of a Quorum. The Secretary of Convention reported, "pursuant to Canon II, Section 5, on the basis of registrations filed with me, I report that a quorum is in attendance. That is, at least 20 clerical members entitled to vote at Convention, and delegations from at least 20 parishes are present. The Convention Secretary reported that 51 clerical members entitled to vote in the Convention and delegations from 50 parishes were present at the opening of Convention.

The Secretary of Convention then read the names of members of Convention who were present and who served in the Armed Forces:

The Rev. David Hanselman	Served in the U.S. Army
The Rev. Heather Benson	Served in the U.S. Navy
The Rev. Terry Sheldon	Served in the U.S. Army Reserves
Mr. Bill Brower	Served in the U.S. Army Reserves
Mr. Jay Campbell	Served in the U.S. Navy
Mr. Ron Cole	Served in the U.S. Air Force & Army
Mr. Bob Conway	Served in the U.S. Air Force
Mr. John Freeman	Served in the U.S. Army
Mr. Brian Johnson	Served in the U.S. Army
Mr. Thomas Johnson	Served in the U.S. Air Force
Mr. Timothy Orcutt	Served in the U.S. Marine Corps
Mr. Ed Plato	Served in the U.S. Navy
Mr. Harmon TenWolde	Served in the U.S. Navy

Mr. William Thompson	Served in the U.S. Army
Ms. Rebecca Topham	Served in the U.S. Army
Mr. Tom Widell	Served in the U.S. Air Force
Mr. Bradley Phillips	Served in the U.S. Army
Mr. Roger Locey	Served in the U.S. Navy
Col. Todd Bajakian	Serves in the U.S. Army
Mr. David Bates	Served in the U.S. Army
Mr. Leon Carapetyan	Served in the U.S. Army
Ms. Sue Cenci	Served in the U.S. Army Natl. Guard & Air Force
Mr. Earl Fontenot	Served in the U.S. Army
Mr. Tom Williams	Served in the U.S. Army
The Rev. C. James Jones	Served in the U.S. Army
Mr. Tim Allen	Served in the U.S. Army

**Chairwoman Day declared the Convention duly organized for business.**

Chairwoman Day noted the difference in the name badge colors: blue name badges designate clergy delegates entitled to voice and vote; yellow name badges indicate lay delegates entitled to voice and vote; pink name badges are for those who have voice but no vote; and the clear name badges indicate that the individual has no voice, no vote.

**Recognition and Special Privilege:** Chairwoman Day recognized the Rev. Joell Szachara, member of the Standing Committee, who made a motion that Convention give voice to Bishop-elect DeDe Duncan-Probe and to Bishop David Alvarado, Bishop of El Salvador. The motion was seconded by the Rev. Georgina Hegney.

**Chairwoman Day called for a vote**

**Motion carried**

**Bishop-elect Duncan-Probe and Bishop Alvarado given voice at Convention**

**Election of Convention Secretary:** Chairwoman Day recognized the Rev. Georgina Hegney, member of the Standing Committee, who nominated Ms. Judy Fried to serve as the Secretary of Convention. The nomination was seconded by the Rev. Joell Szachara. Chairwoman Day asked for further nominations. No further nominations were made.

**Chairwoman Day called for a vote**

**Motion carried**

**Ms. Fried elected Secretary of Convention**

**Credentials of Lay Delegates:** Chairwoman Day recognized Mr. Charles Moore, Chair of the Committee on Credentials of Lay Delegates, to present the report on Credentials of Lay Delegates:

Charles Moore reported:

**REPORT FROM COMMITTEE ON CREDENTIALS OF LAY DELEGATES**  
**Presented at the 148<sup>th</sup> Convention – November 11, 2016**

Since the 145th Convention, no parishes or chapels have closed. Therefore, the Diocese consists of 81 parishes, 1 mission, 1 college chapel, and 3 chapels with congregations for a **total of 86 representative delegations**. There are also 2 chapels without congregations.

All parishes, except as shown below, have satisfied the three Canonical requirements for full voice and vote participation in our annual Convention; specifically:

- ♦ Church Pension Funding per Canon XIX-4.
- ♦ Mandatory Diocesan Assessment payments per Canon XVIII-7.
- ♦ Completion of the Annual Parochial Report per Canon XXII-5.

St. John's, Whitesboro has not satisfied the mandatory portion of the Diocesan Mission Apportionment. Having no open action as set forth in Canon XVIII-7, this parish cannot be given voice or vote at this convention.

Please be mindful that the Annual Parochial Report is required by BOTH the National Church Canon, I-6-1; AND our Diocesan Canon, XXII-5, with a clearly stated filing deadline of MARCH FIRST in both places. Confusion has arisen because of a May 1, deadline in the National Canon for the DIOCESE to forward the old hard-copy reports to the National Office. Since the establishment of electronic filing, that date is meaningless. The Annual Parochial Report filing deadline for ALL parishes and congregations is MARCH 1.

Across the Diocese, we are progressing at meeting this requirement – over  $\frac{3}{4}$  of all reports were complete by mid-March. Thank you for your continuing cooperation.

Per Canon II-1, delegate certification is to be received by the Secretary of Convention before May 31<sup>st</sup>. Last November we pleaded for honoring this deadline because of the Special Convention in early August. Your response was wonderful!!! 90% of certifications were in by the first week in June. On behalf of the Diocesan Staff ----  
THANK YOU!!

Three eligible parishes, (**St. Paul's, Constableville;** **Trinity, Constantia;** and **Grace, Waverly;** plus **The Episcopal Chapel at Cornell,** chose to submit no delegate certification.

SUMMARY —	Potential voting members -----	83
	In-eligible by canons -----	1
	Unrepresented by choice -----	4
		-----

**Voting Congregations constituting 148th convention: 78**

--- Respectfully Submitted, Charles M. Moore, Chairman of Convention Committee on Credentials of Lay Delegates

**The acceptance of the report was moved by Charles Moore.**  
**Acceptance of the report was seconded by the Rev. Dr. Richard Laribee.**  
**Chairwoman Day asked if there was any discussion.**  
**There was no discussion.**  
**Chairwoman Day called for a vote.**  
**Motioned carried**  
**Report accepted by Convention**

**Schedule and Agenda of Convention:** Chairwoman Day announced that the schedule and agenda of Convention could be found in Delegate Folders on a paper titled "Convention Agenda".

**Announcements:** Chairwoman Day recognized Judy Fried, Secretary of Convention, who made announcements. In addition to announcements, the Secretary acknowledged special thanks to the following:

- ♦ The Lacona Post of the VFW who donated poppies to Convention.
- Cub Pack 100 of Johnson City who made and donated center pieces on the tables.
- ♦ The Rev. Beverly Messenger-Harris and the Gethsemane parish in Sherrill, along with support from Mr. John Crossley of the St. Margaret's House Board, who provided place mats for the dining room tables that had a map of all of the parishes in the Diocese.

**Honored Guests:** Chairwoman Day recognized and introduced guests of Convention:

**Bishop Juan David Alvarado** – Bishop of the Anglican-Episcopal Church of El Salvador and our Companion Diocese;

**Ms. Melissa Spicer**, Co-Founder & Chief Executive Officer of Clear Path for Veterans, who is a member of Christ Church in Manlius;

**Mr. Earl Fontenot**, Director of Programs & Services for Clear Path for Veterans;

**Mr. Thomas Williams**, of the Ft. Drum Chapter of the National Association of the 10<sup>th</sup> Mountain Division and member of Trinity Church in Watertown;

**Lt. Col. Todd Bajakian and his wife Michelle and their children Hannah and Nathaniel**, members of Trinity Church in Watertown;

**Mr. Jason Comet**, Convention organist.

**Mr. Kip Coerper**, Choir Director.

From the Diocese of Albany, from our **Delegated Episcopal Pastoral Oversight (DEPO) parish: Mr. Dennis Wisnom** from St. Andrew's in Albany.

Chairwoman Day introduced those seated at the head table: Martha Berry, Esq., Diocesan Vice-Chancellor; and Ms. Judy Fried, Secretary of Convention.

**Additional Introductions:** Chairwoman Day introduced the interpreters for the deaf, Ms. Audrey Lunson and Ms. Joanne Jakowski. Chairwoman Day reminded Convention attendees to speak clearly in order to facilitate the duties of the interpreters.

**Convention Photographer:** Chairwoman Day introduced Ms. Sue Cenci, member of Trinity Church in Fayetteville, who served as Convention photographer.

**Chairwoman Day introduced Clergy new to Diocese and present at Convention:**

The Rev. Philip Major – Rector, St. Paul's in Syracuse  
The Rev. Brooks Cato – Rector, St. Thomas' in Hamilton

**Chairwoman Day introduced Clergy new to the Diocese who are Licensed to Officiate:**

**The Rev. Amour Garang** – Diocese of Boar in the South Sudan, serving a congregation at St. Paul's in Syracuse;

**The Rev. Bryan Bedell** – Diocese of Rochester, serving as Parish Priest at the United Ministry of Aurora;

**The Rev. Jacqueline Dowling** – Diocese of Albany.

**The Rev. Jeffrey Kane** – Upstate New York Synod of the Lutheran Church;

**The Rev. Ana Rivera-Georgescu** – Diocese of Albany.

**The Rev. Robert Witt** – Diocese of Albany.

**Nominations:** Chairwoman Day recognized the Secretary of Convention to submit the nominations by title.

**Report of Nominations:** Secretary of Convention reported the following nominations, which were received in canonical form (Canon XVI), and were printed and distributed to delegates prior to Convention.

**Nominated for the Standing Committee** – *two vacancies for 4-year terms -- one in the Clerical Order and one in the Lay Order.*

In the Clerical Order:   The Rev. Adrian Amaya  
                                  The Rev. Georgina Hegney

In the Lay Order:         Ms. Felicity Hallanan

**Nominated for Diocesan Board** – *one vacancy for a 3-year term in the Clerical Order and one vacancy for a three-year term in the Lay Order.*

In the Clerical Order:   The Rev. Dr. Rebecca Drebert  
                                  The Rev. Wanda Copeland

In the Lay Order:         Ms. Karen Anderson  
                                  Ms. Terri Weir

**Nominated for Disciplinary Board** – *two vacancies for a 3-year term in the Clerical Order and two vacancies for a 3-year term in the Lay Order.*

In the Clerical Order:   The Rev. Dr. Richard Laribee  
                                  The Rev. Joell Szachara

In the Lay Order:         Dr. Bambi Carkey  
                                  Ms. Lynda Helmer

**Nominated for Deputies to General Convention** (to be held July 5 – 13, 2018 in Austin, Texas) – *There are 4 vacancies in the Clerical Order for Deputy and 4 vacancies for Alternate Deputies:*

In the Clerical Order:   The Rev. Adrian Amaya  
                                  The Rev. Dcn. Shelly Banner  
                                  The Rev. Dena Cleaver-Bartholomew  
                                  The Rev. Georgina Hegney  
                                  The Rev. Dr. Richard Laribee  
                                  The Rev. Carrie Schofield-Broadbent  
                                  The Rev. Dcn. Charles Stewart  
                                  The Rev. Joell Szachara

*There are 4 vacancies in the Lay Order for Deputy and 4 vacancies for Alternate-Deputy:*

In the Lay Order:         Ms. Karen Anderson  
                                  Ms. Penny Dugas  
                                  Ms. Carol Forrester  
                                  Ms. Felicity Hallanan

Dr. Sandra Michael  
Ms. Ernestine Patterson

**For the Triennial Meeting of the Women of the Church Delegates** (meets at the same time as General Convention). *There are 3 vacancies for delegates, Clergy or Lay, and there are 2 vacancies for alternate delegates.*

In the Clergy Order:      The Rev. Jennifer Kenna

Chairwoman Day then told Convention that in approximately 10 minutes nominations would be accepted from the floor. The Chair instructed that nominations must be submitted on the required form. To nominate someone, a delegate must go to a microphone to nominate their candidate. The nomination form must be submitted to the Secretary of Convention after the nomination and the form must include the signature of the nominee. The Chair reminded Convention that if a nomination form was needed, it could be obtained from a member of the Diocesan staff.

**Appoint the Sergeants-at Arms for the 148<sup>TH</sup> Diocesan Convention:**

Chairwoman Day appointed the Rev. Joell Szachara as Sergeant-at-Arms.

**Chairwoman Day then appointed the following members of Convention to serve as tellers:**

Mr. Robert Cooley, Co-Chair	St. Stephen's, New Hartford
Mr. Charles Moore, Co-Chair	Trinity, Fayetteville
Ms. Cindy DeMarmels	Zion, Windsor
Ms. Ione Hodge	St. Paul's, Brownville
Mr. Andy Pierce	St. Mark's, Chenango Bridge
Ms. Cheryl TenWolde	St. Matthew's, S. New Berlin
Mr. Harmon TenWolde	St. Matthew's, S. New Berlin
The Rev. Geoff Doolittle	St. Paul's, Owego
The Rev. Holly Evans	Grace, Copenhagen
The Rev. Perry Mouncey	St. Matthew's, Moravia
The Rev. Dcn. Barbara Groves	Retired
The Rev. Dcn. Dorothy Pierce	St. Mark's, Chenango Bridge
The Rev. Anne Wichelns	Church of the Resurrection, Oswego and St. Andrew's, Evans Mills

**Chairwoman Day** referred Convention delegates to their folder for the complete list of **Clergy Announcements**. Chairwoman Day noted she would not read the entire list but wanted to recognize the following:

**Ordained Deacon since last Convention:**

The Rev. Dcn. Charles Steward on June 25, 2016 at St. James' in Skaneateles.

**Persons in Process in the Diocese of CNY:**

Postulant: Ms. Patricia Kinney (November 2015)  
Mr. John Rohde (April 1, 2016)

**Call for Additional Nominations:** Chairwoman Day called for nominations from the floor.

**There were no other nominations.**

**Resolutions:** Chairwoman Day called on the Rev. Georgina Hegney, Member of the Resolutions Committee, to introduce by title the pre-filed resolutions.

The Rev. Hegney read the titles of the Resolutions that had been pre-filed.

The Rev. Hegney issued the final call for resolutions and said additional resolutions would be accepted in written form and submitted to the Secretary of Convention as soon as possible.

The Rev. Kate Day, of the Anti-Racism Committee, asked if she would have time to submit a resolution later during Convention as she had not yet had time to discuss her resolution with the whole Committee. The Vice-Chancellor ruled the resolution would have to be submitted at this time or it could not be discussed during Convention. The Rev. Kate Day submitted the resolution to the Secretary of Convention.

**No other new resolutions were received.**

**Chairwoman Day recognized the Rev. Dcn. Dorothy Pierce and Ms. Pat Kinney of the Global Mission Committee.** The Rev. Dcn. Pierce and Ms. Kinney invited interested members of Convention to join the Global Mission group for lunch on Saturday to discuss global missions and to hear the stories of God at work in the lives of individuals from around the Diocese.

**Chairwoman Day recognized the Rev. Richard Schaal and Ms. Carol Forrester, Co-Chairs of the Transition Committee,** who reported on the work of the Transition Committee since the election of the next Bishop of the Diocese and the upcoming consecration.

**Chairwoman Day introduced the Rev. Mark Giroux** who led Convention in a brief “stretch break”.

**Chairwoman Day recognized the Rev. Perry Mouncey,** the Diocesan representative to the Episcopal Relief and Development Fund (ER&D), for a presentation. Rev. Mouncey introduced a short film which told about the current work of ER&D and how the Episcopal Church helps with relief and development around the world.

**Chairwoman Day introduced Ms. Melissa Spicer and Mr. Earl Fontenot, of Clear Path for Veterans**, and invited them to tell Convention about the work they do at Clear Path. Ms. Spicer, who is a member at Christ Church in Manlius and the step-daughter of the late Rev. Fritz Mills, co-founded Clear Path for Veterans. Melissa, an experienced dog-trainer, used her skills of developing the benefits of positive reinforcement training to develop a service dog model using this as a method of therapy with veterans struggling with PTSD. Mr. Fontenot, a retired member of the U.S. Army, works with Clear Path as the Director of Programs and Services. Their presentation was followed by a video of the work that Clear Path does with Veterans.

**Chairwoman Day introduced Mr. Thomas Williams of the Ft. Drum Chapter of the National Association of the 10<sup>th</sup> Mountain Division Association**, who talked about the work of the National Association. Mr. Williams is a retired infantry first sergeant who re-enlisted and continues to work with Homeland Security protecting Chemicals of Interest. Mr. Williams is a member of Trinity Church in Watertown. The National Association of the 10<sup>th</sup> Mountain Division Association provides scholarship funds to children of Ft. Drum soldiers.

**Financial Report: Chairwoman Day** recognized **Ms. Deb Smith, Treasurer of the Diocese**, who gave the Financial Report of the Diocese. After her report, Ms. Smith invited questions regarding the Financial Report. The Treasurer said that copies of the 2015 Audited Financial Reports and the 2016 YTD Financial Reports were available at Convention for anyone who wanted a copy of them. The Treasurer's Report is included at the end of these minutes.

**Budget Presentation:** Chairwoman Day recognized **The Rev. Wanda Copeland of the Diocesan Board** who presented the 2017 budget as distributed in a mailing prior to Convention and was discussed at the pre-Convention Budget Hearings. Rev. Copeland told Convention that the budget was prepared by the Budget Committee of the Board and is categorized based on the Episcopal Church's "Five Marks of Mission".

**The Rev. Wanda Copeland**, moved the adoption of the 2017 Budget.

**The Rev. Dr. Richard Larabee** seconded the motion.

**Chairwoman Day called for discussion on the budget.**

**There was no discussion of the budget. Chairwoman Day called for a vote to accept the 2017 Budget.**

**Vote passed.**

**2017 Budget adopted.**

**Chairwoman Day called on the Bishop-elect** to come to the dais to make an announcement. As Bishop-elect DeDe Duncan-Probe came forward, she was greeted by Convention with a standing ovation and welcome. Bishop-elect DeDe thanked the members of Convention for the warm welcome she received. Bishop-elect DeDe told Convention that the budget that was just passed contained funding for a Youth Coordinator Team. The Bishop-elect announced to Convention that Mr. Tory Blum and

his wife Kristen Blum would be the people filling the Youth Coordinator Team.

**The Rev. Dena Cleaver-Bartholomew** asked to be recognized by the Chair to make a brief announcement. Chairwoman Day recognized her. The Rev. Cleaver-Bartholomew, Chair of the Anti-Racism Committee, announced two dates for training events for 2017: April 29<sup>th</sup> at Zion Church in Rome and May 20<sup>th</sup> at Trinity Church in Watertown.

**Chairwoman Day recognized the Co-Chairs of the Election Committee** to give the voting procedure to Convention and to indicate which ballot station members should go to cast their ballot. Mr. Bob Cooley and Mr. Charles Moore gave instructions to Convention. After the instructions were given, a member of Convention, the Rev. Georgina Hegney, addressed the Secretary of Convention to ask if the ballots, as presented, were correct. Upon review, it was determined that the Rev. Jennifer Kenna's name appeared on both ballot # 7 (Triennial Meeting) AND ballot #8 (General Convention Deputy) on both the Clergy and Lay Ballots. The Secretary of Convention confirmed that this was an error and that Rev. Kenna's name should ONLY be on ballot #7 – Triennial Meeting of the Women of the Church.

Secretary Fried instructed all members of Convention to pull out their ballots and turn to page 8 and to strike out the name of The Rev. Jennifer Kenna.

**Announcements:** Chairwoman Day recognized the Secretary of Convention who made announcements.

Chairwoman Day closed the session with prayer and a dinner blessing.

Chairwoman Day indicated the Polls to be open for 30 minutes for Delegates to cast their ballots.

At 6:40 p.m., **Convention was adjourned.**

- ♦ *Convention recessed at 6:10 p.m.*
  - ♦ *A reception followed in the Grand Ballroom and dinner was held in the Cotillion Room of the hotel.*
  - ♦ *Friends of Bill W, an active AA/Al-Anon Meeting, held a meeting in Board Room 4.*
  - ♦ *Youth were invited to participate, after dinner, in a social gathering sponsored by the Youth Council.*
  - ♦ *Compline was held at 8:30 p.m. in the Onondaga Room led by Ms. Meredith Kadet Sanderson.*
  - ♦ *Following Compline, a Resolution Hearing was held.*
-

**Saturday, November 12, 2016**  
**Morning Business Second Day**

**Breakfast:** A buffet breakfast was held in the Cotillion Ballroom, 7:00 - 8:30 a.m.

**Convention Reconvened at 9 a.m. with Eucharist:**

**The Convention Eucharist Service** was prepared by **the Rev. Joell Szachara**, with **the Rev. Christine Day** as the Celebrant and **the Rev. Carrie Schofield-Broadbent**, Preacher. **Mr. Jason Comet** was the organist and **Mr. Kip Coerper** was the choirmaster for a choir of volunteer singers who represented parishes throughout the Diocese.

The Convention offering was designated to **Clear Path for Veterans and to the Ft. Drum Chapter of the National Association of 10<sup>th</sup> Mountain Division**. The Convention Offering of \$2295 and was divided between the two groups.

**Chairwoman Day reconvened the 148<sup>th</sup> Convention and called the session back to order** after the Eucharist Service at 10:45 a.m.

**Chairwoman Day recognized Bishop-elect DeDe Duncan-Probe** and invited her to lead a conversation with members of Convention. Bishop-elect DeDe first introduced her husband, Christopher Probe, and her children, Ryan and Grace, who were in attendance at Convention. Bishop-elect DeDe told Convention members that she had been answering questions from people of the Diocese for the past 4 months and now she wanted to hear from the people of the Diocese. Bishop-elect invited members of Convention to come to a microphone and tell her “what is the joy in your work and ministry”? Members of Convention spent the next hour telling the Bishop-elect about who they are and the ministry in their life that brings personal joy to them.

The Bishop-elect then thanked members of the Diocese for the work that they had done over the last year to be involved with the Diocese and to take part in the Search Committee Profile development, attend the Walk-Abouts to get to know the Bishop Candidates, and to attend the special Convention to elect a new bishop. The Bishop-elect then called upon the staff of the Diocese to come forward to be recognized for the extra effort and work of the staff over the last year and thanked them for their hard work.

**Chairwoman Day recessed Convention** for lunch until 1:00 p.m.

**At 1:05 p.m., Chairwoman Day called the Convention back to order.**

**Chairwoman Day called on Ms. Helen O’Neill, of the Mission of Miracles** to give a presentation. Ms. O’Neill, who is on the Planning Board of the Mission of Miracles, told Convention about the work of the Medical Mission in the Companion Diocese in El Salvador.

**Chairwoman Day called on the Rev. Dcn. Chuck Stewart** to do a presentation on the Companion Diocese of El Salvador. Deacon Stewart, welcomed Bishop Alvarado and initially addressed Convention in Spanish. Deacon Stewart continued on in English telling Convention about the on-going work between the Diocese of Central New York and the Diocese of El Salvador. Deacon Stewart reminded Convention that later in the afternoon Convention would be voting to extend the Companion relationship between the two Dioceses. Deacon Stewart then introduced the Bishop of El Salvador.

**Chairwoman Day invited Bishop Juan David Alvarado to address Convention.** Bishop Alvarado's address can be found at the end of these minutes. Bishop Alvarado invited all members of Convention to their Diocesan Convention on June 9 and 10, 2017. Bishop Alvarado told Convention that he sends his prayers to Bishop Skip and Bonnie Adams for their continued ministry.

**Chairwoman Day recognized Ms. Meredith Kadet Sanderson, Communication Specialist in the Diocese, to report on the communications** activities in the Diocese. Ms. Sanderson reported on the variety of ways used over the past year to communicate information during the bishop search and election process.

**Chairwoman Day invited the Rev. Mark Giroux to lead Convention in a stand-up break.**

**Memorials and Prayers for the Deceased:**

Chairwoman Day referred members of Convention to their folders for the Memorial List of names of parish members and clergy who have been active in the Diocese and have died since the last Convention.

**Clergy Memorials for 2016:**

**The Very Rev. Charles Taylor**  
**The Rev. S. George Dirghalli**  
**The Rev. Robert H. Bevrige**  
**The Rev. Martha Forisha**  
**The Rev. J. Edward Putnam**

The Chairwoman then led Convention in prayers for the departed. The complete list of names and memorial tributes of the deceased clergy can be found in the Journal of Convention.

**Chairwoman Day recognized the Secretary of Convention** to read resolutions regarding Proposed Amendments to the Constitution of the Episcopal Church as required at each Diocesan Convention before the final vote at the 79<sup>th</sup> General Convention in 2018. The reading of these Amendments is required to be reported and certified with the Secretary of the General Convention. (The complete contents of each Resolution can be found at the end of these minutes.)

Resolution B011 – Amend Article II.7  
Resolution D003 – Amend Article V  
Resolution D008 – Amend Article I.1

**Resolutions Committee:** Chairwoman Day recognized the Rev. Georgina Hegney for the report of the Resolutions Committee. Chairwoman Day reminded Convention that persons entitled to the privilege of the floor may speak to a resolution twice, with a 5-minute limit each time. There will be a warning bell with two rings at 4 minutes and an ending bell at 5 minutes (*General Rules of Order IV.K*). Members were asked to abide by the bells. Chairwoman Day also reminded delegates that in order to speak you must go to a microphone and state your name and the name of your parish. A delegate must also go to a microphone to second a motion or call the question.

The Rev. Hegney presented the following resolutions to Convention for consideration and action:

**Resolution #1**

**Subject:** Clergy Compensation Resolution for 2017  
**Submitted by:** The Diocesan Board

**The Resolutions Committee recommended adoption of this Resolution with the edit of changing 2015 to 2016, a typo in the original submission.**

**The Rev. Dcn. Shelly Banner seconded the resolution.**

**There was no discussion. Chairwoman Day called for a vote.**

**The vote passed.**

**Resolution adopted.**

**RESOLVED**, that each parish consider a minimum cost of living increase of 2.1% for each member of the clergy and be it further

**RESOLVED**, that the Clergy Compensation and Benefits Policy and Handbook, previously ratified by Convention in 2015 be the resource and guide for the Wardens and Vestries of this Diocese when dealing with their clergy and compensation.

**FINANCIAL IMPACT TO DIOCESAN BUDGET:** Not applicable.

**WHO WOULD BE RESPONSIBLE FOR CARRYING OUT RESOLUTION?**

Individual congregations of the Diocese.

**Attached:** Clergy Compensation and Benefits Policy and Handbook, which was ratified, by Convention 2015 and policies adopted by the Diocesan Board in regards to Sick Leave, Family Leave and Health Insurance.

Discussion: The handbook is updated annually and changes will be presented in the form of a resolution each year. This is just the COLA adjustment; the formula and policies remain unchanged. There needs to be page numbers and the date of the

document needs to be identified on the title page.

The COLA is based on a specific government index.

One edit for 2016 in the handbook.

## **CLERGY COMPENSATION AND BENEFITS POLICY AND HANDBOOK**

The following tables, containing guidelines for compensation of clergy in this Diocese, be used in the call process and in negotiations and review of the Letter of Agreement as ratified by Convention 2016.

There will be a regular mutual ministry review of the parish by the clergy, wardens and vestry. That there will be an annual salary and benefit review to ensure appropriate compensation. Such review should take into account the most recent Clergy Compensation Resolution adopted by Convention and that each parish considers a minimum cost of living increase for each member of the clergy as passed by Resolution.

That parish classification is used as a tool to reflect the size, scope and complexity of the clergy person's responsibility.

Parishes are classified by indexing three statistics from the Parochial Report: Communicants in Good Standing (CGS), Average Sunday Attendance (ASA), and Normal Operating Income (NOI). The calculated index is a single number that types a parish as I, II, III or IV.

<b>CGS</b>	<b>50</b>	<b>100</b>	<b>150</b>	<b>200</b>	<b>250</b>	<b>300</b>	<b>350</b>	<b>400</b>	<b>450</b>	<b>500+</b>
<b>Index</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>

<b>ASA</b>	<b>25</b>	<b>50</b>	<b>75</b>	<b>100</b>	<b>125</b>	<b>150</b>	<b>175</b>	<b>200</b>	<b>225</b>	<b>250+</b>
<b>Index</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>

<b>NOI</b>	<b>25</b>	<b>50</b>	<b>75</b>	<b>100</b>	<b>125</b>	<b>150</b>	<b>175</b>	<b>200</b>	<b>225</b>	<b>250+</b>
<b>Index</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>

The sum of the index values developed for each of the components determines the Parish Type:

<u>Index Value</u>	<u>Type</u>
10 or less	Type I
10.1 to 15	Type II
15.1 to 21	Type III
21.1 and above	Type IV

Index calculation:

Select from the table values that bracket the reported amount. E.g.; 325

<u>Bracket</u>	<u>Index</u>
300 - 350	6 – 7

Subtract lower bracket number from reported value  $325 - 300 = 25$

Divide the resulting value, 25, by the spread in the bracket, 50. Add resulting value, .5, to lower index = 6.5.

Parish Example:

	<u>Reported</u>		<u>Index</u>
Parochial Statistics	Amount	Bracket	Value
CGS	325	300 - 350	6.5
ASA	175	175 - 200	7
NOI	\$160,000	150 - 175	<u>6.4</u>
		Total	19.9

The three indices added together equal 19.9, a parish classification of Type III.

A salary range is provided for each parish Type. The range enables a parish to call a new priest and to recognize existing clergy's performance and length of service.

Guidelines for base cash salary (does not include housing or utilities):

	<u>Range</u>
Type I	\$ 34,175 – 47,160
Type II	39,870 – 55,020
Type III	45,560 – 62,870
Type IV	52,260 – 70,740

## **FULL-TIME CLERGY**

The clergy shall be paid at least the minimum base cash salary for the appropriate Salary range

The following additional benefits will be part of the total compensation for all full-time clergy:

1. Half of the self-employment tax liability (currently 15.3%) on the following amounts: (cash salary + fair rental value of rectory + utilities) if church owned housing is provided, or (cash salary + cash housing allowance) if church owned housing is not provided. The Diocesan Board shall undertake the implementation of any revisions or change of laws that affect employee contributions in self-employment tax as they may relate to clergy as part of clergy reimbursement.
2. If housing is provided, the priest shall have full and exclusive use of the property.
3. Reimbursement for all tolls, parking fees and mileage at current IRS rate.
4. Participation in one of the Denominational Health Plans available in the Diocese, unless the cleric elects the Employee Opt Out Option provided by the Denominational Health Plan Model.
5. Participation in Workers' Compensation insurance.
6. The following periods of leave at full compensation:
  - A. Annual Vacation of four weeks, including five Sundays. Vacation time shall not be cumulative and may not be carried forward into a succeeding year, unless by previous arrangement under extenuating circumstances, as arranged with and approved by the Wardens.
  - B. New Year's Day, Martin Luther King Jr. Birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas to be taken in cooperation with the needs of the parish as negotiated with the wardens.
  - C. Professional Development Leave at the rate of two weeks per year, including one Sunday.
  - D. The Rector shall be eligible for a Sabbatical time after the sixth year of service, and every sixth year thereafter. A Sabbatical time is three (3) months in length, and not more than (4) months, if the Rector elects to append his/her vacation time to extend the Sabbatical for the fourth month. It is agreed that, following a sabbatical, the Rector will remain in his/her position for at least twelve months. The Rector must notify the Bishop six (6) months prior to taking a Sabbatical leave.
  - E. Clergy Sick Leave Policy – If illness or injury inhibits the rector's performance or causes the rector to be absent on a Sunday morning, a warden shall be notified. The wardens are to be dually concerned with the rector and parish's health. If repeated or chronic absence of the rector becomes a factor in the life of the parish, then the rector, a warden or both shall notify the Bishop.
7. An equity allowance over and above stated compensation for clergy residing in church-owned housing in order to reduce the adverse economic impact of not accumulating equity in a house.
8. Relocation expenses at a cost not to exceed the estimate provided by the moving company contracted by the Diocese.

## PART TIME CLERGY

The part-time clergy shall be paid at least the minimum base cash salary for the appropriate salary range multiplied by the percentage defined in the letter of agreement.

The following additional benefits will be part of the total compensation for all part-time clergy:

1. Half of the self-employment tax liability (currently 15.3%) on the following amounts: (cash salary + fair rental value of rectory + utilities) if church owned housing is provided, or (cash salary + cash housing allowance) if church owned housing is not provided. The Diocesan Board shall undertake the implementation of any revisions or change of laws that affect employee contributions in self-employment tax as they may relate to clergy as part of clergy reimbursement.
2. If housing is provided, the priest shall have full and exclusive use of the property.
3. Reimbursement for all tolls, parking fees and mileage at current IRS rate.
4. Participation in one of the Denominational Health Plans available in the Diocese, for those who are eligible for health insurance, unless the cleric elects the Employee Opt Out Option provided by the Denominational Health Plan Model. The minimum contribution by the parish shall equal the contribution for the available Standard Health Plan times the percentage used in determining cash salary.
5. Participation in Workers' Compensation insurance.
6. The following periods of leave at full compensation:
  - A. Annual Vacation of four weeks, including five Sundays. Vacation time shall not be cumulative and may not be carried forward into a succeeding year, unless by previous arrangement under extenuating circumstances, as arranged with and approved by the Wardens.
  - B. New Year's Day, Martin Luther King Jr. Birthday, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas to be taken in cooperation with the needs of the parish as negotiated with the wardens.
  - C. Personal Development Leave at the rate of two weeks per year, including one Sunday.
  - D. The Rector shall be eligible for a Sabbatical time after the sixth year of service, and every sixth year thereafter. A Sabbatical time is three (3) months in length, and not more than (4) months, if the Rector elects to append /his/her vacation time to extend the Sabbatical for the fourth month. It is agreed that, following a sabbatical, the Rector will remain in his/her position for at least twelve months. The Rector must notify the Bishop six (6) months prior to taking a Sabbatical leave.
  - E. Clergy Sick Leave Policy – If illness or injury inhibits the rector's performance or causes the rector to be absent on a Sunday morning, a warden shall be notified. The wardens are to be dually concerned with the rector and parish's health. If repeated or chronic absence of the rector becomes a factor in the life of the parish, then the rector, a warden or both

- shall notify the Bishop.
7. An equity allowance over and above stated compensation for clergy residing in church-owned housing in order to reduce the adverse economic impact of not accumulating equity in a house.
  8. Relocation expenses at a cost not to exceed the estimate provided by the moving company contracted by the Diocese.

## **PARISH PRIEST**

This title replaces “long-term supply”. It is used when the cleric has fewer responsibilities than either full or part time clergy and the cleric is the only one the parish has. There should be a written agreement specifying the expectations of the cleric and of the parish both as to duties and compensation. Here are some of the issues to be considered. Is the cleric responsible only for Sunday services? Weddings? Funerals? Pastoral and/or administrative duties. If the latter, what kinds and is there a limit on the number of hours a week? The following compensation table should guide the amount of compensation provided.

The following be established as minimum compensation for a Parish Priest:

One service:	<b>\$130</b>
Two services same day:	<b>\$155</b>
Three services same day:	<b>\$180</b>
Pastoral/Admin Care:	<b>\$ 55 an hour</b>
Travel reimbursement at IRS rate	

Guidelines for implementing Parish Priest compensation:

Since these are minimum amounts, clergy and parishes may negotiate higher rates.

Weddings:

**\$130** for the wedding service.

**\$55** per hour for marriage preparation

**\$105** for the rehearsal

Travel reimbursement

Each parish is encouraged to determine whether or not to pass these fees along to those being married.

Funerals:

**\$130** for the service

**\$55** per hour for pastoral work and service preparation with the family

Travel reimbursement

Any fee from the funeral home gets subtracted from the above fees; any honorarium from the family does not.

## **SUPPLY CLERGY**

Normally, this situation occurs when regular parish clergy are on vacation or otherwise unavailable for services. Parish clergy and supply clergy should discuss in advance whether or not the supply would provide pastoral/administrative care in addition to services. If the supply cleric is replacing one parish cleric who takes services at more than one place on the same day, the multiple service rates below apply.

The following be established as minimum compensation for Supply Clergy:

One service: **\$130**  
Two services same day: **\$155**  
Three services same day: **\$180**  
Pastoral/Admin Care: **\$ 55** an hour  
Travel reimbursement at IRS rate

Guidelines for implementing supply clergy compensation:

Since these are minimum amounts, clergy and parishes may negotiate higher rates.

Weddings:

**\$130** for the wedding service.  
**\$55** per hour for marriage preparation  
**\$105** for the rehearsal  
Travel reimbursement  
Each parish is encouraged to determine whether or not to pass these fees along to those being married.

Funerals:

**\$130** for the service  
**\$55** per hour for pastoral work and service preparation with the family  
Travel reimbursement  
Any fee from the funeral home gets subtracted from the above fees; any honorarium from the family does not.

*Revised for format: 12-15-16*

**Resolution #2**

**Subject:** Continuing Together with the Anglican Diocese of El Salvador  
**Submitted by:** The Rev. Dcn. Charles N. Stewart

**The Resolutions Committee recommended adoption of this resolution.  
Ms. Ernestine Patterson, Grace Church in Syracuse, seconded the motion.  
There was no discussion. Chairwoman Day called for a vote.  
After applause and thanksgiving, the vote passed.  
Resolution adopted.**

**RESOLVED**, that the 148<sup>th</sup> Convention of the Diocese of Central New York endorses the continuation of a Companion Relationship between this diocese and the Diocese of El Salvador beginning January 1, 2017 and continuing until December 31, 2019 or until terminated by mutual consent;

**BE IT FURTHER RESOLVED**, that the bishop of this diocese be authorized to appoint a representative Companion Diocese Committee to implement this relationship, including the recruitment of persons and parishes in this diocese to participate in this ministry.

**EXPLANATION:**

A companion diocese relationship with the Diocese of El Salvador existed from 1992 to 1999 and was reinstated in 2003 at the 135<sup>th</sup> Convention of this diocese and the 35<sup>th</sup> Convention of the Diocese of El Salvador; and, this sister relationship has been a wonderful experience of deepening friendship, mutual learning and spiritual deepening among all who have committed themselves to the mutual ministry.

**FINANCIAL IMPACT TO DIOCESAN BUDGET:**

None. Although from time to time this convention has allocated funds for the support of this ministry, including the Mission of Miracles, this resolution does not seek nor require any financial support.

**WHO WOULD BE RESPONSIBLE FOR CARRYING OUT RESOLUTION?**

The people and clergy of this diocese with the aid, assistance and support of the Companion Diocese Committee.

**Resolution # 3**

**Subject:** Thanks to Exhibit Hall Organizers, Exhibitors, Visual Technologies and the Holiday Inn, Liverpool, NY  
**Submitted by:** The Resolution Committee

**The Resolutions Committee recommends adoption of this resolution.  
Mr. Matt Weber, St. James' in Clinton, seconded the motion.  
There was no discussion. Chairwoman Day called for a vote.**

**The vote passed.**  
**Resolution adopted.**

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention express its thanks to Ms. Terri Weir and Ms. Ruthie Koerts for planning, managing and staffing the Exhibit Hall.

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention express its thanks to all exhibitors and their workers for brightening this Convention and for providing an important means of communication about programs, activities, resources and services that are relevant to our ministries together and in our communities.

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention thank Audio Visual Technologies for providing the sights, sound and technology for the Convention, ensuring that all who may see and hear all of the Convention.

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention express its appreciation to the Holiday Inn, Liverpool, NY, for the hospitality extended to us which has both contributed to the efficient performance of our tasks and the comfort of our delegates.

#### **Resolution # 4**

**Subject:** Greetings to the Rt. Rev. Gladstone "Skip" Adams and Mrs. Bonnie Adams, the Rt. Rev. David Joslin, the Rt. Rev. Martín de Jesus Barahona and Mrs. Betty Barahona and to Bishop John S. Macholz, E.L.C.A.

**Submitted by:** Resolutions Committee

**The Resolutions Committee recommended adoption of this resolution.**

**The Rev. Nick Smith seconded the motion.**

**There was no discussion. Chairwoman Day called for a vote.**

**The vote passed.**

**Resolution adopted.**

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention send greetings Bishop Skip and Bonnie Adams and Bishop Joslin with warm appreciation for their many years of faithful leadership and ministry among us and prayers for health, happiness and fulfilling pursuits in retirement;

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention send greetings to the Rt. Rev. Martín de Jesus Barahona and Mrs. Betty Barahona with affection and fond memories of our shared time together in the significant development of our relationship as companion dioceses and wishing them many years of contentment and health in retirement;

**RESOLVED**, that this 148<sup>th</sup> Diocesan Convention send greetings to the Rev. John S. Macholz of the Upstate New York Synod of the Evangelical Lutheran Church in

America, our partner in our Call for Common Mission, with heartfelt gratitude for his leadership, friendship and cooperation as we continue to work together as Christ's Body in the world.

**Resolution # 5**

**Subject:** The Very Rev. Charles G. Taylor  
**Submitted by:** The Resolution Committee

**The Resolutions Committee recommended adoption of this Resolution.**  
**Mr. Harmon TenWolde, St. Matthew's, South New Berlin, seconded the motion.**  
**There was no discussion. Chairwoman Day called for a vote.**  
**The vote passed.**  
**Resolution adopted.**

**WHEREAS** the Very Rev. Charles G. Taylor, belovedly known as Chuck, served a rector of St. Andrew's, New Berlin, and St. Matthew's, South New Berlin for thirty-one years and as parish priest of Emmanuel, Norwich, for the last seven of those years; and

**WHEREAS** "he never sat still"—"he was so good at visiting people at home or in the hospital," coaching Little League, repairing homes for the elderly, cleaning up the cemetery, taking kids to the Enchanted Forest, "pretty much running the food bank in New Berlin," driving the Christmas program to make sure "every kid got a gift"; and

**WHEREAS** his preaching kept his parishioners "awake" but his walks to the corner store took an hour "because he stopped to talk to everybody"—"he had such a way with people"; and

**WHEREAS** he worked closely with Bishop Adams, serving as Dean of the Chenango District, and also served as vice president of the Foundation of the Diocese; and was anticipating retiring last spring when unexpectedly he died:

**BE IT RESOLVED** that this 2016 Diocesan Convention give its prayers of thanksgiving for the dedicated ministry of the Very Rev. Charles G. Taylor and its love and prayers of consolation for his widow, Donna, and their family.

**Resolution # 6**

**Subject:** The Rev. Deacon Barbara Groves  
**Submitted by:** The Resolution Committee

**The Resolutions Committee recommended adoption of this Resolution.**  
**Dr. Bambi Carkey, St. Luke's in Camillus, seconded the resolution.**  
**There was no discussion. Chairwoman Day called for a vote.**  
**The vote passed.**  
**Resolution adopted.**

**WHEREAS** the Rev. Deacon Barbara Groves has served as deacon at Grace Church, Utica since 2012 and in that position, she not only served liturgically at Sunday and mid-week services but also as a ministering presence in area hospitals and nursing homes; and

**WHEREAS** she developed a “wonderful ministry” with the Karen community at Grace Church, dedicating herself to bridging the language gap between that community and the rest of the parish, attending the services of the Karen community in their language and advocating for them with numerous agencies while working in other community efforts to serve the wider refugee population of Utica; and

**WHEREAS** she taught the “fabulously popular Bible class about women in the Bible” and was a “dynamic presence” on the vestry and in the parish at large, “cutting to the heart of issues” yet also serving as “the voice of calm in the storm”; and

**WHEREAS** she previously served as Dean of the Utica-Rome District, as steward of St. Margaret’s House in Utica, as a member of the Global Missions Committee and the Medical Mission Committee of the Diocese, as alternate delegate to the 2015 General Convention and delegate to the 2015 Triennial Meeting of the Women of the Church; and

**WHEREAS** she has now retired from her position at Grace Church, Utica:

**BE IT RESOLVED** that this 2016 Diocesan Convention give its heartfelt thanks for the dedicated ministry of the Rev. Deacon Barbara Groves and its warmest wishes for her happiness and that of her husband, Tom, as she spends the next several months listening and discerning in what direction(s) to go next.

#### **Resolution # 7**

**Subject:** The Rev. Dr. Leon Mozeliak, Jr.

**Submitted by:** The Resolution Committee

**The Resolutions Committee recommended adoption of this resolution.**

**Ms. Ernestine Patterson, Grace Church in Syracuse, seconded the resolution.**

**There was no discussion. Chairwoman Day called for a vote.**

**The vote passed.**

**Resolution adopted.**

**WHEREAS** the Rev. Dr. Leon Mozeliak, Jr., has served as rector of Grace Church, Utica, since October of 2011; and in that position he introduced the parish to new liturgical forms which were “very popular,” sang the Eucharist with “tremendous reverence” in a “good singing voice,” led various groups within the parish, and interacted person-to-person in a way that was both “gentle and thoughtful”; and

**WHEREAS** he served as a “principal force” in welcoming the Karen community to Utica and to Grace Church and in helping to raise funds for the building of Habitat for Humanity homes for that community; and

**WHEREAS** he serves on the Diocesan Board and is chair of its Stewardship Committee and is a member of its Budget Committee and served as an alternate delegate to the 2015 General Convention; and

**WHEREAS** he has now retired from his position at Grace Church, Utica:

**BE IT RESOLVED** that this 2016 Diocesan Convention give its heartfelt thanks for the dedicated ministry of the Rev. Dr. Leon Mozeliak, Jr., and its warmest wishes for his happiness and that of his wife, Lynn, in his undertaking of retirement.

**Resolution # 8**

**Subject:** The Rev. Dr. William C. Lutz

**Submitted by:** The Resolution Committee

**The Resolutions Committee recommends adoption of this resolution.**

**Ms. Judy Sheasley, Trinity Church in Elmira, seconded the motion.**

**There was no discussion. Chairwoman Day called for a vote.**

**The vote passed.**

**Resolution adopted.**

**WHEREAS** the Rev. Dr. William C. Lutz has served as rector of Trinity Church, Elmira, since 1999 and as pastor of Emanuel Lutheran Church, Corning, since 2014 and he “put a lot of time and effort” into his sermons, basing them around topics that were current, but nonetheless kindly shared his pulpit at times with Brother Sebastian, relaying to the congregation what that Cabbage Patch doll whispered into his ear; and

**WHEREAS** he led Lenten studies and confirmation classes combined with those of the Lutheran parish, and was “very supportive of youth,” serving as spiritual director of Happening, and supportive also of older students, serving as chaplain of Elmira College; and

**WHEREAS** in his commitment to building partnerships he led the parishioners of Trinity Church into sharing their space with a United Baptist congregation and, in his commitment to mutual ministry, he “nudged” the people of Trinity into becoming a downtown ministry center offering space for a number of ministries—a family counselor, a multi-church feeding program, a program offering household goods to people transitioning from homelessness, Alcoholics Anonymous, Narcotics Anonymous and the Episcopal Children’s Clothing Closet, a ministry shared with St. Matthew’s, Horseheads; and

**WHEREAS** he served as a former dean of the Chemung District, ecumenical officer for the Diocese, co-facilitator of Fresh Start, and alternate delegate to the 2012 General Convention; and

**WHEREAS** he has retired as rector of Trinity Church, Elmira, and Emanuel Lutheran Church, Corning;

**BE IT RESOLVED** that this 2016 Diocesan Convention give its heartfelt thanks for the dedicated ministry of the Rev. Dr. William C. Lutz and its warmest wishes for his happiness and that of his wife Heather in his undertaking of retirement.

**Resolution # 9**

**Subject:** Thank You to the Search Committee

**Submitted by:** The Standing Committee

**The Resolutions Committee recommended adoption of this Resolution.**

**The Very Rev. Becky Coerper, seconded the resolution.**

**There was no discussion. Chairwoman Day called for a vote.**

**After applause and thanksgiving, the vote passed.**

**Resolution adopted.**

**WHEREAS** the Search Committee developed a profile of the Diocese of Central New York, involving many parishes and presenting a comprehensive overview of who we are and who we want to be, and following the announcement of the opening of the search for a new bishop, was responsible for reviewing applications and nominations through a process that included Skype interviews, and;

**WHEREAS** Search Committee members sponsored a retreat to become better acquainted with the gifts offered by potential candidates after which the Search Committee prayerfully discerned to further shorten the list, and;

**WHEREAS** the Search Committee, during each of these steps, informed the Diocese about what was happening through online videos and The Messenger:

**BE IT RESOLVED** that this 148th Diocesan Convention recognizes and deeply appreciates the members of the Search Committee—Ms. Cynthia Adamowsky, the Rev. Adrian Amaya, Ms. Kristen Blum, Dr. Bambi Carkey, the Rev. Wanda Copeland, Mr. David Cordone, the Rev. Dcn. Kay Drebert, the Very Rev. David Hanselman, the Very Rev. Jeanne Hansknecht, Mr. James Hughes, the Rev. Johanna Marcure, Mr. Doug Mouncey, Mr. Andy Pierce, the Rev. Judy Kessler, Chaplain and the Very Rev. Carrie Schofield-Broadbent, Chairperson—who served as volunteers, giving of their time and talents to ensure candidates received a broad overview of Central New York and our parish communities so that all would be able to make informed decisions about our future leadership.

**Resolution: # 10**

**Subject:** Thank You to the Transition Committee  
**Submitted by:** The Standing Committee

**The Resolutions Committee recommended adoption of this resolution.  
Ms. Cindy Adamowsky, St. Matthew's Church in Liverpool, seconded the motion.  
There being no discussion, Chairwoman Day called for a vote on the resolution.  
With applause and thanksgiving, the vote passed.  
Resolution adopted.**

**WHEREAS** the Transition Committee set up and escorted the final five candidates through four days of Diocesan-wide "Walkabouts," made the arrangements for the August 6th Special Election Convention, which included the first electronic voting used in the Diocese; and

**WHEREAS** the Committee shepherded the gala farewell for Bishop Skip and Bonnie Adams, an event which was attended by more than 300 people; and

**WHEREAS** the Committee continues to develop the detailed plans for the Consecration service to be held the third of December to officially install the Very Rev. Dr. DeDe Duncan-Probe as the 11th Bishop of the Diocese of Central New York, plans which include community and interfaith dignitaries from across CNY, members of the Bishop-elect's family and friends and numerous levels of Church hierarchy:

**BE IT RESOLVED** that this 148th Diocesan Convention lauds the members of the Transition Committee—the Rev. Dcn. Shelly Banner, the Rev. Dr. Gerard Beritela, the Very Rev. John Crosswaite, Mr. Arthur Durando, the Rev. Dcn. Barbara Groves, Ms. Lynda Helmer, the Rev. Steven Moore, Ms. Ernestine Patterson, Mr. Andy Pierce, Mr. Kyle Ramey, Ms. Meredith Sanderson, Ms. Deborah Shigley, the Rev. Nick Smith, Ms. Susan Wilson, the Rev. Judy Kessler, Chaplain and the Rev. Richard Schaal and Ms. Carol Forrester, Co-chairs—who have shared their talents, experience and many hours of volunteer time working with parishes, diocesan committees and other organizations throughout the Diocese to arrange these events. Convention recognizes that their work continues through the end of the Consecration reception and commends them for their ongoing dedication.

**Resolution # 11**

**Subject:** Thank You to the Standing Committee  
**Submitted by:** Resolution Committee

**The Resolutions Committee recommended adoption of the resolution.  
The Very Rev. Carrie Schofield-Broadbent seconded the motion.  
The Rev. Georgina Hegney asked to make a "friendly amendment" to the resolution to add a special thank you for the leadership of the Rev. Christine Day as the President of the Standing Committee. Amendment accepted.**

**There being no discussion, Chairwoman Day called for a vote on the resolution. With applause and thanksgiving, the vote passed.  
Resolution adopted.**

**WHEREAS**, the Standing Committee of the Episcopal Diocese of Central New York is an elected body which normally meets only four times a year to conduct their necessary canonical business; and

**WHEREAS**, since the announcement of our bishop transition has been working steadfastly, conscientiously, and faithfully through many, many, many hours to lead us well through this episcopal transition in the midst of their regular canonical duties,

**BE IT RESOLVED**, that this 2016 Convention express our utmost and deepest gratitude to—Ms. Stacey Balduf, Ms. Maria Dawson, Ms. Felicity Hallanan, Ms. Beth Hallinan, the Rev. Georgina Hegney, the Rev. Jennifer Kenna, the Rev. Joell Szachara and the Rev. Christine Day, President—for their faithful leadership and service in this time of transition. We will never know all of the details in the famed "bishop search binder", but we do know that our diocese has been in sure and steady hands as we move from the episcopacy of the Rt. Rev. Gladstone "Skip" Adams, into our time in between bishops where the Standing Committee functions as the ecclesiastical authority for our diocese, and into the upcoming episcopacy of the Very Rev. Dr. DeDe Duncan-Probe.

#### **Resolution # 12**

**Subject:** Support of the Very Rev. Dr. DeDe Duncan-Probe and the Probe Family

**Submitted by:** Resolution Committee

**The Resolutions Committee recommended adoption of this resolution.**

**The Rev. Dcn. Shelly Banner seconded the motion.**

**The Rev. Richard Schaal asked to make a friendly amendment to the original resolution to include the family of the Bishop-elect.**

**The Rev. Dcn. Shelly Banner seconded this amendment.**

**Chairwoman Day called for a vote on the amendment.**

**Vote passed.**

**There being no further discussion, Chairwoman Day called for a vote.**

**With a standing ovation and loud applause, the vote passed.**

**Resolution adopted.**

**WHEREAS** the Very Rev. Dr. DeDe Duncan-Probe was courageous enough to stand for election to the episcopate in the Diocese of CNY *with the encouragement and full support of her husband, Christopher Probe and their three children, Chasen, Ryan and Grace*; and

**WHEREAS** as, out of a slate of five candidates, all of whom were impressive in their experience and commitment to sharing their varied ministries, she was elected—and on the second ballot!; and

**WHEREAS** she *and her family are moving* to Central New York—from Virginia!—despite the approach of winter and having heard stories of treacherous driving through the ‘snow belt’ of CNY; and

**WHEREAS** she has survived four clergy gatherings and pre-Convention Regional Meetings with good grace and humor,

**BE IT RESOLVED** *that this 2016 Convention of the Diocese of Central New York recognizes the significant sacrifice the Probe family has made in sharing their wife and mother with the entire Diocese and offers them our sincere appreciation and the promise to honor their ‘family time,’ and*

**BE IT FURTHER RESOLVED** that this 2016 Convention of the Diocese of Central New York express our deep-felt thanks *to Bishop-elect DeDe Duncan-Probe* for her commitment to us and pledge her our support as she develops her vision and ministry among us as the 11th Bishop of the Diocese of Central New York.

### **Resolution # 13**

**Subject:** Ms. Judy Fried  
**Submitted by:** The Resolution Committee

**The Resolutions Committee recommended adoption of this resolution.**

**The Rev. Kate Day seconded the motion.**

**There was no discussion. Chairwoman Day called for a vote.**

**With applause and standing ovation, the vote passed.**

**Resolution adopted.**

**WHEREAS** Ms. Judy Fried has served as deployment officer of the Diocese of Central New York since June of 2003 and has been instrumental in assisting dozens of parishes in transition with, in the words of Bishop Adams, “a steady, unwavering commitment to do the best for the parish,” always trying “to see the big picture” while maintaining “a wonderful non-anxious presence”; and

**WHEREAS** parishes have commented “over and over how responsive she was,” going out to the parishes “to do early education,” answering questions by phone, consolidating trips of rector candidates to save on costs. Clergy also have commented on her helpfulness, graciousness and concern to find them a position that would “fit”; and

**WHEREAS** in this work Judy is well respected in the Episcopal Church Transition community and she also has served as the staff liaison for the Ministry Support

Committee, the Dayspring program and the Transition Consultants; and

**WHEREAS** she has also served as Secretary of Convention since 2005; and

**WHEREAS** she has announced her retirement as of December 31<sup>st</sup> of this year:

**BE IT RESOLVED** that this 2016 Diocesan Convention give its heartfelt thanks for the dedicated ministry of Ms. Judy Fried and its warmest wishes for her happiness and that of her husband, Glenn, in her undertaking of retirement.

**Chairwoman Day thanked the Rev. Hegney and the Resolutions Committee for their work.**

**Election Committee Report:** Chairwoman Day recognized Mr. Charles Moore, Co-Chair of the Election Committee to report on the elections. Mr. Moore announced the election results:

For the Standing Committee:

In the Clerical Order:	The Rev. Adrian Amaya – 4 year term
In the Lay Order:	Ms. Felicity Hallanan – 4 year term

For the Diocesan Board:

In the Clerical Order:	The Rev. Wanda Copeland – 3 year term
In the Lay Order:	Ms. Terri Weir - 3 year term

For the Disciplinary Board:

In the Clerical Order:	The Rev. Dr. Richard Larabee – 3 year term
	The Rev. Joell Szachara -- 3 year term
In the Lay Order:	Dr. Bambi Carkey -- 3 year term
	Ms. Lynda Helmer -- 3 year term

For General Convention Deputy:

In the Clerical Order:	The Very Rev. Carrie Schofield-Broadbent
	The Rev. Adrian Amaya
	The Rev. Joell Szachara
	The Rev. Dena Cleaver-Bartholomew

In the Lay Order:	Ms. Carol Forrester
	Ms. Karen Anderson
	Ms. Ernestine Patterson
	Ms. Felicity Hallanan

For GC Alternate Deputy:

In the Clerical Order:	The Rev. Dr. Richard Larabee
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The Rev. Georgina Hegney  
The Rev. Dcn. Chuck Stewart  
The Rev. Dcn. Shelly Banner

In the Lay Order: Dr. Sandra Michael  
Ms. Penny Dugas

**Chairwoman Day thanked Mr. Moore and the Elections Committee and Tellers for their work.**

**Nominations and Appointments:** Chairwoman Day announced that the nominations for the Diocesan Board, Commission on Ministry, Foundation of the Diocese, The Foundation of the Episcopal Church at Cornell, and the Treasurer were before the Convention.

**Commission on Ministry: Canon XV, Sec. 1** – “At each Annual Convention of the diocese, subject to confirmation by the vote of the Convention, the Bishop shall nominate a Commission on Ministry to consist of not less than six nor more than twenty persons, one half of whom shall be of the lay order and one half of whom shall be of the clerical order, who shall hold this office until their successors are nominated and confirmed.”

The Rev. Dena Clever-Bartholomew (Chair)	
The Rev. Clark West	The Rev. Deacon Shelly Banner
The Rev. Toppie Bates	The Rev. Georgina Hegney
Ms. Ruthie Koerts	The Rev. Kathy Corley

**Foundation of the Diocese of Central New York: Canon XX, Sec. 2.** – “The Foundation of the Diocese. The directors of the corporation shall be not less than seven nor more than twenty-five persons, as prescribed in the By-laws of the corporation, elected by Convention annually on nomination of the Bishop.”

Mr. Bill Sherman	(Class of 2017)
Mr. Henry Wakefield	(Class of 2019)
Mr. Paul Odell	(Class of 2019)
Mr. Paul Regan	(Class of 2019)
The Rev. Cathy Carpenter	(Class of 2019)
The Rev. Holly Eden	(Class of 2019)
The Rev. Philip Major	(Class of 2019)

**The Foundation of the Episcopal Church at Cornell**

The Rev. Barb Schmitz	(Class of 2019)
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**Diocesan Board: Canon XIV, Sec. 2, (a) (v)** -- “Three persons, adult members of the Episcopal Church and residents of the Diocese of either the clerical or lay

order, one elected by the Convention on nomination of the Bishop each year, to serve a term of three years beginning at the close of the Convention at which elected and until his or her successor is elected.”

Ms. Carol Forrester (Class of 2019)

**Disciplinary Board: Canon XXVII, Sec. 2 (c)** – “Vacancies on the Disciplinary Board shall be filled as follows: The Bishop Diocesan, with the advice and consent of the Standing Committee, shall appoint a replacement Board member who meets the same eligibility requirements as apply to elect Board members.”

The Rev. Jacqueline Schmitt (Class of 2017)

**Chairwoman Day moved these nominations be accepted and asked for a second.**

**The Rev. Kate Day seconded the motion.**

**Chairwoman Day called for discussion.**

**Chairwoman Day called for a vote.**

**Motion Carried**

**Approved and passed.**

**Unfinished Business:** The Chairwoman asked the Secretary of Convention if there was any unfinished business; no unfinished business was reported by the Secretary. The Chairwoman asked members of Convention if there was unfinished business.

The Rev. Kate Day noted that she had withdrawn the resolution that she presented the prior day. However, the Rev. Day said the Anti-Racism Committee will continue to refine the resolution for presentation at a later time.

The Rev. Ginger Nagel said she was concerned about the paper in her folder from the 144<sup>th</sup> Convention regarding poverty. The Rev. Nagel said she thought a conversation of this topic should not be buried in the papers in Delegate folders. The Rev. Nagel’s comments prompted other delegates to comment on the resolution. Ms. Ernestine Patterson, delegate from Grace Church in Syracuse, said she believes the entire Convention dealt with “the effect of our meeting on poverty.” Several other delegates indicated the resolution should be “front and center” at the beginning of Convention.

**Announcements:** Chairwoman Day recognized the Secretary of Convention who made announcements.

**Remarks of Appreciation:** Chairwoman Day referred members to the list in Delegate folders with the names of people who helped with the arrangements for Convention. The Chairwoman noted that the list was too long and she regretted that she could not recognize each person individually. Chairwoman Day noted that without the time and assistance of each of these individuals, Convention would not be possible. Chairwoman Day apologized in advance for any names that might be missing and

inadvertently omitted. It was noted that Ms. Ernestine Patterson's name was omitted in error from the Resolution recognizing members of the Transition Committee.

**Reminders:** Chairwoman Day reminded members of Convention that 149<sup>th</sup> Convention will be held on November 10 & 11, 2017, at the Holiday Inn. Chairwoman Day also made note that the new bishop will preside as the Chair of that Convention!

**Adjourn:** Chairwoman Day adjourned Convention at 3:06 p.m. with a closing prayer with the Deacons (led by Dcn. Shelly Banner).

**Message of Bishop David Alvarado  
To the 148th Diocesan Convention of Central New York**

The Rev. Christine J. Day, President of the Standing Committee and who preside this Convention. The Very Rev. Dr. DeDe Duncan-Probe (Bishop Elect)

Honorable Clerics, Lay Delegates, Diocesan Officials, Dignitaries and Special Guests to the 148th Diocesan Convention.

Firstly I want to say thank you so much for the invitation to participate in your Diocesan Convention. Likewise give my congratulations to The Very Rev. Presbyter Duncan-Probe, Bishop Elect, for her new Ministry. I am sure that her leadership will strengthen the pastoral work of this Diocese, I offer my prayers. Also I hope that in our Companionship we will walk together in the building of Kingdom of God, that our Lovely Father will lead to the Reverend DeDe Duncan-Probe with this Diocese with the softness and the strength of the love of Christ and that always accompany her the Holy Trinity.

Furthermore I express to you that the Anglican Church of El Salvador, express the joy of knowing that we will continue with our Companionship January 2017 to December 2019 with this beautiful diocese which for many years has been with us in the development of our pastoral work and especially has accompanied me in my Episcopal Ministry, I am extremely grateful for this.

I know that our Diocese of El Salvador will ratify the Companionship with the Diocese of Central New York in our 49th Diocesan Convention to be held on 9 and 10 June 2017, since now I officially invite The Very Reverend Dr. DeDe Duncan-Probe Bishop-Elect to participate in our Diocesan Convention, as well as to all those who wish to know and participate in our Convention, will be a honor having in our Church and in our country.

Also, let me say thank you to Bishop Skip Adams and his wife Bonnie Adams for the love that they have shown for more than 20 years for the Salvadoran people and

especially for the projects and initiatives that have accompanied the parishioners of the Episcopal Anglican Church of El Salvador. It is our hope to continue with all that legacy of friendship, solidarity and support to the Church of El Salvador. I offer my prayers both Bishop Skip Adams as his wife and his family. That the God of the life accompany in his Ministry in the Diocese of South Carolina.

The relationship of companionship in all these years ago has allowed us to experience so many signs of love and brotherhood on your part, and that relationship of unit has no doubt strengthened our faith, which has been required to follow in the construction of the Kingdom of God.

As Bishop of the Anglican Church in El Salvador, in whose Ministry I have completed one year 9 months, yet I am Bishop very new and very eager to learn and walk in this Ministry that God has placed us for his honor and glory.

I want to share with you the pastoral priority that we are development in our Diocese, which are based in three topics: The Evangelization, the Justice and the Education. We announce the Gospel by empowering children, youth, women and men, following what our Primate Michael Curry has promoted from being "the Jesus Movement". We have also established the program for Justice and Dignity as the prophetic voice that orients and trains with the theme of migration, forced displacement, and finally need to educate and train, especially for women and young people on the topic of leadership and entrepreneurship.

Also on that same topic of education, we have created the Theological Seminary to form our priest's men and women leaders who work for future of our church.

We are also giving too much emphasis on the Christian Education for children by strengthening the teachers, we are giving priority to the five Anglican Schools that the Diocese has. In schools we work hard the theme Culture of Peace.

Again, I reiterate my thanks for inviting me to be part of this event so important in the life of the Diocese. My congratulations for the work that each one makes. We in El Salvador have been blessed to have you as partners and have been fortunate spiritually in this great journey together building hope and praying with each other in our churches, our communities and our ministries. Thanks to God we will continue to be blessed and continue walking by the Jesus Movement Together.

The words fall short to express this joy and gratitude to have you as friends and colleagues, that God bless all of you.

Thank you, so much.

The Rt. Rev. David Alvarado,  
Diocesan Bishop Episcopal Anglican Church of El Salvador



THE EXECUTIVE OFFICE OF THE GENERAL CONVENTION  
815 SECOND AVENUE, NEW YORK, NY 10017

## RESOLUTIONS REFERRED TO DIOCESES FROM THE 78<sup>TH</sup> GENERAL CONVENTION *January 1, 2016*

### PROPOSED CONSTITUTIONAL AMENDMENTS, FIRST READING

*The following Constitutional amendments shall be read by the Secretary of the Diocesan Convention preceding the final vote at the 79<sup>th</sup> General Convention in 2018, such reading to be certified by the Diocesan Convention with the Secretary of the General Convention.*

#### **B011: Amend Article II.7**

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Resolved, That the Constitution of the General Convention (2012) Article II.7 is hereby amended to read as follows:

Sec. 7. ~~It shall be lawful for the~~ The House of Bishops ~~to~~ may elect a ~~Suffragan-Bishop Suffragan~~ who, under the direction of the Presiding Bishop, shall be in charge of the work of ~~those persons of this Church who serve as chaplains in the Armed Forces of the United States, and such other agencies as may be specified by the Presiding Bishop.~~ The ~~Suffragan-Bishop Suffragan~~ so elected shall be *ordained and consecrated* and hold office under such conditions and limitations other than those provided in this Article as may be provided by Canons of the General Convention. ~~The Suffragan Bishop shall be eligible for election as Bishop or Bishop Coadjutor or Suffragan Bishop of a Diocese.~~

#### **D003: Amend Article V**

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Resolved, That Article V, Section 1 is amended to read as follows:

A new Diocese may be formed, with the consent of the General Convention and under such conditions as the General Convention shall prescribe by General Canon or Canons, (1) by the division of an existing Diocese; (2) by the junction of two or more Dioceses or of parts of two or more Dioceses; or (3) by the erection into a Diocese of an unorganized area evangelized as provided in Article VI. The proceedings shall originate in a Convocation of the Clergy and

Laity of the unorganized area called by the ~~Bishop~~ Ecclesiastical Authority for that purpose; or, with the approval of the ~~Bishop~~ Ecclesiastical Authority, in the Convention of the Diocese to be divided; or (when it is proposed to form a new Diocese by the junction of two or more existing Dioceses or of parts of two or more Dioceses) by mutual agreement of the Conventions of the Dioceses concerned, with the approval of the ~~Bishop~~ Ecclesiastical Authority of each Diocese. ~~In case the Episcopate of a Diocese be vacant, no proceedings toward its division shall be taken until the vacancy is filled.~~ After consent of the General Convention, when a certified copy of the duly adopted Constitution of the new Diocese, including an unqualified accession to the Constitution and Canons of this Church, shall have been filed with the Secretary of the General Convention and approved by the Executive Council of this Church, such new Diocese shall thereupon be in union with the General Convention.

**D008: Amend Article I.1**

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Resolved, That Article I, Section 1 of the Constitution is amended to read as follows:

*Sec. 1. There shall be a General Convention of this Church, consisting of the House of Bishops and the House of Deputies, which Houses will sit, debate, and vote separately, unless otherwise provided for by this Constitution or the Canons. The Houses by majority vote of each House may call for the Houses to sit, debate, and vote, or any combination thereof, together. The General Convention may by Canon establish procedures for such sessions. In all deliberations freedom of debate shall be allowed. Either House may originate and propose legislation, and all acts of the Convention shall be adopted and be authenticated by both Houses.*

## Memorials

November 11-12, 2016 Convention  
Since Convention November 13-14, 2015

<i><b>NAME</b></i>	<i><b>PARISH</b></i>	<i><b>PARISH CITY</b></i>
The Very Rev. Charles Taylor	St. Andrew's St. Matthew's Emmanuel	New Berlin South New Berlin Norwich
The Rev. S. George Dirghalli	Retired	
The Rev. Robert H. Bevridge	Retired	
The Rev. Martha Forisha	Retired	
The Rev. J. Edward Putnam	Retired	
Kathrine Joslin		Diocese of CNY
Betty Whitaker		Diocese of CNY
Elizabeth Storey	Trinity	Watertown
Margaret Grindy		Diocese of CNY
Vera Lange	Christ Church	Manlius
Mary Ellen Gasek	Grace	Utica
W. Ronald Clayton	St. John's	Ithaca
Agnes Hartz	Zion	Windsor
Amanda Wiles Brown	Grace	Syracuse
Ralph Arnold Derby	Grace	Syracuse
Greta Marquita A. Jones	Grace	Syracuse
Nancy Knapp McCarty	Grace	Syracuse
Marian R. Lampman Stone	Grace	Syracuse
Robert D. Arnold	Trinity	Canastota
Dorothy Pringle Schneider	Trinity	Canastota
Carol A. Stack	Zion	Rome
Wynyard Kirkpatrick Millington	Zion	Rome
Andrew Leigh	St. John's	Speedsville
Patricia Baker	St. John's	Speedsville
Homer Earl	St. John's	Black River

**The Rev. Robert Hanna Beveridge  
1932-2016**

The Rev. Robert “Bob” Beveridge died in Seattle on September 2, 2016 at the age of 84. He is survived by his beloved wife Berta; three sons Paul, Bill and Don; and two grandsons, Mack and Liam. His fourth son, David, died at age 22 in 1994.

Born on July 11, 1932 in Richmond, Virginia, he attended South Kent School, St. Lawrence University, Emory University and the Church Divinity School of the Pacific. Bob met Berta while serving on a USAF radar site in British Columbia. They were married in Vancouver in 1959. He served as a B-52 commander. The apex of his career with SAC was flying airborne alert during the Cuban Missile Crisis. His experience with the cold war led him to become a nuclear disarmament activist in later life. He resigned from active duty when he felt the call to become an Episcopal priest, but continued to serve 20 years as a chaplain in the reserves, retiring as a Lieutenant Colonel.

Bob’s primary calling was as a parish priest. Ordained a priest in 1970, his ministry took him to Sacramento, California; Moscow, Idaho; Beaverton, Oregon; Arlington, Virginia and Fayetteville, New York. A champion for inclusivity, he was a strong advocate for the ordination of women as priests in the Episcopal Church, as well as for lay people serving at the altar as assisting ministers. An avid singer, Bob loved the Episcopal hymn book and leading his congregations in hymns.

He retired in 1994 and traveled for nine years throughout North America with Berta in their RV. When they finally parked the RV, they settled in the Madrona neighborhood of Seattle, near their son, Paul, and their grandsons. Bob and Berta were happy to be among the first residents at Skyline on First Hill in Seattle. Until Bob was stricken with Parkinson’s disease, he was active in Skyline political and singing groups. He and his family are very grateful to the staff at the Terraces at Skyline who cared for him during his struggles with Parkinson’s.

Bob’s life was celebrated at St. Mark’s Cathedral in Seattle on Saturday, September 10<sup>th</sup>. A sweet and tender man, he was loved by many and will be greatly missed. The world is a better place because Bob Beveridge lived.

**The Rev. S. George Dirghalli**  
**1926 – 2016**

The Rev. S. George “Doc” Dirghalli, 89, of Syracuse, died Saturday, October 29, 2016. George was a veteran of the US Navy and served in the South Pacific in WWII. He was a graduate of The University of Florida, and The Episcopal Divinity School at Harvard University.

After his service in the Navy and graduation from the University of Florida, George began working for Lambda Chi Alpha Fraternity in 1951 beginning 65 years of Service to the fraternity. He held many positions in those 65 years including serving as the organization’s international president from 1978-1982. For the past 30 years Doc served as the fraternity’s spiritual guide and was a mentor, brother and friend to thousands.

Fr. George was ordained as an Episcopal priest in 1964 and served Calvary Episcopal Church in Syracuse, NY, from 1968 until his retirement in 1988. In retirement he continued to serve the Episcopal Community as Chaplain to retired clergy and coordinator for Provinces I & II.

He is survived by his wife Kira Dirghalli; children Elisabeth (Dean) Swenson and Stefan (Kelly) Dirghalli; brother Moes Dirghalli; and his grandchildren Benjamin and Kira Dirghalli and Paul and Alex Swenson.

A memorial service will be held on November 19, 2016 at St. Paul’s Episcopal Church, in Syracuse, NY. There will be a calling hour at 4:00 p.m. and the service will begin at 5:15 p.m. with a reception to follow.

In lieu of flowers, memorial contributions may be made to The Nazareth Project, Inc ([www.nasarethproject.org](http://www.nasarethproject.org)).

Eternal rest grant S. George Dirghalli, O Lord, a good and faithful servant and priest and let perpetual light shine upon him forever and ever. Amen.

**The Rev. Martha Forisha**  
**1954 – 2016**

The Reverend Martha Lee Forisha passed peacefully at home in San Antonio, Texas surrounded by her loving husband and three children November 1, 2016. She was 62. Martha was born May 17, 1954 in Corpus Christi to Arthur & Marilyn (Ruddy) Dickinson. An alumna of Texas Woman's University, Martha was a pediatric nurse, a labor and delivery nurse, and later attended Seminary of the Southwest.

She was ordained in the Episcopal Church in 1993 and served as the first female priest for Trinity Church in Seneca Falls, New York—the birthplace of women's rights—from 2000 to 2010. She is survived by her husband, Donnie R. Forisha, whom she married in Houston on August 23, 1975.

They cherished 41 years together and raised three children: Rachel, Jared, and Aaron. She is also survived by her parents, and by her siblings: Robert Dickinson, Carol Dickinson, and Thomas Dickinson, all residing in Houston.

Martha lived by example through her kindness, quiet determination, and loving nature. She overcame great adversity as a career nurse and as a woman entering the priesthood. Her character and virtues never eroded even after being stricken by early-onset Alzheimer's and ultimately cancer. She was an inspiration and role model to many, and will be greatly missed and dearly remembered.

The funeral will begin at noon on Saturday, November 19<sup>th</sup> at St. Paul's Episcopal Church (1018 East Grayson Street, San Antonio, TX 78208), to which donations can also be made.

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**The Rev. Dr. J. Edward Putnam**  
**1950 -- 2016**

The Rev. Dr. J. Edward Putnam, 75, died suddenly on September 28, 2016. He was married to Doreen (Coulson) Putnam, his beloved wife, for 51 years. Born in Hudson Falls, NY, he was the son of the late Leon D. Putnam and Eleanor (Betts) Putnam.

Fr. Ed was ordained an Episcopal Priest in 1970 and served in a dozen parishes over 37 years before his retirement from the ministry. An avid writer during his retirement, Ed enjoyed reading, wordsmithing, the Red Sox, discussing politics, traveling, spending time with family, and his daily trips to Starbucks to read the NY Times from cover to cover.

He received his B.A. from SUNY Oneonta, M.Ed. from UMass-Amherst, M.Div. from

Berkeley School of Divinity, Yale University, and D.Min. from Phillips University. He was appreciated for his sensitivity in building relationships between friends and colleagues. Many are thankful for his mentorship in their spiritual growth.

In addition to his wife he is survived by his loving children Robert Putnam (Hedy), Bethany Putnam, and Allie Quick (Tom), as well as his adoring grandchildren Rachyl, Megan (Eduardo), Kiarra, and Tayzia, and one great grandchild, Tiger. He was the brother of David Putnam, Albert Putnam, and Janice Stephenson.

A celebration of Ed's life was celebrated on September 30, 2016 at Grace Episcopal Church, Providence, RI.

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**The Very Rev. Charles G. Taylor  
1951 – 2016**

The Very Reverend Charles G. Taylor "Father Chuck" 64 yrs. old of New Berlin, NY, rector of St. Andrew's Episcopal Church, New Berlin and St. Matthew's Episcopal Church, South New Berlin and Priest of Emmanuel Episcopal Church, Norwich, NY, passed away as a result of a tragic accident on April 16, 2016 at his cottage on Chenango Lake, NY.

Fr. Chuck was born on October 12, 1951 at Miner's Hospital in Spangler, PA, son of the late H. and D. Lois Taylor (Urbain). He grew up in Barnesboro, PA where his family owned and operated Taylor's Bakery. Among his early memories were delivering bread with his grandfather. While growing up he attended Sunday school and served as an Acolyte at St. Thomas' Episcopal Church, which was founded by the Taylor family. By the age of seven, Fr. Chuck knew that he wanted to be a priest. He graduated from Northern Cambria High School in 1969 where he played football, baseball and ran track. He also served as a member of the Hope Fire Company in Barnesboro.

On January 1, 1972, Fr. Chuck and his wife Donna (Abrams) were married at St. Thomas' Episcopal Church and started their life together in Pittsburgh, with Bishop Appleyard's blessing. He attended the University of Pittsburgh and pursued degrees in Psychology and Sociology, while Donna attended Bradford Business School in Pittsburgh. While in Pittsburgh, the young couple were active at the Church of Ascension in Oakland. As a Postulant preparing for seminary, Fr. Chuck was privileged to train under the direction of Dr. William Bradbury and Fr. Dougherty. He was given the unique opportunity to give sermons which were broadcasted on live radio.

After graduating from the University of Pittsburgh, he worked for a year on the railroad (to save money for seminary) while also doing a one-year internship at St. Mark's

Episcopal Church in Johnstown, PA, under the direction of The Reverend Park Allis. He entered Bexley Hall Seminary in Rochester, New York in the fall of 1974, graduating with his Master of Divinity degree on May 5, 1979. One of the highlights of their stay in Rochester began in 1977 when Fr. Chuck was accepted as a “seminarian in training” at the Church of Ascension under the direction of The Reverend Albert Mahan.

While serving the Church of Ascension, Fr. Chuck and Donna’s first son, Scott Charles Taylor, was born on October 18, 1978. It was an honor and privilege for Fr. Chuck to assist Fr. Mahan in baptizing their son Scott. Fr. Chuck was ordained as a Deacon in the Diocese of Pittsburgh on June 9, 1979, and ordained as Priest on December 8, 1979. In the Fall of 1979, Bishop Appleyard asked him to return to the Diocese of Pittsburgh to serve St. Thomas’ Episcopal Church in Barnesboro, PA (his hometown church), and St. Luke’s Lutheran-Episcopal Church in Patton, PA. While serving in PA, Brett Aaron Taylor was born on August 17, 1982, and was baptized at St. Thomas’ Church by Bishop Appleyard.

On Palm Sunday, March 24, 1985, Fr. Chuck and his family accepted a position at St. Andrew’s and St. Matthew’s churches in New Berlin and South New Berlin, NY. He celebrated his 25th year serving the parishes in 2010. In honor of his 25 years, a gift of a cruise to Alaska was given. Seven years ago Fr. Chuck became active in the pursuit of regional ministry. Emmanuel Church in Norwich was added to the churches he served. Many church activities are now a combination of all three churches. Fr. Chuck divided his time between New Berlin, South New Berlin and Norwich.

During his ministry Fr. Chuck faithfully served not only the three churches but also the communities and surrounding areas. He was proud to call his service to the community a “street ministry.” Fr. Chuck has performed innumerable marriages, funerals and baptisms for both parishioners, their families and others. His ministry to the elderly and local nursing homes was very important to him; he loved them and they loved him in return. Fr. Chuck had a special passion for feeding the hungry and bringing the communities together. He ran the Unadilla Food Pantry housed at St. Andrew’s in New Berlin and started the free meal sponsored by area churches known as Chit, Chat & Chew. Fr. Chuck was instrumental in starting the Emmanuel Soul Kitchen which provides a free meal once a month at Emmanuel Church in Norwich. He spoke fondly of the people who attended.

Throughout his tenure, he served on numerous committees of the Episcopal Diocese of Central New York. Since 2010 he has served as the Diocesan Dean of the Chenango District. In addition to his church activities, Fr. Chuck served as chaplain of the New Berlin Fire Department and chaplain of the football prep school Milford Academy. In the summer months he loved umpiring baseball games at Doubleday field in Cooperstown, NY. Fr. Chuck loved what he did and the people he served.

Fr. Chuck was a beloved husband, father and granddad. His family was his pride and

joy and he counted his blessings every day. He and his wife Donna of 44 years loved music, dancing, taking long walks with his beloved dog Coal, and spending time at their cottage at Chenango Lake. Fr. Chuck had a passion for hunting, fishing and the shooting sports. He cherished the time he spent afield with his sons Scott and Brett, teaching them the tools of the trade and taking in the beauty of the outdoors. He loved his bird hunts with Coal dog and his yearly pilgrimage to western PA to deer hunt with his cousin Larry and family.

Fr. Chuck's seven year old granddaughter Lyla June Taylor was the apple of his eye. At a very young age she would visit shut-ins and local nursing home residents with her devoted granddad. Charles G. Taylor was predeceased by his parents, Charles H. & D. Lois Taylor, infant brother, Wayne, & nephew Nicholas Paronish. He is survived by his wife Donna Taylor (Abrams), son Scott and partner Benjamin Orcutt, son Brett and fiancée Jeanette Ray, and granddaughter, Lyla June Taylor, all of New Berlin, NY. Also survived by sister Wanda Doran and husband Bernie of Vicksburg, Mississippi as well as her three sons, Adam, Jason & Gary Paronish.

A Celebration and Thanksgiving for the Life and Service of The Very Reverend Charles G. Taylor was held at St. Andrew's Episcopal Church in New Berlin, NY on April 22, 2016. The Right Reverend Gladstone B. "Skip" Adams, was Celebrant.

A private interment of ashes will be held at St. Andrew's Cemetery at the convenience of the family.

May his soul and the souls of all the blessed departed rest in eternal peace and perpetual light shine upon them. Amen. Alleluia.

## **ANNUAL REPORTS**

### **Diocesan Board—Actions**

Submitted by Ms. Kathleen McDaniel, Corporate Secretary  
November 2015—October 2016

The Diocesan Board meets approximately ten times a year. The significant actions taken at each meeting from November 2015 through October 2016 are listed below.

### **November**

- ♦ Approved an incremental reduction in assessment payments from Grace Church, Syracuse.
- ♦ Approved the sale of All Saints' Church, Utica with contingencies.
- ♦ Approved Legacy Grants for St. John's, Whitesboro and St. James', Clinton.

### **December**

- ♦ Approved audit scholarship for All Saints', Fulton.
- ♦ Approved an incremental reduction in assessment payments from St. David's, Dewitt.
- ♦ Approved a redraft of the purchase agreement for All Saints, Utica.

**January** – Meeting cancelled due to weather.

### **February**

- ♦ Approved audit scholarship for Zion, Pierrepont Manor.
- ♦ Granted the Chancellor authorization to enter into a contract promoting the sale of Christ Church, Sackets Harbor.
- ♦ Approved estimate for roof repairs to All Saints', Utica.
- ♦ Authorized Chancellor to redraft offer regarding the sale of the former St. Thomas' Church, North Syracuse.

### **March**

- ♦ Granted Trinity, Elmira permission to postpone CPA audit for one year due to retirement of rector.
- ♦ Approved the sale of the former St. John's Church, Elmira Heights.

### **April**

- ♦ Refused the audit scholarship request from request from Zion, Rome because requirements were not met.
- ♦ Approved audit scholarship for St. James', Clinton.
- ♦ Approved audit scholarship (with contingencies) for St. Peter's Bainbridge.
- ♦ Approved payment (with contingencies) of St. Stephen's, New Hartford CPG arrears.
- ♦ Approved offer of \$150,000 for the purchase of the former St. Thomas' Church, North Syracuse.

- ◆ Approved the sale of Christ Church, Wellsburg, and allowing purchaser to occupy the building while the title for the property is cleared.
- ◆ Approved use of Redeemer Fund to reimburse North Country District for recent event.
- ◆ Approved Legacy Grant request from Trinity Memorial, Binghamton and the Southern Tier East District to sponsor event.

### May

- ◆ Approved closure of First Niagara CIF checking account.
- ◆ Approved the Unified Investment Fund (UIF) spending rate of 4% for the Long Term Fund for 2017 and 1.5% for the Intermediate Term Fund for 2017 as recommended by the Investment Committee.
- ◆ Approved increasing the Communication Specialist position to 30 hours per week to cover the additional work necessary for the Bishop Search and Transition. This increase is effective June 1 through December 31, 2016.
- ◆ Approved the engagement of Bond, Schoeneck & King to handle lawsuit brought against the Diocese by the Midtown Utica Community Center (MUCC) regarding the sale of the former All Saints', Utica property.
- ◆ Approved the sale of the former St. John's, Elmira Heights for \$26,000 (previous offer fell through).

### June

- ◆ Approved the purchase offer on the former rectory/parish hall of Christ Church, Sackets Harbor.
- ◆ Approved a 60-month lease for office copier with Usherwood.
- ◆ Approved audit scholarships for Christ Church, Binghamton and St. Thomas', Hamilton.
- ◆ Approved procedures for dealing with property sale issues while the Bishop is on sabbatical.
- ◆ Approved the following motion in thanksgiving for the ministry of the Rt. Rev. Gladstone B. Adams III:

*As we approach Bishop Gladstone B. Adams' retirement I move that the Diocesan Board formally thank Bishop Skip for his 15 years of faithful ministry and inspired leadership with us and among us.*

*Under Bishop Skip's leadership, the Diocese of Central New York has followed Jesus into the twenty-first century with hope, creativity, love for God and God's people, and a sustaining awareness of God's presence with us.*

*Bishop Skip has taught us through his teaching, inspired us through his preaching, and shown us through the integrity of his life and ministry how to be the passionate presence of Christ for each other and the world we're called to serve.*

*Through his pastoral presence, good sense of humor, firm commitment to justice, and encouragement to "think outside of the box" we have become a diocese full of hope for the future, equipped for ministry that stretches and welcomes while at the same time tending for the Tradition we love so much.*

*Thank you, Bishop Skip, for being the kind of person who sees the blessedness of each person, who never gives up hope, and who helps us see the Kingdom of God*

*when it shimmers among us. Thank you for ordaining faithful priests and deacons and for raising up and empowering lay ministry. Thank you for sticking with this diocese, even in the midst of hard times and thank you for helping us love one another as Christ has loved us.*

*We wish you every blessing, joy, and peace as you begin your “re-wire-ment” and trust that God will continue to work in and through you. Your good work here will continue to bear fruit here for a long time and we will always hold you, in love and gratitude, in our hearts and prayers.*

**July** No meeting

**August**

- ◆ Approve purchase offer on St. John’s, Elmira Heights.
- ◆ Approve dissolution of Christ Church, Wellsburg as well as the purchase offer for that property.
- ◆ Approve installation of furnace and plumbing repairs to the former parish hall of Christ Church, Sackets Harbor.
- ◆ Approved Bishop Adams’ compensation for September and October to be paid before August 31, 2016.

**September**

- ◆ Approved the 2015 diocesan audit report (no deficiencies were found).
- ◆ Approved Bishop-elect DeDe Duncan-Probe’s start date as October 16, 2016, pending receipt of sufficient consents by that date.
- ◆ Approved expenses relating to Bishop-elect, including purchase of laptop computer and vehicle.
- ◆ Approved audit scholarships for Trinity, Elmira and Emmanuel, Norwich.
- ◆ Approved disbursement of funds from the sale proceeds of the former St. Thomas’, North Syracuse property.
- ◆ Approved additional funds to handle Title IV proceedings through the end of the year.
- ◆ Approved COLA increase for Clergy Compensation Resolution to be presented at Convention.
- ◆ Approved 2017 diocesan employee health insurance plan as recommended by the Ministry Support Committee.
- ◆ Approved formal dissolution of Church of the Saviour, Syracuse to official chapel status in the Diocese.

**October**

- ◆ Approved audit scholarship for St. James’, Pulaski.
- ◆ Approved disbursement of funds from the sale proceeds of the former St. John’s, Elmira Heights.
- ◆ Approved payment to Church Insurance ‘gap period’ for lapse in coverage of St. Paul’s, Aurora.

## **Diocesan Board—(Financial)**

Submitted by Ms. Cathy Hobart, Controller

**Accruals:** Accruals for Lambeth which is held every ten years, Episcopal Youth Event and the Bishop's sabbatical and General Convention. It has been more than 10 years since the last Lambeth Conference was held. The Next Bishop Search funds previously accrued will be consumed in 2015 and 2016 as the Diocese transitions to a new Bishop with the retirement of Bishop Adams in 2016. The funds previously accrued for Sabbatical will be partially consumed in 2016 when Bishop Adams takes his sabbatical. Episcopal Youth Event occurs every three years. The last event was in 2014 and the next one will be in 2017. General Convention occurs every three years. The last General Convention was in 2015 in Utah. The next General Convention will be in 2018. A contingent of delegates (10 people) plus the Triennial representatives (3 or 4 people) and the Bishop attend.

**Closed Parish properties:** Costs of maintaining several closed parish properties – St. Thomas', North Syracuse; Christ Church, Wellsburg; Christ Church, Sackets Harbor; St. John's, Elmira Heights; All Saints', Utica. All properties have been or will be listed for sale. The properties are vacant at this time.

**Pass Through Expenses:** Pass through funds from Bishop's Visitations, annual solicitation for Contributor's Fund and payment from Church Insurance for Risk Management Program. Funds expended come from outside sources.

**Block Grants:** Three Block Grants were awarded in 2015: Grace, Syracuse \$3,000 – jail ministry discretionary funds; St. Matthew's, Liverpool \$3,000 – Sunday supper Program; Cornell Chapel, Ithaca \$4,135 – Thursday night choral Compline (funded from restricted funds). The budget was \$7,500.00.

**MDG's:** Six matching grants were made in 2015 for a total of \$8,110.00 to four parishes: St. James', Skaneateles; Grace, Utica; St. James', Clinton (2 grants); St. John's, Oneida and St. Thomas' Hamilton. The grants are awarded by the Global Mission Committee.

**Episcopal Church Assessment:** National Church Assessment based on 16.5% of the 2015 diocesan income from the annual diocesan report, net of an \$150,000 exclusion for having a bishop. The assessment funds the budget of The Episcopal Church, which was adopted by General Convention in July 2015. The Budget for January 1, 2016 through December 31, 2018 is \$125,012,351. Funding policy for the period is adopted based on a single asking of the dioceses. After a \$150,000 exemption from total income, a single asking shall be applied as follows: 2016 – 18%, 2017 – 16.5% and 2018 – 15% of the balance of income to the Diocese, reported in the diocesan financial statements for the year two years prior to the year in which the pledge is applied.

**Global Missions:** During 2015, \$1,320 was spent to send one representative to the annual Global Missions Network Conference.

**Parish Mission Commitments:** Parish Mission Commitments is the payment of earnings from endowments restricted for those specified parishes. During 2015, payments were made quarterly to 35 parishes for a total of \$ 94,851. There is also a restricted fund that the proceeds are distributed between two parishes and a cemetery at the donor's request included in the above numbers. The funds are all held in UIF – Long Term Fund.

**Retiree Benefits:** Health insurance and life insurance costs for lay retirees from diocesan staff. Also, health insurance costs for retired clergy spouses under age 65. These costs are paid in full by the covered individual. Actuarial study of retiree benefits required for annual audit. Once a year lunch gathering for retired clergy. Cost for this lunch is fully covered by restricted endowment.

**Seminarian Scholarships:** COM Ordination for Ministry Team awards scholarships. In 2015, a scholarship totaling \$6,015 was given to one student at General Theological Seminary.

**Bishop Search (Standing Committee):** The process of searching for the 11th Bishop began in 2015. \$9,575 was spent for expenses of the Search Committee and work with a consultant. Funds previously budgeted for accruals for Next Bishop Search and Sabbatical in 2015 were used towards these costs.

**Stewardship:** In 2015 and 2016, diocesan access to the Annual Stewardship (TENS) webcast was \$150.00; and annual diocesan membership (allowing every parish access to TENS support) was \$1,000.00.

**Thornfield Property:** This property was sold in August 2015 for \$1,200,000. Net proceeds received from the sale after fees was \$1,122,628. During 2015, \$7,676 was spent in upkeep of the property, costs for moving the Memorial Garden and the sale.

**Unincorporated Parish Properties:** Property maintenance and insurance expenses related to several unincorporated properties including Paris Hill. Paris Hill expenses are covered by restricted endowment funds.

**UTO:** A grant to the national UTO was made from the balance of the restricted endowment earnings for the year of \$5,473.

**Ministry Support:** This budget included lay employee compensation and benefits. Also, the costs of maintaining and operating the diocesan offices, including rent, supplies, equipment, phone and internet, insurance, meeting expenses, postage, travel and training for staff, dues and fees, uncollectible assessments, depreciation, professional services, audit, legal, and audit scholarship.

In April 2015, the Director of Formation left the full-time position. She returned to part-time work in the same position from June 2015 through December. In October 2015, the Diocesan Board hired a part-time (13 hours/month) Youth Ministry Coordinator.

In August 2015, the Diocesan Board hired a part-time (20 hours/week) Communications Specialist to create and execute a comprehensive communications plan for the Diocese. The Communications Specialist oversees all diocesan communications, including social media, e-mail marketing, the diocesan website, print publications, and national and local press relations. In June 2016, the Diocesan Board temporarily increased the Communications Specialist's hours to 30/week so that she could support the Transition Committee and Standing Committee in all communications related to the election and on-boarding of the eleventh Bishop of Central New York.

Significant accomplishments include (through June 2016):

- ♦ Design and launch (expected Summer 2016) of redesigned, fully mobile-responsive diocesan website;
- ♦ Significant reach and engagement on social media and through e-mail Marketing;
- ♦ Customized consultation and support offered to ministries and parishes of the Diocese;
- ♦ Communications workshops offered to clergy and lay leaders at Diocesan Convention, P.E.A.C.E., and Epiphany Clericus.

Significant expenses generated in 2015 and 2016 include:

- ♦ Design and launch of new diocesan website;
- ♦ Small projects outsourced to vendors (graphic design, video editing);
- ♦ Professional development (Episcopal Communicators Conference & dues);
- ♦ Mileage reimbursement to Communications Specialist.

## **Standing Committee**

Submitted by the Rev. Christine J. Day  
November 2015 - October 2016

The Standing Committee of the Diocese is authorized by the Constitution and Canons of the Episcopal Church as well as by the Canons of the Diocese of Central New York. It is composed of four clerical members and four lay members, one of who in each order is elected by Diocesan Convention for a four year term. The current members (2017) of the Committee are by class:

Class of 2017	The Rev. Joell Szachara	Ms. Beth Hallinan
Class of 2018	The Rev. Christine J. Day	Ms. Maria Dawson
Class of 2019	The Rev. Jennifer Kenna	Ms. Stacey Balduf, Esq.
Class of 2020	The Rev. Adrian Amaya	Ms. Felicity Hallanan

The Committee met November 14, 2015 immediately following Diocesan Convention and elected the Rev. Christine Day as President, Ms. Stacey Balduf as Secretary, and the Rev. Joell Szachara as Representative to the Board.

Much of the Committee time this year has been spent on the process of search and transition for the 11<sup>th</sup> Bishop of Central New York. The Standing Committee was the overseer of the search and transition process and served as the liaison with the Pastoral Development Officer and the Presiding Bishop's Office. It set the policies, time frame, budget (in conjunction with the Diocesan Board) and appointed the consultant, chaplain, Search Committee and Transition Committee. The Episcopal Transition absorbed much of the Standing Committee's time as it set the Special Rules for the Electing Convention, certified the election results, certified the consents from other Standing Committees for the Election of the 11<sup>th</sup> Bishop of Central New York, planned and chaired the regular Diocesan Convention and approved plans for the Consecration. Finally, the Standing Committee served as the Ecclesiastical Authority from November 1 through December 3, 2016.

The Standing Committee met on the following dates during 2015-2016:

November 14, 2015  
January 12, 2016  
February 16, 2016  
April 5, 2016  
April 15, 2016 (electronic)  
April 25, 2016  
May 10, 2016  
June 14, 2016  
July 12, 2016  
August 6, 2016—Electing Convention  
August 24, 2016 (electronic)  
September 13, 2016  
October 11, 2016  
October 31, 2016 (electronic)

Property issues still require much of the Standing Committee's time. All Church property is held in trust by the Diocese. Consequently, most property transactions (placing property on the market to sell, selling property, property leases of seven years or more) must be approved by the Standing Committee. The necessary procedures and forms may be found on the Diocesan website under "Tools for Congregations." Contact information is also found on the Diocesan website and inquiries are always welcome. The forms for these various transactions must be completed and submitted to the Standing Committee at least **two weeks** prior to a meeting of the Standing Committee, so that all members may have time to carefully review the materials before the meeting. Parish representatives may personally present their case to the Committee, but completely prepared and legible paperwork is required because the paperwork becomes part of the materials submitted to the NYS Supreme Court. NYS

Supreme Court and the Attorney General's Office require legible paperwork, typed or printed neatly in ink.

The following are the "official actions" of the Standing Committee 2015-2016 by category:

#### Episcopal Consents

- ♦ Consented to calling an election for a Bishop Coadjutor for the Diocese of Los Angeles;
- ♦ Consented to the Rev. Patrick W. Bell as Bishop Diocesan of Eastern Oregon;
- ♦ Consented to the Rev. Douglas E. Sparks as Bishop Diocesan of Northern Indiana;
- ♦ Consented to the calling of an election for a Bishop Suffragan for the Diocese of West Texas;
- ♦ Consented to the Rev. Canon Daniel G.P. Gutierrez as Bishop Diocesan of Pennsylvania;
- ♦ Consented to the Rev. Canon Jose A. McLoughlin as Bishop Diocesan of Western North Carolina;
- ♦ Consented to the Rt. Rev. Santosh K. Murray as Bishop Diocesan of Easton;
- ♦ Consented to the Very Rev. Dr. DeDe Duncan-Probe as Bishop of Central New York.

#### Commission on Ministry

- ♦ Consented to the ordination to the Transitional Diaconate for Mr. John Allison;
- ♦ Interviewed and consented to the Candidacy for Vocational Diaconate for Dr. Chuck Stewart;
- ♦ Consented to the postulancy for Holy Orders for Mr. John Rohde;
- ♦ Consented to the ordination to the Vocational Diaconate for Dr. Chuck Stewart.

#### Property

- ♦ Consented to the sale of Christ Church, Wellsburg;
- ♦ Consented to the mortgage for the rectory for St. Peter's, Cazenovia;
- ♦ Consented to place on the market the rectory of Trinity Memorial, Binghamton;
- ♦ Consented to a long-term lease on donated property, St. Andrew's, New Berlin;
- ♦ Consent to the sale of St. John's, Elmira Heights;
- ♦ Consented to the sale of the donated property, 38 Main Street, St. Andrew's, New Berlin;
- ♦ Consented to place on the market the rectory of St. John's, Cape Vincent;
- ♦ Consented to the sale of St. Thomas' property, North Syracuse;
- ♦ Consented to the sale, again, of Christ Church, Wellsburg;
- ♦ Consented to the sale, again, of St. John's, Elmira Heights;
- ♦ Consented to the sale of the rectory of Christ Church, Sackets Harbor;
- ♦ Consented to the 20 year Covenant and Contract with New York State for Grace Church, Syracuse;
- ♦ Consented to the sale of the St. John's, Cape Vincent rectory;
- ♦ Consented to place on the market the rectory of Grace Church, Utica;

- ♦ Consented to the dissolution of Christ Church, Wellsburg.

### Episcopal Search and Transition

- ♦ Held the Transition Committee Retreat at St. Margaret's House & Ecumenical Center
- ♦ Appointed the Rev. Dcn. Shelly Banner to the Transition Committee
- ♦ Named the Holiday Inn, Liverpool; as the site for the Consecration of the 11<sup>th</sup> Bishop on December 3, 2016
- ♦ Committee formed for planning the November 11-12, 2016 Diocesan Convention
- ♦ Appointed Lynda Helmer to the Transition Committee
- ♦ Received the following dates and sites for the Walk-Abouts from the Transition Committee:
  - ♦ July 20, 2016, Trinity, Watertown;
  - ♦ July 21, 2016, SS Peter and John, Auburn;
  - ♦ July 22, 2016, St. John's, Oneida;
  - ♦ July 23, 2016, St. Paul's, Owego.
- ♦ Approved the Petition Process: (forms, vetting, and process) and roll-out: announcement April 25, 2016 and Petition period May 2-9, 2016
- ♦ Approved the following slate of candidates for Bishop Diocesan of Central New York:
  - ♦ The Very Rev. Dr. DeDe Duncan-Probe, Diocese of Virginia;
  - ♦ The Rev. Noah H. Evans, Diocese of Massachusetts;
  - ♦ The Rev. Canon Debra Jean Kissinger, Diocese of Indianapolis;
  - ♦ The Rev. Lenore (Nora) K. Smith, Diocese of New York.
- ♦ Added the Rev. Dena Clever-Bartholomew, Christ Church, Manlius to the above slate of candidates for Bishop Diocesan of Central New York after the Petition process
- ♦ Approved the Special Rules of Order for the Electing Convention to be held on August 6, 2016
- ♦ Approved holding St. Paul's Church, Syracuse on August 27, 2016, if needed as a second day for the Electing Convention
- ♦ Agreed to host the "Welcome Reception" for the Slate of Candidates on July 19, 2016
- ♦ Certified the Election of the Very Rev. Dr. DeDe Duncan-Probe to be 11<sup>th</sup> Bishop of CNY
- ♦ Considered a wide variety of other venues for the Consecration of the 11<sup>th</sup> Bishop of CNY on December 3, 2016
- ♦ Sent out the Consents for the Election of the Very Rev. Dr. DeDe Duncan-Probe as 11<sup>th</sup> Bishop of CNY to other Standing Committees and began tabulating the consents
- ♦ Approved the plans, agenda and programming for the November 11-12, 2016 Diocesan Convention
- ♦ Confirmed the Holiday Inn, Liverpool as the site for the Consecration on December 3, 2016
- ♦ Certified the Consents of the Standing Committees were a majority for the

- Election of the 11<sup>th</sup> Bishop of Central New York
- ♦ Presided over and ran the November 11-12, 2016 Diocesan Convention
- ♦ Assumed Ecclesiastical Authority November 1 through December 3, 2016

#### Other Canonical Consents

- ♦ Consented to the Release and Removal from Ordained Ministry, as he requested, of the Rev. Douglas Taylor-Weiss
- ♦ Consented to the Release and Removal from Ordained Ministry of the Rev. Timothy S. Reger

#### **Antiracism Team**

Submitted by The Rev. Dena Cleaver-Bartholomew

The Antiracism Team used its initial budget to purchase required videos and supplies for training sessions.

#### **COM Continuing Education of Clergy Report**

Submitted by The Rev. Clark West

Since our last Convention in 2015, the following events have been held:

**Epiphany Clericus:** The Epiphany Clericus was held at Christ the King Retreat Center on Tuesday, January 5th from 9 a.m. – 3 p.m. Our presenter was Ms. Meredith Kadet Sanderson, our Diocesan Communication Specialist. The title of her presentation was: *Communications: Proclaiming the Good News*. Bishop Adams preached and celebrated the Eucharist for our gathering. Over forty members of the diocesan clergy were in attendance.

Feedback received from the event was positive. A number of respondents indicated that they would appreciate a follow event, perhaps with a more hands-on guided session on setting up church websites that can be maintained by lay volunteer or staff members with minimal technical knowledge.

#### **Holy Week Quiet Day: Preaching the Triduum with Bishop Adams**

Tuesday, March 22, 2016 at Christ the King Retreat House

Bishop Skip led us using the themes of Holy Week to guide us in our meditations. We received an update from The Very Rev. Carrie Schofield-Broadbent on the Bishop's Search, and celebrated the Eucharist with Renewal of Ordination Vows and blessing of oils. The day concluded with lunch.

### **Commission on Ministry**

Submitted by The Rev. Dena Cleaver-Bartholomew

The funds received by the Commission on Ministry in 2015 and 2016 were used primarily for professional fees associated with discernment and ordination processes, including psychological evaluations, background checks, and General Ordination Examinations. A modest amount covered the expenses of a gathering for Discernment Center Teams.

### **Companion Diocese Committee**

Submitted by Dr. Charles Stewart

This diocesan committee continues to learn about, live, work and pray with our sisters and brothers in El Salvador, and most especially among the members of Iglesia Episcopal Anglicana de El Salvador (IAES). Hundreds of the parishioners in IAES have met some of the pilgrims from Central New York. In addition to the Mission of Miracles, more than eighty-five persons have experienced life in the churches, in the countryside, and in the streets of El Salvador in the past eleven years – some several times. Likewise, Central New York has received returning missionaries and Salvadoran clergy in close to a dozen parishes and at our Convention. The message of changed lives is carried to our parishes by returning parish members, by sermons, and through Facebook and Twitter.

All are invited to be part of the ministry. We encourage all persons and parishes, most importantly, to pray the Prayer Cycle for the Companion Diocese, published on the Diocesan web site, on Facebook and in brochures available at convention. Those who are able are invited to join a pilgrimage or mission trip. The gospel is spread by serving the poor and marginalized, but more so by openly demonstrating the need and offering opportunities. All ages and abilities can participate, bless and be blessed.

### **Annual Report – Diocesan Convention (2015)**

Submitted by – Judy Fried, Secretary of Convention

Our Diocesan Canons state, “there shall be an annual Convention of the Church in the Diocese of CNY” Article I. The purpose of Convention is to elect members of the committees of the Diocese, approve the budget, receive reports from the Bishop, the Treasurer, special committees, and to hear and vote on resolutions. Convention is a 2-day meeting held in November. In addition to this meeting, the Secretary of Convention oversees the filing of the Parochial Reports for parishes of the Diocese, certifies Lay Delegates, calls for reports from the committees/commissions/ministries of the Diocese, plans for the Convention registrations, budget hearings, and speakers and events to happen at Convention.

The 2015 Convention theme was “*To Everything A Season*”. The 147<sup>th</sup> Annual

Convention of the Diocese of Central New York was held on November 13 & 14 at the Holiday Inn in Liverpool. There were representatives from 75 parishes and included 150 lay representatives and delegates, 11 youth delegates, and 76 clergy, and 26 Alternate Delegates.

The required business of Convention included the certification of Lay Delegates, introduction of clergy new to the Diocese, election of members to the Diocesan Board, Standing Committee, Disciplinary Board members and other Committees of the Diocese. The budget was presented and voted on. Convention delegates considered thirteen resolutions – each was debated and voted on. Convention remembered parish leaders who have died since last Convention as well as the following clergy: the Rt. Rev. David C. Bowman, The Rt. Rev. O'Kelley Whitaker, The Rev. Marjory Chamberlin, The Rev. Robert Deacon, The Rev. Ralph Locke, and the Rev. W. Kilmer Sites. Bishop Adams gave his annual address and presided over the Convention Eucharist and the Rev. Dr. Renée Tembeckjian assisted in the preparation of the service. Mr. James Comet played the organ and Mr. Ron Hebert served as the choirmaster for a choir of volunteer singers from parishes throughout the Diocese. The Rt. Rev. Juan David Alvarado, Diocesan Bishop of El Salvador was with us during Convention. The Rev. Dr. Renée Tembeckjian, Director of Formation, reported on activities of the Compass Institute and also noted special anniversaries of parishes in the Diocese: St. Matthew's in Liverpool celebrated their 75<sup>th</sup> year anniversary; St. George's in Chadwicks celebrated their 125<sup>th</sup> Anniversary; St. Mark's in Port Leyden celebrated their 150<sup>th</sup> year anniversary; Grace Church, Elmira, celebrated their 150<sup>th</sup> year anniversary; and Christ Church in Jordan, celebrated their 175<sup>th</sup> year anniversary. The Eucharist offering of \$4165.33 was designated to Episcopal Relief and Development fund for the Syrian refugee relief. Ms. Ruthie Koerts and Ms. Terri Weir coordinated the Exhibit Hall with 20 different exhibitors.

In addition to the days of Convention, there is a lot of work, pre-planning and required Canonical reports to be filed. Parochial Reports for each parish were due on May 1<sup>st</sup>. Lay Delegate certificates, as required, were mailed out by the Secretary of Convention and returned by the May 30<sup>th</sup> deadline. There were a potential of 88 parishes/chapels/mission who were entitled to have representation at Convention. All parishes were current with payments to the Church Pension Fund payments. No parishes were in arrears of their mandatory portion of the Diocesan Mission apportionment, thus all parishes were eligible to have representation. Nine parishes/chapels were unrepresented by choice. Thus, there were 79 parishes represented at Convention. Journals of the minutes of Convention were prepared and distributed to Lay Delegates and Clergy.

There were countless hours of work by a many people that made Convention a success. The Diocesan staff was involved in mailings of registration materials and working with committees that had responsibilities at Convention. Staff and volunteers worked to coordinate exhibits, recruit nominations for open offices, prepare the liturgy and music, plan for youth events, review and recommend changes to Constitution and Canons, resolutions, budgets and finance, make arrangements with hotel for meals

and lodging, copy material, enter registrations, and manual labor to transport equipment to the hotel for the meeting. In addition, there were many individuals who had responsibility for their part in the arrangements on the day of Convention and the required events that happened before the day of Convention.

Prior to Convention there were regional meetings (to discuss the proposed budget and the resolutions to be voted on) held at All Saints' in Johnson City, Grace Church in Syracuse and Trinity Church in Watertown.

### **Diocesan Youth Ministry**

Submitted by The Rev. Lisa Busby

Diocesan funding for youth ministry is used to fund three youth retreat programs – Vocare, Happening, and New Beginnings. In 2016, there was no Vocare event held due to lack of interest. In 2015, the Happening Retreat program had to cancel one of its two events, due to inadequate enrollment. However, the spring 2016 Happening event had more than 35 participants. In 2015, New Beginnings began meeting in sponsoring parishes to help to defray the cost of events. In the Spring 2016 New Beginnings event, 31 participants and 12 team members were in attendance.

During this past year, diocesan funding was used for social events, including the youth picnic that was well attended (about 40 youth) and a winter skating event (23 youth attended). In 2015, formational activities included an online Advent study/discussion group that focused on mission and outreach. A small group of diocesan youth (weekly average of 3-4 youth in attendance) participated in this group. This pilot program was designed to bring diocesan youth together in an online meeting room to overcome barriers due to transportation, etc.

In addition, we set aside money each year to help fund EYE (Episcopal Youth Event). This is an international youth event that occurs once every three years.

### **COM Discernment for Ministry**

Submitted by The Rev. Toppie Bates, Chair and Team of 1

It was determined by the COM early on that this position, mainly being a Communication role, is better served by one person. It therefore is the sole responsibility of this Chair to keep track of people making their initial inquiry as to what the Diocese of CNY expects of one seeking discernment to lay or ordained ministry. In their first conversation they share briefly their history and sense of call. Four suggestions are then given them: Read Listening Hearts, establish a relationship with a licensed Spiritual Director other than personal clergy, keep a journal regularly, and if possible, with Rector's guidance, establish a parish prayer group for guidance and support.

## **Narrative for the 2017 PROPOSED BUDGET for Mission and Ministry**

The Proposed Budget presented to the 148<sup>th</sup> Annual Convention of the Episcopal Church in the Diocese of Central New York is structured around the **Five Marks of Mission** of the Anglican Communion, as is the budget of The Episcopal Church. Those marks are:

1. To proclaim the Good News of the Kingdom;
2. To teach, baptize, and nurture new believers;
3. To respond to human need by loving service;
4. To seek to transform unjust structures of society;
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

We have used this structure for Diocesan budgets since 2013.

In addition to the Marks of Mission, the Proposed Budget funds the administration and governance of the Diocese. The Budget Committee of the Diocesan Board believes that structuring the budget in this way emphasizes diocesan programs for ministry and mission. The other two sections, administration and governance, support everything we do.

We have a new bishop. As the Board, we deliberated carefully how best to fund what we understood were needs of the Diocese, while retaining some flexibility to respond to the requests our bishop-elect would have for programs, staff changes, and other items as she begins her episcopate.

There are a number of major changes for 2017:

- ◆ In 2016, the Diocesan Board underwrote all the Youth Events from the earnings of the proceeds of the sale of Thornfield so that no fees had to be charged. As a result, the numbers of youth attending these events (including New Beginnings and Happening) increased noticeably. The Board has again chosen to utilize a small portion of the earnings from Thornfield proceeds so that we can make these programs 'free' to our youth in 2017. (Line 21)
- ◆ With great sadness, we accepted the resignation of the Rev. Lisa Busby as our Diocesan Youth Minister in August when she was called to a full-time rector position in the Diocese of Alabama. We have retained the ¼ time salary of \$15,500 for a potential Youth Minister in the 2017 budget, with these funds also coming from the earnings from the Thornfield sale proceeds. (Line 20)
- ◆ The Director of Formation position continues to be vacant. Monies will remain in the budget for formation programs. (Line 23)
- ◆ Bishop-Elect DeDe expects that she will be traveling more as she becomes familiar with the Diocese. So, she is asking that we purchase a car outright for her rather than provide a car on lease as was the case with Bishop Skip. (Line 25)
- ◆ Ms. Pam Stewart is the new Coordinator for Safeguarding God's Children

(formerly known as Safe Church). She has requested more robust funding for this valuable program. (Line 46)

- ◆ The Episcopal Church assessment has been reduced for the second year in a row. This year, it was reduced to 16.5%, (a reduction of \$34,434) as seen on Line 50. As the notes on that line indicate, the decrease is part of a multi-year plan (approved by General Convention) to reduce the Assessment to 15% by 2018. Parishes will continue to share in this reduction with a credit equal to the pro-rated savings offered to our diocese. (Line 51).
- ◆ We have had the privilege of two bishops for a period of time in 2016, but will only have one going forward. This results in a decrease of \$12,373. (Line 56).
- ◆ As of August 31<sup>st</sup>, we have spent \$42,196 of our budget of \$178,302 for Bishop Search and transition. We will still have some substantial expenses for the remainder of the year. We will begin to accrue for this account again in the 2017 budget. (Line 64 and 61)
- ◆ At Bishop-Elect DeDe's request, the Diocesan Board has increased our Communication Specialist, Ms. Meredith Kadet Sanderson, to a full-time employee with the title of Director of Communications. This recognizes several realities: technology is becoming more prominent and critical in the promotion of our congregations to the larger world; we need increased support to parishes with communications issues; and we need to have someone working on diocesan communications, including public relations, in a comprehensive way. (Line 67)
- ◆ We have approved a 2.1% COLA for the diocesan staff who have done a remarkable job of keeping everything going during this transition year. This increase is consistent with increases from the last few years. The largest portion of the increase of staff is reflected in the salary for the Communications Specialist as stated above. (Line 67)
- ◆ Costs for lay retirees are increasing, as we expect one new staff retiree in 2017. (Line 90)
- ◆ We are putting funds aside to accommodate replacement of assets as needs arise. We were unable to do this in 2016. Doing so here builds up our reserves for stronger fiscal responsibility. (Line 93)

We have continued to utilize funds from endowment income as recommended by the Diocesan Investment Committee.

Expenses are apportioned this way: Program/Mission (29.5%); Governance (17.1%); Administration (45.2%); and Pass-through items (8.1%). The sources of income are Assessment and Pledge (67.9%); Investment Income (27.4%); Fees (2.8%); Grants (1.2%); Reserves/Savings (0.3%); Miscellaneous/Other (0.4%).

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
<b>Expenses</b>							
	<b>Mission</b>						
	<b>The Five Marks of Mission</b>						
	<b>Mark 1: Proclaim the Good News</b>						
P	Block grants	\$ 4,135	\$ 1,500	\$ -	\$ 1,500	\$ -	Program started in 2013; Block grants total \$7,500 overall- unchanged from 2014. Three grants were awarded in 2015.
Ca	COM Expenses +	\$ 1,100	\$ 4,335	\$ 1,476	\$ 3,050	\$ (1,285)	Discernment Center Team gathering \$200, Psychological Evaluations, Background checks, Oxford checks, GOEs (2 of each).
Ca	Continuing Education for the Ordained *+	\$ 3,153	\$ 4,450	\$ 2,153	\$ 4,450	\$ -	Clergy Conference, 2 quiet days
Ca	Training & Resources for Ministry Team *+	\$ 6,053	\$ 11,975	\$ 11,715	\$ 9,200	\$ (2,775)	Worship Leader Training, Vestry Day, Licensed Lay Preacher Program
Ca	Education for Ministry: EFM License*	\$ 2,928	\$ 4,950	\$ 2,161	\$ 5,200	\$ 250	Supplies, postage, Convention registration \$200, Vestry Day registration \$50, EFM trainers travel, Coordinator, mentors & participants travel, EFM license, graduation/reunion event, scholarships for mentor training
Ca	Seminarian Scholarships*	\$ 6,015	\$ 17,440	\$ 10,615	\$ 18,278	\$ 838	Income from restricted endowments

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	Ephphatha-Deaf Ministry:						
P	Deaf Minister Compensation & Benefits*	\$ 19,173	\$ 19,514	\$ 8,825	\$ 19,887	\$ 373	2.1% increase for 2017 (1.8% increase for 2016, 2% increase & reduced to 1/4 time in 2015, 5% increase 2014, 2.2% in 2013 and no increase in 2012.)
P	Program*	\$ 2,824	\$ 11,125	\$ 2,696	\$ 7,200	\$ (3,925)	Ephphatha, a mission chapel ministry, continues to serve Deaf families across the Diocese, and nearby areas. Includes office costs, priest mileage, national conference, interpreter services
P	Liturgy and Worship Commission	\$ 150	\$ -	\$ -	\$ -	\$ -	No budget request received for 2017. Costs previously here have been included in other budget areas (convention, clergy cont. ed, youth)
	<b>Proclaiming the Good News Total</b>	<b>\$ 45,531</b>	<b>\$ 75,289</b>	<b>\$ 39,641</b>	<b>\$ 68,765</b>	<b>\$ (6,524)</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Mark 2: Teach, baptize, and nurture new believers</b>						
P	Block grants	\$ 359	\$ 1,500	\$ 1,426	\$ 1,500	\$ -	Program started in 2013; Block grants total \$7,500 overall- unchanged from 2014. Three grants were awarded in 2015.
	Youth Ministry:						
P	Youth Missioner, Compensation & Benefits	\$ 3,754	\$ 15,406	\$ 7,698	\$ 15,500	\$ 94	Youth Missioner resigned August 2016; 2017 money is for a replacement
P	Youth Programs*	\$ 2,989	\$ 12,520	\$ 7,323	\$ 17,280	\$ 4,760	Vocare, Happening, New Beginnings, winter & spring gatherings. Budget proposes no fees charged for these youth events.
P	Accrual EYE (Actual event 2017)	\$ -	\$ 2,000	\$ -	\$ 6,000	\$ 4,000	2017 is EYE event; Accruals in 2015 and 2016
P	Director of Formation, Compensation & Benefits	\$ 45,242	\$ -	\$ -	\$ -	\$ -	Position vacant for 2016 and 2017. 2% increase in 2015, 5% increase in 2014, 2.2% salary increase in 2013. None in 2012. Other increase from increased benefit costs.
Ca	Formation Program	\$ 10,807	\$ 745	\$ 9	\$ 12,000	\$ 11,255	Funds for the new Bishop to use for formation programming.
Ca	Travel: Bishop	\$ 20,280	\$ 36,867	\$ 11,331	\$ 28,250	\$ (8,617)	Bishop's travel & professional expenses
	<b>Teaching, Baptizing &amp; Nurturing Total</b>	<b>\$ 83,431</b>	<b>\$ 69,038</b>	<b>\$ 27,787</b>	<b>\$ 80,530</b>	<b>\$ 11,492</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Mark 3: Respond to human need in loving service</b>						
P	Block grants	\$ 6,000	\$ 1,500	\$ -	\$ 1,500	\$ -	Program started in 2013; Block grants total \$7,500 overall-unchanged from 2014. Three grants were awarded in 2015.
	Companion Diocese:						
P	General Support & Scholarships	\$ 5,152	\$ 5,500	\$ 2,750	\$ 5,500	\$ -	Support to delegates to El Salvador convention, youth and young adult pilgrimage, Cristosal support, scholarships for Salvadoran students
P	Mission of Miracles	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	Supplies, Dentist stipend, week-long medical campaign, youth mission opportunity net of grants of \$16,200
P	Episcopal Fund for Human Need-EFHN Grants*	\$ 8,890	\$ 17,771	\$ 3,520	\$ 18,314	\$ 543	Income from restricted endowment at 4%
P	Global Missions	\$ 1,320	\$ 3,500	\$ -	\$ 3,500	\$ -	Convention luncheon, GEMN conference travel for 2, annual membership
	Millennium Dev. Goals:						
P	Millennium Development Goals: MDG*	\$ 8,110	\$ 9,719	\$ 5,187	\$ 9,141	\$ (578)	.007% of diocesan assessable income 2015
P	Grace Church Food Pantry (Syracuse)	\$ -	\$ 2,000	\$ -		\$ (2,000)	2016 request only: Supplies, postage, meetings, travel & training, personal/home care items, food to supplement food bank orders, food for cooking classes
P	Episcopal Relief and Development	\$ 500	\$ 600	\$ 330	\$ 600	\$ -	Travel for 2 Diocesan representatives to conference
P	United Thank Offering-UTO*	\$ 5,473	\$ 5,840	\$ -	\$ 6,014	\$ 174	Restricted endowment 4%. Supplies, Diocesan convention attendance and exhibit, grant to National UTO
	<b>Responding to Human Need Total</b>	<b>\$ 41,444</b>	<b>\$ 52,430</b>	<b>\$ 17,787</b>	<b>\$ 50,569</b>	<b>\$ (1,861)</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Mark 4: Seek to change unjust structures</b>						
P	Block grants	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	Program started in 2013; Block grants total \$7,500 overall- unchanged from 2014. Three grants were awarded in 2015.
Ca	Anti-Racism (Diversity) Program	\$ (67)	\$ -	\$ 695	\$ 1,450	\$ 1,450	3 training sessions (parish fee, supplies, lunch for team), 1 train the trainer session
	<b>Seeking to Change Unjust Structures Total</b>	<b>\$ (67)</b>	<b>\$ 1,500</b>	<b>\$ 695</b>	<b>\$ 2,950</b>	<b>\$ 1,450</b>	
	<b>Mark 5: Strive to safeguard the integrity of creation and sustain and renew the life of the earth</b>						
P	Block grants	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ -	Program started in 2013; Block grants total \$7,500 overall- unchanged from 2014. Three grants were awarded in 2015.
Ca	Safeguarding God's People	\$ 73	\$ 590	\$ -	\$ 1,852	\$ 1,262	ACT! Information management \$250, travel expenses for coordinator, training materials, supplies
P	Energy saving project grants (NYSERDA)	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	To provide grants in support of congregations wishing to make their buildings more energy-efficient. The congregations will have to already have completed NYSERDA energy audits.
	<b>Safeguarding and Sustaining Total</b>	<b>\$ 73</b>	<b>\$ 2,090</b>	<b>\$ -</b>	<b>\$ 13,352</b>	<b>\$ 11,262</b>	

Co/ Ca/ P+ +	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Supporting the Five Marks of Mission through Anglican, Ecumenical, and Interfaith Relations</b>						
Ca	Episcopal Church Assessment	\$ 271,535	\$ 249,912	\$ 124,956	\$ 215,478	\$ (34,434)	Assessment was reduced to 16.5% (was 18%) of Diocesan income after an \$150,000 exemption (it was \$120,000). **Rate will be 15% in 2018 (Assessment becomes mandatory starting 1/1/19.)
	Assessment credit to Parishes	\$ -	\$ 21,623	\$ 17,051	\$ 34,434	\$ 12,811	Parishes will be given a credit on 2017 Assessment for decrease in Episcopal Church Assessment.
Co	Accrual: Lambeth	\$ -	\$ 800	\$ -	\$ -	\$ (800)	Suspending accrual for this year. Actual event may occur in 2018
	<b>Total Supporting the Five Marks of Mission through.....</b>	<b>\$ 271,535</b>	<b>\$ 272,335</b>	<b>\$ 142,007</b>	<b>\$ 249,912</b>	<b>\$ (22,423)</b>	
	<b>Total Mission Expenses</b>	<b>\$ 441,948</b>	<b>\$ 472,682</b>	<b>\$ 227,917</b>	<b>\$ 466,078</b>	<b>\$ (6,604)</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Governance</b>						
Ca	Bishop, Compensation & Benefits*	\$ 189,054	\$ 193,149	\$ 95,761	\$ 180,776	\$ (12,373)	New Bishop in 2017. Bishop Adams 1.8% increase in 2016, 2% increase in 2015, 5% increase in 2014, 2.2% salary increase in 2013. None in 2012.
Ca	Legal Professional Services	\$ 5,883	\$ 10,000	\$ 8,547	\$ 10,000	\$ -	No change anticipated.
Ca	Accrual: General Convention (Actual event 2018)	\$ 46,467	\$ 18,000	\$ -	\$ 16,000	\$ (2,000)	Accruing for two years (2016 and 2017) to be expended in 2018 for 15 people to attend General Convention and Provincial Synod.
Ca	Accrual for Title IV	\$ -	\$ -	\$ 4,006	\$ 2,993	\$ 2,993	Accrual
Ca	Diocesan Convention	\$ 45,118	\$ 47,800	\$ 356	\$ 48,400	\$ 600	Registration fees to cover a portion of the cost (line 115).
Ca	Accrual: Bishop Search	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	Begin accruing in 2017 for next search. No accrual for 2016 and actual expense for search on line 64.
Co	Accrual: Sabbaticals	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	No accrual for 2016. Begin accruing in 2017 for new Bishop's sabbatical.
Co	Transition Consultant Ministry	\$ 3,764	\$ 7,000	\$ 435	\$ 4,600	\$ (2,400)	Meeting, travel for 2 to National Conference, scholarship for level 2 of interim training, partial scholarships for parishes
Ca	Bishop Search and Transition	\$ 9,575	\$ 178,302	\$ 19,367	\$ -	\$ (178,302)	Process ends in 2016. Accrual will be again in 2017 for next search (line 61).
	<b>Total Governance Expense</b>	<b>\$ 299,861</b>	<b>\$ 454,251</b>	<b>\$ 128,472</b>	<b>\$ 269,769</b>	<b>\$ (184,482)</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Administration</b>						
Co	Lay Staff, Compensation & Benefits	\$ 374,718	\$ 406,914	\$ 198,045	\$ 444,158	\$ 37,244	2.1% increase for 2017 and increase in one position from part time to full time ( 1.8% increase in 2016, 2% increase in 2015, 5% increase in 2014, 2.2% salary increase in 2013. None in 2012.) Other increase from increased benefit costs.
Co	Rent	\$ 34,694	\$ 35,470	\$ 17,784	\$ 36,323	\$ 853	Rent for Diocesan office and Archives - 2 separate locations
Co	Business Insurance	\$ 15,979	\$ 16,927	\$ 5,401	\$ 12,687	\$ (4,240)	Based on actual experience and a portion of costs were reallocated to Closed Parishes (line 87).
Co	Equipment Repairs & Lease	\$ 19,118	\$ 19,233	\$ 8,519	\$ 16,393	\$ (2,840)	New 60-month copier lease beginning in 2016
Co	Office Supplies & Services	\$ 8,407	\$ 14,165	\$ 5,609	\$ 19,140	\$ 4,975	Supplies, payroll service, new for 2017: printing & promotion materials \$5,000, photos/graphics \$300, purchase of digital camera/video recorder \$1,000
Co	Communication Services (phone, web, etc.)	\$ 8,322	\$ 9,000	\$ 4,252	\$ 9,530	\$ 530	Phone/internet for office, cell phones (3-Bishop, McDaniel, Sanderson). New for 2017 - social media advertising \$300
Co	Postage	\$ 2,324	\$ 2,750	\$ 1,057	\$ 2,550	\$ (200)	Reduction based on prior years actual expenses

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
Ca	Audit	\$ 12,800	\$ 13,000	\$ -	\$ 13,000	\$ -	CPA audit
Co	Retiree Actuary Report	\$ 2,300	\$ 2,300	\$ -	\$ 2,300	\$ -	Required for annual CPA audit
Co	Other Professional Services	\$ 5,761	\$ 5,825	\$ 4,162	\$ 7,005	\$ 1,180	FSA administration, background checks, website maintenance. New for 2017: Graphic designer and Video Editor \$2,000
Co	Travel: Other Staff	\$ 10,036	\$ 18,000	\$ 4,526	\$ 18,775	\$ 775	Includes cost of 2 attending Chancellor's conference. New for 2017: Epis Communicators Conf, E-formation Conference (VTS) \$2,000
Ca	Meetings and Activities: Deacon Conf, Ordinations	\$ 2,225	\$ 3,650	\$ 454	\$ 4,750	\$ 1,100	Includes Dayspring meeting, conference calling service, deacon's gathering, Board retreat, finance workshop. New for 2017: communicator's network \$600
Co	Desk Publishing Letterhead, Brochures, Reports	\$ 1,335	\$ 2,500	\$ 1,276	\$ 1,825	\$ (675)	Decrease in cost of certificate printing, Increase in cost of printing annual Directory
Co	Dues & Fees *	\$ 22,989	\$ 9,539	\$ 6,779	\$ 8,045	\$ (1,494)	Province II assessment based on a percentage of Diocesan income from 2015, resulting in expected decrease.
Co	Scholarship Fund - Parish audits	\$ 4,200	\$ 7,500	\$ 2,800	\$ 7,000	\$ (500)	Funds for 7 scholarships

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
Co	Legacy Grants	\$ 9,988	\$ -	\$ 1,200	\$ -	\$ -	2 grants awarded in 2015, 1 in 2016. No budget for 2017.
Co	Uncollectable Pledge and Assessment	\$ (15,388)	\$ 53,568	\$ 26,784	\$ 18,034	\$ (35,534)	Based on actual experience with an amount of \$10,000 for unanticipated request
	Property:						
Ca	Thornfield Property Maintenance	\$ 7,676	\$ -	\$ -	\$ -	\$ -	Property was sold in August 2015
Ca	Unincorporated Parishes & Chapels*	\$ 14,740	\$ 17,936	\$ 129,112	\$ 9,539	\$ (8,397)	Paris Hill, legal, insurance
Ca	Closed Parishes*	\$ 51,470	\$ 20,635	\$ 25,617	\$ 30,828	\$ 10,193	All Saints', Utica, Christ Church, Wellsburg for 2017
Co	Parish Executive Administrators Communication Exchange (P.E.A.C.E.)	\$ 1,006	\$ -	\$ -	\$ 1,300	\$ 1,300	Biennial conference of parish administrators throughout the diocese, An event was held in 2015 and the next event is in 2017
Co	Retiree Luncheon*	\$ -	\$ 400	\$ -	\$ 400	\$ -	One luncheon for Bishop and clergy retirees.
Co	Retiree Benefits	\$ 16,889	\$ 12,219	\$ 6,201	\$ 26,581	\$ 14,362	Lay retirees: Anticipating one new retiree & their spouse in 2017 for an increase in Diocesan expense of \$2,183. Balance of cost and any annual increase in benefit costs are collected in fees. (see line 114)
Co	Stewardship	\$ 1,150	\$ 1,400	\$ 625	\$ 1,400	\$ -	TENS membership, Diocesan Access Web-cast

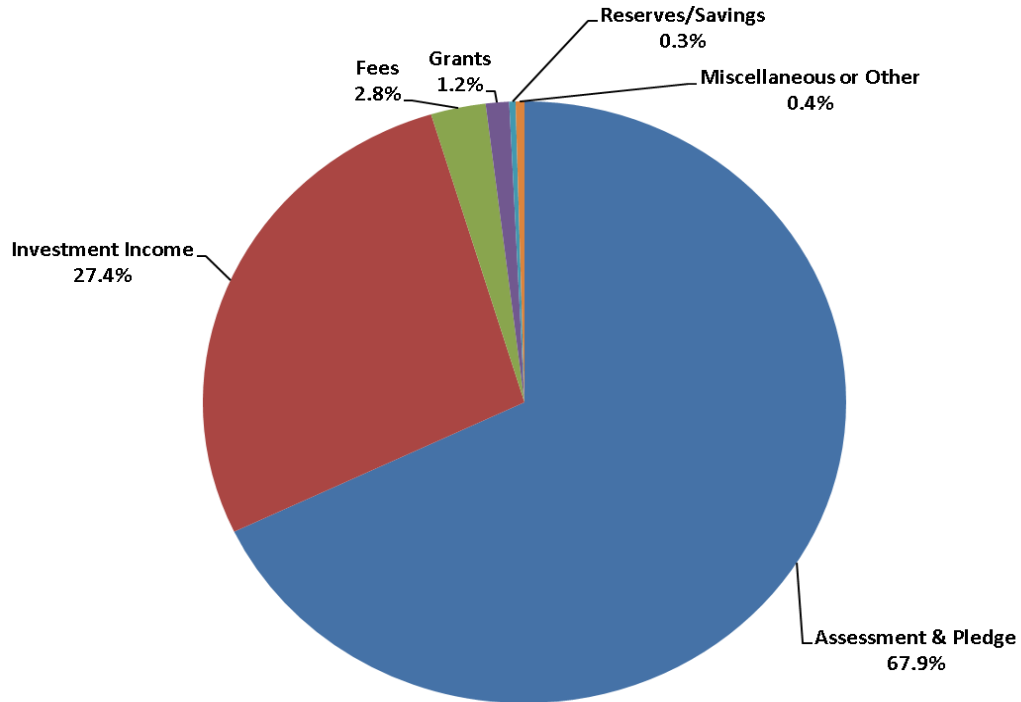
Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
Co	Archives	\$ -	\$ 800	\$ 587	\$ 750	\$ (50)	Parking for 2 Archivists, archival supplies, dues for local history & church archivist organizations (\$25), travel & training (\$25). Archives are housed in Onondaga Historical Association.
Co	Funded Depreciation	\$ 42,184	\$ -	\$ -	\$ 21,006	\$ 21,006	2016's depreciation of \$40,763 was not funded.
Co	Casualty Loss	\$ 250	\$ -	\$ -	\$ -	\$ -	One time expense in 2015
Co	Gain on disposal of asset - Thornfield	\$ (1,052,628)	\$ -	\$ -	\$ -	\$ -	One time transaction in 2015
Co	Transfer of assets from Thornfield Foundation	\$ (532,307)	\$ -	\$ -	\$ -	\$ -	One time transaction in 2015
	<b>Total Administration Expense</b>	<b>\$ (929,764)</b>	<b>\$ 673,731</b>	<b>\$ 450,791</b>	<b>\$ 713,319</b>	<b>\$ 39,588</b>	
	<b>Pass Through Expense</b>						
	Bishop's Discretionary Fund	\$ 13,469	\$ 8,800	\$ 4,837	\$ 4,500	\$ (4,300)	Funding from parish visitation gifts
	Contributor's Fund	\$ 33,282	\$ 11,605	\$ 19,686	\$ 14,000	\$ 2,395	Funding from annual solicitation
	Risk Management Program	\$ 4,200	\$ 5,000	\$ 2,100	\$ 5,000	\$ -	Funded by grant from Church Insurance
	Parish Mission FBO Earnings *	\$ 94,851	\$ 101,722	\$ 24,928	\$ 104,327	\$ 2,606	Endowment income from funds held For Benefit Of (FBO) parishes.
	<b>Total Pass Through Expense</b>	<b>\$ 145,802</b>	<b>\$ 127,127</b>	<b>\$ 51,551</b>	<b>\$ 127,827</b>	<b>\$ 701</b>	
	<b>Total Expenses</b>	<b>\$ (42,153)</b>	<b>\$ 1,727,791</b>	<b>\$ 858,731</b>	<b>\$ 1,576,993</b>	<b>\$ (150,798)</b>	

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
<b>Income</b>							
	Assessment	\$ 977,062	\$ 995,737	\$ 979,977	\$ 985,246	\$ (10,491)	Assessment asking is 10%. Parishes will receive a credit on 2017 Assessment asking in prorata share of reduction in National Church Assessment.
	Pledge	\$ 73,121	\$ 63,587	\$ 163,103	\$ 85,902	\$ 22,315	Pledge asking is 6%. The decrease is based on pledges received and committed for 2016. All commitments for 2016 have not been received, actual is inflated in this document. Anticipated amount is \$88,456.
	Investment Income:					\$ -	
	Diocesan Unrestricted Investment Earnings Net	\$ 82,226	\$ 82,416	\$ 39,645	\$ 83,367	\$ 951	Endowment income that is unrestricted 4.0% year based on 20 qtr average value (long term fund); 1.5% year based on 20 qtr. average value (intermediate term fund)
	Parish Mission FBO Earnings Net	\$ 94,851	\$ 101,722	\$ 47,957	\$ 104,327	\$ 2,605	Endowment income from funds held For Benefit Of (FBO) parishes. Pass-through item.
	Other Diocesan Restricted Earnings (See item*)	\$ 184,908	\$ 179,742	\$ 86,972	\$ 178,682	\$ (1,060)	Endowment income that is limited by the Grantor match up to expenses in the budget (Board approved 4.0% for 2017 from long term fund; 1.5% from intermediate term fund).
	Thornfield Investment Earnings	\$ -	\$ 47,519	\$ -	\$ 65,467	\$ 17,948	Endowment income from proceeds of sale of Thornfield property. - 4.0% for 2017 from long term fund

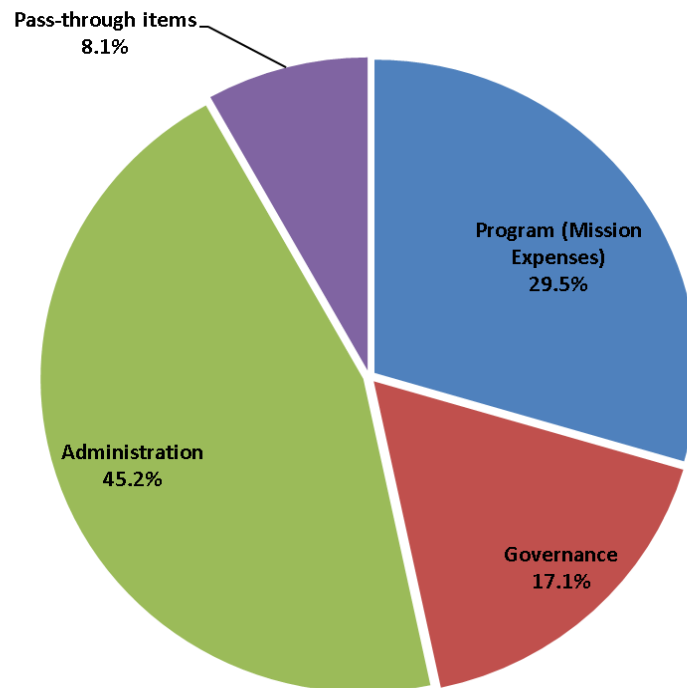
Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	<b>Fees:</b>					\$ -	
	Retiree Health Insurance Premiums	\$ 9,562	\$ 5,673	\$ 2,928	\$ 17,852	\$ 12,179	Lay retiree pays towards premiums. One new retiree and their spouse anticipated in 2017. (line 90)
	Convention Fees	\$ 19,515	\$ 20,500	\$ -	\$ 20,650	\$ 150	Registration and exhibitor fees cover about half the cost of Diocesan Convention
	Other Property Rental	\$ 10,000	\$ -	\$ -	\$ -	\$ -	No rental income is currently anticipated.
	Foundation accounting fees	\$ 5,000	\$ 5,000	\$ 1,250	\$ 5,000	\$ -	Clerical and bookkeeping support to Foundation of the Diocese.
	<b>Grants:</b>					\$ -	
	Thornfield Foundation	\$ 9,347	\$ -	\$ -	\$ -	\$ -	Thornfield Foundation account closed and moved to Diocesan investments along with proceeds from sale of the property.
	Bishop's Discretionary Fund	\$ 4,453	\$ 8,800	\$ 4,018	\$ 4,500	\$ (4,300)	Funding from parish visitation gifts
	Contributor's Fund	\$ 16,731	\$ 11,605	\$ 5,703	\$ 14,000	\$ 2,395	Funding from annual solicitation
	<b>Miscellaneous:</b>					\$ -	
	Risk Management Program	\$ 5,000	\$ 5,000	\$ 2,500	\$ 5,000	\$ -	Provided by The Church Insurance Agency
	Interest	\$ 2,530	\$ 2,000	\$ 1,197	\$ 2,000	\$ -	Operating Savings interest income
	Gifts	\$ 4,000	\$ -	\$ 131	\$ -	\$ -	Miscellaneous donations to the Diocese of CNY

Co/ Ca/ P++	Description	2015 Actual	2016 Revised Budget	2016 ytd actual June 2016	2017 Proposed Budget	Difference between 2016 and 2017	Commentary
	Other	\$ 1,144	\$ -	\$ 74	\$ -	\$ -	
	Accrual for E.Y.E., Fixed Assets (funded depreciation)	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	Funds accrued in 2015 and 2016 for 2017 event for EYE \$4,000; Funded depreciation funds for purchase of video camera \$1,000
	Accrual for Next Bishop Search	\$ -	\$ 146,064	\$ -	\$ -	\$ (146,064)	2016: Funds used were accrued since last Bishop transition - total accrued was \$159,194.
	Transfer from Savings	\$ -	\$ 35,612	\$ -	\$ -	\$ (35,612)	2016: 1-time, if needed to fund Bishop Search & Transition costs in excess of accrual for Bishop Search \$15,704; \$19,909 of previously Board designated funds for Sabbaticals
	<b>Total Income</b>	<b>\$ 1,499,448</b>	<b>\$ 1,710,977</b>	<b>\$ 1,335,453</b>	<b>\$ 1,576,993</b>	<b>\$ (133,984)</b>	
	<b>Income - Expense</b>	<b>\$ 1,541,602</b>	<b>\$ (16,814)</b>	<b>\$ 476,723</b>	<b>\$ (0)</b>	<b>\$ 16,814</b>	
	* Expenses are funded partially or fully by Diocesan Restricted Investment Earnings.						
	+ Canonical COM and COM teams						
	++ Column B - "Co" = Corporate/"Ca" = Canonical/"P" = Program						

### 2017 Proposed Budget Income Sources



### 2017 Proposed Budget Expenses



The Diocese of Central New York

Balance Sheet (audited) December 31, 2015

	Diocese	Thornfield Foundation **
<b>Assets</b>		
<b>Current Assets</b>		
Cash	1,832,353	0
Investment in Unified Investment Fund *	17,164,644	0
Accounts Receivable	289,655	0
Inventory & Prepaid Expenses	74,179	0
Beneficial Interest in Trust	93,126	0
<b>Total Current Assets</b>	<b>19,453,957</b>	<b>0</b>
<b>Fixed Assets</b>		
Land	118,000	0
Land, Leasehold & Capital Improvements	357,311	0
Furniture & Fixtures	45,053	0
Equipment	41,124	0
Less: Accumulated Depreciation	(122,200)	0
<b>Total Fixed Assets</b>	<b>439,287</b>	<b>0</b>
<b>Total Assets</b>	<b>19,893,243</b>	<b>0</b>
<b>Liabilities</b>		
Accounts Payable	106,087	0
Deferred Income	380	0
Other Liabilities & Agency Funds	2,196	0
Post Retirement Benefit	134,600	0
Beneficial Interest in Trust	93,126	0
<b>Total Liabilities</b>	<b>336,389</b>	<b>0</b>
<b>Fund Balances</b>		
Fund Balance	19,556,854	0
<b>Total Fund Balances</b>	<b>19,556,854</b>	<b>0</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>19,893,243</b>	<b>0</b>

\*Investments held for Parishes at 12/31/15 had Market Value of \$7,158,286 and are not shown on these financial statements.

These values represent a point in time and are subject to fluctuations inherent in the market.

The income from the diocesan portion of the Unified Investment Fund is subject to the following spending restrictions:

Donor Restricted  
Board Designated  
Unrestricted

\*\* Thornfield Foundation assets were transferred to Diocesan in August 2015 after the Thornfield property was sold.

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2015

	2015 Year-to-Date Actual	Year to Date Budget	Variance
<b><u>Expense</u></b>			
<b>The Five Marks of Mission</b>			
<b><u>Mark 1: Proclaim the Good News</u></b>			
Block grants	4,135	1,500	(2,635)
COM Expenses	1,100	4,679	3,579
Continuing Education for the Ordained	3,153	5,450	2,297
Training & Resources for Ministry Team	6,053	8,875	2,822
Education for Ministry: EFM License	2,928	2,500	(428)
Seminarian Scholarships	6,015	16,048	10,033
Ephphatha-Deaf Ministry:			
Deaf Minister Compensation & Benefits	19,173	19,198	25
Program	2,824	15,283	12,459
Liturgy and Worship Commission	150	3,095	2,945
<b>Proclaiming the Good News Total</b>	<b>45,531</b>	<b>76,628</b>	<b>31,097</b>
<b><u>Mark 2: Teach, Baptize, and Nurture New Believers</u></b>			
Block grants	359	1,500	1,141
Youth Ministry:			
Youth Missioner, Compensation & Benefits	3,754	3,754	0
Youth Programs	2,989	14,000	11,011
Accrual EYE	0	2,000	2,000
Director of Formation, Compensation & Benefits	45,242	116,124	70,882
Formation Program	10,807	28,800	17,993
Travel: Bishop	20,280	34,908	14,628
<b>Teaching, Baptizing &amp; Nurturing Total</b>	<b>83,431</b>	<b>201,086</b>	<b>117,655</b>
<b><u>Mark 3: Respond to Human Need in Loving Service</u></b>			
Block grants	6,000	1,500	(4,500)
Companion Diocese:			
General Support & Scholarships	5,152	5,500	348
Mission of Miracles	6,000	6,000	0
Episcopal Fund for Human Needs-E.F.H.N. Grants	8,890	16,711	7,821
Global Missions	1,320	2,800	1,480
Millennium Development Goals: MDG	8,110	10,004	1,894

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2015

	2015 Year-to-Date Actual	Year to Date Budget	Variance
<b><u>Mark 3: Respond to Human Need in Loving Service (con't)</u></b>			
Episcopal Relief and Development	500	500	0
United Thank Offering-UTO	5,473	5,478	5
<b>Rsponding to Human Need Total</b>	<b>41,444</b>	<b>48,493</b>	<b>7,050</b>
<b><u>Mark 4: Seek to Change Unjust Structures</u></b>			
Block grants	0	1,500	1,500
Anti-Racism (Diversity) Program	(67)	679	746
<b>Seeking to Change Unjust Structures Total</b>	<b>(67)</b>	<b>2,179</b>	<b>2,246</b>
<b><u>Mark 5: Strive to Safeguard the Integrity of Creation and Sustain and Renew the Life of the Earth</u></b>			
Block grants	0	1,500	1,500
Safe Church	73	500	427
<b>Safeguarding and Sustaining Total</b>	<b>73</b>	<b>2,000</b>	<b>1,927</b>
<b><u>Supporting the Five Marks of Mission through Anglican, Ecumenical, and Interfaith Relations</u></b>			
Episcopal Church Assessment	271,535	271,535	0
Accrual: Lambeth	0	800	800
<b>Supporting the Five Marks of Mission through Anglican, Ecumenical, and Interfaith Relations Total</b>	<b>271,535</b>	<b>272,335</b>	<b>800</b>
<b>Total Mission Expenses</b>	<b>441,948</b>	<b>602,722</b>	<b>160,775</b>
<b><u>Governance</u></b>			
Bishop Compensation & Benefits	189,054	189,318	264
Legal Professional Services	5,883	10,000	4,117
General Convention (2015 Actual event)	46,467	49,917	3,450
Diocesan Convention	45,118	43,800	(1,318)
Accrual: Bishop Search	0	3,900	3,900
Accrual: Sabbaticals	0	3,000	3,000
Transition Consultant Ministry	3,764	7,000	3,236
Standing Committee - Bishop Transition	9,575	0	(9,575)
<b>Total Governance Expense</b>	<b>299,861</b>	<b>306,935</b>	<b>7,074</b>

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2015

	2015 Year-to- Date Actual	Year to Date Budget	Variance
<b><u>Administration</u></b>			
Lay Staff, Compensation & Benefits	374,718	361,772	(12,946)
Rent	34,694	35,068	374
Business Insurance	15,979	13,325	(2,654)
Equipment Repairs & Lease	19,330	19,124	(206)
Office Supplies & Services	8,407	14,800	6,393
Communication Services (phone, web, etc.)	8,322	8,900	578
Postage	2,324	3,650	1,326
Audit	12,800	13,000	200
Retiree Actuary Report	2,300	2,300	0
Other Professional Services	5,761	5,450	(310)
Travel: Other Staff	10,036	18,376	8,340
Meetings and Activities: Deacon Conf. Ordinations	2,225	3,700	1,475
Desk Publishing Letterhead, Brochures, Reports	1,335	1,950	615
Dues & Fees	22,989	9,840	(13,149)
Scholarship Fund - Parish Audits	4,200	7,500	3,300
Legacy Grants	9,988	0	(9,988)
Uncollectable Pledge and Assessment	(15,388)	28,491	43,879
Property:			
Thornfield Property Maintenance	7,676	8,136	460
Unincorporated Parishes & Chapels	14,217	15,445	1,228
Closed Parishes	51,992	13,892	(38,100)
Parish Executive Administrators Communication Exchange (P.E.A.C.E.)	1,006	900	(106)
Retiree Luncheon	0	400	400
Retiree Benefits	16,889	17,829	940
Stewardship	1,150	1,400	250
Casualty Loss	250	0	(250)
Gain on Disposal of Asset - Thornfield Property	(1,052,628)	0	1,052,628
Transfer of Assets from Thornfield Foundation	(532,307)	0	532,307
Funded Depreciation	42,184	8,890	(33,294)
<b>Total Administration Expense</b>	<b>(929,552)</b>	<b>614,138</b>	<b>1,543,690</b>

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2015

	2015 Year-to- Date Actual	Year to Date Budget	Variance
<b>Pass Through Expense:</b>			
Bishop's Discretionary Fund	13,469	6,600	(6,869)
Contributor's Fund	33,282	14,000	(19,282)
Risk Management Program	4,200	3,750	(450)
Parish Mission FBO Earnings	94,851	95,575	724
Total Pass Through Expense	145,802	119,925	(25,876)
<b>Total Expenses</b>	<b>(41,941)</b>	<b>1,643,720</b>	<b>1,685,660</b>
<b><u>Income</u></b>			
Assessment	977,062	978,115	(1,053)
Pledge	73,121	77,266	(4,145)
<b>Investment Income:</b>			
Diocesan Unrestricted Investment Earnings, Net	82,226	79,808	2,417
Parish Mission FBO Earnings Net	94,851	95,575	(725)
Other Diocesan Restricted Earnings	184,908	245,688	(60,781)
Unrealized gain (loss) on Investments	(794,926)	0	(794,926)
<b>Fees:</b>			
Retiree Spouse Health Insurance Premiums	9,562	11,282	(1,720)
Convention Fees	19,515	20,500	(985)
Parish Property Rental (closed and chapel)	10,000	21,600	(11,600)
Foundation of DCNY Administrative Fees	5,000	0	5,000

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2015

	2015 Year-to- Date Actual	Year to Date Budget	Variance
<b>Grants:</b>			
Thornfield Foundation	9,347	18,703	(9,356)
<b>Pass Through Revenue:</b>			
Risk Management Program	5,000	3,750	1,250
Bishop's Discretionary Fund	4,453	6,600	(2,147)
Contributor's Fund	16,731	14,000	2,731
<b>Miscellaneous:</b>			
Interest	2,530	1,300	1,230
Accrual for EYE, General Convention	0	34,000	(34,000)
Gifts	4,000	0	4,000
Other	1,144	0	1,144
Reserve for 2015 Assessment and Pledge Shortfall	0	38,924	(38,924)
<b>Total Income</b>	<b>704,522</b>	<b>1,647,111</b>	<b>(942,589)</b>
<b>Income - Expense</b>	<b>746,463</b>	<b>3,391</b>	<b>743,071</b>
<b>Other Activity (net)</b>			
Thornfield Foundation	(558,693)		
<b>Total Balance</b>	<b>187,770</b>		

**The Foundation of The Diocese of Central New York**  
**Balance Sheet (audited)**  
December 31, 2015

<b>Assets</b>	
<b>Unrestricted</b>	
Cash, Checking	121,029
Seneca Federal Money Market	100,711
Investment, UIF Int Term Fund @ FMV	176,401
Investment, UIF Long Term Fund @ FMV	525,257
Investment Interest Receivable	1,937
Loan Prin. Receivable, Short-term	17,749
Loan Prin. Receivable, Long-term	71,493
<b>Total Unrestricted</b>	<b>1,014,577</b>
<b>Restricted</b>	
Investment, UIF Int Term Fund @ FMV	64,713
Investment, UIF Long Term Fund @ FMV	186,334
<b>Total Restricted</b>	<b>251,047</b>
<b>Total Assets</b>	<b>1,265,623</b>
<b>Liabilities</b>	
Due to Diocese	5,000
Grant Commitments	3,333
<b>Total Liabilities</b>	<b>8,333</b>
<b>Fund Balances</b>	
Unrestricted	1,165,422
Restricted	125,000
Current Year Balance/(Deficit)	(33,131)
<b>Total Fund Balances</b>	<b>1,257,290</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>1,265,623</b>

**The Foundation of The Diocese of Central New York**

For the period ended December 31, 2015 - Audited

<b>Revenue</b>	<b>YTD 2015</b>
Loan Interest	4,804
Seneca Federal Interest	352
UIF Distributions	7,747
Unrealized Gain/(Loss) on UIF Investments	(31,136)
<b>Total Revenue</b>	<b>(18,233)</b>
<b>Expenses</b>	
Custody & Bank Fees	290
Staff Conference	75
Audit Fees	3,300
Accounting Service	5,000
Grants	6,233
<b>Total Expenses</b>	<b>14,898</b>
<b>Balance/(Deficit)</b>	<b>(33,131)</b>

**Foundation of Diocese of CNY**  
**Grant and Loan Commitments**  
**December 31, 2015**

<b>grants</b>	<b>Commitment date</b>	<b>12/31/14 open commitments</b>	<b>2015 commitments</b>	<b>2015 payments made</b>	<b>12/31/15 open commitments</b>
Seneca Falls, Trinity	06/20/13	1,500.00	0.00	1,500.00	0.00
Syracuse, St. Mark's/Evangelist	3/19/15	0.00	3,333.00	0.00	3,333.00
Pulaski, St. James	07/16/15	0.00	2,900.00	2,900.00	0.00
<b>totals</b>		1,500.00	6,233.00	4,400.00	3,333.00

2014 grant funds unspent 3,490

Year 2015 grant funds available 8,763

**year 2015 grant funds available 12,253**

remaining grant funds for 2015 after  
2015 commitments **6,020**

<b>Loans</b>	<b>Commitment date</b>	<b>12/31/14 open commitments</b>	<b>2015 commitments</b>	<b>2015 loans</b>	<b>2015 Released/ Expired commitments</b>	<b>12/31/15 open commitments</b>
Trumansburg, Epiphany	06/20/13	20,000.00	0.00	0.00	20,000.00	0.00
Barneveld, St. David's	06/12/14 SR	20,000.00	0.00	0.00	20,000.00	0.00
Ithaca, St. John's	06/12/14 SR	100,000.00	0.00	0.00	100,000.00	0.00
Syracuse, St. Mark's/Evangelist	03/19/15	0.00	6,667.00	0.00	0.00	6,667.00
<b>totals</b>		140,000.00	6,667.00	0.00	140,000.00	6,667.00

year 2015 loan funds available **546,459**

remaining loan funds for 2015 after  
2015 commitments **679,792**

**Bishop's Official Acts**  
**Rt. Rev. Gladstone B. Adams III**  
**November 2015 through October 2016**

**ORDINATION**

**Vocational Deacon**

Charles N. Stewart                      St. James'. Skaneateles                      June 25, 2016

**LETTERS DIMISSORY ISSUED**

Kay Houck to the Diocese of Eastern Michigan	January 1, 2016
John Throop to the Diocese of Fond du Lac, Wisconsin	February 22, 2016
John Allison to the Diocese of Maine	June 28, 2016
Lisa Busby to the Diocese of Alabama	September 6, 2016
Donnel O'Flynn to the Diocese of Montana	September 7, 2016
Suzanne Guthrie to the Northern California	October 14, 2016

**LETTERS DIMISSORY RECEIVED**

Philip Major from the Diocese of Wyoming	June 21, 2016
Brooks Cato from the Diocese of Arkansas	September 16, 2016

**DECONSECRATION**

All Saints' Church, Utica	February 16, 2016
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**RENUNCIATION & REMOVAL FROM ORDAINED MINISTRY**

Douglas Taylor-Weiss	Released	June 14, 2016
Timothy S. Reger	Renounced	October 31, 2016

<b>Summary of Confirmations/Receptions—2016</b>		
<b>Church</b>	<b>Number Confirmed</b>	<b>Number Received</b>
Auburn, Ss. Peter & John	2	3
Baldwinsville, Grace	2	1
Black River, St. John's	3	2
Clayton, Christ Church	0	2
Clinton, St. James'	1	0
Cortland, Grace & Holy Spirit	3	0
Elmira, Grace	8	2
Evans Mills, St. Andrew's	0	1
Fayetteville, Trinity	15	1
Liverpool, St. Matthew's	7	3
Marcellus, St. John's	6	1
New Hartford, St. Stephen's	4	0
Oneida, St. John's	4	0
Owego, St. Paul's	6	1
Pierrepont Manor, Zion	1	0
Seneca Falls, Trinity	1	0
Skaneateles, St. James'	12	0
Utica, Grace	8	2
Watertown, Trinity	4	1
<b>TOTAL</b>	<b>87</b>	<b>20</b>

## **Additional Confirmations/Receptions from 2014:**

Seneca Falls, Trinity—Confirmed 1

## **2015 Parish Quota, Pledge & Assessment**

The diocesan budget is funded in large part by the assessments and pledges of the parishes. The quota, pledge and assessment of each parish for 2015 are listed in the following table in accordance with Canon XIV, Section 8. The information displayed is for 2015, as this Journal is a historical document that chronicles activities of the prior year.

### **Quota**

The quota requested from each parish is calculated from a three-year moving average of parish normal operating income. For the 2015 budget, quotas were calculated using data provided by parishes on Parochial Reports for the years 2011-2013. (Parochial Reports are due in March of the year following that of the report, making the 2014 data unavailable until mid-2015). The amount requested of each parish was 6% and appears in the “Quota” column of the table. The “Pledge” column represents the commitment of each parish to that 6% quota. This is a voluntary contribution.

### **Assessment**

The assessment of each parish is calculated from the same three-year moving average of normal operating income as is the quota, described above. For the 2015 budget, the assessment rate was set by the Diocesan Board at 10%. These figures appear in the column labeled “Assessment” in the table. The assessment is a mandatory contribution.

# **THE DIOCESE OF CENTRAL NEW YORK**

**Table by District of Diocesan Mission Apportionment and Pledge**

	<b>2015 Quota</b>	<b>2015 Pledge</b>	<b>2015 Assessment</b>
<b><u>Ithaca-Cortland District</u></b>			
Candor, St. Mark's	2,472	2,238	4,120
Cortland, Grace	11,462	3,000	19,104
Ithaca, St. John's	18,346	0	30,577
Moravia, St. Matthew's	5,253	0	8,755
Owego, St. Paul's	14,187	4,200	23,646
Slaterville Springs, St. Thomas'	1,831	1,831	3,051
Speedsville, St. John's	1,310	655	2,183
Trumansburg, Epiphany	2,918	1,000	4,864
<b><u>Oswego-Northern Onondaga District</u></b>			
Baldwinsville, Grace	8,830	0	14,717
Constantia, Trinity	453	0	755
Fulton, All Saints'	3,338	0	5,564
Liverpool, St. Matthew's	13,180	0	21,967
Mexico, Grace	771	771	1,284
Oswego, Resurrection	7,776	500	12,960
Pulaski, St. James'	4,731	0	7,885
<b><u>North Country District</u></b>			
Adams, Emmanuel	6,102	0	1,020
Black River, St. John's	2,647	2,647	4,411
Brownville, St. Paul's	3,180	0	5,299
Cape Vincent, St. John's	4,397	0	7,328
Carthage, Grace	2,120	1,011	3,533
Clayton, Christ Church	3,900	0	6,500
Copenhagen, Grace	4,035	2,000	6,725
Evans Mills, St. Andrew's	500	300	834
Pierrepont Manor, Zion	1,769	1,769	2,948
Watertown, Trinity	18,736	0	31,227
<b><u>Syracuse-East District</u></b>			
Cazenovia, St. Peter's	12,563	0	20,938
Chittenango, St. Paul's	4,939	0	8,231
DeWitt, St. David's	13,195	0	21,992
E. Syracuse, Emmanuel	4,905	0	8,175
Fayetteville, Trinity	17,075	1,000	28,459
Manlius, Christ Church	13,690	0	22,816
Syracuse, Grace	8,328	183	6,000
Syracuse, St. Alban's	6,920	1,200	11,533
Syracuse, St. Paul's	30,336	0	50,560

**THE DIOCESE OF CENTRAL NEW YORK**

**Table by District of Diocesan Mission Apportionment and Pledge**

	<b>2015 Quota</b>	<b>2015 Pledge</b>	<b>2015 Assessment</b>
<b><u>Binghamton District</u></b>			
Binghamton, Christ Church	10,912	0	18,187
Binghamton, Trinity Memorial	21,314	0	35,523
Chenango Bridge, St. Mark's	12,519	1,565	20,866
Endicott, St. Paul's	18,575	18,575	30,959
Johnson City, All Saints'	9,649	0	16,082
Windsor, Zion	2,015	0	3,359
<b><u>Chemung District</u></b>			
Elmira, Emmanuel	2,247	2,250	3,750
Elmira, Grace	13,548	2,500	22,580
Elmira, Trinity	10,290	0	17,151
Horseheads, St. Matthew's	7,991	7,991	13,318
Waverly, Grace	1,421	32	2,368
<b><u>Chenango District</u></b>			
Afton, St. Ann's	2,206	2,206	3,676
Bainbridge, St. Peter's	5,019	1,234	8,366
Greene, Zion	5,493	0	9,156
New Berlin, St. Andrew's	6,625	0	11,042
Norwich, Emmanuel	14,280	4,000	23,800
Oxford, St. Paul's	2,662	63	4,437
Sherburne, Epiphany	1,109	0	1,848
S. New Berlin, St. Matthew's	1,200	0	1,999
<b><u>Finger Lakes Syracuse West District</u></b>			
Auburn, Ss. Peter & John	4,293	0	7,155
Aurora, St. Paul's	2,419	0	4,032
Camillus, St. Luke's	12,384	0	20,640
Jordan, Christ Church	3,164	0	2,500
Marcellus, St. John's	4,101	0	6,835
Seneca Falls, Trinity	5,038	0	8,397
Skaneateles, St. James'	31,779	0	52,965
Syracuse, St. Mark the Evangelist	9,928	0	16,547
Waterloo, St. Paul's	2,646	0	4,409
Willard, Christ Church	1,648	1,648	2,747
Willowdale, Grace	921	0	1,535

**THE DIOCESE OF CENTRAL NEW YORK**

**Table by District of Diocesan Mission Apportionment and Pledge**

	<b>2015 Quota</b>	<b>2015 Pledge</b>	<b>2015 Assessment</b>
<b><u>Utica-Rome District</u></b>			
Barneveld, St. David's	3,747	3,747	6,245
Boonville, Trinity	6,490	2,500	10,817
Camden, Trinity	3,180	0	5,300
Canastota, Trinity	2,112	261	3,519
Chadwicks, St. George's	843	843	1,405
Clark Mills, St. Mark's	1,035	254	1,726
Clinton, St. James'	13,714	0	22,857
Constableville, St. Paul's	492	0	820
Hamilton, St. Thomas'	11,673	0	19,455
Lowville, Trinity	4,442	0	7,403
New Hartford, St. Stephen's	2,593	0	4,321
Oneida, St. John's	4,538	3,000	7,563
Port Leyden, St. Mark's	2,463	2,463	4,104
Rome, Zion	7,441	0	12,402
Sherrill, Gethsemane	4,709	0	6,000
Utica, Grace	30,580	0	50,967
Whitesboro, St. John's	2,592	0	4,320

## **Unified Investment Fund**

During 2011, the Board approved a change to the underlying legal structure of the investment funds and the creation of a new corporate entity called the Unified Investment Fund of the Diocese of Central New York. This change necessitated the termination of Central Investment Fund No. 2 and Central Investment Fund No. 3 at the end of 2011. Central Investment Fund No. 2 was closed on November 30, 2011. Central Investment Fund No. 3 was closed on December 31, 2011.

These changes were designed to enhance the administration and management of the Diocesan investment funds and allow for improved communication about the asset allocation and performance of our portfolios. The investments were consolidated with one investment manager and all funds will move from a quarterly to a monthly valuation.

Following a disciplined approach, the Investment Committee reviewed proposals from a wide range of money management firms and selected Alesco Advisors of Pittsford, New York to serve as the Diocese's new investment manager. Alesco is an independent, SEC-registered investment advisor with over \$1.4 billion under advisement. Alesco creates broadly diversified global portfolios utilizing low-cost asset class investments. These changes are in the best interest of the Diocese and participating Diocesan institutions and will create greater flexibility and transparency for the Parishes participating in our investment funds. The assets are domiciled (with oversight and supervision by the Diocesan Board) with Fidelity Investments.

UIF offers two investment options, the Long-Term Fund and the Intermediate-Term Fund. The main investment fund is the Long-Term Fund. The primary objective of the fund is to preserve the real purchasing power of the assets. The secondary objective is to provide for long-term growth. The third objective is to provide dependable source of funds to cover on-going operating expenses of The Diocese. The fourth objective is to minimize the year-to-year volatility of the Long-Term Fund's value. The Intermediate-Term Fund is an alternative to the Long-Term Fund that Diocesan Organizations may use where capital/campaign funds need to be held for use in less than five years. This fund will seek moderate to high level of current income with a primary goal of providing an opportunity for capital appreciation with low volatility and anticipating a capital withdrawal within 3-5 years. Diocesan Organizations will be encouraged to address immediate and short-term needs (less than three years) by establishing their own money market or like account outside of this program.

For the Long Term Fund, the target annual distribution rate shall not exceed 5% of the average market value of the fund for the preceding 20-quarters. For the Intermediate Term Fund, starting in 2014, the target annual distribution rate shall not exceed 2% of the average market value of the fund for the preceding 20-quarters. For 2015, the distribution rate was 4.0% from the Long Term Fund and 1.5% from the Intermediate Term Fund. For 2016, the distribution rate will remain at 4% from the Long Term Fund and 1.5% from the Intermediate Term Fund.

**The Diocese of Central New York  
Central Investment Fund  
Balance Sheet (audited)**

	<b>12/31/15 CIF No. 2</b>
<b><u>Assets</u></b>	
<b><u>Current Assets</u></b>	
Cash	14,640
<b>Total Current Assets</b>	<b>14,640</b>
<b>Total Assets</b>	<b>14,640</b>
<b><u>Liabilities</u></b>	
Investments held for Diocese	9,302
Investments held for Foundation of Diocese	402
Investments held for Parishes	4,936
<b>Total Liabilities</b>	<b>14,640</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>14,640</b>

Central Investment Fund No. 2 closed on November 30, 2011. The amounts above are residual earnings that have been received.

**The Diocese of Central New York  
Central Investment Fund  
Income Statement (audited)**

	<b>12/31/15 CIF No. 2</b>
<b>Revenues</b>	<b>Actual</b>
Gain on sale of securities	1,343
<b>Total Revenues</b>	<b>1,343</b>
<b>Expenses</b>	
Parish & Diocese Allocation	1,343
<b>Total Expenses</b>	<b>1,343</b>
<b>Revenue Over Expenses</b>	<b>0</b>

Central Investment Fund No. 2 closed on November 30, 2011. The amounts above are residual earnings and expenses.

**The Diocese of Central New York  
Unified Investment Funds  
Balance Sheet (audited)  
For the Period Ending December 31, 2015**

	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Fixed Income Fund</b>
<b><u>Assets</u></b>	-		
<b><u>Current Assets</u></b>			
Investments at fair market value *	21,574,915	2,605,337	244,577
<b>Total Current Assets</b>	<b>21,574,915</b>	<b>2,605,337</b>	<b>244,577</b>
<b>Total Assets</b>	<b>21,574,915</b>	<b>2,605,337</b>	<b>244,577</b>
<b><u>Liabilities</u></b>	-		
Investments held for Diocese	15,888,752	1,133,215	244,577
Investments held for Foundation of Diocese	713,312	241,329	0
Investments held for Parishes	4,972,851	1,230,794	0
<b>Total Liabilities</b>	<b>21,574,915</b>	<b>2,605,337</b>	<b>244,577</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>21,574,915</b>	<b>2,605,337</b>	<b>244,577</b>

\* These values represent a point in time and are subject to fluctuations inherent in the market.

Investments in UIF were managed by Alesco .

**The Diocese of Central New York**  
**Unified Investment Funds**  
**Income Statement (audited)**  
**For the Period Ending December 31, 2015**

	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Fixed Income Fund</b>
<b>Revenues</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Investment earnings	462,451	53,980	5,307
Gain on sale of securities	562,674	31,275	(32)
Unrealized Gain/(Loss) on investments	(1,539,008)	(76,947)	(4,961)
<b>Total Revenues</b>	<b>(513,883)</b>	<b>8,307</b>	<b>314</b>
<b>Expenses</b>			
Management fees	75,071	11,433	866
Brokerage fees	734	1,085	30
Accounting & Audit fees	29,552	3,588	0
Parish & Diocese Allocation	(619,242)	(7,798)	(582)
<b>Total Expenses</b>	<b>(513,883)</b>	<b>8,307</b>	<b>314</b>
<b>Revenue Over Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>

Note: Amounts have been rounded to the nearest whole dollar.

**UIF - Fixed Income****Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Est'd Date</b>	<b>Fixed Income Fund 12/31/2015</b>
Diocesan House Maintenance	1943	31,937.14
Diocesan House Maintenance - Earnings	1999	1,369.51
Emma Sabine	1938	42,045.42
Emma Sabine - Earnings	1999	717.95
Francis Abigail Meade Parce	1942	35,750.22
Francis Abigail Meade Parce-Earnings	1942	9,127.93
Wicks Mem, Paris Hill	1993	56,961.62
Wicks Mem, Paris Hill - earnings	1999	16,689.31
<b>Funds Held for the Benefit of Parishes</b>		
St. Paul's, Chittenango, Fannie E. Gates	1999T	3,540.63
St. Paul's, Chittenango, Francis H. Gates	1999T	17,704.27
Saviour, Syracuse, Charlotte Schermerhorn	2003T	568.33
Saviour, Syracuse, CF Schermerhorn	2003T	27,294.46
St. Paul's, Waterloo, Mary Fatzinger Fund...	2000T	869.81
<b>Total UIF Fixed Income Funds</b>		<b>244,576.60</b>

Note: All diocesan funds in UIF Fixed Income Fund are Donor Restricted.

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Donor Restricted</b>			
Arthur F. Carpenter Memorial Fund	9,350.74	0.00	9,350.74
Bertha S. Cratsbey	42,376.86	0.00	42,376.86
Bible & Prayer Book Society	44,018.97	0.00	44,018.97
Bible & Prayer Book Society - Earnings	53,365.26	0.00	53,365.26
Bishop F.D. Huntington	76,460.71	0.00	76,460.71
Bishop Wm. H. de Lancey	21,376.52	0.00	21,376.52
Charles & Favilla Tholens	804.35	0.00	804.35
Charles E. Daboll	7,437.85	0.00	7,437.85
Charlotte N. Alston	2,369,925.80	0.00	2,369,925.80
Charlotte N. Alston - Earnings	575,156.73	0.00	575,156.73
Clara K. Bott	41,039.92	0.00	41,039.92
Clergy Association	3,944.14	0.00	3,944.14
Clergy Continuing Education	1,296.62	0.00	1,296.62
Clergy Continuing Education - Earnings	188.22	0.00	188.22
David A. Potter (Paris Hill)	215.78	0.00	215.78
David A. Potter (Paris Hill) - Earnings	342.70	0.00	342.70
Earnings - Clergy Association	4,223.42	0.00	4,223.42
Earnings - Elsie Curran	14,626.54	0.00	14,626.54
Edith Aucock - Earnings	11,011.73	0.00	11,011.73
Edith M. Aucock	42,201.36	0.00	42,201.36
Effingham and Ella Brown	1,132.91	0.00	1,132.91
Effingham and Ella Brown - Earnings	1,439.96	0.00	1,439.96
Elizabeth C. Beach	4,494.97	0.00	4,494.97
Elizabeth Collins	10,665.64	0.00	10,665.64
Elizabeth de la Tour Goodyear	24,792.90	0.00	24,792.90
Ella M. & James Doran	8,232.82	0.00	8,232.82
Elsie Curran	11,020.96	0.00	11,020.96
Ensworth D. Babcock	11,921.79	0.00	11,921.79
Ensworth D. Babcock-Earnings	2,852.53	0.00	2,852.53
Episcopal Fund for Human Needs	470,616.76	0.00	470,616.76
Episcopate	1,114,641.80	0.00	1,114,641.80
Esther Gracie Wheeler	38,648.04	0.00	38,648.04
Esther Gracie Wheeler - earnings	9,212.61	0.00	9,212.61

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Donor Restricted</b>			
F.M. Elliott	708.65	0.00	708.65
F.M. Elliott - Earnings	71.91	0.00	71.91
Florence & Estelle Foreman	2,696.89	0.00	2,696.89
Fred G. Polley	102,549.12	0.00	102,549.12
Fred G. Polley - Earnings	49,878.40	0.00	49,878.40
Gerrit N. van Wagenen	223,214.98	0.00	223,214.98
Gerrit N. van Wagenen - Earnings	30,424.50	0.00	30,424.50
Gersham W. Clark	28,105.29	0.00	28,105.29
Gersham W. Clark - Earnings	18,518.96	0.00	18,518.96
Harriet Ludington	67,754.69	0.00	67,754.69
Harriet Ludington - Earnings	33,662.87	0.00	33,662.87
Helen D. Tracy	7,355.45	0.00	7,355.45
Henry Daboll (DCNY Bequest)	8,469.31	0.00	8,469.31
Henry Daboll (DCNY Bequest) - Earnings	9,244.75	0.00	9,244.75
Ives Goodyear	23,136.98	0.00	23,136.98
Ives Goodyear - Earnings	1,623.58	0.00	1,623.58
Johnson S. Springsted	57,078.11	0.00	57,078.11
Louis W. and Mary N Alston - Earnings	120,147.51	0.00	120,147.51
Louis W. and Mary Nieven Alston	594,999.79	0.00	594,999.79
Mabel Youell	2,649.62	0.00	2,649.62
Mary Jane Allyn Grosvenor	2,635.47	0.00	2,635.47
Mary Jane Allyn Grosvenor - Earnings	705.11	0.00	705.11
Mary W. Stacy	2,413.04	0.00	2,413.04
Mildred Boden Clark	4,305.22	0.00	4,305.22
Mildred C. Gross	8,765.98	0.00	8,765.98
Mildred C. Gross - Earnings	6,470.78	0.00	6,470.78
Minnie F. Clark UTO	154,544.32	0.00	154,544.32
Permanent Missionary	519,563.67	0.00	519,563.67
Permanent Missionary - Earnings	671.32	0.00	671.32
Rural Missionary	22,379.83	0.00	22,379.83
S John's Anniversary	4,666.08	0.00	4,666.08
S John's Anniversary - Earnings	2,052.23	0.00	2,052.23
Sarah A. Goodyear	46,807.50	0.00	46,807.50
Sarah A. Goodyear - Earnings	59,895.23	0.00	59,895.23
Sarah L.F. Griffin	560,858.39	0.00	560,858.39
Sarah L.F. Griffin - Earnings	552,302.18	0.00	552,302.18
Schol. Fund For Theological Students	231,822.50	0.00	231,822.50
Schol. Fund For Theological Students-Earns	77,692.32	0.00	77,692.32
St. George's Fund - Lee Lan Fong	6,586.07	0.00	6,586.07
St. George's Fund - Lee Lan Fong - Earnings	1,568.01	0.00	1,568.01
St. Paul's Church, Paris Hill	15,258.14	0.00	15,258.14
St. Paul's Church, Paris Hill - Earnings	2,700.72	0.00	2,700.72

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Donor Restricted</b>			
The Christmas Fund	158,641.60	0.00	158,641.60
The Christmas Fund - Earnings	169,827.73	0.00	169,827.73
The Rev. Carl M. Worden	2,427.51	0.00	2,427.51
The Rev. Carl M. Worden - Earnings	1,020.12	0.00	1,020.12
Thomas S. Arnold Memorial	51,383.88	0.00	51,383.88
Thomas S. Arnold Scholarship	39,394.18	0.00	39,394.18
Thomas S. Arnold Scholarship - Earnings	13,681.79	0.00	13,681.79
W. Paul Thompson	1,526.64	0.00	1,526.64
W. Paul Thompson - Earnings	348.41	0.00	348.41
Wells B. Hatch Memorial	2,507.65	0.00	2,507.65
White Lake Camp	451,413.56	0.00	451,413.56
William M. Fox	13,378.41	0.00	13,378.41
William M. Fox - Earnings	5,988.61	0.00	5,988.61
Wm S. & Martha J. Hayward	5,535.78	0.00	5,535.78
<b>Income Usage: Donor Restricted - Funds Held for the Benefit of Parishes</b>			
Emmanuel, Adams, George Hannahs	4,960.31	0.00	4,960.31
St. Peter's, Bainbridge, William Foote	16,345.52	0.00	16,345.52
Trinity, Canastota	912.73	0.00	912.73
Trinity, Canastota, Gurney Fund	116,709.53	0.00	116,709.53
Trinity, Canastota, Lewis O. Pace	57,719.34	0.00	57,719.34
St. Marks, Candor, Eleanor C. Murray	16,959.64	0.00	16,959.64
St. Mark's, Candor, Ella F. Smith	7,653.10	0.00	7,653.10
St. Mark's, Candor, Esther Ann Booth	4,487.97	0.00	4,487.97
St. Mark's, Candor, Floyd Seymour	8,031.05	0.00	8,031.05
Grace, Carthage, Antonio F. Mills	73,979.71	0.00	73,979.71
Grace, Carthage, Jennie G. Wilson	2,220.23	0.00	2,220.23
St. George's Church, Chadwicks	4,140.42	0.00	4,140.42
St. George's Church, Chadwicks	78,056.61	0.00	78,056.61
St. George's, Chadwicks, Helen Van Horne	472.42	0.00	472.42
St. Paul's, Chittenango, S Paul's Church Rectory	40,584.97	0.00	40,584.97
St. Paul's, Constableville, Julia Constable	2,551.03	0.00	2,551.03
Trinity, Constantia, Trinity Church Cemetery	472.42	0.00	472.42
Grace, Copenhagen, Ella E. Sage	15,542.35	0.00	15,542.35
St. Thomas', Hamilton, Jesse & Maude Moses Fund	48,067.98	0.00	48,067.98
St. Matthew's, Liverpool, E. Richardson Altar Guild	2,362.01	0.00	2,362.01
Trinity, Lowville, Easton-Scofield Trust	33,919.17	0.00	33,919.17
Trinity, Lowville, Fred C. Schraub	16,912.26	0.00	16,912.26
Trinity, Lowville, Grace Scofield Trust	13,510.93	0.00	13,510.93
Christ Church, Manlius, Clarke-Fleming	2,409.28	0.00	2,409.28
St. Paul's, Owego	81,268.68	0.00	81,268.68
Zion, Pierrepont Manor, W.C. Pierrepont Fund	57,303.59	0.00	57,303.59

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Donor Restricted</b>			
St. Mark's, Port Leyden, Willard J. Thornton	503,076.94	0.00	503,076.94
St. Mark's, Port Leyden, Willard Thornton	1,483.00	0.00	1,483.00
St. James', Pulaski, Francis R. Betts	3,401.39	0.00	3,401.39
St. James', Pulaski, Jennie & Flora Hohman	7,605.78	0.00	7,605.78
St. James', Pulaski, Lessie P. Burcklee	12,896.83	0.00	12,896.83
St. James', Pulaski, Lois Fellows Weir	5,810.66	0.00	5,810.66
St. James', Pulaski, Sarah E. P. Hill	10,345.83	0.00	10,345.83
Trinity, Seneca Falls, Alice S. Knapp	111,390.13	0.00	111,390.13
Trinity, Seneca Falls, Bertha V. Nash	2,503.72	0.00	2,503.72
St. James', Skaneateles, Haight Thank Offering	1,984.10	0.00	1,984.10
St. John's, Speedsville, John Cross	4,960.32	0.00	4,960.32
St. John's, Speedsville, Mary J. Robinson	4,157.23	0.00	4,157.23
St. John's, Speedsville, Stella Wade Schryver	4,298.94	0.00	4,298.94
Ephphatha Parish, Morse Bequest	2,982.06	0.00	2,982.06
Saviour, Syracuse, Karl & Elizabeth Gill Schwartz	231,860.12	0.00	231,860.12
Epiphany, Trumansburg, Beatrice Carman	5,851.77	0.00	5,851.77
Epiphany, Trumansburg, Marian Davenport	2,809.37	0.00	2,809.37
Epiphany, Trumansburg, Bernice Carman	8,461.63	0.00	8,461.63
Grace, Waverly, Watrous, Clarke, Scott	59,203.35	0.00	59,203.35
Christ Church, Wellsburg, Stephen H. Murphy	2,814.70	0.00	2,814.70
Grace, Whitney Point, Altheia N. Love	49,771.20	0.00	49,771.20
Grace, Willowdale, Agnes B. Slossom	2,551.03	0.00	2,551.03
Grace, Willowdale, Anna H. Anderson	65,192.85	0.00	65,192.85
Grace, Willowdale, Emma & Hans Hansen	236.16	0.00	236.16
Grace, Willowdale, Florence C. Haight	6,235.84	0.00	6,235.84
Grace, Willowdale, Frederick T. Johnson	850.35	0.00	850.35
Grace, Willowdale, Grace Church	897.56	0.00	897.56
Grace, Willowdale, Halsey	11,479.60	0.00	11,479.60
Grace, Willowdale, Katherine Hayes	2,598.22	0.00	2,598.22
Grace, Willowdale, Margaret A. Hayes	3,637.57	0.00	3,637.57
Grace, Willowdale, Oakley	1,228.28	0.00	1,228.28
<b>Subtotal - Donor Restricted</b>	<b>11,456,313.04</b>	<b>0.00</b>	<b>11,456,313.04</b>

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Board Designated</b>			
Calvary McDonough Memorial Fund	8,393.73	0.00	8,393.73
Ch of Redeemer, Watertown	217,305.95	0.00	217,305.95
Ch of Redeemer, Watertown - Earnings	91,885.25	0.00	91,885.25
Christ Church, Guilford	409,287.02	0.00	409,287.02
Doris Sanford	210,472.10	0.00	210,472.10
Doris Sanford - Earnings	4,084.99	0.00	4,084.99
Ella V. Dening	18,036.38	0.00	18,036.38
Extinct Parishes for Mission & Ministry	460,775.03	0.00	460,775.03
Grants/Dio Initiatives in Binghamton District		11,399.22	11,399.22
Grants/Dio Initiatives in Utica-Rome District		92,910.82	92,910.82
Lambeth Conference	5,793.44	0.00	5,793.44
Ministry & Mission in Utica	107,927.42	0.00	107,927.42
Next Bishop Search	0.00	0.00	0.00
Property Fund		229,979.38	229,979.38
Reserve Replacement CIF I	303.39	0.00	303.39
Retiree Insurance Reserve	23,452.97	0.00	23,452.97
Robert L. Mott	1,899.65	0.00	1,899.65
S Paul's, Paris Hill	8,969.13	0.00	8,969.13
S Paul's, Paris Hill - Earnings	2,180.94	0.00	2,180.94
Sabbatical Reserve	37,206.54	0.00	37,206.54
Soller Scholarship Fund	1,408.48	0.00	1,408.48
St. James', Cleveland - property support	59,053.74	0.00	59,053.74
Theresa & Jacob van Woert	17,894.44	0.00	17,894.44
Unrestricted Funds from Closed Parishes	0.00	137,987.57	137,987.57

**Unified Investment Fund**  
**Listing of Diocesan Funds as of 12/31/15**

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Donor Restricted</b>			
<b>Income Usage: Board Designated - Funds Held for the Benefit of Parishes</b>			
Ephphatha - Short Term Investment Fund	0.00	9,856.71	9,856.71
Headwaters Mission	1,766.19	0.00	1,766.19
St. Mark the Evangelist	80,055.05	0.00	80,055.05
<b>Subtotal - Board Designated</b>	<b>1,768,151.83</b>	<b>482,133.70</b>	<b>2,250,285.53</b>
<b>Income Usage: Unrestricted</b>			
Arminda Whaley Trust	9,045.95	0.00	9,045.95
Church Mission of Help	14,648.69	0.00	14,648.69
Cornelia Seymour	1,342.86	0.00	1,342.86
Cornelia Seymour - Earnings	350.40	0.00	350.40
Doris Price	29,299.50	0.00	29,299.50
Emilie G. Waterbury	1,135.55	0.00	1,135.55
Gordon A. Holden	454,113.72	0.00	454,113.72
Helen Gove	5,393.93	0.00	5,393.93
J. Winslow Clarke	9,510.34	0.00	9,510.34
Mary Cleveland	20,250.76	0.00	20,250.76
Proceeds from Sale of 101 Cross Road	146,721.57	0.00	146,721.57
Sale of Thornfield property	1,626,496.64	0.00	1,626,496.64
The Diocese of CNY - Proceeds from sale of properties	0.00	651,080.99	651,080.99
Unrestricted Fund	224,993.34	0.00	224,993.34
Wm. Harbron Turner	120,983.82	0.00	120,983.82
<b>Subtotal - Unrestricted</b>	<b>2,664,287.07</b>	<b>651,080.99</b>	<b>3,315,368.06</b>
<b>Total Diocesan Funds</b>	<b>15,888,751.94</b>	<b>1,133,214.69</b>	<b>17,021,966.63</b>

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Emmanuel, Adams</b>			
Emmanuel Church Fund	44,692.27	0.00	44,692.27
St. Luke's Chapel Fund	68,819.45	0.00	68,819.45
<b>St Ann's, Afton</b>			
Allie Grant	0.00	967.19	967.19
Grace Keator	0.00	5,725.32	5,725.32
Church Fund	0.00	85,288.77	85,288.77
Zurn Endowment	0.00	11,884.07	11,884.07
Loren & Sue Guy Fund	0.00	10,731.10	10,731.10
<b>St. Paul's, Aurora</b>			
St. Paul's Church	43,178.59	0.00	43,178.59
<b>St. Peter's, Bainbridge</b>			
Dickinson Flower	0.00	1,005.79	1,005.79
Dickinson Music	0.00	1,005.79	1,005.79
Dickinson Youth	0.00	1,972.89	1,972.89
Frank Lewis	0.00	4,100.50	4,100.50
Juliand Memorial	0.00	19,612.97	19,612.97
Collins	0.00	400,146.02	400,146.02
Organ - general	0.00	2,142.07	2,142.07
Demeree - Wardens & Vestry	0.00	9,805.84	9,805.84
St. Peter's Churchyard Cemetary Fund	0.00	32,307.76	32,307.76
<b>Grace, Baldwinsville</b>			
Organ Maintenance - orig. gift	8,862.83	7,052.83	15,915.66
Organ Maintenance Fund - earnings	19,893.17	15,830.52	35,723.69
General Fund	27,169.58	21,620.89	48,790.47
<b>St John's, Black River</b>			
St. John's Church	39,913.74	0.00	39,913.74
<b>Trinity, Boonville</b>			
Lansing Fund	30,408.56	0.00	30,408.56
<b>St. Paul's, Brownville</b>			
St. Paul's Church	32,624.66	8,678.19	41,302.85
<b>Trinity, Canastota</b>			
Trinity Church	0.00	6,467.67	6,467.67
<b>St. Mark's, Candor</b>			
W.E. Moore	1,795.26	0.00	1,795.26
St. Mark's Church	29,525.72	0.00	29,525.72

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>Grace, Carthage</b> Church Fund	29,445.69	21,147.31	50,593.00
<b>St. Paul's, Chittenango</b> St. Paul's Church	10,077.22	1,995.71	12,072.93
<b>Grace, Copenhagen</b> Clarke-Thompson	5,054.74	0.00	5,054.74
Grace Church Women's Auxiliary	944.88	0.00	944.88
<b>St. John's, Elmira Heights</b> Elizabeth & Samuel Napier	9,646.67	0.00	9,646.67
St. John's Church	2,979.85	0.00	2,979.85
<b>St. Andrew's, Evans Mills</b> Evans Mills	2,881.64	0.00	2,881.64
Carrie A. Lawton	52,584.23	0.00	52,584.23
<b>Trinity, Fayetteville</b> Mary Dougherty	897.56	0.00	897.56
Caroline L.B. Wheeler	4,771.34	0.00	4,771.34
Trinity Music Ministry	3,287.96	0.00	3,287.96
David Beveridge Memorial	4,270.63	0.00	4,270.63
Williams & Parish Endow - II	24,301.96	0.00	24,301.96
Williams & Parish Endow - I	39,857.29	0.00	39,857.29
Planned Giving Fund	206,253.27	0.00	206,253.27
Altar Guild - Estabrook	2,076.79	0.00	2,076.79
<b>All Saints', Fulton</b> Hubbard Estate	469.33	0.00	469.33
Sommers Estate	938.60	0.00	938.60
Hughes Estate	1,403.15	0.00	1,403.15
Memorial Fund	7,148.82	0.00	7,148.82
Reynolds Estate	9,087.58	0.00	9,087.58
Hackett	9,367.17	0.00	9,367.17
Nelson Estate	13,889.63	0.00	13,889.63
Hayes Estate	14,297.30	0.00	14,297.30
George Estate	21,038.40	0.00	21,038.40
Painter Estate	23,418.08	0.00	23,418.08
Gartland Estate	25,181.55	0.00	25,181.55
Butler Estate	77,720.55	0.00	77,720.55
Endowment Fund	658.89	0.00	658.89

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>St. Thomas', Hamilton</b>			
St. Thomas' Church Endowment	88,557.78	0.00	88,557.78
Elizabeth A. Meggett	121,361.48	0.00	121,361.48
Historic Preservation Fund	44,860.80	0.00	44,860.80
<b>All Saints', Johnson City</b>			
Adele B. Brown	0.00	2,011.51	2,011.51
Blanding Endowment	3,507.37	0.00	3,507.37
All Saints' Investment Reserve Fund	0.00	15,394.60	15,394.60
Repair & Maint. Fund (subsequent)	0.00	1,016.28	1,016.28
E.S. MacDonald Flower Fund	4,444.45	0.00	4,444.45
<b>S Matthew's, Liverpool</b>			
St. Matthews Endowment Fund	0.00	27,782.93	27,782.93
<b>Trinity, Lowville</b>			
Edith Connell	4,157.22	0.00	4,157.22
Trinity Church Trust Dayan	377.89	0.00	377.89
Trinity Church Trust Easton	17,290.30	0.00	17,290.30
Trinity Church Trust Kelly	897.56	0.00	897.56
Trinity Church Trust Moore	1,322.75	0.00	1,322.75
Trinity Church Trust West	1,464.48	0.00	1,464.48
<b>Christ Church, Manlius</b>			
Endowment Fund	47,918.44	0.00	47,918.44
Endowment Fund - Earnings	17,365.95	0.00	17,365.95
Emmaeus Fund	15,101.55	0.00	15,101.55
Emmaeus Fund - Earnings	419.89	0.00	419.89
Cemetery Fund	41,975.91	0.00	41,975.91
Cemetery Fund - Earnings	1,188.50	0.00	1,188.50
<b>St. John's, Marcellus</b>			
May E. Clift Memorial Bible Class	0.00	11,383.74	11,383.74
St. John's Unrestricted	0.00	17,284.52	17,284.52

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>St. Matthew's, Moravia</b>			
Donald Wensky Memorial	1,327.98	0.00	1,327.98
Sharon Signor	2,386.06	0.00	2,386.06
Austin Fund	1,946.27	0.00	1,946.27
William Walker McLaren Fund	19,767.98	0.00	19,767.98
Edith Mead	2,320.69	0.00	2,320.69
Eva G. Wilson	3,866.46	0.00	3,866.46
Elondo K. Greenfield	1,815.71	0.00	1,815.71
St Matthew's Fund	194,360.06	0.00	194,360.06
Clarinda Briggs Organ Fund	2,194.96	0.00	2,194.96
Calvary Fund	97,161.72	0.00	97,161.72
<b>St. Andrew's, New Berlin</b>			
St. Andrew's Church	0.00	19,427.42	19,427.42
<b>Resurrection, Oswego</b>			
Discretionary Account	47,855.96	0.00	47,855.96
Endowment Fund	47,472.34	0.00	47,472.34
<b>St. Paul's, Oxford</b>			
Broughton Fund	0.00	23,808.68	23,808.68
Will Restricted Fund P&I	0.00	30,914.30	30,914.30
Will Restricted Fund P	0.00	62,531.00	62,531.00
Roach Endowment Fund	0.00	12,886.92	12,886.92
Emerson Fund	0.00	43,130.41	43,130.41
Vestry P&I	0.00	24,176.65	24,176.65
U. Van Wagenen	0.00	1,620.19	1,620.19
<b>St. Mark's, Port Leyden</b>			
St. Mark's Church	9,306.54	0.00	9,306.54
Mary Louise Williams	454,758.45	0.00	454,758.45
George B. Williams Trust Fund	138,411.99	0.00	138,411.99
<b>St. James', Pulaski</b>			
St. James' Church	37,988.01	10,441.93	48,429.94
Crandall Fund	4,383.93	0.00	4,383.93
Peach Family Fund	1,825.08	0.00	1,825.08
Rectory Fund	64,646.87	17,710.09	82,356.96

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>Christ Willard</b>			
Christ Church	30,198.94	0.00	30,198.94
Caroline Stacy-Christ Church Beq	2,254.49	0.00	2,254.49
Mary W. Stacy-Christ Church Beq	1,626.22	0.00	1,626.22
William W. Stacy	776.12	0.00	776.12
Howard L. Johnson	115,755.88	0.00	115,755.88
Backlund Memorial	8,267.78	0.00	8,267.78
<b>Epiphany, Sherburne</b>			
Epiphany General Fund	59,630.09	48,909.11	108,539.20
Epiphany Cemetery Fund	43,015.96	22,808.27	65,824.23
<b>Gethsemane, Sherrill</b>			
Church Fund	28,224.43	0.00	28,224.43
Women of Gethsemane	7,947.70	0.00	7,947.70
Altar Guild	4,234.60	0.00	4,234.60
<b>St. James' Foundation, Skaneateles</b>			
St. James' Fund	62,137.22	2,722.88	64,860.10
Outreach Fund	90,079.97	0.00	90,079.97
Bishop Kellogg Fund	209,334.40	16,523.72	225,858.12
Hazel Smith Fund	621,447.08	88,507.99	709,955.07
Vera Howard Fund	138,409.36	7,628.62	146,037.98
<b>St. Thomas', Slaterville Springs</b>			
St. Thomas' Church	17,394.17	0.00	17,394.17
Blanchard Rideout Memorial	2,005.19	0.00	2,005.19
<b>St. Matthew's, S. New Berlin</b>			
St. Matthew's	59,764.42	20,033.30	79,797.72
<b>St. John's, Speedville</b>			
Rose Ames	545.64	0.00	545.64
S John's Church	5,727.66	0.00	5,727.66
Sidney R. Smith	1,527.40	0.00	1,527.40
<b>St. Alban's, Syracuse</b>			
1964 Permanent Endowment Fund	162,979.57	0.00	162,979.57
1964 Permanent Endowment Fund Earnings	238,313.22	0.00	238,313.22

**Unified Investment Fund**  
**Listing of Parish Funds as of 12/31/15**

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>Church of the Saviour, Syracuse</b>			
Ida S. Martin	0.00	348.06	348.06
<b>Church of the Epiphany, Trumansburg</b>			
Church of the Epiphany	160,033.19	0.00	160,033.19
Pease Permanent Fund	2,456.52	0.00	2,456.52
Frederick R. Thompson	4,771.34	0.00	4,771.34
Jane S. Wilcox	36,706.39	0.00	36,706.39
Bequest Fund	31,798.05	0.00	31,798.05
Building Fund	0.00	6,838.82	6,838.82
Memorial Garden	4,332.00	0.00	4,332.00
<b>Grace, Utica</b>			
Donald Stuart Memorial	9.48	0.00	9.48
Memorial Fund	271.46	0.00	271.46
Taylor-Clarke-Bink Organ Fund	37,180.47	0.00	37,180.47
Gertrude Wiggins Fund	61.99	0.00	61.99
Burke Fund	18,734.44	0.00	18,734.44
Frederick G. Weaver	1,228.27	0.00	1,228.27
<b>Trinity, Watertown</b>			
Rectory Fund	0.00	10,914.50	10,914.50
Memorial Endowment Fund	0.00	5,145.03	5,145.03
Mary Hubbard	0.00	4,726.29	4,726.29
<b>Grace, Waverly</b>			
Grace Church	12,515.42	0.00	12,515.42
N.S. Johnson	8,723.47	0.00	8,723.47
McDonald	3,844.05	0.00	3,844.05
Tuie Randall	4,250.57	0.00	4,250.57
Watrous-Clarke	2,439.67	0.00	2,439.67
Grace CD fund	14,865.31	0.00	14,865.31
Grace Rectory Sale	48,116.79	0.00	48,116.79
<b>St. John's, Whitesboro</b>			
St. John's Income Account	0.00	4,676.78	4,676.78
<b>Foundation of the Diocese of CNY</b>			
Elizabeth M. Haas	43,082.47	14,614.10	57,696.57
Elizabeth M. Haas - Earnings	21,434.24	7,216.84	28,651.08
Virginia Klee	144,762.91	50,287.75	195,050.66
Virginia Klee - Earnings	35,521.26	12,049.23	47,570.49
Helen J. Howland	20,468.32	6,943.07	27,411.39
Other Investment	448,043.15	150,217.95	598,261.10

**Unified Investment Fund**

Listing of Parish Funds as of 12/31/15

Name of Fund			
	Long Term Fund	Intermediate Term Fund	Total
<b>Ephphatha Parish, Syracuse</b> Ephphatha Parish	134,409.69	0.00	134,409.69
<b>Whitney Pt, Grace &amp; Marathon, St. John's</b> ECCE Fund	37,660.89	0.00	37,660.89
<b>TOTAL PARISH FUNDS</b>	<b>172,070.58</b>	<b>0.00</b>	<b>172,070.58</b>

Parochial Reports 2015	Parish	City	Parish Type	Members		Communicants	Sunday Attendance	Baptisms	Confirmations	Pledges	Amount Pledged	Plate and Pledge	From Investments	Operating Income	To Diocese	Outreach	Mission Outreach Expense	Total Expenses
				2014	2015													
Emmanuel	Adams	I	I	140	138	138	40	2	0	21	35,837	70,685	175	75,092	10,169	935		82,763
St Anns	Afton	I	I	65	66	50	24	1	0	15	29,024	16,782	6,343	23,650	5,882	2,042	24	46,143
SS Peter & John	Auburn	I	I	267	246	93	56	1	0	70	86,291	102,976	16,888	141,358	12,705		25,268	209,653
St Pauls	Aurora	I	I	17	12	11	9	4	0	6	14,520	15,911	2,500	20,327	2,500			28,707
St Peters	Bainbridge	I	I	172	166	82	30	1	1	13	28,700	44,533	15,293	59,826	9,600			66,316
Grace	Baldwinsville	II	II	329	308	169	73	6	3	80	131,809	146,279		146,279	12,219	500		143,881
St Davids	Barneveld	I	I	80	80	80	25	0	0	18	50,805	50,979		54,087	9,991	600		63,416
St Johns	Berkshire	I	I	40	42	40	28	2	2	13	20,800	22,027	478	25,796	2,837			22,626
Christ Church	Binghamton	II	II	264	243	221	95	1	3	72	113,736	137,074	15,275	159,994	18,187	1,000	3,300	262,961
St Marks	Binghamton	III	III	284	282	252	166	7	4	129	186,000	228,295		229,955	22,431	11,934	6,438	240,196
Trinity Memorial	Binghamton	III	III	230	218	218	90	0	6	87	174,453	198,886	150,052	362,543	35,523	2,820	10,331	400,651
St Johns	Black River	I	I	62	59	59	23	1	0	15	23,544	26,681		35,617	7,058	251		40,619
Trinity	Boonville	I	I	119	122	82	35	1	4	30	54,257	63,624	8,325	103,453	10,817	1,482		119,294
St Pauls	Brownville	I	I	53	43	1	28	6	0	12	30,740	38,067		45,681	5,299	300		45,363
Trinity	Camden	I	I	43	46	46	21	0	4	13	37,000	42,526	7,725	52,011	4,417	510		56,507
St Lukes	Camillus	II	II	283	278	147	75	0	1	69	154,032	153,200		155,256	20,640			167,371

Parish	City	Parish Type	Members		Communicants	Sunday Attendants	Baptisms	Confirmations	Pledges	Amount Pledged	From Investments	Operating Income	To Diocese	Outreach	Mission Outreach Expense	Total Expenses
			2014	2015												
Trinity	Canastota	I	66	72	45	15	1	2	14	16,460	6,291	30,434	3,780	100		30,496
St Marks	Candor	I	75	72	72	32	0	0			20,624	59,037	6,358	3,570		48,286
	Cape Vincent	I	46	48	48	18	0	0	15	18,720	64,000	93,336	7,328	2,596		97,765
Grace	Carthage	I	61	55	55	19	0	0			2,981	32,304	4,544			4,544
St Peters	Cazenovia	II	162	169	169	72	4	0	55	155,004		214,644	20,937	1,274		214,571
St Georges	Chadwicks	I	108	102	45	16	2	0	16	8,674	2,923	16,071	2,248			23,910
	Chittenango	I	205	174	95	33	2	0	27	44,000	2,254	58,802	8,831	709	297	46,928
St Marks	Clark Mills	I	107	99	34	10	0	0	5	9,394	1,000	16,998	1,980	205		19,176
Christ	Clayton	II	194	204	204	51	0	0	30	51,870	16,541	109,218	6,680	2,791	1,979	114,458
St James	Clinton	II	348	345	213	70	1	0	87	163,074	24,952	189,556	22,857		12,248	219,160
	Constableville	I	10	13	13	8	0	0	5	6,340	3,383	12,905	820	150		7,902.00
Trinity	Constantia	I	21	19	13	10	0	0			18	11,615	754			7,710
Grace	Copenhagen	I	34	34	34	20	4	0			52,223	59,659	8,354	10,576		118,067
Grace & Holy Spirit	Cortland	II	250	224	172	72	0	0	61	115,119	40,000	163,203	22,104			163,203
St Davids	DeWitt	II	128	123	123	51	0	0	64	148,245		180,329	21,992	674	36,451	225,896

Parochial Reports 2015	Members		Parish Type	City	Communi- cants	Sunday Attendance	Baptisms	Confirmation and Receptions	Pledge Cards	Amount Pledged	Plate and Pledge	From Invest- ments	Operating Income	To Dio- cese	Out- reach	Mis- sion Out- reach Ex- pense	Total Ex- penses
	2014	2015															
Emmanuel	116	118	I	East Syracuse	60	23	2	0	15	27,060	46,030	30,900	78,300	8,175	150		81,247
Emmanuel	69	68	I	Elmira	36	18	2	0	20	30,000	34,850		41,735	6,000	300	2,067	44,441
Grace	427	420	III	Elmira	148	63	3	0	43	85,206	99,023	179,774	368,560	25,676	10,472		353,180
Trinity	347	275	II	Elmira	126	35	4	0	34	56,650	61,785	30,000	182,162	17,150	66		184,899
St Pauls	318	316	III	Endicott	316	117	2	1	95	143,622	178,824	174,263	354,482	49,533	46,368	7,771	374,379
St Andrews	11	11	I	Evans Mills	11	12	0	0	14	12,157	12,872		18,050	834	960		17,166
Trinity	420	461	IV	Fayetteville	334	135	3	0	106	199,684	259,916	508	260,424	28,534	4,850	31,065	368,594
All Saints	153	151	I	Fulton	151	30	1	2	24	29,888	45,636		52,295	5,564	133	5,704	99,933
Grace	17	15	I	Geneva	13	10	1	0			3,321	4,052	13,176	1,535	250		19,881
Zion	364	359	I	Greene	124	25	0	0	19	26,904	36,808	19,200	59,656	9,156		726	72,186
St Thomas	120	121	II	Hamilton	119	64	5	2	49	163,450	184,353	12,809	202,765	19,455	6,000		258,890
St Matthews	179	181	II	Horseheads	146	63	3	2	39	99,500	102,653	15,412	130,446	13,318	834	17,446	175,497
St Johns	325	232	III	Ithaca	232	110	2	0	37	91,635	187,806	94,253	304,735	30,987	2,812		366,986
All Saints	197	177	II	Johnson City	144	84	5	1	58	130,290	146,856	484	155,039	16,082	2,500		175,258
Christ Church	55	57	I	Jordan	47	20	2	0	16	14,574	24,230	1,310	60,013	2,500	704		60,570

Parochial Reports 2015	City	Parish Type	Members		Communicants	Sunday Attendance	Baptisms	Confirmations	Pledges	Amount Pledged	Plate and Pledge	From Investments	Operating Income	To Diocese	Outreach	Mission Outreach Expense	Total Expenses
			2014	2015													
St Matthews	Liverpool	III	481	458	283	131	3	0	119	167,905	204,584	5,519	234,035	21,967	1,861	2,462	326,961
Trinity	Lowville	I	84	57	57	38	3	0	22	43,500	48,112	5,740.00	70,496.00	7,403.00	770		76,318
Christ Church	Manlius	III	274	275	275	96	0	8	71	232,634	210,618	4,423	225,061	22,816			314,516
St Johns	Marcellus	I	191	203	200	49	6	0	26	34,250	40,950	12,000	66,526	6,060	1,500		73,856
Grace	Mexico	I	45	44	41	10	0	0	8	9,160	10,234		10,234	2,055	758		21,649
St Matthews	Moravia	I	99	101	83	50	5	5	23	35,678	54,591	10,055	73,986	8,755	3,445		82,524
St Andrews	New Berlin	I	131	131	87	25	3	0	20	49,412	52,478	290	88,120	11,041	4,651		135,944
St Stephens	New Hartford	I	144	146	146	33	2	0			29,957		30,152	4,320			65,097
Emmanuel	Norwich	III	383	380	377	47	1	0	22	25,987	94,848	207,580	302,428	27,800	24,307		315,298
St Johns	Oneida	I	226	95	95	50	3	0	36	56,470	54,305		69,970	10,563	554		78,087
Resurrection	Oswego	II	176	161	161	68	5	1	59	104,856	116,748	914	125,246	13,460	2,500	16,491	185,536
St Pauls	Owego	III	156	159	130	70	6	0	45	79,400	102,218	154,141	295,273	25,145	4,189		295,345
St Pauls	Oxford	I	150	149	138	28	1	0	24	25,600	35,359	5,900	41,259	4,500		4,947	64,791
Zion	Pierrepont Manor	I	120	120	50	13	1	0	9	12,604	18,101	2,660	20,796	2,947	1,180	2,048	32,618
St Marks	Port Leyden	I	15	15	14	9	1	0	3	1,560	2,349	39,152	41,823	6,567	2,200		31,303
St James	Pulaski	I	156	146	81	40	1	4	31	45,500	56,836		77,484	7,885	4,839		16,161
Zion	Rome	I	104	109	99	57	3	3	38	51,300	52,950	57,853	116,833	9,302	406	853	120,636
Trinity	Seneca Falls	I	93	74	61	38	0	0	36	57,676	62,530	4,028	85,018	9,396	1,200	1,200	91,798

Parochial Reports 2015	Members		Parish Type	City	Parish Type	Sunday Attendance	Baptisms	Confirmations	Pledges	Amount Pledged	Plate and Pledge	From Investments	Operating Income	To Diocese	Outreach	Mission Outreach Expense	Total Expenses
	2014	2015															
Epiphany	115	115	I	Sherburne	I	51	21	0	22	18,539	15,864	2,832	21,167	1,848		19	20,427
Gethsemane	99	98	I	Sherrill	I	92	39	0	43	49,360	57,486	2,144	76,581	6,000	2,710		83,622
St James	597	629	IV	Skaneateles	IV	629	182	7	0	140	373,717	404,590	489,451	52,964	11,744		1,050,911
St Thomas	36	36	I	Slaterville Springs	I	31	14	0	15	32,040	33,881	758	36,091	4,882	100		42,008
St Matthews	43	44	I	South New Berlin	I	30	19	0	9	11,730	19,535	3,479	23,564	1,999	1,617		33,995
Grace	170	167	II	Syracuse	II	124	69	0	39	115,014	135,442		152,067	6,000	10,053		846,402
St Albans	69	56	I	Syracuse	I	48	30	1	0	22	48,100	66,380	85,065	12,733	600	921	125,222
St Mark	284	290	II	Syracuse	II	133	57	3	0	41	70,000	73,107	155,968	18,000	9,002		250,174
St Pauls	167	162	III	Syracuse	III	127	81	1	0	60	105,084	162,920	515,077	54,641	3,047		578,089
Epiphany	50	51	I	Trumansburg	I	51	35	3	0	28	38,290	41,587	51,900	5,863	2,500		63,801
Grace	497	507	III	Utica	III	287	129	1	0	112	153,016	188,255	500,133	50,967	3,289	8,642	742,733
St Pauls	97	64	I	Waterloo	I	46	28	0	0	21	28,324	50,759	100,377	6,409	2,617		115,682
Trinity	362	247	III	Watertown	III	172	109	1	2	98	184,400	214,080	431,106	31,227		2,129	441,032
Grace	70	32	I	Waverly	I	20	11	1	0	9	8,000	9,753	15,168	2,400	200	50	19,929
St Johns	95	94	I	Whitesboro	I	68	24	0	0	21	19,266	19,586	32,316	3,079			31,644
Christ Church	33	31	I	Willard	I	31	14	0	0	9	12,000	15,357	29,388	4,395	600	400	30,038
Zion	92	88	I	Windsor	I	88	21	1	9	15	20,281	25,447	31,508	4,599	195	195	44,204

# Constitution & Canons—2016

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# Constitution

(Adopted in the Convention of the Diocese of Central New York,  
June 14, 1870; as amended in subsequent Conventions)

## Article I.

Sec. 1. There shall be an annual Convention of the Church in the Diocese of Central New York, meeting on such day as the Ecclesiastical Authority may determine and select.

Sec. 2. For sufficient cause occurring after the designation of the date or place of meeting the Ecclesiastical Authority may appoint another date or place or both for the meeting of the Convention.

## Article II.

The Ecclesiastical Authority may call Special Conventions. The purpose or purposes for which a Special Convention is called shall be stated in the call for such Convention, and no business not germane to such purpose or purposes shall be in order except by the affirmative vote of two-thirds of those present and voting in each of the clerical and lay orders.

## Article III.

Sec. 1. The members of any Convention shall be:

- (a) The Bishop;
- (b) The Bishop Coadjutor, if there be one, and also, if there be any, the Assisting Bishop Suffragan;
- (c) All members of the clergy canonically resident in the Diocese not under discipline;
- (d) All shared community pastors in charge of parishes in union with the Convention who shall be clerical members of the Convention;
- (e) From each parish in union with the Convention that number of lay delegates to which it is entitled according to the following table, based on the Table of Parochial Statistics in the Journal of the preceding Convention:

300 or fewer communicants	2 delegates
301-500 communicants	3 delegates
over 500 communicants	4 delegates

provided, however, that no parish shall be entitled to lay representation in any Convention if it is in arrears in payment of its assessment to the Church Pension Fund, or for the Diocesan Mission Apportionment for the calendar year prior to January the first preceding the Convention, unless, if it is in arrears in such payment for the Diocesan Mission Apportionment, the Convention shall remit such arrearage; and

- (f) All Commissioned Evangelists of the Church Army, resident and working in the Diocese for at least one year, who shall be lay members of the Convention.

Sec. 2. Each member of Convention shall be entitled to one vote.

Sec. 3. The lay delegates shall be chosen by the governing body of the parish. Persons meeting the qualifications set out in Canon II shall be eligible to serve as lay delegates to and to vote at any Convention and shall also be eligible for election or appointment to any lay office of the Diocese.

Sec. 4. The definition of a parish, the mode of admitting parishes into union with Convention, and the conditions under which union or representation shall be forfeited, may be prescribed by Canon.

**Article IV.**

Every Convention shall be opened with prayers and there shall be a Celebration of the Holy Communion during the meeting of Convention at a time set by the Bishop.

**Article V.**

The Bishop or, if there be one, the Bishop Coadjutor or the Bishop Suffragan , shall preside in the Convention; but in case of a vacancy in the Episcopate, inability to act, or necessary absence, the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present, shall preside in the Convention.

**Article VI.**

A Secretary shall be chosen upon the assembling of the Annual Convention, who shall remain in office until the meeting of the next Annual Convention or until a successor shall be appointed. The manner of nomination of the Secretary may be prescribed by Canon. The Secretary may be removed at any time from office by the Standing Committee for any neglect or misconduct, of which they shall be the judge. The duties of the Secretary shall be to take minutes of the proceedings of the Convention, to preserve the journals and records, to attest the public acts of the body, and faithfully to deliver into the hands of his or her successor all books and papers relative to the concerns of the Convention which may be in his or her possession. It shall also be the duty of the Secretary to give due notice to each member of the clergy and the governing body of each parish of the time and place appointed for the meeting of each Convention. The Secretary shall also perform such other duties as may be prescribed by the Canons of General Convention and of the Diocese.

**Article VII.**

Sec. 1. In all matters which come before the Convention, the clergy and laity shall deliberate, and, except as otherwise provided in the next section, may vote in one body; but if in any case it shall be required by Canon or by ten members the two orders shall vote separately, the clergy as individuals, and the laity as individual delegates; and the concurrence of a majority of each order present and voting shall be necessary to constitute a decision.

Sec. 2. In case of the election of a Bishop, the two orders shall always vote separately by ballot, and the concurrence of a majority of those present and voting in each order shall be necessary to constitute an election.

**Article VIII.**

The mode of altering the Constitution shall be as follows: A proposition for an amendment shall be introduced in writing, and considered in the Convention, and if approved shall lie over till the next Annual Convention. If again approved in such next Convention by a majority of those present and voting in each order, the change shall take effect immediately unless otherwise expressly provided. The adoption of any alteration or amendment of this Constitution which inserts or repeals an Article, or a Section or Clause of an Article, shall effect the necessary change in numbers or letters of Articles or Sections or Clauses of an Article that follow, and in references made in this Constitution to any other part, without the necessity of specific provision therefore in the alteration or amendment.

**Article IX.**

No amendment of the Canons shall be made during the sessions of the Convention in which the same shall be proposed, unless by a two-thirds majority of the members present and voting in which event the

amendment shall take effect immediately unless otherwise expressly provided; but any amendment, if approved by a majority less than two-thirds, shall lie over for the consideration and final action of the next Annual Convention, and, if again approved by a majority vote, shall take effect immediately unless otherwise expressly provided. The adoption of any alteration or amendment of the Canons which inserts or repeals a Canon, or a Section or Clause of a Canon, shall effect the necessary change in numbers or letters of Canons or Sections or Clauses of a Canon that follow, and in references made in the Canons to any other part, without the necessity of specific provision therefore in the alteration or amendment.

## **Canons**

### **Canon I.**

Of the Clerical Members of Convention.

Sec. 1. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all the members of the clergy canonically resident in this Diocese, annexing the names of their respective parishes, or places of residence, designating those who are entitled to seats in the Convention. No member of the clergy, while suspended from the ministry, shall have a place on the list. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 2. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all shared community pastors in charge of parishes in union with the Convention, annexing the names of their respective parishes or places of residence, who shall be clerical members of the Convention pursuant to the provisions of Article III, Section 1, paragraph (d) of the Constitution. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 3. The right of any member of the clergy of this Diocese to a seat in the Convention if disputed shall be determined by a vote of the Convention itself in accordance with the provisions of Article III of the Constitution.

Sec. 4. The proof of the regular admission of a member of the clergy into this Diocese shall consist of evidence satisfactory to the Convention of a compliance with the Canons of the General Convention; and the proof of a settlement in a parish thereof shall consist of evidence satisfactory to the Convention of a like compliance.

### **Canon II.**

Of the Lay Members and Organization of the Convention.

Sec. 1. The lay delegates and alternates from each parish shall be chosen by the Vestry from laypersons eighteen years of age or older belonging to the parish, who shall be confirmed communicants and who shall have been regular attendants at its worship and contributors to its support for at least twelve months prior to being chosen. The choice of lay delegates and their alternates shall be certified in writing by the rector, vicar or priest-in-charge of the parish which they represent, or by one of the wardens or the clerk of the governing body of the parish. Such certificate shall be forwarded to the Secretary not later than May 31st of each year and shall also state that each delegate and alternate so certified was eligible to be chosen, that the parish is not in arrears in payment of its assessment to the Church Pension Fund, and that the parish is not in arrears in payment of its assessment for the mandatory portion of the Diocesan Mission Apportionment for the calendar year prior to the Convention (or if the parish is in arrears in such payment for the mandatory portion of the Diocesan Mission Apportionment, that the parish prays that such arrearage be remitted by the Convention for the good and sufficient reasons presented in a

paper accompanying such certificate). The Secretary, upon receipt of such paper, shall transmit the same without delay to the Diocesan Board through its Secretary, which body shall review the case and make recommendation to the Convention thereon. The form of said certificate may be prescribed by the Convention; when so prescribed no other certificate of the appointment of any lay delegate or alternate to the Convention of this Diocese shall be allowed or received.

Sec. 2. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all Commissioned Evangelists of the Church Army resident and working in the Diocese for at least one year, annexing their place of residence, who shall be lay members of the Convention pursuant to the provisions of Article III Section 1, paragraph (f) of the Constitution. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 3. At every Convention the Bishop, as Presiding Officer, shall take the chair and shall continue to preside during its sitting, shall possess the usual powers of presiding officers in deliberative assemblies and, subject to an appeal to the Convention, shall decide all questions of order without debate. The Bishop shall have the right to call the Bishop Coadjutor, if there be one, to the chair, or there being no Bishop Coadjutor, the Bishop Suffragan, or there being no Bishop Suffragan, to name the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present, as Presiding Officer; but such substitution shall not extend beyond an adjournment unless agreed to by the Convention.

Sec. 4. In case of the absence or disability of the Bishop or of a vacancy in the office, the Bishop Coadjutor, if there be one, or the Bishop Suffragan, if there be one, and there be no Bishop Coadjutor, or the Bishop Coadjutor be absent or disabled, or if there be no bishop present and able to act, the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present shall call the Convention to order and act as Presiding Officer.

Sec. 5. The presence of at least twenty clerical members of the Convention and of delegates from at least twenty parishes shall be necessary to the transaction of business, except that a smaller number may adjourn from day to day.

Sec. 6. A quorum being found in attendance, the Presiding Officer shall declare the Convention duly organized. The Secretary shall then be elected, who then may nominate one or more assistant secretaries to be approved by the Convention. In the absence of the Secretary, the assistant secretaries shall be nominated from the floor of the Convention. The assistant secretaries shall serve during the sessions of the Convention.

Sec. 7. The Rules of Order of the preceding Annual Convention shall be the Rules of Order until altered by a vote of a majority of the Convention.

Sec. 8. Laypersons, other than delegates, who are members of the Diocesan Board, or members of the Committees of the Board, or trustees of Diocesan corporations, members of the Standing Committee or of standing committees of Convention, Pastoral Leaders licensed by the Diocese, or other officers of the Diocese, shall have the privilege of the floor.

Sec. 9. Prior to every Convention the Bishop may appoint a Committee on Agenda and Arrangements to make appropriate provision for both agenda and program as well as for facilities for such Convention. To the extent practicable, all groups and persons desiring inclusion of agenda items shall submit requests therefore to such Committee at least ten weeks prior to such Convention, together with an identification of the subject matter, whether inclusion is sought for action or information only, the form of the presentation proposed, and the time allocation desired. To the same extent, all groups and persons desiring space, services, or other facilities in connection with such Convention shall submit requests therefore with appropriate details to such Committee at least ten weeks prior to such Convention.

## Canon III.

Of the Call of a Convention and Notices pertaining thereto.

Sec. 1. Notice of the meeting of any Convention shall be given by the Secretary in a letter, transmitted by mail, and or electronic communication, at the expense of the Convention, to every member of the clergy canonically resident in the Diocese, to every shared community pastor in charge of a parish in union with the Convention, to every priest-in-charge, to every Commissioned Evangelist of the Church Army resident and working in the Diocese for at least one year, to the lay authorities in every vacant parish, and to all delegates whose election has been certified to the Secretary, at least six weeks before the meeting. Extracts from the Constitution and Canons relating to the appointment of lay delegates, and a form of certificate of their election shall be sent by the Secretary to every parish by the end of the last full week of April of the year in which Convention is held.

Sec. 2. Whenever, under the provision of the Constitution, a special Convention is called it shall be the duty of the Secretary, in the notice thereof, to specify the purpose or purposes for which it is called.

Sec. 3. The Secretary shall, not less than six months before the meeting of each Annual Convention, notify all trustees or individuals having charge of any funds belonging to the Diocese of the responsibility imposed upon them by Canon XXV, Section 1. The Secretary shall also notify the chair of each special committee appointed by the preceding Convention to report to the next Convention, of the requirements of Canon XXV, Section 2.

Sec. 4. All proposed amendments to the Constitution, or Canons, should be submitted to the Committee on Constitution and Canons at least six weeks before the meeting of Convention; and, after consideration by the committee, a copy of the amendments so submitted shall be sent to all members of the Convention at least two weeks before the meeting at which they are to be considered.

## Canon IV.

Of Attending the Meetings of the Convention.

Sec. 1. The regular attendance of the clergy and laity at the meetings of the Convention being of essential consequence to the interest of the Church, this duty is hereby enjoined upon them.

Sec. 2. No member of the clergy of the Diocese actively engaged in work in the Diocese shall, except for good and reasonable excuse, absent himself or herself from meetings of the Convention. In the event of such absence he or she shall make known to the Ecclesiastical Authority the reasons therefore.

Sec. 3. No member of the Convention shall leave during its session without having applied for and received leave of absence from the Presiding Officer.

## Canon V.

Of Parishes and Diocesan Chapels.

Sec. 1. **Parishes.** (a) One or more groups of Episcopalians, whether or not incorporated, (joined in appropriate instances with other Christians) shall be a parish when so certified and admitted into union by a majority vote of the members of the Convention present and voting. The application for such certification and admission shall be filed with the District Dean where the applicant is located. The application, with a report of the action taken thereon by the Dean, shall be forwarded to the Bishop within ninety days after the filing thereof. Thereafter, within one hundred twenty days of receipt, it shall be forwarded with advice of the action of the Bishop thereon to the next Convention of the Diocese for final action by such Convention. The distinctions between parishes and missions shall be eliminated except to the extent required by the Canons of General Convention and the Religious Corporations Law of the State of New York.

(b) A parish in union with Convention shall continue to be in union unless it is determined by Convention that the parish has failed to conduct regular worship services, or has failed to maintain an organized Vestry which meets regularly, or has failed for three consecutive years to meet its pledge for General & Diocesan Work of the Church as accepted by the Vestry, or is failing to make a good faith attempt to compensate its clergy at or above the guidelines adopted by Convention. A recommendation may be submitted to Convention by the Bishop, together with the Standing Committee, that a determination be made that a parish is no longer in union with Convention; furthermore, the Convention vote to terminate requires a two-thirds majority.

(c) The Bishop may suggest a parish self-study at any time for the purpose of developing programs to assist the parish.

(d) No certificate of consent to the incorporation of a parish shall be given by the Bishop or by the majority of the Standing Committee unless the applicant for such consent shall then be a certified parish admitted into union with the Convention as provided in Section 1 or 2 of this Canon.

(e) Whenever hereafter any parish shall neglect to make the annual parochial report, and to forward the same to the Secretary of the Convention as required by Canon XXII.5, the Committee on Credentials of Lay Delegates shall so report to the Convention, and such parish shall be denied representation in the Convention of that year; except that, because of unusual circumstances explained to the Convention, such parish may be admitted to representation by a majority vote of the members of the Convention present and voting.

(f) Each parish desiring financial aid from the Diocese shall make application therefore to the Diocesan Board.

(g) No parish shall establish a new place of worship without the consent of the Bishop and the Standing Committee after consultation with the Dean and the District Council, if there be one.

(h) No parish shall encumber or alienate any real property, or any interest therein, other than by lease for not more than five years, without the consent of the Bishop and the Standing Committee and leave of Court as required by Sec. 12 of the New York State Religious Corporations Law.

(i) The qualified voters at any election or special meeting of a parish shall be those persons of full age belonging to the parish, who have been baptized and are regular attendants at worship and contributors to its support for at least twelve months prior to such election or special meeting, or since the establishment of the parish. In any parish which has so determined in the manner provided in section forty-six of the Religious Corporations Law, persons of less than full age, but of the age of eighteen years or more and having the other qualifications of this section, shall also be qualified voters and eligible to be elected members of the vestry and, if confirmed communicants or received in the Episcopal Church, wardens.

(j) Parish Meetings.

(I) Annual Election and Meeting. The annual election and meeting of each parish shall be held on the day, either a Sunday or a secular day, fixed by the vestry.

(II) Special Meetings. Special meetings may be held on any Sunday or secular day fixed by the vestry.

(III) Notice. Notice of each annual election and meeting and of any special meeting shall be read by the priest-in-charge, or if there be none or he or she be absent, by the officiating minister or by a warden, on each of the two Sundays next preceding such annual election and meeting or special meeting, in the time of divine service, or, if for any reason, the usual place of worship shall not be open for divine service, the notice shall be posted conspicuously on the outer door of the place of worship for two weeks next preceding the annual election and meeting or special meeting. Such notice shall specify the place, day and hour of holding the annual election and meeting or special meeting. The notice of each annual election and meeting shall also specify the number and terms of office of each warden and the vestry persons whose terms of office shall then expire, or whose office shall then be vacant for any cause, and

the office for which each such officer is to be then elected. The notice of any special meeting shall specify the matter or question to be brought before such meeting and no matter or question not specified in such notice shall be acted on at such meeting.

(IV) Presiding Officer. The presiding officer of each annual election and meeting or special meeting shall be the priest-in-charge of the parish, if there be one, or if there be none or he or she be absent, one of the wardens elected by a majority of the qualified voters present, or if no warden be present, a vestry person elected in like manner. Such presiding officer shall be the judge of the qualifications of voters, shall receive the votes cast, and shall declare the result of the votes cast.

(V) Action. The action of an annual election and meeting or special meeting on any matter or question shall be decided by a majority of the qualified voters present and voting thereon. The polls of an election shall continue open for one hour and longer, in the discretion of the presiding officer, or if required by a majority of the qualified voters present and voting. The wardens and vestry persons shall be elected by ballot from qualified voters at the meeting, and no person shall be eligible for election as a warden unless he or she is also a confirmed communicant in the Episcopal Church, or be eligible for election as a vestry person unless he or she shall have been baptized.

(k) Vestry.

(I) The vestry shall consist of three, six or nine vestry persons as shall be determined by the parish at any annual or special meeting and of two wardens. At each annual election after the initial election of the vestry, one warden shall be elected to hold office for two years, and one-third of the total number of vestry persons of the parish shall be elected to hold office for three years. Each warden and vestry person shall hold office after the expiration of his or her term until his or her successor shall be chosen.

(II) The vestry of an unincorporated parish shall have the powers, discretion, and responsibilities corresponding to the extent applicable, to those of the vestry of an incorporated parish, and shall likewise be subject to corresponding limitations.

(I) Other Form of Organization. Notwithstanding any other provision hereof, any unincorporated parish may propose such other or different provision for its own organizational structure and operation as it shall deem appropriate. Any such proposal shall be submitted to the District Dean, the Bishop and the Convention in the same manner as an application for certification as a parish in union with the Convention under the provisions of Section 1 of this canon, and the organizational structure and operation of such parish shall conform to the action of the Convention.

(m) When any real estate is acquired or to be acquired for an unincorporated parish, "The Diocese of Central New York" shall have the power to take and hold bare legal title thereto for the benefit of such parish subject to its direction and control as to the acquisition, use and disposition of such property. All expenses incident to the acquisition, management, maintenance and disposition of such property shall be borne by such parish. In the event that an unincorporated parish on re-examination pursuant to the provisions of Section 1 Paragraph (b) of this Canon is not recertified, "The Diocese of Central New York" shall have the power to make such disposition of any real property, title to which shall have been held by it for the benefit of such former parish (and of the proceeds of any disposition of such property) as to it shall seem appropriate, subject to the directions of the Convention contained in its determination not to recertify such former parish.

## **Sec. 2    Diocesan Chapels.**

a) Any group of Episcopalians, whether theretofore comprising an incorporated parish, an unincorporated parish, other ministry or mission association or college chaplaincy or ministry, shall upon their request and certification by the Bishop and designation as such by the Convention of the Diocese become either a Diocesan Chapel or a Diocesan College Chapel or a Diocesan Mission Chapel.

b) Each Diocesan Chapel shall be under the supervision of the Bishop and, subject to the approval of the Bishop, may adopt such procedures for the conduct of its affairs as it may desire. It shall not be a parish in union with the Convention or subject to the provisions of the Canons or other prescriptions with respect to parishes. Each Diocesan Chapel shall have the right, by whatever procedural means it may choose, to designate one lay representative to the Convention of the Diocese, which representative, although not a member of the Convention, shall have the privilege of the floor. Each Diocesan Chapel shall submit an Annual Parochial Report, or at the direction of the Bishop, prepare a Report of such form and content as the Bishop may prescribe.

c) A Diocesan College Chapel may be established on the campus of a University or College situated within the Diocese for the expressed purpose of ministry and chaplaincy to the students, faculty and staff of that University or College. A majority of its Vestry or other Representative Body must be composed of persons who are adult members of the Episcopal Church as defined in the Canons of the General Convention and if a majority of its Vestry, or other Representative Body, is composed of adult members of the Episcopal Church as described above, at least one of whom serves as one of the Wardens, Chair or other leader of the Representative Body, the Diocesan College Chapel shall have the following privileges:

1) Each Diocesan College Chapel shall have the right, by whatever procedure it may choose, to designate one adult student Lay Representative to the Convention of the Diocese, which representative shall be a full member of Convention and shall have full privileges of the floor and vote.

2) Each Diocesan College Chapel shall qualify under Canons of the General Convention as a congregation for the purpose of sponsoring members of the congregation for Holy Orders.

d) A Diocesan Mission Chapel, such as Ephphatha Mission for the Deaf, shall be under the supervision of the Bishop and, subject to the approval of the Bishop, may adopt such procedures for the conduct of its affairs as it may desire. Each Diocesan Chapel shall submit an Annual Parochial Report, or at the direction of the Bishop, prepare a Report of such form and content as the Bishop may prescribe.

1) Each Diocesan Mission Chapel shall have the right, by whatever procedure it may choose, to designate one adult Lay Representative to the Convention of the Diocese, which representative shall be a full member of Convention and shall have full privileges of the floor and vote.

2) Each Diocesan Mission Chapel shall qualify under Canons of the General Convention as a congregation for the purpose of sponsoring members of the congregation for Holy Orders.

## **Canon VI.**

Of Diocesan Clusters.

Sec. 1. Three or more parishes which are geographically related may apply for recognition as a Diocesan Cluster.

Sec. 2. Such application shall set forth the terms of the proposed Cluster organization, including provisions for governance, for engagement of clergy, for contemplated activities, for financial support, for operating procedures and for such other matters as may be appropriate; and shall be accompanied by agreements of the several parishes involved to participate in the Cluster, signed by the rector or priest in charge or, if there be none, the District Dean, and the vestry of each parish.

Sec. 3. The application for recognition as a Diocesan Cluster shall be submitted to the Bishop. On approval by the Bishop of the application as originally submitted or as subsequently amended, the Diocesan Cluster shall be entitled to recognition as such.

Sec. 4. After Cluster recognition, proposed amendments to the terms of Cluster organization shall be submitted to the Bishop for approval.

## **Canon VII.**

Of the Ecclesiastical Authority.

In the event of the death, resignation, disability or prolonged absence of the Bishop of the Diocese, the Bishop Coadjutor shall become the Ecclesiastical Authority of the Diocese; if there be no Bishop Coadjutor, the Bishop Suffragan, if there be one, shall become temporarily the Ecclesiastical Authority. The Standing Committee of the Diocese shall be the Ecclesiastical Authority of the Diocese for all purposes declared by the General Convention only in the event of the absence or disability of all the Bishops herein named or of a vacancy in the Episcopate.

## **Canon VIII.**

Of the Bishop and the Cathedral.

The Bishop, with the approval of the Diocesan Convention or, if it not be in session, of the Standing Committee, may from time to time and until a permanent Diocesan Cathedral shall be established, and with the consent of the Rector and Vestry of the parish concerned, select a parish church which shall be known as the Cathedral Church of (here insert the name of the parish). The Bishop, with the approval of the Standing Committee, may thereupon enter into such stipulations, in writing, with the Rector and Vestry of such parish concerning the rights of the Bishop in the use of the church building in Diocesan affairs, as may be agreed upon, which stipulations shall be known as "The Institutes of the Cathedral".

## **Canon IX.**

Of the Standing Committee of the Diocese.

Sec. 1. The Standing Committee of the Diocese, provided for by the General Convention in Article IV of the Constitution of the General Convention, shall consist of four members of the clergy (presbyters or deacons) of this Diocese, and four laypersons, confirmed communicants of full age of the Church in this Diocese, one such member of the clergy and one such layperson to be elected annually by the Convention of the Diocese, each for a term of four years. The election shall be by ballot, and by the concurrent vote of a majority of those present and voting in each order. Vacancies in the Standing Committee occurring by death or otherwise may be filled until the next meeting of Convention by the concurrent vote of the clerical and lay members of the Committee. Any member of the Committee having served two consecutive full terms shall not be eligible for immediate re-election.

Sec. 2. In case the Bishop of the Diocese be incapable of acting or in case there is no Bishop, and there is no Bishop Coadjutor or Bishop Suffragan capable of acting, the powers to be exercised and duties to be performed by the Bishop in matters of discipline shall be exercised and performed by the Standing Committee, except in those cases where such powers and duties are or may devolve and be enjoined upon the clerical members of the Committee in which case such powers shall be exercised and duties performed by the clerical members only provided that no sentence shall be pronounced upon a member of the clergy save by a Bishop.

Sec. 3. The Secretary of the Standing Committee shall keep a true record of its proceedings and shall preserve all books, journals and papers belonging to the committee and transmit the same to his or her successor in office. The President of the Standing Committee shall report the proceedings annually to the Diocesan Convention.

Sec. 4. In addition to action taken at a meeting duly convened, the Standing Committee is empowered and authorized to take action as follows:

(a) By mail, telegraphic or electronic communication ballot. Notice shall be given to each member of the Standing Committee by mail, telegram or electronic communication describing the action proposed to be taken and setting forth the time (which shall be reasonable) within which and the name and address of the person or persons to whom ballots or other communications with reference thereto shall be sent. Members of the Committee may return ballots by mail, telegram or electronic communication and the results thereof shall be binding and any action

so approved shall be the action of the Committee, provided that

(i) The ballots of at least two-thirds of all the members of the Committee favor the proposed action; and,

(ii) Prior to the time set forth in the notice no member of the Committee shall have advised any person designated in the notice of his or her objection in the particular instance to action by mail, telegraphic or electronic communication ballot.

(b) By conference telephone. By means of a conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute presence in person at the meeting.

## **Canon X.**

Of the Secretary of Convention.

Sec. 1. The Secretary of Convention shall be nominated to the Convention by the Standing Committee with the approval of the Bishop. In case the Convention declines to elect the nominee, the Bishop shall appoint a member of the Convention as secretary of the Convention pro tem, and the Standing Committee shall make, during the same Convention, a new nomination.

Sec. 2. In the event of a vacancy occurring in the Office of Secretary of Convention, the Bishop or other Ecclesiastical Authority, may, in consultation with the Standing Committee or the President thereof, appoint a Secretary pro tem, who shall serve until the next Annual Convention.

Sec. 3. The Secretary of Convention in addition to discharging the duties imposed by the Constitution and other provisions of these Canons, shall, subject to the orders of the Convention, issue the *Journal* of the Annual Convention and accompanying documents, and when published shall post the *Journal* on the website of the Diocese, and shall provide notice that the *Journal* is posted on the website to each member of the clergy of the Diocese, each lay delegate attending the Convention, and each parish in the Diocese. The Secretary shall maintain a printed copy of the *Journal* in the Diocesan Office and shall provide printed copies to clergy members, lay delegates, and parishes upon request. The Secretary shall provide one printed copy of the *Journal* to each member of the Diocesan Board, one copy to each member of the Standing Committee, two copies to the Secretary of the House of Deputies of General Convention and one copy to the Archives of the Church.

Sec. 4. As required by the Canons of the General Convention, the Secretary shall prepare a certified copy of the testimonials of the deputies elected to the General Convention and forward the same to the Secretary of the House of Deputies, together with a copy of the latest Journal of the Diocesan Convention. The Secretary shall also transmit to the Secretary of the House of Deputies the other documents required by the Canons of the General Convention.

Sec. 5. The Secretary shall maintain the Canonical Register of all clergy canonically resident in the Diocese which shall include the records required by the Canons of the General Convention.

## **Canon XI**

Of the Treasurer.

The Diocesan Convention shall from time to time elect as Treasurer of the Diocese a person skilled in financial matters, including budgeting, accounting, banking, investment, and financial planning, on nomination of the Bishop with the approval of the Diocesan Board. The Treasurer shall serve at the pleasure of the Bishop and the Board. A vacancy in the office of Treasurer shall be filled by similar election, provided that a vacancy occurring between meetings of the Convention may be filled until the next meeting of the Convention by appointment of the Bishop with the approval of the Board.

## **Canon XII.**

Of the Chancellor of the Diocese.

The Bishop may nominate for the approval of the Convention a person or persons skilled in ecclesiastical and civil law to be the Chancellor or Vice-Chancellor of the Diocese, who shall act as legal advisers and counselors to the Bishop, the Standing Committee, ecclesiastical courts and the Convention, when called upon to do so, and advisor to the Diocesan Board and its Committees. It shall also be their duty to review any proposed amendments to the laws of the State which affect the Religious Corporations Law or the property interests of the Church and to cooperate with the representatives of the other Dioceses of the State in securing the passage or defeat of such proposed amendments, after reference to the Convention whenever appropriate.

## **Canon XIII.**

Of Deputies to the General Convention and to the Provincial Synod and of Delegates to the Triennial Meeting of the Women of the Church.

Sec. 1. The Convention shall, at either one of its two regular annual meetings held not later than twelve months preceding the opening date of the General Convention as shall be determined by the Bishop with the consent of the Standing Committee, elect by the concurrent ballot of the clerical and lay members present and voting, four members of the clergy and four laypersons, who shall be confirmed communicants of full age and residents of the Diocese, to act as Deputies from this Diocese to the General Convention. When the election of Clerical and Lay Deputies shall have been completed, the four members of the clergy and the four laypersons next in order in the balloting shall be declared duly chosen Alternate Deputies. The Deputies and Alternate Deputies shall elect one of the Deputies to serve as chair of the Deputation. The Deputies and Alternate Deputies shall hold office during the term of three years and until Deputies and Alternate Deputies shall next be elected.

Sec. 2. It shall be the duty of the Deputies-elect to signify in writing to the Bishop, not more than four weeks and not less than three weeks before the meeting of the General Convention, the acceptance of the appointment and their intention to perform its duties.

Sec. 3. All vacancies occurring by reason of default in acceptance of appointments under this Canon, or from any other cause, shall be filled by designation of the Bishop from the list of members of the clergy and laypersons elected as Alternate Deputies, in the sequence in which they were elected, and such persons when certified by the Bishop, shall have all the power and authority of Deputies duly elected by the Convention.

Sec. 4. Prior to each meeting of the Provincial Synod, the Bishop, with the advice and consent of the Standing Committee, may appoint not more than four members of the Clergy and not more than four laypersons Deputies to the Provincial Synod and name one of such Deputies the chair of the deputation. The Deputies and the chair so appointed shall hold office until a new deputation and chair shall be appointed. Any vacancy in the deputation shall be filled by similar appointment. Deputies so appointed shall be members of the Synod of the Second Province from the Diocese of Central New York and as such shall represent the Diocese in the House of Deputies of the Synod. The names of the persons so appointed shall be announced to the Diocese.

Sec. 5. In case of the inability of the Bishop to act or of a vacancy in the Episcopate, the power conferred upon the Bishop by this Canon shall be exercised by the President of the Standing Committee.

Sec. 6. At the regular Annual Meeting at which it elects Deputies to the General Convention, the Convention shall also elect by the concurrent ballot of the clerical and lay members present and voting, three persons who shall be confirmed adult communicants or members of the clergy of the Church and residents of the Diocese, to act, together with the Diocesan Custodian of the United Thank Offering as Delegates from this Diocese to the Triennial Meeting of the Women of the Church. When the election of these Delegates shall have been completed, the two laypersons or members of the clergy next in order in the balloting shall be declared duly chosen Alternate Delegates. Sections 2 and 3 of this Canon shall apply to the Delegates elected under this section in purpose and intent. The elected

Delegates and Alternate Delegates shall hold office during the term of three years and until Delegates and Alternate Delegates shall next be elected. The Diocesan Custodian of the United Thank Offering shall hold office as a Delegate until a successor Diocesan Custodian is designated.

Sec. 7. The necessary expenses of the Deputies attending the General Convention and the Provincial Synod and of the Delegates attending the Triennial of the Episcopal Churchwomen and their meetings held in conjunction with the Provincial Synod shall be paid by the Diocese in such amount as the Diocesan Board shall determine upon due presentation of proper vouchers signed by the Secretary of the same.

## **Canon XIV.**

Of the Diocesan Board.

Sec. 1. The Diocesan Board shall be the policy making organization of the Diocese, subject to the authority of the Diocesan Convention. It shall articulate the mission of the Diocese, formulate strategies to carry out that mission, and be responsible for all programmatic activities of the Diocese. It shall be responsible for preparation and submission to the Diocesan Convention of the budget in accordance with Canon XVIII and for the administration of such budget and the collection of the income therefore and the expenditures of Diocesan funds in accordance therewith. It shall direct the operating structures of the Diocese, except as to matters within the jurisdiction of the Standing Committee, and shall coordinate the units of the Diocese.

Sec. 2. (a) The Board shall be composed of the following members:

- (i) The Bishop and the Bishop Coadjutor if there be one;
- (ii) A member of the Standing Committee elected by that Committee.
- (iii) The Treasurer of the Diocese; and
- (iv) Four persons, adult members of the Episcopal Church and residents of the Diocese, elected by the Diocesan Convention, each to serve for a three year term beginning at the close of the Convention at which elected and until his or her successor is elected, as follows:
  - in years divisible by three, one member of the clergy and one member of the laity;
  - in the following year, one member of the laity; and
  - in the second following year, one member of the clergy.
- (v) Three persons, adult members of the Episcopal Church and residents of the Diocese of either the clerical or lay order, one elected by the Convention on nomination of the Bishop each year, to serve a term of three years beginning at the close of the Convention at which elected and until his or her successor is elected.
- (vi) Provided, however, that no member elected by the Convention under paragraph (iv) may serve for more than two successive full terms.

(b) Vacancies in the membership of the Board elected under paragraph (iv) of subsection (a) shall be filled for the unexpired term by election of the Diocesan Convention (on nomination of the Bishop if the previous occupant of the office was so nominated), provided that a vacancy occurring between meetings of the Convention may be filled until the next meeting of the Convention by the remaining members of the Board.

Sec. 3. The members of the Board shall be the Trustees of "The Diocese of Central New York".

Sec. 4. The Bishop shall be the President and presiding officer of the Board. The Board shall choose, from time to time, one of its members to be Vice President and another person, who need not be a member of the Board, to be its Secretary, each to serve at the pleasure of the Board.

Sec. 5. The Board shall meet at stated intervals but at least four times a year, and at such other times as the Bishop or the Board may determine.

Sec. 6. The Board shall organize itself into such Committees of the Board, and other committees and other subgroups as it may determine appropriate for the discharge of its responsibilities, including Committees on Finance, Ministry Support, Investment, and Property. The Finance Committee shall be the Diocesan body contemplated by the Canons of the General Convention. Additional Board committees shall include the Parish Visitation and Mission Review Committee, and may include the Long Range Planning Committee. Other committees shall be established as determined by the Board. The charge, scope and operating methods of all such Committees and other committees shall be set by the Board.

Sec. 7. The Board shall adopt Bylaws for its governance and the conduct of its affairs.

Sec. 8. The Board shall present to each Diocesan Convention, a report of its activities, including a written report by appropriate category of all moneys and other property received and all moneys expended. The Board shall also cause to be prepared for publication in each *Journal* of the Convention a table by Districts of all parishes in the Diocese, showing the Diocesan Mission Apportionment (including the mandatory portion) and the pledge of each parish. Information concerning the amount of aid given to parishes shall be available from the Diocesan financial office.

## **Canon XV.**

Of the Commission on Ministry.

Sec. 1. At each Annual Convention of the Diocese, subject to confirmation by the vote of the Convention, the Bishop shall nominate a Commission on Ministry to consist of not less than six nor more than twenty persons, one half of whom shall be of the lay order and one half of whom shall be of the clerical order, who shall hold office until their successors are nominated and confirmed.

Sec. 2. It shall be the duty of this Commission on Ministry to assist the Bishop in all matters pertaining to lay and ordained Ministry in accordance with the Constitution and Canons of the General Convention of this Church.

## **Canon XVI.**

Of Elections.

Sec. 1. All elections required by the Constitution and Canons to be determined by ballot, except the election of a Bishop, Bishop Coadjutor, or Bishop Suffragan, shall be held according to the system of preferential voting known as the Single Transferable Vote. The regulations governing the use and counting of the ballots shall be those issued by the Diocese of Long Island, as revised in 1939, a copy of which has been deposited with the Secretary. Revisions of these regulations which do not affect the principles of the Single Transferable Vote, may be made by resolution of the Convention on the recommendation of the tellers, and filed with the Secretary.

Sec. 2. A concurrent quota of both clerical and lay votes shall be necessary for election, with a majority of both orders present and voting.

Sec. 3. (a) With the notice of the meeting of the Convention, the Secretary shall send to all clergy entitled to vote, to all shared community pastors in charge of parishes in union with the convention, to all Commissioned Evangelists of the Church Army entitled to be lay members of the Convention and to all delegates entitled to seats in the Convention a nomination blank, which shall contain the names of all offices to be filled at such Convention under the Canons of the Diocese, and under the Institutes of the Cathedral adopted pursuant to the provisions of these Canons, together with the names of the office holders whose terms of office expire.

(b) Clergy, shared community pastors, Commissioned Evangelists of the Church Army, or Lay Delegates,

or a duly certified alternate who has been designated to attend the Convention in place of any Lay Delegate, entitled to a seat in the forthcoming Convention, may file, prior to the assembling of the Convention, nominations for the offices to be filled at the Convention provided:

(i) Such nominations shall be made on the nomination blank furnished by the Secretary and shall be signed by a member of the clergy, a shared community pastor, a Commissioned Evangelist of the Church Army entitled to a seat in the Convention, or a Lay Delegate.

(ii) With such nominations shall be forwarded the written consent of the nominee to serve if elected, a biographical sketch of the nominee in not more than one hundred twenty words (to include residence, parish, Ecclesiastical status, profession or occupation, and a brief description of participation in relevant activities of the community, Diocese and national Church), and, if possible a photograph of the nominee.

(iii) Such nominations and accompanying data shall be filed with the Secretary at least four weeks before the opening of the Convention.

(iv) Such nominations shall not be accepted unless the certificate of election of delegates to the Convention which includes the name or names of those making the nominations has been first filed with the Secretary and also complies with the Canons of the Diocese.

(c) The Secretary of the Convention shall prepare and forward to all members of the clergy, shared community pastors, Commissioned Evangelists of the Church Army entitled to be members of Convention, and Lay Delegates, so that it shall be received at least four days before the opening of Convention, a brochure containing a statement of all offices to be filled at the Convention, and the names, biographical sketches and photographs of the persons nominated in accordance with this Canon for each office, arranged in alphabetical order.

(d) All nominations made in accordance with this Canon shall be reported by the Secretary to the Convention on the first day according to the Rules of Order. The form of ballot shall include the names of the nominees for each office nominated in accordance with this canon and arranged by lot, together with the names of persons nominated from the floor of Convention, arranged thereafter in the order of such nomination.

Sec. 4. In all cases of failure or omission to elect officers by the Convention, the persons last elected shall continue in office until others be chosen.

Sec. 5. In case of vacancies in office, the filling of which is not otherwise provided for in the Canons, occurring during recess, it shall be competent for the Standing Committee, with the approval of the Bishop, to fill, ad interim, any position which the Convention, if in session, might fill.

## **Canon XVII.**

Of Districts of the Diocese.

Sec. 1. The Diocese shall be divided into Districts, the number and boundaries of which may be changed from time to time by the Bishop, after consultation with the Districts involved, and with the advice and consent of the Diocesan Board. Consultation with the Districts shall be with the District Council, if there be one, and with the Dean.

Sec. 2. It shall be the responsibility of each District, in concert with the Diocesan Board, to undertake and coordinate regional ministries that fall predominantly within the District. The Dean shall report thereon as required by the Diocesan Board.

Sec. 3. Each District shall meet in Convocation at least once in each year, prior to Diocesan Convention. The members of each Convocation shall include the members of the clergy and shared community pastors resident in the District and such number of lay delegates representing each parish within the District as the District shall determine. Such lay delegates shall be chosen in the manner determined by the governing body of the parish.

Sec. 4. The principal officer of each District shall be the Dean, who shall be appointed by the Bishop, from the members of the clergy of the District. The Dean shall take office immediately upon appointment, and shall serve at the pleasure of the Bishop. The Dean shall have such responsibilities as may be required by the Bishop, the Board, or the District Council, if there be one.

Sec. 5. There may be a District Council in each District comprised of the Dean, other officers determined by the District, and additional members, the number and method of election of whom shall be determined by the District, taking into consideration the various interests to be represented within the District.

Sec. 6. Each District, meeting in Convocation, may make by-laws, not inconsistent with the Canons, for the conduct of its own affairs and those of its District Council, if there be one.

## **Canon XVIII.**

Of the Budget of the Diocese and the Diocesan Mission Apportionment.

Sec. 1. The Diocesan Board shall prepare an annual budget for consideration by the Diocese. Expenditures shall be divided into mandatory and non-mandatory categories.

(a) Expenditures identified as mandatory shall include only those items of expenditures deemed appropriate:

(i) to the discharge of the Ecclesiastical functions of the Office of the Episcopate in the Diocese;

(ii) to the conduct of the Diocesan Convention and to the participation of the Diocese in the General Convention and in the Provincial Synod, and in the Lambeth Conference; and

(iii) to the payment of financial support of the Episcopal Church. All such financial support provided by the Diocese to the Episcopal Church shall be consistent with resolutions adopted by General Convention. For the period January 1, 2016 through December 31, 2018, consistent with the resolution adopted by General Convention, a flat rate shall apply as follows: 18% for calendar year 2016; 16.5% for 2017 and 15% for 2018.

(b) Mandatory expenditures shall be identified by a separate tabulation, or equivalent means. The mandatory expenditures shall be met from endowment income restricted to these purposes and the mandatory portion of the Diocesan Mission Apportionment assessed upon each parish.

(c) All other Diocesan expenditures shall be non-mandatory.

Sec. 2. The Diocesan Board, as a first step, shall prepare a draft unified budget. Such draft budget shall be presented to all Members of Convention by mail and or by electronic communication; and as appropriate, by Regional meetings in the Diocese; to facilitate, review and respond.

Sec. 3. Thereafter the Diocesan Board shall prepare a proposed unified budget and shall submit such budget to the Diocesan Convention.

Sec. 4. The Diocesan Convention may make changes to the proposed budget by a two-thirds vote of its members present and voting. On approval by the Convention, the budget so approved shall become the budget for the Diocese for the ensuing calendar year, provided however, that the Diocesan Board shall have authority from time to time to make such adjustments thereto, as to items of either income or expenditures or both, as it deems necessary and appropriate to accommodate changes that occur after the approval by the Convention.

Sec. 5. After approval of the budget by Diocesan Convention, the Diocesan Board shall have authority and responsibility to determine, and thereafter to adjust, the Diocesan Mission Apportionment of each of the parishes of the Diocese to fund the budget and to designate the portion thereof that shall be mandatory. In making such apportionment the Board shall use a uniform percentage applied to the average of the income of each parish for the

preceding three years, provided that in determining the non-mandatory portion of the apportionment the percentage may be set higher to compensate for predictable shortfalls based on historical giving patterns. Income shall be defined as all parish income, including but not limited to, income from pledges and plate collections, net receipts from special parish projects, and investment income, but excluding income or receipts designated for non-operating expenses or for purposes external to the parish, and shall not include proceeds from the sale of property, receipts from capital drives, loans, diocesan aid or shared clergy compensation received from another religious body, or gifts or bequests designated for capital improvements or as trust principal by the donor or by the vestry in the year of such receipt. The Board shall inform the parishes of the apportionments so made.

Sec 6. The Diocesan Board shall have authority and responsibility to make expenditures of Diocesan moneys in accordance with the budget as approved by the Diocesan Convention and subsequently adjusted by the Board.

Sec. 7. The Secretary of the Diocesan Convention shall prepare, before the opening of each Convention, a list of those parishes that are in arrears in the payment of the mandatory portion of the Diocesan Mission Apportionment with the amount of such arrears for the preceding calendar year and the same shall be placed in the hands of the Convention Committee on Credentials of Lay Delegates. Each such parish shall be excluded from representation in the Convention until such arrears have been paid in full or have been remitted by the Convention for satisfactory reasons. Application for remission of arrears shall be made no later than thirty days prior to the Convention to the Diocesan Board in the first instance, and the recommendations of the Board with respect thereto shall be reported to the Convention.

## **Canon XIX.**

Of the Church Pension Fund.

Sec. 1. The Treasurer of the Diocese shall provide for the annual payment of the premiums assessed on salaries paid directly by the Diocese to the Bishops and other clergy employed by the Diocese.

Sec. 2. (a) The Secretary of the Convention, whenever required, shall furnish or cause to be furnished to the Church Pension Fund the canonical roll of the members of the clergy of this Diocese, and of the members of the clergy canonically belonging to other dioceses who may be licensed to officiate in this Diocese, with a statement of the stipends received by each from any parish or other Ecclesiastical organization in the Diocese.

(b) The Secretary shall inform the Church Pension Fund or cause it to be informed of the members of the clergy and widows and minor orphans of members of the clergy canonically connected with this Diocese, who may be entitled to receive pensions from the Church Pension Fund.

Sec. 3. Every member of the clergy receiving a stipend or stipends and every parish or other Ecclesiastical organization in the Diocese paying a stipend or stipends, shall furnish a statement of such stipend or stipends to the Treasurer of the Diocese whenever the Treasurer of the Diocese shall, in writing, ask for such statement, and shall furnish to the Treasurer of the Diocese a statement of such stipend or stipends and the name and address of the treasurer and the name of the rector or minister-in-charge whenever there occurs any change in such stipend, treasurer, rector, or minister-in-charge.

Sec. 4. The Secretary of the Convention shall prepare, before the opening of the Annual Convention, a list of such parishes as are in arrears to the Church Pension Fund, with the amount of such arrears for the period prior to January first preceding, and the same shall be placed in the hands of the committee on Credentials of Lay Delegates. Each such parish shall be excluded from representation in the Convention until such arrears are paid in full.

## **Canon XX.**

Of Diocesan Corporations.

Sec. 1. The Diocese of Central New York. The members of the Diocesan Board shall be the trustees of the corporation.

Sec. 2. The Foundation of the Diocese. The directors of the corporation shall be not less than seven nor more than twenty-five persons, as prescribed in the By-laws of the corporation, elected by the Convention annually on nomination of the Bishop (or Ecclesiastical Authority). The Bishop and the Bishop Coadjutor, if there be one, shall be ex-officio directors of the corporation. Vacancies in the Board of Directors shall be filled for the unexpired term by a majority of the remaining directors.

Sec. 3. Unified Investment Fund. The members of the Diocesan Board shall be the directors of the corporation.

Sec. 4. Thornfield Foundation, Inc. The members of the Diocesan Board shall be the directors of the corporation.

Sec. 5. A person may serve as a trustee of one or more or all of the diocesan corporations at the same time.

## **Canon XXI.**

Of the Calling of a Rector.

Sec. 1. Whenever a parish is without a rector it shall be the duty of the governing body to give immediate notice thereof to the Bishop. The procedures to be followed in calling a rector shall comply with the requirements contained in the Canons of the General Convention and otherwise shall conform to the process therefore prescribed from time to time by the Bishop. If a call shall be extended to a member of the clergy of this Church, there shall be included an agreement of the governing body to pay the premiums as assessed by the Church Pension Fund.

Sec. 2. Whenever a parish is without a rector, the Bishop shall appoint a member or members of the clergy of this Church to supply such parishes as have been reported to be without a rector at such time as may be deemed convenient and proper. Any parish thus supplied shall defray all the expenses incident to such occasional services.

## **Canon XXII.**

Of Parish Registers, Parochial Reports and the Removal of Communicants from One Parish to Another.

Sec. 1. The Parish Register, in which the minister is required by the Canons of the General Convention to record all Baptisms, Confirmations, Marriages, Burials and the names of Communicants, shall be provided by the governing body at the expense of the parish and shall be in the custody of the Rector or priest-in-charge for the purpose of such record. Every Parish Register, when it has been filled, shall be carefully pre-served by the governing body as a part of the records of the parish.

Sec. 2. The record in the Parish Register shall specify the names and dates of birth of children baptized, with the names of parents and sponsors; the names of adults baptized and their chosen witnesses; the names of persons confirmed or received; the names of parties married and of two or more witnesses of the marriage, and the place where the marriage was solemnized; the names of persons buried; and also the date when each Rite was performed. The Parish Register shall also contain a list of the families and adult persons of the cure as far as practicable.

Sec. 3. The governing body of a parish shall be jointly responsible with the Rector or priest-in-charge for an accurate record of communicants and baptized persons resident in the parish and that the record be available at the annual election of the parish and be submitted to the Bishop at the time of the Bishop's Visitation, together with such changes as have occurred since the previous report.

Sec. 4. No name shall be removed from the lists of communicants in the parish except by: (1) death, (2) removal by issuance of a certificate of membership or letter of transfer, or (3) disciplinary action by competent Authority. There shall be indicated on the list of communicants those (a) whose domicile is unknown and (b) who live in the community but are inactive.

Sec. 5. In order that the annual report of the ministers of parishes in this Diocese may contain the information which is required by the Canons of the General Convention, such annual reports shall be made out in accordance with the form therefore authorized by the General Convention, which reports shall be forwarded to the Secretary of the Diocesan Convention on or before March first in each year.

Sec. 6. In every case where a parish is without a rector, the Register contemplated by this Canon shall be kept by the governing body thereof, or by some person appointed by the governing body whose duty it shall also be to prepare and forward to the Bishop the Annual Parochial Report.

Sec. 7. No rector or priest-in-charge of any parish in the Diocese shall receive as a regular communicant, or enter upon the list of communicants the name of any person who has been a communicant in any other parish without a certificate of membership or letter of transfer from the parish to which the communicant last belonged. Except, however, if it shall appear that a communicant not under censure of Ecclesiastical discipline has not received a certificate to the list of communicants in the new parish, and written notice of this action shall be sent to the former parish.

Sec. 8. Any communicant not under censure of Ecclesiastical discipline shall be entitled to such a certificate of membership or letter of transfer on application therefore to the rector or priest-in-charge of the parish to which the communicant belongs, and in case of a vacancy in the pastoral cure of a parish, and in case of any person under discipline, the application shall be referred to the Bishop of the Diocese, or, if the Episcopal office be vacant, to the President of the Standing Committee, and the answer and decision of the Bishop or of the President of the Standing Committee as above provided shall be final.

## **Canon XXIII.**

Of Parishes and Diocesan Properties.

In conformity and consistent with the provisions of the Canons of the General Convention, it is hereby explicitly reaffirmed that all real and personal property held by or for the benefit of any mission, chapel, or congregation located in the Diocese of Central New York is held in trust for the Episcopal Church and The Diocese of Central New York. The existence of this trust, however, shall in no way limit the power and authority of the parish, chapel, or congregation, or the power and authority of the Trustees of the Diocese holding title thereto, otherwise existing over such property so long as the particular mission, chapel, or congregation remains a part of, and subject to, The Episcopal Church and the Diocese of Central New York and the Constitution and Canons of each of them.

## **Canon XXIV.**

Of the Dissolution of the Pastoral Relation.

Sec. 1. Subject to the provisions of Section 2 of this Canon, a priest who after January 1, 1986 is canonically elected rector of a parish and the vestry that elects such priest may, with consent of the Ecclesiastical Authority of the Diocese, at the time of such election enter into a written agreement specifying the term for which the priest is to serve as rector of the parish. Not earlier than six months nor later than three months prior to the expiration of the term agreed on, the rector and the vestry may, with the consent of the Ecclesiastical Authority of the Diocese, by written instrument further extend the term for which the priest is to serve as rector. Subsequent extensions may similarly be made. The failure of either the priest or the vestry to agree to any such extension at least three months

prior to the expiration of the term previously agreed on or extended shall constitute a failure to agree on any further extension.

Sec. 2. Notwithstanding the provisions of Section 1 of this Canon, the provisions of the Canons of the General Convention concerning dissolution of the pastoral relation (as amended from time to time) shall apply in this diocese in the event no agreement is made pursuant to Section 1 of this Canon and as well during the term of any agreement so made or extended, but the relevant provisions of the Canons of General Convention shall not apply to preclude dissolution of the pastoral relation at the end of the term so agreed on or extended.

## **Canon XXV.**

Of the Fiscal Year and Reports to the Convention.

Sec. 1. The fiscal year of the Diocese shall begin on the first day of January in each year, and the Treasurer of the Diocese and all trustees having in charge any funds belonging to the Diocese shall make their reports annually to the Secretary of Convention at least four months before the meeting of the Convention in each year.

Sec. 2. All special committees appointed by one Convention to report to the next Convention shall send their report, certificate of membership or letter of transfer within six months after request therefore, the name of such person shall be added to the list of communicants in the new parish, and written notice of this action shall be sent to the former parish.

Sec. 8. Any communicant not under censure of Ecclesiastical discipline shall be entitled to such a certificate of membership or letter of transfer on application therefore to the rector or priest-in-charge of the parish to which the communicant belongs, and in case of a vacancy in the pastoral cure of a parish, and in case of any person under discipline, the application shall be referred to the Bishop of the Diocese, or, if the Episcopal office be vacant, to the President of the Standing Committee, and the answer and decision of the Bishop or of the President of the Standing Committee as above provided shall be final.

## **Canon XXVI.**

Of Episcopal Offerings

At the Episcopal Visitations, each parish shall take an offering, which shall be given to and used at the discretion of the Bishop.

## **Canon XXVII.**

Of Ecclesiastical Discipline of Members of the Clergy not being Bishops.

Sec. 1. All matters with respect to Ecclesiastical Discipline of members of the clergy not being Bishops in the Diocese of Central New York shall be governed by the relevant provisions of Title IV of the Canons of the General Convention, as amended from time to time, which provisions are hereby incorporated by reference.

Sec. 2. (a) There shall be a Disciplinary Board, elected by the Diocesan Convention, consisting of nine (9) members; five (5) of whom shall be clergy, retired or active, canonically and geographically resident in the Diocese, and four (4) of whom shall be Adult Communicants in Good Standing and geographically resident and domiciled in the Diocese. The members of the Board shall be elected for three (3) year terms, arranged in three (3) classes, and serve no more than two (2) consecutive, three (3) year terms. The term shall begin at the close of Convention. No member shall be eligible for reelection for one (1) year after two (2) consecutive terms.

(b) The Ecclesiastical Court shall continue to function as provided in the current Diocesan Canon XXVII, Sec. 2 until the new Title IV takes effect July 1, 2011. The Disciplinary Board will commence on July 1, 2011 and the

current Ecclesiastical Court will cease to exist, except to conclude any matters pending before it. The Disciplinary Board that will serve beginning on July 1, 2011 until Convention in November, 2011 will be appointed by the Bishop Diocesan in consultation with the Standing Committee and announced at Convention 2011. At the November 2011 Diocesan Convention all persons to serve on the Disciplinary Board will be elected by Convention in staggered terms and arranged in three classes, the terms of the first of which will expire in 2012, that of the second expiring in 2013 and that of the third expiring in 2014.

(c) Vacancies on the Disciplinary Board shall be filled as follows: Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop Diocesan of the vacancy and request appointment of a replacement member of the same order as the member to be replaced. The Bishop Diocesan, with the advice and consent of the Standing Committee, shall appoint a replacement Board member who meets the same eligibility requirements as apply to elected Board members. This person will serve until the next Diocesan Convention at which time the position will be filled by the election of Convention for the balance of the term of the replaced Board member. A Board member may be removed from office by the Bishop Diocesan, with the advice and consent of the Standing Committee, whenever in the judgment of the Bishop Diocesan the best interests of the Diocese would be served thereby.

(d) Within sixty (60) days following the annual Convention, the Disciplinary Board shall convene to elect a President from among its members to serve for the following calendar year, Provided that in the case of the initial appointment of members, the members shall meet and select a President prior to July 1, 2011 to serve until Diocesan Convention 2011. Education and training in the requirements of Title IV shall be conducted within the same period under the Direction of the Bishop Diocesan.

(e) The Panels of the Disciplinary Board are comprised as follows: the Reference Panel is made up of the President of the Disciplinary Board, the Bishop Diocesan and the Intake Officer; the Conference Panel and the Hearing Panel shall be chosen by the President of the Disciplinary Board from among its members. Persons who are members of the Disciplinary Board may serve on either Panel, but no one person can serve on both the Conference Panel and the Hearing Panel for a single matter.

(f) In any proceedings under Title IV, if there is any member of a Conference Panel or Hearing Panel that becomes aware of a personal conflict of interest or bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent, Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that matter.

Sec. 3. (a) The Intake Officer is the initial Diocesan contact person regarding the reporting of Offenses involving possible ecclesiastical discipline. This person is empowered to conduct a preliminary investigation and is required to submit a written intake-report, copied to the Reference Panel and the Church Attorney, advising one of the following courses of action:

- (1) If the information from the Complainant is not true, or, if the information is true but would not constitute an Offense, as determined by the Intake Officer, the Intake Officer shall report in writing to the Reference Panel and the Church Attorney an intention to dismiss. Under these circumstances the Intake Officer may retain copies of documents for consideration if additional information surfaces regarding the involved cleric. In case of the Complainant's appeal of this decision, it is the responsibility of the Intake Officer to assist the Complainant in preparation of the appeal, which will be forwarded to the President of the Disciplinary Board, who will affirm or overrule the dismissal.
- (2) If the information from the Complainant is true, and would be an Offense, the Intake Officer will promptly refer the complaint in a written report to the Reference Panel for Referral.

(b) There shall be two Intake Officers, of different genders, in the Diocese, one of which to be a member of the clergy and the other of the lay order. The responsibilities and authority of the Intake Officer are limited to this

Diocese. Neither the Bishop Diocesan nor the Church Attorney, nor any member of their respective staffs, shall serve as Intake Officer.

(c) The Intake Officer, upon invitation, may appear before any of the Boards or Panels described in these canons, but, with the exception of the Reference Panel, may not serve on any other of these said Boards or Panels in any formal elected or appointed position.

(d) So as to conform to the July, 2011 implementation date mandated by General Convention, the following two-stage method of appointment shall be employed:

(1) The Intake Officers shall be appointed by the Bishop Diocesan, in consultation with the Standing Committee, to a term of office which expires at the convening of the 2011 Diocesan Convention, unless an investigation is ongoing, in which case the term of the investigating Intake Officer expires with the completion of that Officer's completion of duties concerning that investigation.

(2) At the 2011 Diocesan Convention, the Bishop Diocesan, in consultation with the Standing Committee, will appoint the Intake Officers, whose term of office shall be three (3) years, renewable for one succeeding three-year term.

Sec. 4. The Bishop Diocesan, in consultation with the Standing Committee, shall appoint, on an annual basis, an attorney or attorneys to serve as Church Attorney (s). The person (s) so selected must be a duly licensed attorney in the State of New York. No person serving as Chancellor, Vice Chancellor or member of the Standing Committee, or any attorney affiliated in the practice of law with said persons, shall be eligible to serve as Church Attorney.

Payment to the Church Attorney shall be pursuant to a written Retainer Agreement with the Diocese. In the course of his or her duties the Church Attorney may also consult with the President of the Disciplinary Board. A Church Attorney may be removed from office by the Bishop for cause, after the Church Attorney has had an opportunity to be heard by the Standing Committee. A vacancy in the office of Church Attorney shall be filled by the Bishop in consultation with the Standing Committee.

Sec. 5. The Bishop Diocesan shall make Advisors available to the Respondent and to the Complainant at the times prescribed in and subject to the restrictions provided in Title IV.19.10. Advisor shall mean a person designated to support, assist, consult with and advise a Complainant or Respondent in any matter of discipline under this Title and the rights, responsibilities, consequences and alternatives pertaining thereto. Complainants and Respondents shall be advised that Advisors are not intended to act as lawyers for them and should not be so considered by them. Respondents and Complainants are free to reject an Advisor who has been offered by the Bishop Diocesan and to select another of their own choosing.

Sec. 6. The Disciplinary Board shall appoint a Board Clerk to assist the Board with records management and administrative support, who may be a member of the Board.

Sec. 7. (a) The necessary costs, expenses and fees of the Disciplinary Board, Intake Officer, Investigator, Church Attorney, Board Clerk, Conference Panel, Hearing Panel, and Advisors made available by the Bishop Diocesan, and person designated by the Bishop Diocesan to be responsible for implementation of a pastoral response pursuant to Title IV.8 shall be the obligation of the Diocese.

(b) In the event of a final Order dismissing the complaint, or by provisions of an Accord approved by the Bishop Diocesan, the reasonable defense fees and costs incurred by the Respondent may be paid or reimbursed by the Diocese, subject to such budgetary constraints as may be established by the Diocesan Board.

Sec. 8. Any meeting required under these disciplinary canons, other than a hearing at which evidence may be taken or examined, may be conducted in person or through telephonic or other electronic communications equipment by means of which all persons participating in the meeting can communicate with each other at the same time.

Sec. 9. The Disciplinary Board may in its discretion seek legal counsel as it deems appropriate or necessary, or request counsel for the parties before it to brief legal issues on which it may seek advice. Fees incurred by the Board in this connection are the obligation of the Diocese.

## **Rules of Order**

(For conducting the business of the Convention of the Diocese)

### **First Day**

I. On the first day the order of business shall be:

A. After opening prayers, the Presiding Officer having taken the chair, the Presiding Officer shall be informed of the presence or non-presence of a quorum, the knowledge of which shall be obtained from the registration of the clergy and lay delegates immediately before the opening of Convention, which registration shall be the responsibility of the Secretary or Assistant Secretary of the prior Convention, or if there be neither, the Chancellor or Vice Chancellor of the Diocese.

B. If a quorum be found in attendance, via, at least twenty clerical members entitled to vote in the Convention, and delegations from at least twenty parishes, the Presiding Officer shall declare the Convention duly organized for business.

C. The Secretary shall be elected, who may nominate one or more Assistant Secretaries to be approved by the Convention.

D. The Diocesan Board shall report its recommendations on requests to remit arrearages to the mandatory portion of Diocesan Mission Apportionment, and action thereon shall be in order.

E. The Committee on Credentials of Lay Delegates shall make its report, which shall include the number of parishes entitled to representation in the Convention, including the number of parishes which have been late in filing their Annual Parochial Report for the prior year but which have accompanied their late Reports with letters of explanation, thereby admitting them to representation. The Report shall also include the names of parishes which have failed to file a Parochial Report or to accompany a late Report with a letter of explanation. If unusual circumstances for such failure are explained, action shall be in order by a majority vote of the members of Convention present and voting to admit any of such parishes to Convention.

F. The Presiding Officer shall report the announcement of the schedule and agenda of the Convention as contemplated by General Rule A.

G. The Diocesan Unified Budget recommended by the Diocesan Board shall be presented by the Treasurer or by a member of the Board, with any comments deemed appropriate.

H. The Bishop shall deliver an Annual Report, unless another time for its delivery has been determined by the Bishop.

I. The Bishop Coadjutor, if there be one, and the Bishop Suffragan, if there be one, shall deliver their addresses unless the Bishop has designated another time for their delivery.

J. Resolutions shall be presented and referred to appropriate committees, or placed on the Convention Agenda without debate, but any resolution by unanimous consent may be acted on at this time.

K. The Presiding Officer, or the person designated by the Presiding Officer, shall announce the procedures for nominations and elections (see Canon XVI).

L. The Secretary shall report all nominations made pursuant to Canon XVI for offices to be filled by election of the Convention.

M. Additional nominations may be made from the floor of Convention.

- N. The Presiding Officer shall appoint tellers.
- O. The Presiding Officer shall make a last call for resolutions.
- P. The polls shall be opened and voting proceed.

## **Second Day**

- II. On the second day the order of business shall be:
  - A. The Committee on Memorials of Deceased Clergy shall make its report.
    - B. The memorial list of members of the Diocese shall be read.
    - C. An abstract of the proceedings of the Standing Committee of the Diocese shall be submitted.
    - D. Reports, including a statement of unfinished business and any special communication to the Convention, shall be made by the Secretary.
    - E. The Treasurer of the Diocese shall report.
    - F. Action shall be taken on the proposed Diocesan budget.
    - G. Committees of Convention shall make reports, which may be by title and action shall be taken There on, as appropriate.
    - H. Diocesan units and groups shall make reports and presentations, and action thereon taken as appropriate.
      - I. The Resolutions Committee shall make its report and action shall be taken thereon.
      - J. The Elections Committee shall make its report.
      - K. Unfinished business shall be considered.
      - L. Members of the Diocesan Board and of other Diocesan bodies shall be elected.
      - M. Appointments shall be made to standing committees of the Convention.
      - N. Announcements.
      - O. Adjournment.

## **Subsequent Days**

- III. On any subsequent day the order of business shall be the disposal of the unfinished business of the Convention in the order above prescribed for the Second Day; the business, if any, however, which was under consideration at the time of adjournment of the Convention shall be disposed of first.

## **General Rules**

- IV. The following general rules shall apply to the Convention:
  - A. The schedule and agenda of the Convention shall be determined by the Presiding Officer and to the extent practicable shall be announced prior to the opening of the Convention. The Convention shall have the right, however, by a vote of two-thirds of the members of the Convention present and voting to modify or change such schedule or agenda or both, or to adopt a schedule or agenda or both.
  - B. The procedures for nominations and elections to be made by the Convention shall be as follows:
    - (1) Each person in the clerical and in the lay order whose name appears in the brochure forwarded to the members of the Convention by the Secretary in conformity with the provisions of Canon XVI, Section

3, Paragraph (c) shall be deemed thereby to have been duly nominated for the office so indicated, and no member of the Convention shall be recognized to speak from the floor in his or her behalf.

(2) Additional nominations may be made from the floor, in which event not more than one member of Convention shall be recognized to speak for not more than one minute on behalf of each additional nominee, and the content of such nominating speech shall be limited as provided in Canon XVI, Section 3, Paragraph (b), Subparagraph (ii).

(3) The Presiding Officer shall appoint tellers, one for each order for each ballot box, together with a chair of tellers, who shall tally the votes of the Convention and report the results thereof.

C. Resolutions may be offered to the Convention only by members of the Convention or by its committees. Resolutions of members of the Convention shall be presented no later than the end of the first session of the first day of Convention, unless later presentation is authorized by a vote of two-thirds of the members of the Convention present and voting. All resolutions shall be referred to the Resolutions Committee for review and report, except that resolutions presented by a committee of Convention need not be so referred. When a special committee has been assigned responsibility for a particular subject at Convention, all resolutions relating to that subject shall, on recommendation of the Resolutions Committee Chair, be referred to such special committee for its review and report. Each resolution presented by a committee of Convention, or being reported by a special committee thereof, shall first be submitted to the Resolutions Committee Chair for review and comment as to form and procedural aspects.

D. Every member of the Convention present who is entitled to vote when a question is stated by the Presiding Officer shall vote thereon unless excused by the Convention.

E. No motion shall be put or debated until it is seconded, and when seconded it shall be stated by the Presiding Officer before the debate; and every motion shall be reduced to writing when required by the Presiding Officer or requested by any member of the Convention.

F. If the question in debate contains several distinct propositions, at the request of any member of the Convention the question shall be divided.

G. When a question is under debate, no motion shall be received, except to vote immediately, to lay it on the table, to postpone it indefinitely, to postpone it to a certain time, to commit it, to amend it, and motions for any of these purposes shall have precedence in the order here set forth. A motion to adjourn shall always be in order when no member of the Convention is speaking, and shall be decided without debate, and if it be defeated shall not be renewed until some other business has intervened.

H. A motion to lay on the table shall be decided without debate; but any matter thus laid on the table maybe called up again during the same Convention on the motion of any member of the Convention who voted in the affirmative.

I. On the question being put by the Presiding Officer it shall be determined in the manner prescribed by the Presiding Officer; but at the request of any member of the Convention a count of the votes shall be taken, and tellers for that purpose shall be appointed by the Presiding Officer, or at the request of any ten members of the Convention prior to a decision by count, the ayes and nays shall be taken by calling the names of the clerical members and of the lay delegates of the parishes represented, and the votes shall be entered on the minutes.

J. At the request of any ten members of the Convention the ayes and nays shall be taken by orders and when so taken they shall be entered on the minutes, and the concurrence of a majority in each order of those present and voting shall be required for adoption.

K. No member of the Convention or person entitled to the privilege of the floor shall speak more than twice for more than five minutes on each occasion on the same question without leave of the Convention, except that this Rule shall not limit the presentation of reports on behalf of committees or Diocesan units.

L. A question that has been decided shall not be reconsidered during the same Convention without the consent of two-thirds of the members of the Convention present and voting, nor without the motion for that purpose being made by a member of the Convention who voted in the majority on the prior decision; nor shall any question be reconsidered more than once.

M. All reports of committees shall be in writing and shall, on reading or presentation, become the property of the Convention without any motion for acceptance, and any report recommending action by the Convention shall be accompanied by a proposed resolution.

N. At each Diocesan Convention the privilege of the floor shall be extended to the Sisters of St. Margaret, to members of the clergy licensed to officiate in the Diocese and to all official youth representatives and members of WINGS for Youth or other similar organization designated by the Bishop. Official youth representatives shall be invited to sit with their parish delegates.

O. All special committees shall be appointed by the Bishop unless otherwise directed by the Convention in which case they shall be designated by majority vote of the members of the Convention present and voting.

P. Smoking shall not be permitted in the room or other facility in which the Convention is held.

## Extracts From the Laws of New York

Note: Only selected statutory provisions are reprinted in this Supplement. In some instances only the relevant portions of sections are included. For the complete texts it is suggested that reference be made in the statutes themselves.

### The Religious Corporations Law

#### **Article 2. General Provisions**

- Section 5. General powers and duties of trustees of religious corporations
- 5a. Investment of funds
- 12. Sale, mortgage and lease of real property of religious corporations

#### **Article 3. Protestant Episcopal Parishes or Churches**

- Section 40. Meeting of incorporation
- 41. Certificate of incorporation
- 42. Corporate trustees, vestry; powers and duties thereof
- 43. Annual elections and special meetings of incorporated Protestant Episcopal parishes
- 44. Changing the number of vestrymen of Protestant Episcopal churches hereafter  
Incorporated
- 45. Changing date of annual election, number and terms of office of church-wardens in  
Protestant Episcopal churches heretofore incorporated
- 46. Changing the qualifications of voters and the qualifications of wardens and vestrymen
- 48. Legacies
- 49. Eligibility of certain minors as lay delegates and to vote and hold office

### **5. General powers and duties of trustees of religious corporations**

The trustees of every religious corporation shall have the custody and control of all the temporalities and property, real and personal, belonging to the corporation and of the revenues there from, and shall administer the same in accordance with the discipline, rules and usages of the corporation and of the ecclesiastical governing body, if any to which the corporation is subject, and with

the provisions of law relating thereto, for the support and maintenance of the corporation, or providing the members of the corporation at a meeting thereof shall so authorize, of some religious, charitable benevolent or educational object conducted by said corporation or in connection with it, or with the denomination, if any which it is connected and they shall not use such property or revenues for any other purpose or divert the same from such uses. They may transfer all or any part of the real or personal estate of such corporation to such bank or trust company organized or existing under the laws of the state of New York, or to a national banking association whose principle office is located in the state of New York as may be designated by them or to a holding company, organized under the laws of the state of New York, of the same religious denomination, such property to be held in trust or in safekeeping or custody, to collect the income thereof and pay over the same to the trustees of such religious corporation at such times and in such manner as shall be agreed upon, and they may also, in their discretion, delegate and grant to the trustee of custodian designated by them all or any portion of the powers, responsibilities and discretionary authority possessed by them with respect to the retention and the investment and reinvestment of such property or any part thereof, and may from time to time modify such powers delegated by them or designate successor or different trustees or custodians within the limits and subjects to the regulations and restrictions contained in this section.

By-laws may be adopted or amended, by a two-thirds vote of the qualified voters present and voting at the meeting for incorporation or at any subsequent meeting, after written notice, embodying such by-laws or amendment, has been openly given at a previous meeting, and also in the notices of the meeting at which such proposed by-laws or amendment is to be acted upon. By-laws thus adopted or amended shall control the action of the trustees. But this section does not give to the trustees of an incorporated church, any control over the calling, settlement, dismissal or removal of its minister, or the fixing of his salary; or any power to fix or change the times, nature or order of the public or social worship of such church.

#### **5-a. Investment of funds**

Subject to the discipline, rules and usages of the corporation and of the ecclesiastical governing body, if any, to which the corporation is subject and subject to the limitations and conditions contained in any gift, devise or bequest,...the trustees of every religious corporation, created by or under a general or special law, may invest the funds of such corporation in such securities, investments or other property, real or personal, located within or without the state of New York, as to them shall seem advisable without being restricted to those classes of securities which are lawful for the investment of trust funds under the laws of this state...

### **12. Sale, mortgage and lease of real property of religious corporations**

1. A religious corporation shall not sell, mortgage or lease for a term exceeding five years any of its real property without applying for and obtaining leave of the court therefore pursuant to section five hundred eleven of the not-for-profit corporation law as that section is modified by paragraph (d-1) of subsection one of section two-b of this chapter, except that a religious corporation may execute a purchase money mortgage or a purchase money security agreement creating a security interest in personal property purchased by it without obtaining leave of the court therefore.

2. The trustees of an incorporated Protestant Episcopal church shall not vote upon any resolution or proposition for the sale, mortgage or lease of its real property, unless the rector of such church, if it then has a rector, shall be present, and shall not make application to the court for leave to sell or mortgage any of its real property without the consent of the bishop and standing committee of the diocese to which such church belongs, or execute and deliver a lease of any of its real property for a term exceeding five years without similar consent of the bishop and standing committee of the diocese to which such church belongs; but in case the see be vacant, or the bishop be absent or unable to act, the consent of the standing committee with their certificate of vacancy of the see or of the absence or disability of the bishop shall suffice....

#### 40. Meeting for incorporation

Notice of a meeting for the purpose of incorporating an unincorporated Protestant Episcopal parish or congregation, and of electing the first churchwardens and vestrymen thereof, shall specify the object, time and place of such meeting, and shall be made public for at least two weeks prior to such meeting, either by open reading of such notice in time of divine service, at the usual place of worship of such parish or congregation, or by posting the same conspicuously on the outer door of such place of worship. Only persons of full age who have been regular attendants at the worship of such parish or congregation and contributors to the support thereof for one year next prior to such meeting, or since the establishment of such parish or congregation, shall be qualified to vote at such meeting. The presence of at least six persons qualified to vote thereat shall be necessary to constitute a quorum of such meeting. The action of the meeting upon any matter of question shall be decided by a majority of the qualified voters voting thereon, a quorum being present. The officiating minister, or if there be none, or he shall be necessarily absent, any other person qualified to vote at the meeting, who is called to the chair, shall preside thereat. Such presiding officer shall receive the votes, be the judge of the qualifications of voters and declare the result of the votes cast at such meeting. The polls of the meeting shall remain open for one hour or longer, in the discretion of the presiding officer, or if required by a vote of the majority of the voters present. The meeting shall decide whether such unincorporated parish or congregation shall become incorporated. If such decision be in favor of incorporation, such meeting shall decide upon the name of the proposed corporation; what day, either a Sunday or secular day, shall be the date of the regular annual election; whether the vestrymen thereof shall be three, six, nine, twelve, fifteen, eighteen, twenty-one or twenty-four; and shall elect by ballot from the persons qualified to be voters thereat, who have been baptized, one-third of the number of vestrymen so decided upon to hold office until the first annual election to be held thereafter, one-third of such number, to hold office until one year after such annual election, and one-third of such number, to hold office until two years after such annual election; and shall elect from such qualified voters who are communicants in the Protestant Episcopal church, two persons to be churchwardens thereof, one to hold office until such annual election, and one to hold office until one year after such annual election.

#### 41. Certificate of incorporation

If such meeting shall decide in favor of incorporation and comply with the next preceding section, the presiding officer of such meeting and at least two other persons present and voting thereat, shall execute and acknowledge a certificate of incorporation setting forth:

1. The fact of the calling and holding of such meeting;
2. The name of the corporation as decided upon thereat;
3. The county and the town, city or village, in which its principal place of worship is, or is intended to be located;
4. The day, either on Sunday or a secular day, upon which the annual election shall be held;
5. The number of vestrymen decided upon at such meeting;
6. The names of vestrymen elected at such meeting and the term of office of each;
7. The names of the churchwardens elected at such meeting and the term of office of each.

Such certificate, when accompanied by a certificate of the bishop of the diocese within which the principal place of worship of the proposed corporation is, or is intended to be located, to the effect that he consents to the incorporation of such church, shall be filed in the office of the clerk of the county specified in the certificate of incorporation; but in case the see be vacant, or the bishop be absent or unable to act, the consent of the standing committee, with their certificate of the vacancy of the see or the absence or disability of the bishop, shall suffice.

On filing such certificate in the office of the clerk of the county so specified therein the church wardens and vestrymen so elected and their successors in office, together with the rector, when there is one, shall form a vestry and shall be the trustees of such church or congregation; and they and their successors shall thereupon, by virtue of this chapter, be a body corporate by the name or title expressed

in such certificate, and shall have power, from time to time to adopt by-laws for its government. Such corporation shall be an incorporated church, and may be termed also an incorporated parish.

42. Corporate trustees, vestry; powers and duties thereof

No meeting of the vestry or trustees of any incorporated Protestant Episcopal parish or church shall be held unless either all the members thereof are present, or three days' notice thereof shall be given to each member thereof, by the rector in writing either personally or by mail, or if there be no rector or he be incapable of acting, by one of the churchwardens; except that twenty-four hours' notice of the first meeting of the vestry or trustees after an annual election shall be sufficient, provided such meeting be held within three days after the election. In the event of the rector of a parish or church refusing or neglecting to call a meeting of the vestry or trustees of any incorporated Protestant Episcopal church, on the written request of two-thirds of all the wardens and vestrymen of the parish, the clerk of the vestry shall call a meeting of the same by giving at least fifteen days' written notice to be served on each member of the vestry personally; if personal service cannot be had, then upon such member by mailing the notice to his last known place of residence. To constitute a quorum of the vestry or board of trustees, there must be present either:

1. The rector and at least a majority of the whole number of wardens and vestrymen, or
2. One churchwarden and one more than a majority of the vestrymen or both churchwardens and a majority of the vestrymen, or
3. If the rector be absent from the diocese and shall have been so absent for over four calendar months, or if the meeting be called by the rector and he be absent there from or be incapable of acting, one churchwarden and a majority of the vestrymen, or both church wardens and one less than a majority of the vestrymen. But if there be a rector of the parish, no measure shall be taken, in his absence, in any case, for effecting the sale or disposition of the real property of the corporation, nor for the sale or disposition of the capital or principal of the personal property of the corporation, nor shall any act be done which shall impair the rights of such rector. The presiding officer of the vestry or trustees shall be the rector, or if there be none, or he be absent, the churchwarden who shall be called to the chair by a majority of the votes, if both the churchwardens be present; or the churchwarden present, if but one be present. At each meeting of the vestry or trustees each member thereof shall be entitled to one vote. The vestry shall have power to fill a vacancy occurring in the office of a churchwarden or vestryman by death, resignation or otherwise than by expiration of term, until the next annual election, at which, if such vacancy would continue thereafter, it shall be filled for the remainder of the unexpired term. If vacancies exist in the offices of churchwardens or vestrymen in such number that a quorum of the vestry or board of trustees is not in office at any time, the rector shall forthwith call a special election for the filling of such vacancies. If there be no rector, the churchwarden longest in office shall call such special election. Notice of such special election shall be read by the rector, or if there be none, or he be absent, by the officiating minister or by one of the churchwardens, on the Sunday next preceding such election, in the time of divine service. If for any reason the usual place of worship of the parish be not open for divine service on such Sunday such notice shall be posted conspicuously on the outer door of the place of worship for one week next preceding the election. Such notice shall conform to that required for an annual election. The provisions of section forty-three of this chapter relating to annual elections shall apply to such special election, except as inconsistent herewith. Such vacancies shall be filled at such election for the remainder of the unexpired terms. The vestry may, subject to the canons of the Protestant Episcopal Church in the United States, and of the diocese in which the parish or church is situated, by a majority vote, elect a rector to fill the vacancy occurring in the rector ship of the parish, and may fix the salary or compensation of the rector.

#### **42-a Additional powers of the corporate trustees and vestry**

Notwithstanding and in addition to the provisions of section five of this chapter, and subject always to the trust in which all real and personal property is held for the Protestant Episcopal Church and the Diocese thereof in which the parish, mission or congregation is located, the vestry or trustees of any incorporated Protestant Episcopal parish or church, the trustees of every incorporated governing body of the Protestant Episcopal Church and each diocese are authorized to administer the temporalities and property, real and personal, belonging to the corporation, for the support and maintenance of the corporation and, provided it is in accordance with the discipline, rules and usages of the Protestant Episcopal Church and with the provisions relating thereto, for the support and maintenance of other religious, charitable, benevolent or educational objects whether or not conducted by the corporation or in connection with it or with the Protestant Episcopal Church. (Added L. 1991)

#### **43. Annual election and special meetings of incorporated Protestant Episcopal parishes**

1. The annual election of a Protestant Episcopal parish, hereafter incorporated, shall be held on the day either a Sunday or secular day, designated in its certificate of incorporation.

2. The annual election of an incorporated Protestant Episcopal parish or church heretofore incorporated shall be held on the day fixed for such annual election, by or in pursuance of law, or if no such date be so fixed, then on such day, either a Sunday or a secular day, as may be determined by vote of the vestry.

3. Special meetings of any Protestant Episcopal parish or church heretofore or hereafter incorporated may be held on any Sunday or secular day fixed by the vestry.

4. Notice of such annual election or special meeting shall be read by the rector of the parish, or if there be none, or he be absent, by the officiating minister or by a church warden thereof, on each of the two Sundays next preceding such election or special meeting, in the time of divine service, or if, for any reason, the usual place of worship of the parish be not open for divine service, the notice shall be posted conspicuously on the outer door of the place of worship for two weeks next preceding the election or special meeting. Such notice shall specify the place, day and hour of holding the election or special meeting. The notice of the annual election shall also specify the number and terms of office of each church warden and the vestrymen whose terms of office shall then expire, or whose office shall then be vacant for any cause, and the office for which each such officer is to be then elected. The notice of a special meeting shall specify the matter or question to be brought before such meeting and no matter or question not specified in such notice shall be acted on at such meeting.

5. The presiding officer of such annual or special meeting shall be the rector of the parish, if there be one, or if there be none, or he be absent, one of the church wardens elected for the purpose by a majority of the duly qualified voters present, or if no church warden be present, a vestryman elected in like manner. Such presiding officer shall be the judge of the qualifications of the voters; shall receive the votes cast; and shall declare the result of the votes cast. The presiding officer of such annual or special meeting shall enter the proceedings of the meeting in the book of the minutes of the vestry, sign his name thereto, and offer the same to as many qualified voters present as he shall think fit, to be also signed by them.

6. Persons of full age belonging to the parish, who have been baptized and are regular attendants at its worship and contributors to its support for at least twelve months prior to such election or special meeting or since the establishment of such parish, shall be qualified voters at any such election or special meeting. Whenever so permitted by the canons of the diocese, persons of less than full age, but of the age of eighteen years or more, and having like qualifications except as to age, may vote at the annual elections and special meetings of any parish of such diocese, whenever such parish shall so determine in the manner provided in said section forty-six.

7. The action of an annual or special meeting upon any matter or question shall be decided by

a majority of the qualified voters voting thereon. The polls of an election shall continue open for one hour and longer in the discretion of the presiding officer, or if required by a vote of a majority of the qualified voters present and voting. The church wardens and vestrymen shall be elected by ballot from persons qualified to vote at such election, and no person shall be eligible for election as church warden, unless that person be also a confirmed communicant in the Protestant Episcopal Church, or be eligible for election as vestryman, unless that person shall have been baptized. Whenever so permitted by the canons of the diocese persons of less than full age but of the age of eighteen years or more and having like qualifications except as to age, shall be eligible for election as church warden or vestryman in any parish, whenever such parish shall so determine in the manner provided.

8. At each annual election of an incorporated Protestant Episcopal parish hereafter incorporated, one church warden shall be elected to hold office for two years; and one-third of the total number of vestrymen of the parish shall be elected to hold office for three years.

9. At each annual election of an incorporated Protestant Episcopal parish or church heretofore incorporated, two church wardens and the total number of its vestrymen shall be elected to hold office for one year thereafter, unless the term of office of but one church warden or of but one-third of its vestrymen shall then expire, in which case one church warden shall be elected to hold office for two years, and one-third of the total number of its vestrymen shall be elected to hold office for three years.

10. Each church warden and vestryman shall hold office after expiration of his term until his successor shall be chosen.

#### **Changing the qualifications of voters and the qualifications of wardens and vestrymen**

If the vestry of a Protestant Episcopal parish heretofore incorporated shall by resolution recommend that the qualifications of voters and the qualifications of wardens and vestrymen be changed to conform in both cases to the requirements of section forty-three of this chapter, notice of such recommendation shall be included in the notice of the next annual election of such parish, and be submitted to the meeting. If such recommendation be ratified by such meeting the presiding officer thereof and at least two qualified voters present thereat shall execute and acknowledge a certificate setting forth such resolution of the vestry, the fact that notice thereof had been given with the notice of such annual election, and that the meeting had ratified the same. Such certificate shall be filed in the office of the clerk of the county in which the original certificate of incorporation is filed and recorded.

#### **48. Legacies**

Any device or bequest of real or personal property to an unincorporated parish, mission, congregation, chapel or religious society under the jurisdiction of or in communion with the Protestant Episcopal Church, for the purposes of such gift, may be taken, held and administered for the benefit of such devisee or legatee by the diocesan corporation of the diocese in which such devisee or legatee is situate, and such diocesan corporation shall have the power, subject to the provisions of article five of the not-for-profit corporation law and of section twelve of this chapter, to lease, improve, mortgage, sell, convey and transfer any property so held.

#### **49. Eligibility of certain minors as lay delegates and to vote and hold office**

Whenever the constitution or canons of a diocese of the Protestant Episcopal church in the state of New York so permit, persons of less than full age but of the age of eighteen years or more shall be eligible to serve as lay delegates to and to vote at any convention of the diocese, when duly chosen by the parish or mission and shall also be eligible for election to or appointment to any lay office of the diocese.

[Effective September 1, 1972}, certain provision of the Not-For-Profit-Corporations Law are made applicable to religious corporations. For applicability see Not-For-Profit-Corporations Law 103 and Religious Corporations Law 2-b.]

## **Domestic Relations Law**

### **By Whom a Marriage Must Be Solemnized**

#### **11. By whom a marriage must be solemnized**

No marriage shall be valid unless solemnized by either:

1. A clergyman or minister of any religion,

*Note: A clergyman or minister of any religion having authority of his denomination, order, church or synagogue may solemnize marriages in this state whether or not ordained, a resident of this state or occupying a pulpit, and there is not statutory provision relative to the age at which one may solemnize a marriage.*

1969, Op. Atty. Gen. (Inf.) Nov. 18

### **Marriage Licenses**

#### **13. Marriage licenses**

It shall be necessary for all persons intended to be married in New York State to obtain a marriage license from a town or city clerk in New York State and to deliver said license, within sixty days, to the clergyman or magistrate who is to officiate before the marriage ceremony may be performed...

#### **14. Town and city clerks to issue marriage licenses; from...**

There shall be endorsed upon the license or annexed thereto at the end thereof, subscribed by the clerk, an abstract of the facts concerning the parties disclosed in their affidavits or verified statements at the time of the application for the license made in conformity to the provisions of section fifteen of this chapter.

There shall also be stated upon the license the exact period during which the marriage may be solemnized. The license issued, including the abstract of facts, and the certificate duly signed by the person who shall have solemnized the marriage therein authorized, shall be returned by him...to the office of the town or city clerk who issued the license within five days succeeding the date of the solemnizing of the marriage therein authorized and any person or persons who shall willfully neglect to make such return within the time above required shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than twenty-five dollars or more than fifty dollars for each and every offense.

### **Marriage of Minors**

#### **15. Duty of town and city clerks...**

2. If it appears from the affidavits and statements so taken, that the persons for whose marriage the license in question is demanded are legally competent to marry, the said clerk shall issue such

license except in the following cases. If it shall appear upon an application that the applicant is under eighteen years of age, before the town or city clerk shall issue a license, he shall require documentary proof of age...If it shall appear upon an application of the applicants as provided in this section or upon any information required by the clerk that either party is at least sixteen years of age but under eighteen years of age, then the town or city clerk before he shall issue a license shall require the written consent to the marriage from both parents of the minor or minors or such as shall then be living, or if the parents of both are dead, then the written consent of the guardian or guardians of such minor or minors....

3. If it shall appear upon an application for a marriage license that either party is under the age of sixteen years, the town or city clerk shall require, in addition to the consents provided for in this section, the written approval and consent of a justice of the supreme court or of a judge of the family court, having jurisdiction over the town or city in which the application is made, to be attached to or endorsed upon the application, before the license is issued....

#### **15-a. Marriages of minors under sixteen years of age**

Any marriage in which either party is under the age of sixteen years is hereby prohibited....

### **Penalty and Protection for Clergyman**

#### **17. Clergyman or officer violating article; penalty**

If any clergyman or other person authorized by the laws of this state to perform marriage ceremonies shall solemnize or presume to solemnize any marriage between any parties without a license being presented to him or them as herein provided or with knowledge that either party is legally incompetent to contract matrimony as is provided for in this article he shall be guilty of a misdemeanor and on conviction thereof shall be punished by a fine not less than fifty dollars nor more than five hundred dollars or by imprisonment for a term not exceeding one year.

#### **18. Clergyman or officer, when protected**

Any such clergyman or officer as aforesaid to whom any such license duly issued may come and not having personal knowledge of the incompetency of either party therein named to contract matrimony, may lawfully solemnize matrimony between them.

*Note: A clergyman performing a m marriage ceremony is not required to investigate the qualifications of the parties further than to ascertain that the proper license has been issued to them which by this section fully protects him provided he does not have personal knowledge of the incompetency of either party.*

Kellogg v. Kellogg, 122 Misc. 734.

### **Time Limits Within Which Marriages May Be Solemnized**

#### **13-b. Time within which marriage may be solemnized**

A marriage shall not be solemnized within twenty-four hours after the issuance of the marriage license, unless authorized by an order of a court of record as hereinafter provided, nor shall it be solemnized after sixty days from the date of the issuance of the marriage license. Every license to marry hereafter issued by a town or city clerk, in addition to other requirements specified by this chapter, must

contain a statement of the day and the hour the license is issued and the period during which the marriage may be solemnized. It shall be the duty of the clergyman . . . performing the marriage ceremony . . . to annex to or endorse upon the marriage license the date and hour the marriage is solemnized. A judge or justice of the supreme court of this state or the county judge of the county in which either party to be married resides, or if such party is under sixteen years of age, the judge of the family court of such county, if it shall appear from an examination of the license and any other proofs submitted by the parties that one of the parties is in danger of imminent death, or by reason of other emergency public interest will be promoted thereby, or that such delay will work irreparable injury or great hardship upon the contracting parties, or one of them, may make an order authorizing the immediate solemnization of the marriage and upon filing such order with the clergyman . . . performing the marriage ceremony . . . such clergyman may solemnize such marriage without waiting for such three day period and twenty-four hour period to elapse. The clergyman . . . must file such order with the town or city clerk who issued the license within five days after the marriage is solemnized. Such town or city clerk must record and index the order in the book required to be kept by him for recording affidavits, statements, consents and licenses, and when so recorded the order shall become a public record and available in any prosecution under this section. A person who shall solemnize a marriage in violation of this section shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of fifty dollars for each offense, and in addition thereto, his right to solemnize a marriage shall be suspended for ninety days.

## **Marriage-How Solemnized**

### **12. Marriage-How solemnized**

No particular form or ceremony is required when a marriage is solemnized as herein provided by a clergyman or magistrate, but the parties must solemnly declare in the presence of a clergyman or magistrate and the attending witness or witnesses that they take each other as husband and wife. In every case, at least one witness besides the clergyman or magistrate must be present at the ceremony....

*Note: An attempt by a clergyman or magistrate to perform a marriage ceremony by radio without being actually present with the parties would be in derogation of this section.*

1922, Op. Atty. Gen. 202

*No authority exists in this State for a so-called marriage by proxy.*

1940, Op. Atty. Gen. 137

## **Of Business Methods In Church Affairs**

### **Section A. Constitution and Canons for the Government of the Protestant Episcopal**

#### **Church in the USA: Title I, Canon 7: — Of Business Methods in Church Affairs**

#### **CANON 7: Of Business Methods in Church Affairs**

**Section 1.** In every Province, Diocese, Parish, Mission and Institution connected with this Church, the

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(g) All reports of such audits, including any memorandum issued by the auditors or audit committee regarding internal controls or other accounting matters, together with a summary of action taken or proposed to be taken to correct deficiencies or implement recommendations contained in any such memorandum, shall be filed with the Bishop or Ecclesiastical Authority not later than 30 days following the date of such report, and in no event, not later than September 1 of each year, covering the financial reports of the previous calendar year.

(h) All buildings and their contents shall be kept adequately insured.

(i) The Finance Committee or Department of Finance of the Diocese may require copies of any or all accounts described in this Section to be filed with it and shall report annually to the Convention of the Diocese upon its administration of this Canon.

(j) The fiscal year shall begin January 1.

**Section 2.** The several Dioceses shall give effect to the foregoing standard business methods by the enactment of Canons appropriate thereto, which Canons shall invariably provide for a Finance Committee, a Department of Finance of the Diocese, or other appropriate diocesan body with such authority.

**Section 3.** No Vestry, Trustee, or other Body, authorized by Civil or Canon law to hold, manage, or administer real property for any Parish, Mission, Congregation, or Institution, shall encumber or alienate the same or any part thereof without the written consent of the Bishop and Standing Committee of the Diocese of which the Parish, Mission, Congregation, or Institution is a part, except under such regulations as may be prescribed by Canon of the Diocese.

**Section 4.** All real and personal property held by or for the benefit of any Parish, Mission or Congregation is held in trust for this Church and the Diocese thereof in which such Parish, Mission or Congregation is located. The existence of this trust, however, shall in no way limit the power and authority of the Parish, Mission or Congregation otherwise existing over such property so long as the particular Parish, Mission or Congregation remains a part of, and subject to, this Church and its Constitution and Canons.

**Section 5.** The several Dioceses may, at their election, further confirm the trust declared under the foregoing Section 4 by appropriate action, but no such action shall be necessary for the existence and validity of the trust.

**The Rev. Carrie Schofield-Broadbent's Address to the  
148<sup>th</sup> Diocesan Convention  
of the Diocese of Central New York  
November 12, 2016**

It was a time when tensions were high and a lot was on the line.

The whole group of us was a bundle of anxiety. There were about 50 people in our first year of seminary. It was around this time of year and we were all gearing up for our first mid-term, in Old Testament class. We started the day like every other day, in chapel, and after the service ended, we made our way across the campus to the lecture hall en masse.

The room was set up in stadium seating with long tables; we found our seats. We glanced down at the table where the professor sat and stared at the pile of blue books that awaited us. Some of us quietly took a last-minute look at our notes. Some of us quietly quizzed one another and speculated on what would be on the test. A lot was riding on this. Most of us had left our homes, our jobs, some had even let their families to go to seminary to study for ministry. The story I was creating for myself out of my anxiety I imagine was shared with others: Am I cut out for this? Can I handle the academic world again? What if I fail the test? What if I fail the diocese? What if I fail God?!?

We were so absorbed in our own little worlds of anxiety that no one really noticed the commotion brewing behind us in the hall until the double doors on either side of the room flung open in unison.

We craned our necks to see streams of people flowing through the doors and making their way down the side aisles; upperclassmen (middlers and seniors), faculty and staff all flowed into the room until they circled us.

And then we heard this chord: G ... and we heard (sung to the tune of "American Pie")...

Bye, Bye, kiss the midterm goodbye.  
No more crammin', now you're jammin'  
and you're ready to fly.  
And good ol' Jake was wrestlin' with Adonai,  
Singing, "was the Red Sea really that dry"?? "Is this Zion or Sinai?".....

And there we were weepy, laughing, and broken open by the community that literally encircled us, holding us, holding our anxiety, being the vessel of the grace of God for us. In that big, small act of kindness and generosity, they released the tension in that room and replaced it with love and grace. By their presence, in that circle, they were physical reminders that we were not alone, that the big picture is so much bigger than

a mid-term exam and that God's Kingdom is real and here no matter how we did on that exam.

In our own, little worlds we couldn't have broken out of the anxiety ourselves. It took the gathered community to be bearers of God's grace for us, and it made all the difference.

For where two or three are gathered in my name, I am there among them.

When I was in 7th grade, my parents dropped me off at a diocesan youth conference. I remember it was my parents' idea. I remember my mom bribing me to go with a new nightgown. I was easily bribed. There I was: 12 years old, not knowing anyone else there, getting ready for a weekend of church - penny loafers on my feet, acne that was only moderately controlled and a brand new Little House on the Prairie-style nightgown packed deep in my bag.

I wasn't an expert on much in that phase of my life, but I was an expert on being able to tell who was "in" and who was "out". If my suburban middle-school education taught me anything, it was that. You could just tell by the way a person carried themselves, by the clothes they wore, by how high they could get their bangs to go.... We all came from different schools, different churches, but we all knew within a matter of mere minutes who was cool in their school and who was not.

At my school, the cool kids were the inner circle, well, actually they were the only circle and the rest of the kids were just: on the outside. It took me a little while to catch on that in that community, at the youth conference, they handled that information way differently than the kids at my school did. In that community, in that setting, there was only one circle and all were welcome.

The kids there made it their job to make sure no one was excluded, and if someone wandered off from the circle, feeling insecure, insignificant, or just with a large dose of drama, a member of the group would pull them back into the circle, letting them know that not only did they fully belong in the circle, but in fact, the circle was not complete without them.

We can't find belonging by ourselves, we can only do that in community. We know that God knits us together in community to make ourselves better, and also as a way of showing his love for us through the grace, generosity and love of others.

For where two or three are gathered in my name, I am there among them.

I became rector of St. Matthew's, Liverpool ten years ago. I came into that position carrying with me experiences from other positions I'd held. In some of the work environments in which I served, there was kind of a "culture of blame" that influenced me a great deal. Perhaps some of you have had experience with that too.... When something went wrong, the system rushed to figure out whose fault it was and who

needed to fix it.

There was a different spirit present at St. Matthew's, but it took me a while-and it took really being in that community - to really learn that.

We have a man in our parish who happens to share a name with our Presiding Bishop. Our Michael Currie and our Presiding Bishop are both beloved of God, have deep prayer lives, and are a beacon of God's love and light to those who meet them. But, that's where the similarities end. Our Michael Currie is large, white and uneducated. He can't read or tell time. He lives independently, but just barely. And he has a firm, unshakable faith in God, Jesus, Mary, Santa Claus, and Elvis. I love him; we Jove him. He is the face of Christ for us every week.

Michael didn't grow up in the Episcopal Church and he lacks the capacity to pick up on the subtle, unspoken norms of Episcopal worship. He doesn't understand that the movement to the altar rail for Communion isn't a race. He doesn't understand that the children's sermons are really intended for the small humans. He doesn't understand that we keep our prayers silent, or from the book for most of the service. (I would, and have, said all of this in front of him. We like to laugh together.)

One Sunday, in my first year of ministry at St. Matthew's, Michael was particularly verbal during the service. Nothing inappropriate -just out-loud prayers where we-normally wouldn't offer them. It was clear that he was nervous and worked up and was working that out in community through prayer -and really wasn't catching on to our unspoken norms.

After the service, I braced myself for the fall-out. As I headed back to coffee hour, I steeled myself for the onslaught of criticism. The story I was telling myself was that I was going to get raked over the coals for this. I was scripting it in my head, "Mother Carrie, did you HEAR Michael today?!? What are you going to do about that? How are you going to fix this?!?"

At coffee hour, I was approached independently by two men. The first one came up to me and said, "Mother Carrie, I noticed that Michael was a little wound up today." I braced myself.

"What can we do to help?" He graciously offered.

And then another man approached me, and this time I was ready—you don't get two free passes right in a row.

He said, "I noticed Michael seemed pretty upset today." "What do you think we can do to help him out?"

After I caught my breath and successfully choked down tears of gratitude and relief, we talked about having parishioners sit right next to Michael and lead him through the

service, to speak the silent nuances aloud when appropriate and he wouldn't feel so alone. We still do that, even all these years later.

We learned, together, how to care for God's beloved Michael in our midst, who understands the world so differently than we do. We learned together how to make our community a little closer to the Kingdom of God, where all are welcome, all are honored, all are loved, and all are fed.

At the same time, I learned the lesson that I would have to learn many more times after that, that the Church isn't always a place of blame and fixing. The community of St. Matthew's has given me a glimpse of the Kingdom of God where we all work together for the common good.

For where two or three are gathered in my name, I am there among them.

I'm sharing these stories from my own life-not because my life is more charmed with God stories-it's not. I'm sharing my stories in the hope that the Holy Spirit is stirring up in you your own memories and experiences of how God shows us his grace and blessing through community.

In this community of faithful Christians, I imagine us all lifting up to God, in gratitude, a multitude of stories about how God uses community to show forth his grace.

I think of St. Matthew's, Moravia-who have come together in ministry using the gifts that God has given them to lead their church in vitality and faithful service. They are a living example of the Body of Christ.

I think of St. Paul's, downtown Syracuse, who finds God in the diversity of their congregation where Sudanese refugees, local Syracusans, and many others are praying together, learning each other's languages and songs to serve the Kingdom better together.

I think of Grace and Holy Spirit, Cortland and Grace, Syracuse whose congregations have come together after fires in their buildings and found in their communities a place of refuge, hope, and courage. At the same time, rising from the ashes with even more passion and spark for ministry.

I think of the countless congregations in our midst that live out the loaves and fishes miracle week after week, month after month, year after year and turn a few scrappy volunteers and meager budgets into rich feasts where all are fed and welcome.

I think of the good people of St. Andrew's, New Berlin; St. Matthew's, South New Berlin and Emmanuel, Norwich who have endured the deep pain of the tragic, sudden loss of their priest and leader and have taken what they've learned, inspired by the Holy Spirit, to continue together in faith and hope, through the blessing of community.

I think of the faithful people of St. Thomas', North Syracuse, St. Paul's, Watertown and the churches in Phoenix, Utica, Jamesville, Cleveland, Syracuse, and in many other places that have had the courage to leave their buildings when the buildings no longer served them, or they couldn't afford to keep them, and through the power of God in community found the same steadfast God in new places, different buildings and with new communities.

Community is the basic unit of Christianity. Of course, we have our individual pieties, beliefs, and faith journeys, but there's something about the gift of community that helps us draw closer to the Kingdom of God.

Community is the only container I know that can hold the depths of human suffering and within it resides the capacity for healing.

Community is the best design I know of that can help us sit with the disillusionment of our times.

Parker Palmer, Quaker author and activist said, "I think that complexity can only be held by community."

Community is also the way we can do great things. Together we can do wonderful things for the Kingdom that we could never do alone.

It's a time when tensions are high and there's a lot at stake. For some of us, the stories we hear in our heads are ones of fear and anxiety about the future-the future of our churches, the future of our country and the future of our world. It's in times like this I'm grateful for the gift of community that surrounds us with loving presence and reassurance. I'm grateful for the gift of community that draws us together in the Body of Christ so that we can serve the world in Jesus' name. It's in community that we can heal and be made whole for service.

For where two or three are gathered in my name, I am there among them.

## Bequests to the Diocese of Central New York

Gifts to the Diocese are the source of much gratitude and celebration. The Diocese of Central New York invites your gifts and is prepared to receive gifts and to manage them effectively.

Sample language for including the diocese in your Will might be:

*"I give, devise and bequeath (state amount, asset or percentage of the estate) to the Diocese of Central New York to be used (describe use) or as the diocesan trustees deem appropriate.*

Signed \_\_\_\_\_

Date \_\_\_\_\_

"The Minister of the Congregation is directed to instruct the people, from time to time, about the duty of Christian parents to make prudent provision for the well-being of their families, and of all persons to make wills, while they are in health, arranging for the disposal of their temporal goods, not neglecting, if they are able, to leave bequests for religious and charitable uses."

*(From the Book of Common Prayer, p. 445)*

### Offerings

All offerings and payments should be sent to:

The Diocese of Central New York  
1020 7th North St., Suite 200  
Liverpool, NY 13088

Checks should be made payable to the **Diocese of Central New York**