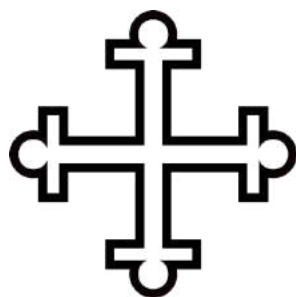


2021

# Journal

of the 153rd Annual Convention



The Episcopal Church in the  
Diocese of Central New York

November 13, 2021  
Virtual Gathering on Zoom

*"Emerging in God's Love"*

[cnyepiscopal.org](http://cnyepiscopal.org)

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# Section I: Diocesan Organization

The Diocese of Central New York was organized in 1868.

## Bishops

### **The Presiding Bishop of The Episcopal Church**

The Most Rev. Michael Curry  
Episcopal Church Center  
815 Second Ave.  
New York, NY 10017  
(212) 716-6276  
(800) 334-7626  
pboffice@episcopalchurch.org  
episcopalchurch.org

### **Bishops of Central New York**

DeDe Duncan-Probe	2016-
Gladstone B. Adams III	2001-2016
David Bowman, Assistant Bishop	2000-2001
David B. Joslin, Coadjutor 1991	1992-1999
O'Kelley Whitaker, Coadjutor 1981	1983-1992
Ned Cole, Coadjutor 1963	1969-1983
Walter M. Higley, Suffragan 1948	1960-1969
Malcolm E. Peabody, Coadjutor 1938	1942-1960
Edward H. Coley, Suffragan 1924	1936-1942
Charles Fiske, Coadjutor 1915	1921-1936
Charles T. Olmstead, Coadjutor 1902	1904-1921
Frederic D. Huntington	1869-1904

## The Bishop's Office

**The Rt. Rev. Dr. DeDe Duncan-Probe, Bishop**

bishop@cnyepiscopal.org

The Diocese of Central New York

PO Box 3520

Syracuse, NY 13220

phone: (315) 474-6596

email: office@cnyepiscopal.org

website: cnyepiscopal.org

## Diocesan Staff

**Alamond, Sarah**

Executive Assistant to the Bishop

direct: (315) 670-0102

salamond@cnyepiscopal.org

**Dengler, Ms. Kathy**

Program Coordinator & Secretary of  
Convention

direct: (315) 670-0075

kdengler@cnyepiscopal.org

**Hobart, Ms. Cathy**

Controller

direct: (315) 352-5323

chobart@cnyepiscopal.org

**Sanderson, The Rev. Deacon Meredith**

**Kadet**

Chief of Staff & Director of

Communications

direct: (315) 352-5290

mksanderson@cnyepiscopal.org

**Schofield-Broadbent, The Rev. Canon**

**Carrie**

Canon for Transition and Church

Development

direct: (315) 352-5322

carriesb@cnyepiscopal.org

## Special Ministries Staff

### **Bishop's Pastoral Deputies for Retired Clergy & Spouses**

Dirghalli, Mrs. Kira

(315) 480-6852  
dirghallik@gmail.com

Knox, The Rev. Jeffrey D.

(315) 592-4724  
thejeffknox@gmail.com

Margrave, The Rev. Thomas

(607) 423-0845  
tecmargrave@gmail.com

### **Ephphatha Mission Chapel of the Deaf**

Williams, The Very Rev. Peter, Vicar

(315) 491-8444  
pawilliams008@gmail.com

### **Coordinator of Ministry to the Armed Forces**

Hallanan, Ms. Felicity

(315) 387-2929  
everlastingjoyandfelicity@gmail.com

### **Secretary of Convention (2020)**

Dengler, Ms. Kathy

direct: (315) 670-0075  
kdengler@cnyepiscopal.org

### **Assistant Secretaries of Convention (2020)**

Eden, The Rev. Holly

(315) 343-3818  
heden80@aol.com

Morales, Ms. Jill

(931) 338-3803  
jill.75.morales@gmail.com

## Diocesan Structure

(As of December 2021)

### Diocesan Corporations

The Diocese of Central New York, Inc.

Unified Investment Funds of The Diocese of Central New York

*The trustees of all Diocesan Corporations are the members of the Diocesan Board.*

### Officers of Convention

The Rt. Rev Dr. DeDe Duncan-Probe, *Bishop*

The Rev. Brooks Cato, *President and Chair of the Standing Committee*

Ms. Kathy Dengler, *Secretary of Convention*

The Rev. Holly Eden, *Assisting Secretary*

Ms. Jill Morales, *Assisting Secretary*

Ms. Martha Berry, Esq., *Co-Chancellor*

Mr. Jonathan Fellows, Esq., *Co-Chancellor*

### Standing Committees of Diocesan Convention

#### Constitution & Canons Committee

Mr. Brad Hunt, Esq., *Chair*

(315) 430-9030

bhunt@mackenziehughes.com

The Rev. Holly Eden

Ms. Doren Norfleet, Esq.

The Rev. Dr. Jerome Wichelns

Committee on Credentials of Lay  
Delegates

*TBD*

#### Resolutions Committee

The Rev. Christine J. Day, *Co-Chair*

(607) 237-9276

revchristinejday@aol.com

Mr. Brad Hunt, Esq., *Co-Chair*

Ms. Martha Berry, Esq.

Mr. Jonathan Fellows, Esq.

The Rev. Georgina Hegney

Mr. James Hughes, Esq.

The Rev. Linda Logan

## The Standing Committee

The Rev. Brooks Cato

*President and Chair*

(315) 824-1745

brooks.cato@gmail.com

Ms. Jill Morales, *Secretary* (2024)

Ms. Cynthia Hopp Adamowsky (2023)

The Rev. J. Brad Benson (2023)

Dr. John W. Chaffee (2025)

The Rev. Taylor D. Daynes (2022)

The Rev. Holly Eden (2024)

Mr. John H. Orr (2022)

## The Diocesan Board

(Trustees of the Diocese)

The Rt. Rev. Dr. DeDe Duncan-Probe, *Chair*

The Rev. Paul Frolick, *Vice-Chair* (2022)

(585) 241-9317

pfrolick@gmail.com

Ms. Martha Berry, Esq., *Co-Chancellor*

Mr. Jonathan Fellows, Esq., *Co-Chancellor*

The Rev. Steve White, *Treasurer*

Ms. Debra L. Barker (2022)

The Rev. Christine J. Day (2022)

The Rev. Dr. Rebecca Drebert (2023)

Mr. Dan Kenney (2023)

The Rev. Molly Payne-Hardin (2022)

The Rev. John Rohde (2024)

The Rev. J. Brad Benson, *Standing Committee Representative*

Mr. Henry Wakefield, *Property Committee Representative*

Ms. Cathy Hobart, *Controller*

Ms. Sarah Alamond, *Recording Secretary*

## Committees of the Diocesan Board

### Finance Committee

White, The Rev. Steve White,  
*Treasurer and Chair*  
(607) 334-8801  
fatherstevecny@gmail.com

The Rev. Lisa Busby  
The Rev. Wanda Copeland  
Mr. Doug Mouncey  
Mr. Harmon TenWolde  
Ms. Cathy Hobart, *Bishop's Office Liaison*

### Ministry Grants Review Committee

The Rev. Christine J. Day  
Ms. Cathy Hobart  
The Rev. Paul Frolick  
Ms. Meredith Kadet Sanderson  
Ms. Kiki White  
The Rev. Steve White

## Disciplinary Board

Mr. Chaz Zelows (2023), *President*

Ms. Mary Arlin (2023)  
Ms. Susan Backstrom (2023)  
The Rev. Julie Calhoun-Bryant (2023)  
The Rev. Kate Lufkin Day (2023)  
The Rev. Holly Eden (2022)  
The Rev. Dr. Daniel J. Handschy (2022)  
Ms. Courtenay McKeon (2022)  
The Rev. Christine Williams-Belt (2024)  
Ms. Sarah Alamond, *Bishop's Office Liaison*

### Investment Committee

The Rev. Dr. Charles Stewart, *Chair*  
(315) 685-8578  
cnstewart syr@gmail.com

Mr. Gregory Couch  
Mr. Hamilton Fish  
Mr. Daniel Fisher  
Mr. James Hughes, Esq.  
Mr. William C. Lipe  
Mr. Angie Smith  
Ms. Judith Sweet  
Mr. John Watt  
Ms. Cathy Hobart, *Bishop's Office Liaison*

### Property Committee

*See Foundation of the Diocese of Central New York*

### Intake Officers:

The Very Rev. Wanda Copeland  
(612) 810-3293  
pastorwanda24@gmail.com

Mr. Larry Mathews  
(315) 760-2773  
larrypmathews@juno.com

Dr. Jack Wohlers  
(315) 415-0768  
jwohlers@centresyracuse.com

## The Foundation of the Diocese of Central New York and the Property Committee

The Rt. Rev. Dr. DeDe Duncan-Probe, *Chair*  
*Ex-officio with right of appointments*  
bishop@cnyepiscopal.org

Mr. Henry Wakefield, *President* (2022)  
(315) 420-6055  
hwakefi1@twcnny.rr.com

Ms. Maureen Anderson (2022)  
Mr. Jeffrey Cox (2023)  
The Very Rev. Cathy Carpenter (2022)  
The Rev. Holly Eden (2022)  
Mr. Michael Hardin (2024)  
The Rev. Linda Logan (2022)  
The Rev. Philip Major (2022)

Mr. Charles Moore, *ex-officio*  
Mr. Ted Wolf, *ex-officio*

Hobart, Ms. Cathy, *Accountant*  
Richer, Ms. Caitlin, *Recording Secretary*

### Foundation Screening & Review Committee

Mr. Jeffrey Cox  
Mr. Henry Wakefield  
Mr. Ted Wolf

## The Foundation of the Episcopal Church at Cornell

Mr. Michael R. Roman (2022), *Chair*

The Rev. Lesley Adams (2023)  
George Boyer (2022)  
Jenna Kyle (2023)  
The Rev. Ann Tillman (2024)  
Bill Watson (2022)

The Rt. Rev. Dr. DeDe Duncan-Probe, *ex officio*

*Chaplain:* The Rev. Taylor Daynes  
(607) 255-4219  
tdd42@cornell.edu

## Deputies to the 80th General Convention of The Episcopal Church

Elected: November 11, 2019

Baltimore, Maryland

July 7 - 14, 2022 (Note: Original dates of June 30 to July 9, 2021 were rescheduled due to the COVID-19 pandemic.)

### *Clergy Deputies*

The Rev. Shelly Banner

The Rev. Dr. Gerard Beritela

The Rev. Brooks A. Cato

The Very Rev. Wanda R. Copeland

### *Clergy Alternate Deputies*

The Rev. Megan Castellan

The Rev. Paul Frolick

The Rev. Daniel Handschy

The Rev. Molly Payne-Hardin

### *Lay Deputies*

Ms. Karen Anderson

Ms. Kate Bell

Mr. Adam A. Ferguson

Ms. Felicity Anne Hallanan

### *Lay Alternate Deputies*

Dr. Sandra D. Michael

Ms. Pamela Talbott

### *Triennial Meeting of the Women of the Church:*

Ms. Penny Dugas

Ms. Gail Jones

Ms. Clinnie Poole

## Section II: Clergy & Parish Listings

### Canonical Clergy in order of Canonical Residence

#### Bishop

The Right Reverend Dr. DeDe Duncan-Probe	
Elected Bishop	Aug. 6, 2016
Consecrated Bishop	Dec. 3, 2016

#### Retired Bishops

The Right Reverend David B. Joslin	
Coadjutor Bishop	1991
Diocesan Bishop	1992

The Right Reverend Gladstone B. Adams III	Jan 16, 1994
Consecrated Bishop	Oct 27, 2001

#### Clergy (as of November 2021)

O=Ordained; R=Received

Ayers, Robert	Cazenovia, NY	Sep 29, 1953	O	Ret.
Giles, Walter	Watertown, NY	Jun 22, 1957	O	Ret.
Tulis, Edward	White Stone, VA	Jul 1, 1958	R	Ret.
Nagle, George	Saranac Lake, NY	Jun 18, 1960	O	Ret.
Tottey, Alfred	Clinton, NY	Jun 18, 1962	O	Ret.
Toof, Jan	Wheaton, IL	Dec 9, 1965	R	Ret.
Adkins, Robert	Elmira, NY	May 1, 1966	R	Ret.
Knox, Jeffrey	Oswego, NY	Jun 4, 1966	O	Ret.
Twyman, Thomas	Ashland, MA	Jun 23, 1967	R	Ret.
Corl, James	Auburn, NY	Jun 10, 1968	O	Ret.
Mowers, Culver	Mariposa, CA	Jun 14, 1968	O	Ret.
Jones, Charles	Binghamton, NY	May 6, 1969	R	Ret.
Smith, H. Alan	Manlius, NY	Sep 7, 1971	R	Ret.
Wilson, K. Wayne	Manlius, NY	Dec 20, 1971	R	Ret.
LaVoe, John	Oriskany, NY	May 15, 1972	O	Ret.
Messenger-Harris, Beverly	Sherrill, NY	Jun 16, 1975	O	Ret.
Humphries, John	Elmira, NY	Oct 15, 1975	R	Ret.
Mihalyi, David	Lowville, NY	Sep 17, 1977	O	Ret.
Kuenkler, Richard	Thailand	Jun 14, 1978	O	Ret.
Birkby, Charles	Rolla, MO	Sep 1, 1981	R	Ret.

Lane, Nancy	Elmira, NY	Jun 11, 1983	O	Ret.
Turner, William	Biltmore Forest, NC	Sep 21, 1983	R	Ret.
Kessler, Judith	Binghamton, NY	Jun 8, 1985	O	Ret.
Bollinger, David	Binghamton, NY	Feb 15, 1986	R	Ret.
Calhoun-Bryant, Julie	Marcellus, NY	Jun 18, 1988	O	
Flocken, Robin	Cazenovia, NY	Sep 1, 1988	R	Ret.
Nagel, Virginia	Syracuse, NY	Sep 1, 1988	R	Ret.
Snyder, Philip	Lititz, PA	Oct 17, 1988	R	Ret.
Benson, Heather	Ilion, NY	Oct 25, 1988	R	Ret.
Fish, Cameron	Annapolis, MD	Jun 17, 1989	O	
Butler, Charles	Albemarle, NC	Dec 1, 1989	R	Ret.
Parsons, Timothy	Norway, ME	Aug 8, 1990	R	Ret.
Bower, Richard	Ludlow, VT	Jul 24, 1991	R	Ret.
Turner, Donald	Carlisle, PA	Sep 27, 1991	R	Ret.
Eden, Kathryn	Oswego, NY	Nov 20, 1992	R	Ret.
Lewis, Richard		Apr 15, 1993	R	Ret.
Adams, Gladstone	Skaneateles, NY	Jan 16, 1994	R	Ret.
Giroux, Mark	Whitney Point, NY	Jan 8, 1995	R	Ret.
Metzler, Paul	Saint Louis, MO	Jun 17, 1995	O	
Redfield, William	Newmarket, NH	Sep 15, 1995	R	Ret.
Williams, Colin	Portland, OR	Nov 11, 1995	O	
Wingert, John	Great Pond, ME	Apr 16, 1996	R	Ret.
Shaffer, John	Shepherdstown, WV	Jun 1, 1996	R	Ret.
Beritela, Gerard	Syracuse, NY	Jul 15, 1996	R	
Day, Katherine	Syracuse, NY	Sep 24, 1997	R	Ret.
Betz, Nancy	Johnstown, NY	Oct 27, 1997	R	Ret.
Matthews, Donald	Elmira, NY	May 27, 1998	R	Ret.
Budney, Karen	Dover, MA	Jun 23, 1998	R	Ret.
Stuhlman, Byron	Round Pond, ME	Sep 1, 1998	R	Ret.
Wichelns, Jerome	Carthage, NY	Dec 12, 1998	O	Ret.
Day, Christine	Syracuse, NY	Jun 12, 1999	O	Ret.
Lutz, William	Simpsonville, SC	Sep 24, 1999	R	Ret.
Love, Leon	Endicott, NY	Oct 28, 1999	R	Ret.
Heiligman, Sara	Amsterdam, NY	Mar 15, 2001	R	Ret.
Martinichio, John	Binghamton, NY	Oct 19, 2002	R	
Schofield-Broadbent, Carrie	Syracuse, NY	Jun 28, 2003	O	
Kirkpatrick, Daisy	Lansing, NY	Aug 21, 2003	O	Ret.
Logan, Linda	Boonville, NY	Sep 30, 2003	R	
Lewis, Sarah		Dec 6, 2003	O	Ret.
Gillett, Elizabeth	Hamilton, NY	Apr 21, 2004	R	Ret.
Luck, G. Thomas	Fredericksburg, TX	May 27, 2004	R	Ret.
Baxter, Jane Ann	Ferrisburgh, VT	Aug 10, 2004	R	
Bates, Margaret	Camillus, NY	Nov 13, 2004	O	Ret.

Groves, Barbara	Utica, NY	Nov 19, 2005	O	Ret.
Skinner, Jean	Rome, NY	Nov 19, 2005	O	
Banner, Shelly	Oswego, NY	Nov 19, 2005	O	
McManus, Bridget	Syracuse, NY	Apr 18, 2006	R	
Evans, Holly	Copenhagen, NY	Oct 7, 2006	O	
Wichelns, Anne	Carthage, NY	Oct 7, 2006	O	
Murphy, Ed	Romulus, NY	Oct 7, 2006	O	Ret.
Schofield, Kathryn	Syracuse, NY	Oct 7, 2006	O	Ret.
Mouncey, Perry	Liverpool, NY	Oct 7, 2006	O	
Storey, Wayne	Watertown, NY	Oct 7, 2006	O	Ret.
Hegney, Georgina	Remsen, NY	Jun 9, 2007	O	Ret.
Heidt, James	Clockville, NY	Jul 9, 2007	O	
Schmitz, Barbara	Watertown, NY	Apr 15, 2008	R	Ret.
Sanders, Marilyn	Edgewater, MD	May 17, 2008	R	Ret.
Williams, Peter	Cortland, NY	Oct 18, 2008	R	
Tembeckjian, Renee	Manlius, NY	Jun 29, 2009	O	
Pierce, Dorothy	Whitney Point, NY	Nov 4, 2009	O	Ret.
Mozeliak, Leon	North Syracuse, NY	Nov 17, 2009	R	Ret.
Doolittle, Geoffrey	Greene, NY	Dec 19, 2009	O	
Kenna, Jennifer	Clayton, NY	May 1, 2010	O	Ret.
Schaal, Richard	Owego, NY	May 8, 2010	O	Ret.
Coerper, Becky	Skaneateles, NY	Jul 27, 2010	R	
MacDuffie, Bruce	Westminster, VT	Jan 13, 2011	R	Ret.
Hanselman, David	Greene, NY	May 7, 2011	O	
Drebert, Rebecca	Binghamton, NY	Jun 28, 2011	R	Ret.
Drebert, Kay	Binghamton, NY	Jul 26, 2011	R	
Schmitt, Jacqueline	Yonkers, NY	Aug 30, 2011	R	Ret.
Andersen, John	Wellesley Island, NY	Nov 15, 2011	R	Ret.
Copeland, Wanda	Horseheads, NY	Oct 31, 2012	R	
Larabee, Richard	West River, MD	Feb 12, 2013	R	
Gruberth, G. Cole	Ithaca, NY	Apr 23, 2013	R	
Crosswaite, John	Cape Vincent, NY	Apr 25, 2013	R	Ret.
Hutchinson, Ninon	Croghan, NY	Oct 3, 2013	R	
Smith, Arthur	Manlius, NY	Dec 7, 2013	O	
Carpenter, Catherine	Baldwinsville, NY	Mar 3, 2015	R	
Haugaard, Jeffrey	Waterloo, NY	May 9, 2015	O	
Major, Kathryn	Syracuse, NY	Jun 30, 2015	R	Ret.
Ewing, Elizabeth	Binghamton, NY	Sep 17, 2015	R	
Moore, Steven	Syracuse, NY	Sep 17, 2015	R	
Major, Philip	Syracuse, NY	Jun 21, 2016	R	
Stewart, Charles	Skaneateles, NY	Jun 25, 2016	O	
Cato, Brooks	Hamilton, NY	Sep 16, 2016	R	
Mahaffey, Glenn	Norwich, NY	May 23, 2017	R	Ret.

Cyr, Gary	Tucson, AZ	Aug 21, 2017	R	
White, Steve	New Berlin, NY	Aug 21, 2017	R	
White, Jon	Syracuse, NY	Aug 31, 2017	R	
Hollywood, Trula	Sayre, PA	Mar 12, 2018	R	
Frolick, Paul	Liverpool, NY	May 30, 2018	R	
Busby, Lisa	Clayton, NY	Jun 13, 2018	R	
Castellan, Megan	Ithaca, NY	Aug 22, 2018	R	
Jones, Michael	Middleville, NY	Aug 30, 2018	R	Ret.
Jones, Beverly	Middleville, NY	Nov 1, 2018	R	Ret.
Benson, J. Brad	Seneca Falls, NY	Nov 1, 2018	R	Ret.
Daynes, Taylor	Ithaca, NY	Nov 1, 2018	R	
Rohde, John	Syracuse, NY	Dec 1, 2018	O	
Kinney, Patricia	Moravia, NY	Dec 1, 2018	O	
Payne-Hardin, Molly	Watertown, NY	Jun 1, 2019	R	
Williams-Belt, Christine	Utica, NY	Jun 1, 2019	R	
Handschy, Dan	Syracuse, NY	Jan 9, 2020	R	Ret.
Margrave, Thomas	Cortland, NY	Jan 24, 2020	R	Ret.
Scott-Jones, Jennifer	Elmira, NY	Mar 26, 2020	R	
Rivera-Georgescu, Ana	Syracuse, NY	Feb 1, 2021	R	
Hannon, Timothy	Manlius, NY	Jun 2, 2021	R	
Sanderson, Meredith	Liverpool, NY	Jul 10, 2021	O	
Lavelle, Jon	Adams, NY	Aug 16, 2021	R	Ret.
Mitchell, Dawn-Victoria	Johnson City, NY	Sep 1, 2021	R	

## Parishes & Districts

As of November 13, 2021

### **Chemung (CG)**

*The Very Rev. Wanda Copeland*

Elmira: Emmanuel Episcopal Church

Elmira: Grace Episcopal Church

Horseheads: St. Matthew's Episcopal Church

### **Chenango (CN)**

*The Very Rev. David Hanselman*

Afton: St. Ann's Episcopal Church

Bainbridge: St. Peter's Episcopal Church

Greene: Zion Episcopal Church

New Berlin: St. Andrew's Episcopal Church

Norwich: Emmanuel Episcopal Church

Oxford: St. Paul's Episcopal Church

Sherburne: Church of the Epiphany

South New Berlin: St. Matthew's Episcopal Church

### **Ithaca-Cortland (IC)**

*The Very Rev. Megan Castellan*

Candor: St. Mark's Episcopal Church

Cortland: Grace & Holy Spirit Church

Ithaca: St. John's Episcopal Church

Ithaca: The Episcopal Chaplaincy at Cornell

Marathon: St. John's Episcopal Chapel

Slaterville Springs: St. Thomas' Episcopal Church

Speedsville: St. John's Episcopal Church

Trumansburg: Church of the Epiphany

### **North Country (NC)**

*The Very Rev. Ninon Hutchinson*

Adams: Emmanuel Episcopal Church

Alexandria Bay: Church of the St. Lawrence

Black River: St. John's Episcopal Church

Cape Vincent: St. John's Episcopal Church

Carthage: Grace Episcopal Church

Clayton: Christ Episcopal Church

Copenhagen: Grace Episcopal Church

Evans Mills: St. Andrew's Episcopal Church

Henderson Harbor: St. Luke's-by-the-Lake Episcopal Chapel  
Lowville: Trinity Episcopal Church  
Watertown: Trinity Episcopal Church

**Oswego-Northern Onondaga (ON)**

*The Very Rev. Cathy Carpenter*

Baldwinsville: Grace Episcopal Church  
Constantia: Trinity Episcopal Church  
Fulton: All Saints' Episcopal Church  
Liverpool: St. Matthew's Episcopal Church  
Mexico: Grace Episcopal Church  
Oswego: Church of the Resurrection  
Pulaski: St. James' Episcopal Church

**Southern Tier East (ST)**

*The Very Rev. Trula Hollywood*

Binghamton: Christ Episcopal Church  
Binghamton: Trinity Memorial Episcopal Church  
Chenango Bridge: St. Mark's Episcopal Church  
Endicott: St. Paul's Episcopal Church  
Johnson City: All Saints' Episcopal Church  
Owego: St. Paul's Episcopal Church  
Windsor: Zion Episcopal Church

**Syracuse East (SE)**

*The Very Rev. Dr. Renée Tembeckjian*

Cazenovia: St. Peter's Episcopal Church  
Chittenango: St. Paul's Episcopal Church  
DeWitt: St. David's Episcopal Church  
East Syracuse: Diändit Episcopal Chapel  
East Syracuse: Emmanuel Episcopal Church  
Ephphatha Mission Chapel of the Deaf  
Fayetteville: Trinity Episcopal Church  
Manlius: Christ Episcopal Church  
Syracuse: Church of the Saviour  
Syracuse: Grace Episcopal Church  
Syracuse: St. Alban's Episcopal Church  
Syracuse: St. Paul's Episcopal Church

**Syracuse/Finger Lakes West (FW)**

*The Very Rev. Jeffrey Haugaard*

Auburn: Ss. Peter & John Episcopal Church  
Aurora: United Ministry of Aurora

Camillus: St. Luke's Episcopal Church  
Jordan: Christ Episcopal Church  
Marcellus: St. John's Episcopal Church  
Moravia: St. Matthew's Episcopal Church  
Seneca Falls: Trinity Episcopal Church  
Skaneateles: St. James' Episcopal Church  
Syracuse: Church of St. Mark the Evangelist  
Waterloo: St. Paul's Episcopal Church  
Willard: Christ Episcopal Church  
Willowdale: Grace Episcopal Church

**Utica-Rome (UR)**

*The Very Rev. Arthur Nick Smith*

Barneveld: St. David's Episcopal Church  
Boonville: Trinity Episcopal Church  
Camden: Trinity Episcopal Church  
Canastota: Trinity Episcopal Church  
Chadwicks: St. George's Episcopal Church  
Clinton: St. James' Episcopal Church  
Constableville: St. Paul's Episcopal Church  
Hamilton: St. Thomas' Episcopal Church  
New Hartford: St. Stephen's Episcopal Church  
Oneida: St. John's Episcopal Church  
Paris Hill: St. Paul's Episcopal Chapel  
Port Leyden: St. Mark's Episcopal Church  
Rome: Zion Episcopal Church  
Sherrill: Gethsemane Episcopal Church  
Utica: Grace Episcopal Church

## Section III: 153rd Convention Proceedings

### Clergy Present at the 153rd Annual Convention

Lesley Adams\*  
Shelly Banner  
Margaret K. Bates  
Heather Benson  
J. Brad Benson  
Gerard Beritela  
Lisa J. Busby  
Julie Calhoun-Bryant  
Catherine E. Carpenter  
Megan Castellan  
Brooks Cato  
Becky B. Coerper  
Wanda Copeland  
James A. Corl  
John Crosswaite  
Christine J. Day  
Katherine B. Lufkin Day  
Taylor Daynes  
Kay Drebert  
Rebecca Drebert  
DeDe Duncan-Probe  
Kathryn Holly Eden  
Holly Evans  
Elizabeth Ewing  
Paul Frolick  
Nelson W. Gaetz\*\*  
Amuor Garang\*  
Elizabeth R.H. Gillett  
Charles Grover\*  
G. Cole Gruberth  
Dan J. Handschy  
Timothy Robert Hannon  
David Hanselman  
James Heidt  
Trula Hollywood  
Ninon Hutchinson  
Charles James Jones

Jennifer Kenna  
Patricia May Kinney  
Jeffrey D. Knox  
Jon Frederick Lavelle  
Linda M. Logan  
Glenn Mahaffey  
Kathryn Corley Major  
Philip Major  
Thomas Margrave  
John Martinichio  
Bridget McManus  
Dawn-Victoria Mitchell  
Steven Moore  
Perry K. Mouncey  
Leon Mozeliak  
Ed Murphy  
Mary Elizabeth Payne-Hardin  
John Rohde  
Meredith Kadet Sanderson  
Carrie Schofield-Broadbent  
Kathlyn R. Schofield  
Jean Skinner  
Arthur N. Smith  
Charles Stewart  
Renee Tembeckjian  
Florence Tobin\*  
Robert G. Trache\*  
Jon M. White  
Steve Steven White  
Anne Wichelns  
Jerome B. Wichelns  
Christine Williams-Belt  
Peter A. Williams

\* Episcopal Clergy Licensed to Officiate

\*\* Lutheran Clergy Licensed to Officiate

## Lay, Alternate, and Youth Delegates Present at the 153rd Annual Convention

<b>Name</b>	<b>City: Parish</b>
Colleen Ackerman	New Berlin: St. Andrew's Episcopal Church
Cynthia Adamowsky	Liverpool: St. Matthew's Episcopal Church
Toni Adler (alt)	Seneca Falls: Trinity Episcopal Church
Karen Aikman	Elmira: Emmanuel Episcopal Church
Percy Aikman	Elmira: Emmanuel Episcopal Church
Garang Ajak (rep)	East Syracuse: Diändit Chapel
Linda Albanese	Manlius: Christ Episcopal Church
Phyllis Amenda	Binghamton: Trinity Memorial Episcopal Church
Karen Anderson (alt)	Clinton: St. James' Episcopal Church
Maureen Anderson	Pulaski: St. James' Episcopal Church
Alyssa Ashton	Willowdale: Grace Episcopal Church
Gwendolyn Barbato	Cortland: Grace & Holy Spirit Church
Linda Barkman	Johnson City: All Saints' Episcopal Church
Calvin Barnstead	Elmira: Grace Episcopal Church
Amy Bartolotta	Marcellus: St. John's Episcopal Church
Averell Bauder	Willard: Christ Episcopal Church
Suzanne Bauer (alt)	Oneida: St. John's Episcopal Church
Kate Bell (alt)	Syracuse: St. Alban's Episcopal Church
Cora Bennett (youth)	Windsor: Zion Episcopal Church
Shelly Bennett	Windsor: Zion Episcopal Church
Stephen Bliss	Norwich: Emmanuel Episcopal Church
Alice Boucher	Watertown: Trinity Episcopal Church
Nancy Boynton	Watertown: Trinity Episcopal Church
Barbara Bridenbaker	Fayetteville: Trinity Episcopal Church
Phyllis Britton	Sherburne: Church of the Epiphany
Ronald Britton	Sherburne: Church of the Epiphany
Craig Byrum	Manlius: Christ Episcopal Church
Sharon Campbell	Clayton: Christ Episcopal Church
Christine Carstensen	Trumansburg: Church of the Epiphany
Marilyn Cator	Seneca Falls: Trinity Episcopal Church
John Chaffee	Binghamton: Trinity Memorial Episcopal Church
Amedeo Cimini	Afton: St. Ann's Episcopal Church
MaryLou Clark	Syracuse: Grace Episcopal Church
Katherine Collett	Clinton: St. James' Episcopal Church
Alice Consolvo	Trumansburg: Church of the Epiphany
Nancy Corl	Skaneateles: St. James' Episcopal Church
Charles Crowther	Lowville: Trinity Episcopal Church
Pamela Cuda	Utica: Grace Episcopal Church

Ann Deacon	Rome: Zion Episcopal Church
Debra Dieffenbacher	Barneveld: St. David's Episcopal Church
Cynthia Dundon	Camillus: St. Luke's Episcopal Church
Stephanie Elder-Alexander	Endicott: St. Paul's Episcopal Church
Michael Ferris	Boonville: Trinity Episcopal Church
Susan Franklin	Slaterville Springs: St. Thomas' Episcopal Church
Barbara Freed	Johnson City: All Saints' Episcopal Church
Gwen Freeman	Ithaca: St. John's Episcopal Church
Elisabeth Freier	Willowdale: Grace Episcopal Church
Angela Frey	Camden: Trinity Episcopal Church
William Game	Horseheads: St. Matthew's Episcopal Church
Anne Garbarino	Boonville: Trinity Episcopal Church
Allison Garwood	Fayetteville: Trinity Episcopal Church
John Gillmeister	New Hartford: St. Stephen's Episcopal Church
CJ Gorius	Cape Vincent: St. John's Episcopal Church;Unknown
Carolyn Grieb	Syracuse: St. Paul's Episcopal Church
Elinor Hadity (alt)	Utica: Grace Episcopal Church
Felicity Hallanan (alt)	Watertown: Trinity Episcopal Church
Adam Hamilton-Ferguson	Cortland: Grace & Holy Spirit Church
Kathy Hicks	Evans Mills: St. Andrew's Episcopal Church
James High (alt)	New Hartford: St. Stephen's Episcopal Church
Ann Hodgins	Oneida: St. John's Episcopal Church
Phyllis Honsinger (alt)	Syracuse: Church of St. Mark the Evangelist
Margaret Houston	Syracuse: St. Alban's Episcopal Church
Meredith Hudson (alt)	Bainbridge: St. Peter's Episcopal Church
Paul Hudson	Bainbridge: St. Peter's Episcopal Church
Marie Hughes	Skaneateles: St. James' Episcopal Church
Kathy Hutchinson	Waterloo: St. Paul's Episcopal Church
Margaret Johnson (alt)	Slaterville Springs: St. Thomas' Episcopal Church
Rebecca Johnson	Fulton: All Saints' Episcopal Church
Gail Jones (alt)	Liverpool: St. Matthew's Episcopal Church
Patricia Jue (alt)	Clinton: St. James' Episcopal Church
Kathy Kaufman	Black River: St. John's Episcopal Church
William Kinney	Moravia: St. Matthew's Episcopal Church
Anne Lahr	Seneca Falls: Trinity Episcopal Church
Michael LaMontagne	East Syracuse: Emmanuel Episcopal Church
Roger Locy (alt)	Oswego: Church of the Resurrection
Peter Lotto	Fayetteville: Trinity Episcopal Church
Michelle Luvisi	Rome: Zion Episcopal Church
Darden MacWade (rep)	Alexandria Bay: Church of St. Lawrence
Ayuen Maketh (alt rep)	East Syracuse: Diändit Chapel
Kathleen Marquardt	Clinton: St. James' Episcopal Church
Todd Marshall	Clayton: Christ Episcopal Church

Lois McEwan	East Syracuse: Emmanuel Episcopal Church
John McFadden	Adams: Emmanuel Episcopal Church
Brian McLaughlin (alt)	Fayetteville: Trinity Episcopal Church
Ashley McNamara	Baldwinsville: Grace Episcopal Church
Kathryn Medovich	Owego: St. Paul's Episcopal Church
Colleen Mercer	Cape Vincent: St. John's Episcopal Church
Tiffany Miner	Syracuse: St. Paul's Episcopal Church
Alex Morales	Lowville: Trinity Episcopal Church
Lynne Mozeliak	Chittenango: St. Paul's Episcopal Church;Unknown
Joy O'Donnell	Auburn: Ss. Peter & John Episcopal Church
Wayne Osborne (alt)	Rome: Zion Episcopal Church
Annette Patten	Greene: Zion Episcopal Church
Ernestine Patterson	Syracuse: Grace Episcopal Church
James Pepper	Oswego: Church of the Resurrection
Jordan Perras (rep)	Ithaca: The Episcopal Church at Cornell
Judith Pfister	Camden: Trinity Episcopal Church
Debbie Pollic (alt)	Pulaski: St. James' Episcopal Church
Glenn Powers	Moravia: St. Matthew's Episcopal Church
Maryse Quinn	Binghamton: Christ Episcopal Church
Susan Rambo	Windsor: Zion Episcopal Church
Jenn Randall	Marcellus: St. John's Episcopal Church
Daniel Reeder	Waterloo: St. Paul's Episcopal Church
Barbara Reeves	Baldwinsville: Grace Episcopal Church
Heidi Riley	Hamilton: St. Thomas' Episcopal Church
Daniella Ripperton	Ithaca: St. John's Episcopal Church
Eileen Robertson	Camillus: St. Luke's Episcopal Church
Kathryn Rolfe	Horseheads: St. Matthew's Episcopal Church
Evelyn Rule (alt)	Watertown: Trinity Episcopal Church
Joseph Saam	Bainbridge: St. Peter's Episcopal Church
Michele Sanford	Elmira: Grace Episcopal Church
Lisa Semenza	Auburn: Ss. Peter & John Episcopal Church
Lori Shaw	Willard: Christ Episcopal Church
Eileen Slofosky	Endicott: St. Paul's Episcopal Church
Donald Smith	Cazenovia: St. Peter's Episcopal Church
Mark Smith	Binghamton: Christ Episcopal Church
Bill Spalding	Skaneateles: St. James' Episcopal Church
Debra Standing	Owego: St. Paul's Episcopal Church
Jean Stanton (alt)	Syracuse: St. Paul's Episcopal Church
Christina Stearns	Liverpool: St. Matthew's Episcopal Church
Anne Sveen	Skaneateles: St. James' Episcopal Church
Cheryl TenWolde	South New Berlin: St. Matthew's Episcopal Church
Harmon TenWolde	South New Berlin: St. Matthew's Episcopal Church
Alexander Thompson	Oswego: Church of the Resurrection

Marian Thompson	Utica: Grace Episcopal Church
William Thompson	Carthage: Grace Episcopal Church
Nancy Tibbitts (alt)	New Hartford: St. Stephen's Episcopal Church
Gary Tompkins	Norwich: Emmanuel Episcopal Church
Mary Louise Turner (alt)	Liverpool: St. Matthew's Episcopal Church
Daniel Vail	Afton: St. Ann's Episcopal Church
Eleanor Walsh	Black River: St. John's Episcopal Church
Lynne Walton	New Berlin: St. Andrew's Episcopal Church
Kevin Ward	Syracuse: Church of St. Mark the Evangelist
Alexei Waters	Slaterville Springs: St. Thomas' Episcopal Church
Robin Weisbrod	Chittenango: St. Paul's Episcopal Church
Kiki White	Syracuse: St. Alban's Episcopal Church
Jody Whitney	Greene: Zion Episcopal Church
Nancy Widell	Mexico: Grace Episcopal Church
Tom Widell	Mexico: Grace Episcopal Church
Gail Williamson	New Hartford: St. Stephen's Episcopal Church
Michael Wolf (rep)	Syracuse: Church of the Saviour
Laura Wright	Chenango Bridge: St. Mark's Episcopal Church
Deborah Yuhas (alt)	Black River: St. John's Episcopal Church
Leslie Zebrowski	Oneida: St. John's Episcopal Church
Charles Zelows (alt)	Utica: Grace Episcopal Church

## Others Present at the 153rd Annual Convention

Sarah Alamond  
 Martha Berry  
 Kathy Dengler  
 Kira S. Dirghalli  
 Jonathan Fellows  
 Cathy Hobart  
 Jim Hughes  
 Brad Hunt  
 Peter Koeppel  
 Susan Maxwell  
 Charles Moore  
 Jill Morales  
 Susan Nalle  
 William O'Connell  
 Chris Probe  
 Judith H. Reilly  
 Richard Reinhold  
 David Rynick  
 Matthew Sanaker

# Minutes of the 153rd Annual Convention

*Emerging in God's Love*

Virtual Gathering (Zoom and Facebook Live)

Saturday, November 13, 2021

## Pre-Convention Activities

**Virtual Exhibit Hall:** The Exhibit Hall was open on Wednesday, November 10th and Friday, November 12<sup>th</sup> on Zoom. Attendees were able to virtually visit the following groups during scheduled Zoom meetings:

- Congregational Development
- St. Margaret's Ecumenical & Retreat Center
- The Foundation of the Diocese of Central New York
- Disabled American Veterans (DAV) Transportation Network
- Diocesan Stewardship Committee
- Diocesan Chaplains

**Convention technology session:** On Wednesday, October 20th, Ms. Jill Morales and Mr. Harmon TenWolde offered a technology training session open to all convention participants.

**Pre-Convention Meetings:** Two meetings were held on the evenings of October 19th and October 25th.

## Convention (Morning and Afternoon Sessions)

8:00 a.m.      Help Desk Opened  
Convention and Zoom questions answered: Ms. Jill Morales and Mr. Harmon TenWolde

**Call to Order:** The Rt. Rev. Dr. DeDe Duncan-Probe, Bishop of the Diocese of Central New York, called the 153rd Convention to order at 9:00 a.m.

**Opening hymn and prayers:** Sweet, Sweet Spirit (Life Every Voice & Sing #120)

Bishop Duncan-Probe offered an opening prayer and the following Acknowledgement of Ancestral Lands:

Today we are mindful of gathering on the ancestral lands of the Haudenosaunee, the people of the long house, whose name refers to a Native American confederation or alliance among 6 Native American nations with individual identities:

The Mohawk Nation, the people of the Flint, also known as the Keepers of the Eastern Door;

The Oneida, the people of the Standing Stone

The Onondaga, the people of the Hills who are also known as keepers of the central fire and considered the Capital of the Confederacy;

The Cayuga, the people of the Great Swamp;

The Seneca, the people of the Great Hill who are also known as the Keepers of the Western Door;

And the Tuscarora, the Shirt Wearing People

In acknowledging the ancestral lands of the Haudenosaunee, we repent of the Doctrine of Discovery and the evil and greed that have oppressed, subjugated, and harmed the First People of this land. And as followers of Jesus, we renew our commitment to work for justice, peace and the dignity of all people.

May our work here today honor those who have gone before and create new realities of peace and hope for future generations.

**Presence of Quorum:** The Rev. Holly K. Eden, Assistant Secretary of Convention read the following statement: "Pursuant to Canon II, Section 5, I report that a quorum is in attendance. That is, at least 20 clerical members entitled to vote at Convention, and delegations from at least 20 parishes are present."

**Duly Organized for Business:** Bishop Duncan-Probe declared Convention duly organized for business.

**Bishop Duncan-Probe made the following announcements:**

We are taking COVID safety precautions, including providing for adequate social distancing, and wearing masks when we are not addressing the Convention. The small group present in-person to produce Convention are fully vaccinated.

Your nametag appears underneath your video screen. The following nametag designations have voice and may address Convention: Clergy Delegate, Clergy Licensed to Officiate, Lay Delegate, Lay Representative, and Youth Delegate. The abbreviations are posted in the chat box.

When recognized to speak: clearly state your name, your parish name and town, and delegate status

Sessions of Convention are being recorded – please speak slowly and clearly.

Once a Motion has been seconded and opened for discussion, the chat box will be temporarily closed. Delegates who wish to be recognized to speak must use the "raise

hand” function. I will be able to see your hands in the order they are raised. This ensures that Delegates will be able to address Convention in a fair and orderly fashion. *(This is the equivalent of stepping up to a microphone during an in-person convention.)*

In a little while I will call for nominations from the floor for open diocesan positions. If you plan to nominate someone, a nomination form must be completed by the last call for nominations. A link to the form is available on the diocesan website and is also posted in the chatbox.

**Election of Secretaries to Convention:** Bishop Duncan-Probe recognized the Rev. Brooks Cato, President of the Standing Committee, who nominated:

Ms. Kathy Dengler as Secretary of Convention  
The Rev. Holly Eden as Assistant Secretary of Convention  
Ms. Jill Morales as Assistant Secretary of Convention

Seconded by the Rev. Dr. Daniel Handschy

Bishop Duncan-Probe asked for further nominations.

No further nominations were made.

Bishop Duncan-Probe called for a vote/Zoom Poll to be launched.

**Motion carried.**

**Announcement of Co-Chancellors:** Bishop Duncan-Probe announced Mr. Jonathan Fellows, Esq. and Ms. Martha Berry, Esq. are now serving as Co-Chancellors. Bishop thanked both Jonathan and Martha for their ministry as chancellors.

**Announcement of Convention schedule:** Bishop Duncan-Probe announced that the convention schedule was distributed in the convention packet and is posted on the convention webpage.

**Credentials of Lay Delegates:** Bishop Duncan-Probe recognized Mr. Charles Moore, Chair of the Committee on Credentials of Lay Delegates, who made the following report:

**The Committee on Credentials of Lay Delegates shall make its report, which shall include the number of parishes entitled to representation in the Convention, including the number of parishes which have been late in filing their Annual Parochial Report for the prior year but which have accompanied their late Reports with letters of explanation, thereby admitting them to representation. The Report shall also include the names of parishes which have failed to file a Parochial Report or to accompany a late Report with a letter of explanation. If unusual circumstances for such failure are explained, action shall be in order by a majority vote of the members of Convention present and voting to admit any of such parishes to Convention.**

Acceptance of the report was moved by Mr. Moore.

Seconded by Mr. Adam Ferguson, Lay Delegate, Grace & Holy Spirit Church, Cortland

Bishop Duncan-Probe asked for discussion.

There was no discussion.

Bishop Duncan-Probe called for a vote/Zoom Poll to be launched.

**Motion carried.**

**Introductions:** Bishop Duncan-Probe introduced the following people:

Honored Guest and speaker: The Rev. David Rynick

Mr. Jonathan Fellows, Esq., Chancellor

Ms. Martha Berry, Esq., Chancellor

Ms. Kathy Dengler, Program Coordinator and Secretary of Convention

The Rev. Holly Eden, Assistant Secretary

Ms. Jill Hunger Morales, Assistant Secretary

The Rev. Canon Carrie Schofield-Broadbent, Canon for Transition & Church Development

Ms. Cathy Hobart, Diocesan Controller

Ms. Sarah Alamond, Bishop's Executive Assistant and Corporate Secretary

The Rev. Deacon Meredith Kadet Sanderson, Chief of Staff and Director of Communications

CLERGY ANNOUNCEMENTS (Changes since Convention 2020)

**Ordained to Priesthood**

The Rev. Patricia Kinney, *May 22, 2021*

**Ordained to the Transitional Diaconate**

The Rev. Deacon Meredith Kadet Sanderson, *July 10, 2021*

**New to the Diocese of Central New York**

The Rev. Bob Trache, St. Peter's, Cazenovia

The Rev. Ana Rivera-Georgescu, St. Luke's Health Services, Oswego

The Rev. Timothy Hannon, Christ Church, Manlius

The Rev. Dawn-Victoria Mitchell, St. Mark's, Chenango Bridge

The Rev. Jon Lavelle, *Emmanuel, Adams*

**Retired**

The Rev. Christine Day, *June 30, 2021*

The Rev. Toppie Bates, November 1, 2021

**Moved Canonical Residence**

The Rev. Richard Towers, Diocese of El Camino Real, June 2, 2021

The Rev. Jeanne Hansknecht, Diocese of Michigan, October 15, 2021

**Deceased**

The Rev. George Burkeholder Greene, *April 13, 2021*

The Rev. Barbara Ann Frederick Allen, *August 28, 2021*

The Rev. Joseph Anthony Williams, *October 24, 2021*

The Rev. John H. Barrett, Jr., *October 31, 2021*

The Rev. Noreen Mooney, *October 31, 2021*

**New Calls within Central New York**

The Rev. Shelly Banner, *St. James, Pulaski*

The Rev. Kathlyn Schofield, *St. Stephen's, New Hartford*

The Rev. Patricia Kinney, *St. John's, Speedsville*

**Other Clergy Changes**

The Rev. Daniel Barker, *released and removed, September 23, 2001*

**Persons in the Ordination Process**

Mr. Joseph Hannah

The Rev. Deacon Meredith Kadet Sanderson

Ms. Lynne Walton

**Nominations Submitted by Title:** Bishop Ducan-Probe recognized Jill Morales to submit nominations by title.

Bishop and Members of Convention: The following nominations have been received in canonical form per Canon XVI (16), and have been distributed to delegates. Details are posted on the convention webpage and in your convention booklet.

**For Diocesan Board:**

There is one vacancy for a three-year term in the clerical order.

Nominee in the clerical order: The Rev. John Rohde

**For Standing Committee:**

There are four vacancies: A 4-year term and a 1-year term both in the clerical order.

A 4-year term and a 1-year term both in the lay order.

Nominees in the Clerical Order:

The Rev. Brooks Cato

The Rev. Taylor Daynes

Nominee in the Lay Order:

Dr. John Chaffee

**For Disciplinary Board:**

There is one vacancy. A 3-year term in the clerical order.

There are no nominations at this time.

**Appointment of Sergeant-at-Arms**

Bishop Duncan-Probe appointed Mr. Alex Morales as the digital Sergeant-at-Arms for this Convention.

**Appointment of Tellers**

Bishop Duncan-Probe appointed the following Tellers:

Dr. Phyllis Amenda

Ms. Allison Garwood

The Rev. Dr. James Corl

The Rev. Dr. Rebecca Drebert

**Nominations from the Floor**

Bishop Duncan-Probe asked if there were any nominations from the floor.

The Rev. Daniel Handschy nominated the Rev. Dr. Christine Williams-Belt for the Disciplinary Board and Mr. John Orr for Standing Committee.

Ms. Jill Morales announced that both nominations have been received and are in proper order.

**Resolutions by Title**

Bishop Duncan-Probe recognized the Very Rev. Christine Day, Co-Chair of the Resolutions Committee, to introduce by title the pre-filed Resolutions.

The Rev. Day introduced the following pre-filed Resolutions by title and issued the final call for resolutions.

Resolution #1: Clergy Compensation Recommendations for 2022

Submitted by: Diocesan Board

Resolution #2: Expand the Options for Choosing Convention  
Delegates—Part 1  
Submitted by: The Rev. Jon White

Resolution #3: Expand the Options for Choosing Convention  
Delegates-Part 2 Submitted by: The Rev Jon White

**One Resolution was submitted from the floor:**

**RESOLUTION #4**

**Subject:** Commemoration of Bishop Barbara Harris  
**Submitted by:** Diocesan Anti-Racism team

**RESOLVED**, that the 153rd Annual Convention of the Diocese of CNY commemorate Barbara Clementine Harris, Bishop, to be celebrated on March 13.

**Explanation:**

When Barbara Harris was confirmed in the Episcopal Church as a young girl the bishop wore gloves so his hands would not have to touch the heads of the black people he was confirming. In spite of this demeaning and undeniably racist "welcome" to the church, Barbara Harris was undeterred in her commitment to Christ, living her life as a powerful example of faith, both as dedicated and engaged lay woman and as the first woman bishop in the Anglican Communion. Her humble but unrelenting and heroic witness to those on the margins of the church and larger society, her warmth and generous spirit and her tireless energy and humor made her one of the most beloved and noteworthy bishops in the church, if not the world. Living into our Diocesan Vision "A World Healed By Love" and our Rule of Life "Speak - We tell the truth with courage and integrity" celebrating the life of Bishop Harris is a fitting and holy endeavor.

Financial impact to the diocesan budget: There is no cost to the diocese for this resolution.

Who would be responsible for carrying out the resolution? The Diocese would name March 13 as the day to commemorate Bishop Barbara Harris.

**Voting Instructions and Polls Open**

Bishop Duncan-Probe recognized Mr. Harmon TenWolde, Chair of the Elections Committee

Mr. TenWolde announced that the two nominations from the floor have been added to the ballot. Balloting procedures were explained and a link to the ballots was posted in the Chat Box.

Bishop Duncan-Probe announced that the polls are now open and we are recess for a 10 minute stretch break.

9:45 a.m. Convention was called back to order.

### **Bishop's Address**

Bishop Duncan-Probe delivered her annual Convention address (attached to these minutes.)

### **Formation Presentation**

Bishop Duncan-Probe recognized the Rev. David Rynick to offer his presentation:

#### *Reconnecting to the Sacred: Rediscovering Joy*

In the midst of the ongoing political, environmental and interpersonal challenges of these times, where can we go for sustenance and renewal? How can we maintain hope and even reconnect to joy when so much around us seems to be in crisis? In this 90-minute interactive program, Life Coach and Zen Master Rev. David Dae-An Rynick offered some simple possibilities for navigating these complex times. Beginning with paying attention to what is already present, he led participants through some brief guided meditations and contemplations to consider how we might better take care of ourselves so that we can more clearly discern and carry out the purposes to which we are called. Starting with our own interior experiences and contemplated how we are called to serve the world around us in ways that may bring us joy even as we serve.

Bishop Duncan-Probe recognized Ms. Jill Morales to make the following announcements:

During the lunch break please feel free to turn off your video, but do not log out of convention. (If the spirit moves you, feel free to take Holiday Inn-less lunch pictures and send them to the convention email address.)

If you do become logged out of the Zoom meeting, sign-in again using your unique link that was emailed to you on Friday.

A reminder that you will soon receive an invite to the Resolutions breakout meeting. Please select "Join" to attend, or "Later" if you do not wish to attend. There will be time to speak to the resolution when it is presented this afternoon.

Please type your questions in the chat box for Bishop and David Rynick. There will be Question & Answer session after lunch. All participants are invited to post questions.

Bishop Duncan-Probe led Convention in the signing of "We Gather Together to Ask the Lord's Blessing".

12:00 p.m. Bishop Duncan-Probe offered a prayer before lunch and announced Convention in recess for 30 Minutes.

12:30 p.m. Convention was called back to order.

Bishop Duncan-Probe introduced the Rev. Molly Payne-Hardin to moderate a Q&A session with questions for Rev. Rynick and herself.

### **Memorials**

Bishop Duncan-Probe offered Memorials since Convention 2020:

The flowers on the altar are given in memory of the faithful clergy and lay leaders of this Diocese who have died since our last Convention in November 2020. The memorial list and obituaries of our diocesan clergy are posted on the Diocesan website.

The Rev. Barbara Allen, Retired  
The Rev. John Barrett, Jr., Retired  
The Rev. George Greene, Retired  
The Rev. Noreen Mooney, Retired  
The Rev. Joseph Williams, Retired  
Clareice (Clair-Eece) Bennett, Trinity, Binghamton  
Laura Bennett, St. John's, Oneida  
Linda Chambers, Emmanuel, East Syracuse  
Willis Diefendorf, Church of the Saviour, Syracuse  
Arthur Hill, St. John's, Oneida  
David Meeker Sr., St. John's, Oneida  
Linda Savacool, Grace, Baldwinsville  
Joseph Wilcox Spalding II, St. James', Skaneateles  
Susan Lapham Spalding, St. James', Skaneateles  
Bea Trendell, Emmanuel, East Syracuse  
Carolyn Zogg, Christ, Willard

O God, whose mercies cannot be numbered: Accept our prayers on behalf of your servants, and grant them an entrance into the land of light and joy, in the fellowship of your saints; through Jesus Christ our Lord, who lives and reigns with you and the Holy Spirit, one God, now and for ever. Amen. (BCP pg. 493)

### **Speak Faith Report**

Bishop Duncan-Probe recognized the Rev. Canon Carrie Schofield-Broadbent.

Canon Carrie delivered an update on the work of the Speak Faith Group in the Diocese: Speak Faith was a dream that came from the Bishop who was listening to what was going on in the

Diocese. There is a quote attributed to St. Francis to “Preach the Gospel at all times, use words if necessary”, well, words are necessary! As Episcopalians we so often want to live out our faith, but not necessarily speak about our faith. There is a gap between our desire to speak our faith and our ability to do so.

The program is designed to give participants an opportunity to practice “speaking our faith” out loud, talking about Jesus and the love of God in the world. Building the skills and muscles to talk about the love of God and the world. Over 30 participants from more than 20 parishes participated. People participated for a number of reasons: preparation for Confirmation or Reception, going deeper into faith, connecting with others beyond their communities of faith, gathering to practice speaking their faith. There were 5 large group sessions with small group gatherings in between. Each participant had a prayer partner. Topics included: the narrative arch of the Bible and how Anglicans read scripture, theology, talking about God, why our words matter when we develop language when talking about God, Anglican history and identity, how the church has been reformed from the margins, walking the walk and talking the talk.

In 2022 we will use the Learning Communities model of Listen, Act, Reflect, to discern what a Speak Faith program might look like going forward. There will be two Come & See sessions offered in January, giving us the opportunity to talk about the program, what was learned this year, and to hear from participants about what they learned. Carrie thanked Bishop Duncan-Probe and the program leaders: Megan Castellan+, Paul Frolick+, Jeff Haugaard+, Meredith Kadet Sanderson+, Ms. Lynne Walton, Mollie Payne-Hardin+, and Dr. Erica Olson-Bang.

### **Creation Care Initiative Report**

Bishop Duncan-Probe recognized the Rev. Julie Calhoun-Bryant, Mr. Peter Koeppel, and Mr. Richard Reinhold from the Diocesan Creation Care Initiative.

Peter Koeppel thanked the Bishop for giving the diocese a chance to think, to listen, to get engaged, and to move forward in a deliberate fashion. Sitting back is not an option there is a crises. The group developed a survey for parishes to report where they are in respect to Creation Care. Many parishes have responded. The group invites all congregations to respond to the survey. All are invited to participate on the Creation Care Initiative groups.

Richard Reinhold is part of the Advocacy Team. Their efforts revolve around bitcoin mining. Process where people use huge computers to examine transactions in this virtual process called bitcoin. Bitcoin is most concerning because of its energy consumption. Concerning to Central New York because there are electricity generation facilities being devoted exclusively to mining Bitcoin. So it is a concern specifically to the local environment and the global environment. There was a hearing to obtain permits in Geneva, NY and person’s of faith were asked to testify. Bishop DeDe did testify. Richard read one sentence from her testimony that he found compelling, “I am here because as people of faith we have an obligation to act as stewards of

God's creation, to protect the planet and the proper use of our resources so that it will remain our home livable by all creatures." People of faith haven't always been included in the environmental movement and Richard is glad they recognize the contribution to be made.

The Rev. Julie Calhoun-Byrant reported that she along with co-facilitator Mr. Kip Coerper put together a three-part series on Zoom: "The Theology of Creation" with Bishop Duncan-Probe, "The Imperative of Faith Communities to Lead on Creation Care" with the Rev. Dr. Jim Antal, "Creating Sustainable Communities" with a panel of local climate care experts. Recordings of the series are available on the diocesan website.

Creation Care is a moral and theological issue which means the church must be at the forefront of bringing to the world's attention the immediate need for climate care.

Bishop Duncan-Probe thanked the Creation Care leaders for their time and ministry.

1:20 p.m. Bishop recognized the Rev. Steve White to submit the Treasurer's report

#### **Treasurer's Report and Budget Vote**

The report was delivered by the Rev. Steven White, Treasurer of the Diocese and Chairperson of the Diocesan Finance Board and Budget Committee. Report is attached to these minutes.

The Rev. Steven White moved acceptance of the Diocesan Budget.

Second by

No Discussion.

Bishop Duncan-Probe called for the vote/Zoom poll to be launched.

**Budget ADOPTED.**

1:30 p.m. Bishop Duncan-Probe announced a 10 minute stretch break.

1:40 p.m. Bishop Duncan-Probe called Convention back to order and recognized the Rev. Christine Day, Chair of the Resolutions Committee.

#### **Resolutions**

The Rev. Christine Day presented the following resolutions to Convention for consideration and action.

## RESOLUTION #1

**Subject:** Clergy Compensation Recommendations for 2022

**Submitted by:** Diocesan Board

**Resolved**, that each parish consider a minimum cost of living increase of 3.60% for clergy in the Episcopal Diocese of CNY for 2022. And be it further

**Resolved**, that the Guidelines for base cash salary (does not include housing or utilities) be increased by 3.6% plus 1/6th of the cost of living increases recommended for 2014–2017 which had not been previously applied to the ranges.

### Recommended Ranges

Type I	\$40,238 – 55,527
Type II	\$46,942 – 64,780
Type III	\$53,641 – 74,021
Type IV	\$61,530 – 83,287

**Resolution adopted.**

## RESOLUTION #2

**Subject:** Expand the Options for Choosing Convention Delegates—Part 1

**Submitted by:** The Rev. Jon White

**Resolved**, that this convention amend Article III of the Constitution to add the phrase “governing body of the parish shall decide whether” and add “or congregation.” So that it would read:

### Article III (amended)

Sec 3 *The governing body shall decide whether* the Lay delegates shall be chosen by the governing body of such parish *or by the congregation as a whole*. Persons meeting the qualifications set out in Canon II shall be eligible to serve as lay delegates to vote at any Convention and shall also be eligible for election or appointment to any lay office of the Diocese.

Motion to table until Convention 2022: Daniel Reeder, St. Paul’s, Waterloo

Second: Gwen Freeman, St. John’s, Ithaca

**Resolution tabled until 154th Diocesan Convention.**

### RESOLUTION #3

**Subject:** Expand the Options for Choosing Convention Delegates-Part 2

**Submitted by:** The Rev. Jon White

**Resolved,** that this convention amend Sec 1 of Canon II to accord with the amended Article III by inserting the phrase "or by the congregation as a whole" between the words "vestry" and "of such congregation" in the first sentence, and be it further

**Resolved,** that this convention amend Sec 1 of Canon II to remove the phrase "and contributors to its support" be removed, so that the Canon II shall read as follows:

Canon II (amended)

Sec1 The Lay delegates and alternates from each parish shall be chosen by the vestry *or by the congregation as a whole* of such parish from laypersons eighteen years of age or older belonging to the parish, who shall be confirmed communicants and who shall have been regular attendants at its worship ~~and contributors to its support~~ for at least twelve months prior to being chosen.

**Resolution tabled until 154th Diocesan Convention.**

### RESOLUTION #4

**Subject:** Commemoration of Bishop Barbara Harris

**Submitted by:** Diocesan Anti-Racism team, the Rev. Elizabeth Ewing

**Resolved,** that the 153rd Annual Convention of the Diocese of CNY commemorate Barbara Clementine Harris, Bishop to be celebrated on March 13.

**Resolution adopted.**

### Prayers of Thanksgiving

Bishop Duncan-Probe introduced the Prayers of Thanksgiving. In the past we would offer our gratitude and greetings in the form of courtesy resolutions today and going forward we will offer them in the form of a common prayer.

Bishop Duncan-Probe recognized the Rev. Holly Eden and Mr. Alex Morales to lead the Prayers of Thanksgiving:

We come before you thankful for this Diocese and all those who faithfully ministered in the name of your son Jesus Christ and who practice the way of love.

We give thanks for the people of St. Paul's, Brownville and their devoted ministry to their community and to the larger Church. As their church closes this year, may we celebrate their witness throughout the years.

Lord, hear our prayer.

For calling the Rev. Christine Day to ministry and her long service as Rector of All Saints', Johnson City, we give thanks and wish her well in retirement.

Lord, hear our prayer.

For calling the Rev. Toppie Bates to ministries in this Diocese, most recently as priest associate at St. James, Skaneateles, we give thanks and wish her well in retirement.

Lord, hear our prayer

For the long and devoted ministry to the Diocese of Central New York, we give thanks for Kathleen McDaniel, who faithfully served as a member of the Diocesan staff.

Lord, hear our prayer.

We give thanks for the long- time ministry of Mr. Charles Moore, who retires this year after many years of service as the Chair of the Committee on Lay Credentials. His devoted service has enabled our conventions to move forward.

Lord, hear our prayer.

We give thanks for the ministry of the Reverend Jon White as he completes his term as Vice President of the Diocesan Board. He has helped guide the Board during this unique and challenging time, holding a steady course as they grappled with the reality of the pandemic and the effect it had on the Diocese.

Lord, hear our prayer.

We are grateful for Bishop DeDe Duncan-Probe. She leads us into faithful witness, models for us the way of love, and raises concerns that we as Christians are called to be engaged in. We pray that you continue to bless and strengthen her as she serves both this Diocese and the larger Church.

Lord, hear our prayer.

We remember with gratitude the former Bishops of this Diocese and the ministries of Bishop Skip Adams and Bishop David Joslin.

Lord, hear our prayer.

We give thanks for those who have served as members of the convention planning team, giving generously of their time and talent to make this Convention a success.

Lord, hear our prayer.

We are grateful to St. Matthew's, Liverpool, to the Rev. Paul Frolick and Mr. Henry Wakefield and to the members of the congregation for providing us with a place to hold the in-person part of Convention, for their technical equipment and skills and especially for their hospitality.

Lord, hear our prayer.

Oramos y enviamos saludos para nuestros hermanos y hermanas en la diócesis de El Salvador y para el Obispo Juan David Alvarado. Que conozcan la fuerza y el amor de Dios durante estos tiempos difíciles.

We pray for and send our greetings to our brothers and sisters in Diocese of El Salvador and to Bishop Juan David Alvarado. May they know Your strength and love in the difficult times they face.

Lord, hear our prayer.

Almighty God, you have called us to faithful ministry in your name. You sent Jesus to live among us and to teach us what it means to follow and practice the way of love. We pray that you continue to send your blessings upon those we have prayed for, that they might serve as examples of faithful servanthood. In the name of your Son, Jesus, we pray. Amen.

### **Announcement of Voting Results**

Bishop Duncan-Probe invited Mr. Harmon TenWolde to announce the results of the voting:

Diocesan Board for a 3 year term: The Rev. John Rohde

Disciplinary Board for a 3 year term: The Rev. Christine Williams-Belt

Standing Committee for a 4 year term: The Rev. Brooks Cato and Dr. John Chaffee

Standing Committee for a 1 year term: The Rev. Taylor Daynes and Mr. John Orr

## **Bishop's Nominations and Appointments**

Bishop Duncan-Probe announced the following:

Commission on Ministry: The Rev. Dr. Dan Handschy, Mr. Charles Abraham, the Rev. Shelly Banner, the Rev. Toppie Bates, the Rev. Megan Castellan, Ms. Ruthie Koerts, the Rev. Deacon Charles Stewart, Ms. Lee Wakeflied

Diocesan Board: The Rev. Paul Frolick

Foundation of the Diocese of Central New York: Mr. Michael Hardin

Bishop Duncan-Probes asked for a Second'

Second: The Rev. Steve White

Discussion: No discussion

**Vote: Nominations and Appointments approved**

## **Unfinished Business**

Bishop Duncan-Probe asked Ms. Jill Morales if there was any unfinished business; no unfinished business was reported by the Secretary. Bishop Duncan-Probe asked members of Convention if there was unfinished business. No unfinished business was reported by Convention.

Bishop Duncan-Probe recognized Ms. Jill Morales who made announcements the following announcements:

The 154th Convention will be held the weekend of November 12, 2022.

It will be a hybrid convention again next year.

We will be sending out a convention evaluation. Your feedback is appreciated as we plan for next year.

Bishop Duncan-Probe announced convention in recess for 30 minutes while we prepare for Eucharist.

Interlude: music selections were played, along with a video montage of photos submitted by delegates throughout the day.

**Convention Eucharist** was held at St. Matthew's Church in Liverpool. Confirmation and Receptions were included in the service.

**Convention Adjourned** by Bishop Duncan-Probe. Convention was sent out by the Rev. Deacon Charles Stewart.

# Annual Reports

*Report on the use of funds by diocesan ministries in 2020.*

## Commission on Ministry

*Submitted by the Rev. Paul Frolick, Chair*

February: We reviewed feedback about the new clergy Continuing Education guidelines and reporting requirements.

March: The COM received nominations for further discernment for several aspirants and discussed how best to proceed given COVID-19 restrictions.

May: We reviewed the status of people in the discernment and ordination process and best practices for discernment in the 'virtual' reality of the pandemic.

July: In lieu of an in-person fall discernment retreat, the COM planned Zoom check-in interviews with individuals at various stages of the discernment and ordination process.

September: We reviewed the check-in interviews and status updates from people in the process and assigned liaisons for several postulants and candidates.

November: The COM received status updates on people in the process and discussed the current discernment process.

## Congregational Development

*Submitted by the Rev. Canon Carrie Schofield-Broadbent*

Congregational Development is in my job title, but it really is the work of everyone on the diocesan staff. We're here to help all of our parishes, no matter their size, location, or condition grow into more effective, faithful and vibrant communities of faith.

Connect: The Diocese of Central New York is blessed to partner with the Diocese of Rochester to participate in the College for Congregational Development. Over the past four years not only have lay and clergy leaders attended the College, but we've also brought the knowledge from the College to our parishes and leaders through workshops and parish/vestry meetings.

Speak: Mutual Ministry Reviews are another way that we support Congregational Development. I work with a team of lay and clergy leaders who are equipped to help vestries look at the foundational pieces of their ministry together (communication, trust, relationship, etc) and then we use Congregational Development models to help the church see where they can use their strengths to develop areas that are more challenging.

Connect: This year, we've leaned into the strengths of our relationships to expand the reach of our congregational development work. During the height of the pandemic, weekly Wardens' Meetings were helpful tools for sharing information and addressing challenges and opportunities together. As the pandemic progressed, we no longer needed weekly meetings, but still found the gathering to be fruitful. Now the wardens are gathering once a month (over Zoom)

Connect: This past year, building on the success we've had with virtual gatherings, we've begun the Small Church Resource Group. Aimed at parishes with an Average Sunday Attendance of 25 or less, and recognizing the unique needs, challenges, and gifts of small parish ministry, we've been meeting about every other month to learn more about Congregational Development, and also support and learn from each other.

Listen: Learning Communities Initiative (LCI) is congregational development based on the three fold model of Listen-Act-Reflect that encourages congregations to get out into their communities. They've submitted their own annual report, but I wanted to note here how integral this initiative has been in our diocese and how the lessons learned throughout LCI continue to enrich our parishes and our diocese as a whole.

Share: Sharing the stories of our lives of faith is part of our diocesan Rule of Life and is foundational to discipleship. The capacity to share our faith is enriched by the Lay Preaching program and Speak Faith (our diocesan Confirmation preparation we offered during the pandemic when in-person Confirmations were suspended for a time). These programs help form leaders who enrich our congregations with vitality.

Respond: Aside from our formal Congregational Development offerings, we also practice congregational development through our conversations and relationships -- helping parish leaders navigate the often complex terrains of leading change, addressing conflict, expanding possibilities, learning new skills together, and getting the Good News out into the world. A lot of our congregational development work is done through coaching, advice, partnering, and learning together.

## Communications

*Submitted by the Rev. Deacon Meredith Kadet Sanderson, Chief of Staff & Director of Communications*

In 2020, the communications ministry of the Diocese of Central New York provided essential connection, timely information, and supportive consultation services to leaders of congregations of the Diocese, helping the diocesan community to pull together in the face of COVID-19. Funding for the communications ministry also supports the diocesan website, weekly newsletter, and other resources for parish leaders.

## Diocesan Board

*Submitted by Ms. Cathy Hobart, Controller*

The 2020 Diocesan budget was revised by the Diocesan Board in May 2020 in light of the pandemic and the Board's new priorities under the Rule of Life, Vision, and Mission statements. Core and mandatory expenses were defined and funded in the revised budget. Programs were funded through May 2021 under the original budget. A crisis management reserve was established and ministry grant funding took the place of traditional program funding. Eleven ministry grants were awarded. The Diocese applied for and received a PPP loan totaling \$135,765. The full amount of the loan was forgiven and converted to a grant in December 2020.

Core and mandatory expenses include: COM, EFHN, Sustainable Development Grants, UTO, TEC Assessment, Lambeth, General Convention, Diocesan Convention, EYE, Title Iv, Bishop Search, Compensation and Benefits for active staff and lay retirees, Unincorporated and Closed parish properties, and Communications. This budget also includes the costs of maintaining and operating the Diocesan offices, including supplies, equipment, phone and internet, insurance, meeting expenses, postage, travel and training for staff, dues and fees, uncollectible assessments, depreciation, professional services, audit, and legal costs. The total revised budget was \$1,750,953. The year ended with a surplus of \$164,395. \$30,000 was designated by the Board to be added to the funds available for ministry grants in 2021 and the balance put into reserve for future ministry grant funding.

## Diocesan Treasurer

*Submitted by the Rev. Steve White, Treasurer*

We continue to be blessed in our diocese both with good stewardship and good stewards at all levels. This report will review 2020 financial position, and give you highlights from the yet-to-be-completed fiscal year 2021.

Here are 2020 highlights:

- The 2020 budget was revised using the priorities the Board identified using the Vision, Mission, and Rule of Life.
- The Diocese received a PPP loan for \$135,265. The loan was forgiven in full in December 2020.
- Eleven ministry grants were awarded from the newly created Crisis Management Reserve.
- There was a surplus at year's end. The Board created a reserve for Ministry Grant funding from that surplus.

- 17 parishes requested and were given an Assessment waiver.
- All parishes fulfilled their assessment/pledge commitments either in full or with a payment plan approved by the Board.
- The audit was unqualified.
- Investments for the year ended 12/31/20: The Long Term Fund was up 10.8%; The Intermediate Term Fund was up 5.84%; and the Fixed Income Fund was up 6.65%.

To date, 2021 highlights are:

- The Board revisited and revised the priorities to add Creation Care.
- 18 Ministry Grants were awarded totalling \$37,068 in the Spring.
- Another 12 Ministry Grants have been recommended by the Ministry Grant committee for the Fall round.
- The Board applied for, and received, a \$40,000 grant from The Episcopal Church.
- A financial survey was conducted of the parishes in the spring to inform the 2022 budget preparation.
- Investments: For the year to date 9/30/21 the Long Term Fund was up 10.43%; Intermediate Term Fund was up 3.14%; Fixed Income Fund was down -.95%.
- On track for a surplus at year end primarily due to this year's Convention being virtual instead of in person and travel not happening at the level anticipated.

Parish 2022 Commitment cards will be sent out in early November, and, as always, we ask you to be prayerful and discerning in your response as we partner together for A World Healed by Love.

The Diocesan Board works diligently to be good stewards of the assets you have entrusted to us. Please don't hesitate to contact us if you have questions or concerns about Diocesan finances.

## The Episcopal Fund for Human Need

*Submitted by Mr. Bill Branson, Chair*

As concerns around COVID remain very much in the forefront for everyone, the EFHN has actually experienced fewer requests for help than in previous years. Fiscal 2021 has seen grants totaling several thousand dollars made to parishes for help with severe but momentary needs of congregants or others in touch with our churches.

The principal goal of EFHN is to provide financial assistance to those finding themselves in otherwise unsolvable circumstances. Our structure facilitates speedy resolutions to these problems and we can usually provide funds to requesting clergy within a few days. In theory, there is a cap on the amount able to be paid, but we have occasionally increased grant amounts in situations which were especially compelling. Application to EFHN is available at the diocesan website ([cnyepiscopal.org/efhn](http://cnyepiscopal.org/efhn)) and ensures an efficient path for communication.

On behalf of the committee, I would invite any of you who are not familiar with our mission to learn about the Fund and determine its appropriate place in your parish. The EFHN has a long and important history in our diocese and has been available to parish clergy continuously for decades. Our status as a financial resource for those in need is witness to the charitable spirit of our faith.

We look forward to hearing from you.

## Global Mission Committee

*Submitted by the Rev. Pat Kinney, Chair*

The Global Missions committee is composed of lay and clergy leaders from our diocese who share a passion for supporting parish ministries in the world, particularly where there is deepest need. The Episcopal Diocese of CNY funded Global Missions, in spite of the difficult financial limitations caused by COVID 19 and the strain on the budgets of our parishes and our diocese. We are profoundly grateful to the diocese for this support. In thanksgiving, we share our report for the 2020 year.

Shared commitment to serving our world's greatest needs through the passion of our local parishes. We had a budget of \$9,336 for the 2020 year, based on a percentage of the diocesan annual budget. This money was entirely used as matching grants for parishes who support international ministries.

We support and participate in the annual GEMN convention

This past year, we supported, through matching grants, the work of:

- St. James', Clinton: Haiti
- St. Paul's, Syracuse: Cristosal
- Emmanuel, Norwich: El Salvador
- St. James', Skaneateles: Cristosal; El Salvador, flooding; Iglesia Anglicana de El Salvador; Maya Education Foundation, Grupo Cajola
- St. Thomas', Hamilton: Haiti Rehab; Brackett Refugee Education Fund; Educare Africa

## Learning Communities Initiative

*Submitted by the Rev. Pat Kinney, the Rev. Dave Hanselman, Mr. Doug Mouncey, and Ms. Kathy Dengler*

The Learning Communities Initiative, begun in our Diocese in 2017, has just wrapped up our final training in October 2021. Inspired by the work of the Rev. Dwight Zscheile, over these past four years, 41 parishes have participated in LCI.

LCI has helped these parishes connect with God, one another and with their neighborhoods through listening, acting and reflecting. God has used this process to draw people of all walks together in renewal and holy energy.

Although learning from other participating parishes was an important component of the LCI experience, it should be emphasized that the primary goal was to listen to, to discern and to act on the needs of the community/neighborhood surrounding one's own parish. We would encourage the Diocese to continue to initiate forums for parishes to learn from each other.

With Bishop DeDe and Canon Carrie's support, the LCI practices have become part of the diocese's foundational practices. Listening, that sacred act of being present, is a component of our Rule of Life.

While Learning Communities Initiative has now concluded trainings, you are welcome to contact the Rev. Pat Kinney or the Rev. Dave Hanselman if you would like further support.

## Ministry Grants

*Submitted by the Rev. Jon White*

Beginning in 2020, as the diocese responded to the upheaval of the Covid pandemic, the Board decided to shift programmatic funding to a grant cycle model. The goal of the Diocesan Ministry Grants process is to raise up ministry efforts throughout the diocese that further the mission goals of the entire diocese. Diocesan Ministry Grants empower churches, ministries, and partnerships working toward "a world healed by love" by supporting projects that reflect the Ministry Priorities of the Diocese. By funding projects through Ministry Grants rather than through the diocesan budget, the Diocese can steward resources in changing ministry contexts, remain responsive to new ideas and initiatives, and better ensure transparency and accountability for funds used for ministry.

In the Spring 2021 Grant Cycle, the Board considered 20 grant applications and voted to provide funding for 18 of them and referred one to be funded by a local mission endowment administered by Emmanuel Episcopal Church in Norwich, NY. The priorities considered in this grant cycle were:

- Addressing Racial Justice & Reconciliation
- Creating a Welcoming, Nurturing Environment for New Americans
- Raising up New Leaders Among our Lay Adults and Youth
- Increasing Community Formation and Neighborhood/Regional Connections
- Providing Technical Support for Parishes to Explore New Ways of Worshiping, Serving, and Stewardship
- Supporting lay and clergy well-being

Thirteen projects were approved to help parishes minister online effectively. Two food-focused projects at St. Paul's, Syracuse and at All Saints', Johnson City were approved to strengthen their Neighborhood Connections. A grant was offered to St Margaret's House to host clergy retreats at no cost to clergy, and Grace, Elmira received a grant to partially fund their participation at the College for Congregational Development.

The total amount approved for disbursement was \$37,068 with \$9,500 coming from restricted endowment whose goals were met by the grant request with the remaining \$27,568 coming from the diocesan operating budget.

Our Fall 2021 grant cycle is currently underway, though the results will not be decided until after convention has concluded. Fourteen grant requests were received by the closing date for applications. In 2021, the Board updated the ministry goals of the diocese as follows:

### **Addressing Racial Justice & Reconciliation**

This Ministry Priority supports projects that directly empower Black, Indigenous, and People of Color communities, projects that dismantle white supremacy, and projects to aid faith communities in understanding and confronting the impacts of racism.

### **Creating a Welcoming, Nurturing Environment for New Americans**

Recognizing the gifts of New Americans in our cities, towns, and congregations, this Ministry Priority supports projects that empower New Americans and/or strengthen the fabric of mutual relationship between New American communities and the historic congregations into which they are settling.

### **Raising up Lay Leaders**

This Ministry Priority supports projects that inform, equip, and empower laypeople for service in our congregations and communities. Additionally, this priority seeks to support the formation and nurture of new youth and young adult ministry

### **Increasing Connections between Congregations and Empowering Interdenominational and Interfaith Ministry**

This Ministry Priority supports projects that minister across church borders: partnerships between two or more congregations; regional partnerships; partnerships between parishes and community/neighborhood groups; partnerships between the Diocese and other dioceses or community organizations, and ministry in partnership with other faith traditions.

### **Providing Technical Support for Parishes to Explore New Ways of Worshiping, Serving, and Stewardship**

The COVID-19 pandemic has demonstrated that online worship, formation, and stewardship are here to stay. This Ministry Priority supports projects, including but not limited to skill-building, staffing, equipment purchases, and subscriptions, that extend the reach of our

online ministries and ensure our congregations and ministries truly welcome all people, whether in-person or online.

### **Creation Care**

This ministry priority supports efforts to reduce the carbon footprint of congregations, to increase resilience and sustainability of the environment, and to provide education and awareness of creation care concerns and programs.

### **Mission of Miracles**

*Submitted by Mr. Jim O'Neill*

Due to Covid-19, the Mission of Miracles medical clinic in El Salvador was canceled for 2021. Currently the Mission for 2022 is canceled based on our conversation with Dr. Daniella Flamenco. Even though the Mission of Miracles clinic did not happen in 2021 and Dr. Flamenco and her team were not allowed to travel into the rural communities, her team worked remotely with the leaders of the communities. They conducted educational programs and assisted with the medical needs as covid restrictions allowed.

As part of the Companion Diocese program in the past, the CNY Diocese assisted the El Salvador diocese by paying half of the salary of the dentist in El Salvador, Dr. Roberto Flores. The other half of his salary is support by Episcopal Relief and Development. Every year, the CNY Diocese cut a check for \$6,000.00 and the check was given to the El Salvador Diocese by the Mission team that traveled every January. Due to the budget restraints, the CNY Diocese did not budget the \$6,000.00 needed to support Dr. Flores. In order to assist the dental program and retain the services of Dr. Flores, the Mission of Miracles sent \$3,000.00 dollars from their own funds to assist the El Salvador Dioceses.

The Mission team has been answering God's calling to assist His children in El Salvador for seventeen years and were heartbroken that they were unable to go this past January as well as in 2022. The Mission's thoughts and prayers are with the people of El Salvador as we look forward to what the future may bring.

### **Standing Committee**

*Submitted by the Rev. Brooks Cato, President*

Report of the Standing Committee  
of the Episcopal Diocese of Central New York  
November 6, 2020 – October 13, 2021

The Standing Committee of the Diocese is authorized by the Constitution and Canons of the Episcopal Church as well as by the Canons of the Diocese of Central New York. It is composed

of four clerical members and four lay members, one of who in each order is elected by Diocesan Convention for a four year term. The 2020-2021 members of the Committee are by class:

Class of 2021	The Rev. Brooks Cato	Ms. Beth Hallinan
Class of 2022	The Rev. Jennifer Kenna (resigned)	Ms. Charlie Fix (resigned)
Class of 2023	The Rev. J. Brad Benson	Ms. Cynthia Adamowsky
Class of 2024	The Rev. Holly Eden	Ms. Jill Morales

The Committee met November 14, 2020 immediately following Diocesan Convention and elected the Rev. Brooks Cato as President, the Rev. Jennifer Kenna as Secretary, and Ms. Cynthia Adamowsky as Representative to the Board. The Rev. Jennifer Kenna submitted her resignation from the Standing Committee on March 6, 2021, and Ms. Jill Morales volunteered to fill the vacated Secretary role on March 16, 2021. Ms. Charlie Fix submitted her resignation on September 15, 2021.

The Standing Committee most often executed the regular duties of episcopal consents, Commission on Ministry consents, and property matters and served as a council of advice to the Bishop. Given recent trends in The Episcopal Church due in large part to the COVID-19 pandemic, the Standing Committee has consented to fewer Episcopal elections than in recent years. Property concerns have been addressed, though also not to the degree required in previous years. Additionally, all Standing Committee business was executed either on Zoom or via email, and every scheduled meeting of the Standing Committee included a joint session with the Diocesan Board.

All Church property is held in trust by the Diocese. Consequently, most property transactions (placing property on the market to sell, selling property, mortgages, property leases of five years or more) must be approved by the Standing Committee. The necessary procedures and forms may be found on the Diocesan website under “Resources,” then “Congregations,” then “Church Property,” then download the appropriate forms or information. Contact information is also found on the Diocesan website, the side bar on “Church Property” will lead you there and inquiries are always welcome. The forms for these various transactions must be completed and submitted to the Standing Committee at least two weeks prior to a meeting of the Standing Committee, so that all members may have time to carefully review the materials before the meeting. Parish representatives may personally present their case to the Committee, but completely prepared and legible paperwork is required because the paperwork becomes part of the materials submitted to the NYS Supreme Court. The NYS Supreme Court and the Attorney General’s Office require legible paperwork, typed or printed neatly in ink.

The Standing Committee met on the following dates during 2019-2020:

November 14, 2020 (via Zoom)	March 16, 2021 (via Zoom)
December 14, 2020 (via email)	May 18, 2021 (via Zoom)
January 19, 2021 (via Zoom)	July 14, 2021 (via email)
February 10, 2021 (via email)	September 14, 2021 (via Zoom)

September 14, 2021 (via email)

September 21, 2021 (via email)

The following are the “official actions” of the Standing Committee 2020-2021 by category:

#### Episcopal Consents

- Consented to the election of the Rev. Diana Akiyama to be Bishop Diocesan of the Diocese of Oregon
- Consented to the election of the Rev. Paul-Gordon Chandler to be Bishop Diocesan of the Diocese of Wyoming
- Consented to the election of the Rev. Paula E. Clark to be Bishop Diocesan of the Diocese of Chicago
- Consented to the election of the Rev. Ruth M Woodliff-Stanley to be Bishop Diocesan of the Diocese of South Carolina
- Consented to the election of the Rev. Ketlen A. Solak as Bishop Diocesan of the Diocese of Pittsburgh
- Consented to the election of the Rev. Betsey Monnot as Bishop Diocesan of the Diocese of Iowa

#### Commission on Ministry

- Recommended ordination to the priesthood for the Rev. Pat Kinney
- Recommended candidacy for ordination to Meredith Kadet Sanderson
- Recommended ordination to the diaconate for Meredith Kadet Sanderson

#### Property

- Consented to the sale of the parking lot at Grace Church, Utica
- Consented to the donation of property by St. James' Church, Skaneateles
- Consented to list the house at Trinity Church, Fayetteville
- Consenter to the sale of the house at Trinity Church, Fayetteville
- Consented to the exchange of property for Trinity Church, Canastota

#### Other

- Consented to the closure of Trinity Church, Elmira
- Consented to the closure of Zion Church, Pierrepont Manor
- Approved EPF Grant Covenant for St. Paul's Church, Syracuse
- Consented to the voluntary removal from ministry of Dan Barker

## Section IV: Bishop's Address to Convention

The Rt. Rev. Dr. DeDe Duncan-Probe's Address  
to the 153rd Diocesan Convention of the Diocese of Central New York  
Saturday, November 13, 2021

*A video recording is available at <https://cnyepiscopal.org/2021/11/bishops-address-convention-153/>*

At this time, it is my privilege to address you about the state of the Diocese. I want to offer my gratitude to each of you, especially for the ways you have helped and supported one another in the past year.

There's no doubt that we are in a challenging time. Our Convention theme, "Emerging in God's Love," sounds very aspirational, for good reason. We are emerging. We are moving from one space to another; we are going out. And of course, many people don't feel like going out at all right now. There's a sense of weariness and fatigue. And so this Convention is, as much as it can be, a retreat: a time for soulful and intentional reflection together. A time to be reminded that we're called together by God for the work and the life of the kingdom of God.

I am asked all the time: Is there a future for the Church? Is there hope for the Church?

And I will say, very positively, yes. There's great hope.

Now, the future of the Church is not something we can know definitively. In fact, I think our desire to know has really handicapped us. We're so busy trying to know the answers that we've forgotten to make space for God's presence in us to fill us and move us. Life with God is not about knowing the future, it is about stepping out in faith.

Over this past year we have done a lot of stepping out in faith. Through Speak Faith, our new formation program, we've learned about God and how to talk to others about God. We've had book studies and deep conversations about antiracism, and we've begun to do the necessary work to address systemic inequalities.

And we have argued, of course. Some arguments have brought us to deeper understanding, others have forced us apart as we've gotten lost in the divisions within and around us.

This theme, "Emerging in God's Love," tells us that we know what we're supposed to be about. We're supposed to be about love. And what does love mean, in this time of hurt and anguish? Love is more than a "a fancy or a feeling," the poet Hartley Coleridge would tell us. Love is more than a lofty idea or a vague hope. Love is a person on a cross: Our Savior, offering himself. Love is one spouse caring for another, a parent caring for a child, a friend caring for a loved one. Love means each of us has an opportunity to be part of what God is doing.

So as we emerge in God's love we're emerging with a message of hope, with willing hearts to serve God. And we'll find that, in serving God, we discover God at work amongst us.

Now I am going to do something I feel certain I will fail at doing. But I'm going to do it anyway. Already the sound quality wasn't great when we sang, earlier, so perfection is not on the menu. And I would say that if we're looking for perfection, that's not our calling. We're called to faithfulness, not perfection.

[Shares screen, Slide #1] This last year we talked a lot about antiracism. This year, we're going to continue that conversation as we focus on climate care. Now, notice I say climate care. There's been a lot of energy spent on disagreeing about the causes of climate change, or whether or not climate change is happening. These disagreements are not what matters. As followers of Jesus, we know the most important thing is to be faithful people who are offering love and comfort to this world.

This is an image of a young girl in India after a flood, going back home, and leaping across water that's filled with all sorts of things.

[Slide #2] A young boy in Bolivia outside his home.

[Slide #3] Children in Argentina getting water from a polluted river.

[Slide #4] These pictures are my own, or one of them is: the one on the left with the red line is where this glacier was in 2000, and you can see the sign marking the glacier's edge in 2005, and on the right you can see that it has continued to diminish, even in two years.

[Slide #5] The woman on the left in this picture, Delmira de Jesus Cortez Barrera, she's from a family in El Salvador. Her family was a family of sustainable farmers, they were making their livelihood. But then they experienced flood, drought, and famine. And she now lives in San Salvador and works at a pupusa shop. She makes \$200 a month, she pays \$65 in rent, and sends \$95 back to her family. And it's getting worse, and more challenging, as many of you know, in our sister Diocese of El Salvador.

[Slide #6] This is a family in Guatemala. This farmer farms corn, and he's tried soy. And again there is flooding and then drought, and you can see that his corn crop has failed.

[Slide #7] It is estimated that by 2070 the world's corn production will diminish by as much as 40% in the places that are red, by 30% in those where it's orange. These are livelihoods, people living.

[Slide #8] Now what does that have to do with us here in Central New York? Here you see images of a fire in Oregon and a fire in California. And in the middle is this image from NASA that

shows the vertical integrated smoke, meaning the smoke that's blowing. If you remember those days this past summer when the air was hazy and red, this is why. The smoke from the fires in Oregon and California was in our air, causing problems for our breathing.

[Slide #9] Stagnant air, meaning particulates held closer to the ground where they cause more respiratory illness, has increased by 15% since 1973. That is our current air.

[Slide #10] And then there's a study from the University of Albany that I found interesting. It took me a little while to learn how to read this map. If you see at the top, the gray part is what the weather was like in 1961-1990, which is basically your real Central New York weather: those good snowy winters, those short springs. But now you can see that in 2010-2039 it's expected that our weather's a bit more like Pennsylvania or moving down to southern Pennsylvania. By 2040 it will move even further south as if our weather by 2070 were the weather of South Carolina or Georgia. And just in case you're wondering, it doesn't mean we won't have snow. We'll have snow when the polar vortex comes in, so there'll be huge vacillations between deep snow and very warm, humid summers.

So what does this have to do with the Gospel of Jesus? And what does this have to do with our work as a Diocese? Everything, everything.

Our call as people of Jesus is to love God, and to love our neighbors as ourselves.

Our mission statement as a Diocese is still one of the things I'm most proud of, because it shows our vulnerability and our resiliency and our willingness to learn. Our mission statement is that we're "Learning to love God, one another, and all God's creation."

Again, this is not about whether we agree or disagree. This is about recognizing that something is happening that is harming other people. Something is happening, and the images you saw were not from the future, but from the past. Change is already happening. People are already hurting. So whatever we think the changes are about, the point is: how are we to live with our neighbors and love our neighbors in this time?

In this time, partisanship is driving so many of us apart. So in the Diocese of Central New York we've done a lot of good work over this last year: having conversations, creating space, learning new skills.

Some of us are seeing reduced numbers in church and we're wondering: what will church be like? Who will come back, who will go, and how do we proclaim the Gospel of Jesus?

The Good News of the Gospel of Jesus is always relevant, is always important. One of the ways we proclaim the Gospel of Jesus is in caring for one another. If we're hurting, we're invited to reach out to our families and friends and loved ones at church. If we're feeling inspired, we're

invited to help people around us. There is so much we can do. We have so much good news to share.

In this past year I'm inspired by the parishes that have met online and learned to do ministry in new ways. I'm inspired by parishes that have redone their finances and figured out how to live within their means in a new way. I'm inspired by parishes that have started ministries, because they're excited about trying something new. What has been cannot continue to be, because we're in a time of change.

So when we think about "Emerging in God's Love" and going from what has been to what will be, we need to refrain from thinking, "That's over, we're coming out of COVID and so we're done with change."

We're coming out of COVID stronger, more resilient, more capable. We're coming out of this time of pandemic knowing more about what makes us the Body of Christ. We have discovered the truth of the Gospel in our own life, in our own heart. We have discovered that the love of God is made manifest when we call each other by phone, when we meet on Zoom, when we reach out to support our neighbors, leaving gifts on one another's porches, writing notes of encouragement. We have seen our chaplains working so faithfully at the hospitals. We have seen our nurses, doctors, and caregivers with new gratitude. And we have grieved, and we have been sad—we've learned to do that together as well. Maybe we're a little bit more honest. Maybe we're a little bit more inspired. Because through it all, through the challenges of the past year, we have become a stronger Diocese.

I am so grateful and proud to serve with you, and I'm so grateful for each of you and the part you play in making this Diocese such a special, wonderful place to be. We have so much love to share, and it is time for us to emerge. It is time for us to emerge out of our self-doubt. It is time for us to emerge out of our worry that we're not enough, and to recognize that God in us is enough.

So thank you for all that you are doing in our Diocese and world. And may God's love emerge in us. May we find Jesus in serving; may we find Jesus in each aspect of our lives. May God bless you and may God keep you. Thank you.

## Section V: Financial Statements

### 2022 Budget for Mission and Ministry Operations

#### **Narrative for 2022 Mission and Ministry Operations**

2021 has been a year of ups and downs. Vaccines and a reduction in COVID cases led to emerging from isolation and our churches being able to gather in person. As we emerge in God's Love from COVID and all it has brought, the Holy Spirit continues to blow through our midst. The Approved Budget for Mission and Ministry to be presented to our 153rd Annual Convention is presented in the same flexible and adaptable format as the 2021 budget. The grant pool and grant application process will continue in 2022 to assist our parishes and ministries in responding in their communities.

In light of the Rule of Life, Vision, and Mission, the Board's priorities are currently:

- 1) Addressing Racial Justice and Reconciliation,
- 2) Creating a Welcoming, Nurturing Environment for New Americans,
- 3) Raising up New Leaders Among our Lay Adults and Youth,
- 4) Increasing Community Formation and Neighborhood/Regional Connections,
- 5) Providing Technical Support for Parishes to Explore New Ways of Worshiping, Serving, and Stewardship, and
- 6) Creation Care

The Board and diocesan staff are keenly aware of the precarious state of many of our congregations and the need for careful and thoughtful stewardship. Transparency, informed choice, and accountability are the values upholding the budget that is being presented. Priorities will be reviewed and adapted, as needed. The Board will be undertaking a discernment process with the diocese. In addition to the ministry areas of focus, above, we will continue to fund the core expenses of Bishop's office and canonically mandated expenses.

Below is some information you need to know about the 2022 budget:

1. There are changes in the way we do some things:
  - The budget is presented compared to the 2019 budget instead of 2020 or 2021 because of the pandemic impact on those years numbers.
  - Diocesan convention is budgeted as a hybrid event. A virtual meeting one day and an in-person Eucharist (*line 18*).
  - Travel and meetings will be a mixture of in-person and online gatherings to reduce environment impact and expense. Costs will be less than pre-pandemic times but more than during pandemic times.

- Lay retiree benefits are being changed by CPG for 2022 to lower cost, higher benefit options. The budget includes funding for 4 lay retirees, an increase of 2 from this year (*line 23*).
2. Staffing:
- A Canon for Mission and Formation position has been added instead of filling a Canon to the Ordinary position (*lines 22 and C-6*).
  - A part-time office administrator position has been added in place of the former receptionist position (*lines 22 and C-2*).
  - Staff salary increases are included at a 3.6% COLA (*lines 22 and C1-11*).
  - Staffing does not include money for a Youth Minister position for 2022.
3. Revenue:
- Assessment and pledge are projected to decrease by \$73,747 due to reduction in parish average NOI (*lines 44 and 45*).
  - We continue to refrain from touching investment principal. (*lines 47, 48, 49*).
  - We are taking funds from reserves created for specific expenses (*line 63 and 64*).
  - A grant was received from The Episcopal Church in 2021. \$20,000 of these funds has been earmarked for the board's discernment work (*lines 33 and 57*).
4. Expenses:
- Expenses are up from 2019 because: General Convention and Lambeth events are taking place in 2022, we're anticipating carrying properties from 5 closed churches, and the estimate of uncollectible assessments has been increased.
  - The Episcopal Church assessment holds steady at 15% of Diocesan income (*line 15*).
  - The cost of Lambeth has been accrued for over years and is mostly funded from the reserve (*line 16 and 63*).
  - General Convention is taking place in 2022 with the next one scheduled for 2024. The budget includes the cost of sending the contingent in 2022 and an accrual for 2024's event. The 2022 cost is fully funded by the reserve previously established (*line 17 and 63*).
  - We have sold some and look to sell other buildings of closed congregations in our care, avoiding further draining of resources away from congregations with active ministry (*line 27*). Funds from closed parishes are being used to offset the costs to the budget for those properties (*line 64*).

## Approved 2022 Budget: One-Page Summary

Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 YTD Actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
2		<b>Expenses</b>							
3	P	Program Expenses	106,401	51,029	63,821	37,068	50,000	(56,401)	Ministry Grants
4	Co, Ca	Core expenses *	1,569,673	1,010,257	1,609,397	764,735	1,727,995	158,322	COM, Sustainable Development Grants, Lambeth Accrual, General Convention, Diocesan Convention, Accruals for Title IV and Next Bishop Search, Audit, Bishop and staff compensation and benefits, bishop's office expenses, EFHN, Seminarian Scholarships, UTO
5	Co	Pass Through Expense*	142,323	165,274	140,428	86,669	147,520	5,197	Bishop's Discretionary Fund, Contributors' Fund, Parish Mission FBO Earnings
6		<b>Total Expenses</b>	<b>1,818,397</b>	<b>1,226,560</b>	<b>1,813,646</b>	<b>888,472</b>	<b>1,925,514</b>	<b>107,117</b>	
7		<b>Income</b>							
8		Assessment & Pledge	1,084,273	1,049,519	1,065,642	1,162,701	1,010,526	(73,747)	Assessment asking is 10% of 3 -year average NOI (2018, 2019, 2020). Pledge asking is 6%.
9		Investment Income	644,365	472,178	607,028	273,078	730,216	85,851	Includes restricted and unrestricted earnings. Distribution of 4.0% for 2020 based on 20 qtr. average value (Long Term fund); 1.5% year based on 20 qtr. average value (Intermediate Term fund).
10		Fees	29,338	13,127	32,340	5,090	18,852	(10,486)	Retiree Health Insurance Premiums, Diocesan Convention, Foundation accounting
11		Grants	27,000	155,148	19,600	49,976	42,600	15,600	Bishop's Discretionary Fund, Contributors' Fund, TEC Grant
12		Miscellaneous	9,958	55,802	800	38,065	31,577	21,619	Interest, gifts, miscellaneous
13		Accrual for Fixed Assets (funded depreciation), Lambeth, EYE	23,463	-	88,236	-	91,744	68,281	Lambeth accrual \$16,311, General Convention \$52,500, depreciation reserves for cell phone replacements \$9,949, UIF Fund for property maintenance \$5,000, retirement package lay staff member \$7,984.
14		<b>Total Income</b>	<b>1,818,397</b>	<b>1,745,773</b>	<b>1,813,646</b>	<b>1,528,910</b>	<b>1,925,514</b>	<b>107,117</b>	
15		<b>Income - Expense</b>	<b>-</b>	<b>519,213</b>	<b>(0)</b>	<b>640,438</b>	<b>(0)</b>	<b>(0)</b>	

\* Expenses are funded partially or fully by Diocesan Restricted Investment Earnings.

++ Column B - "Co" = Corporate/"Ca" = Canonical/"P" = Program

## Approved 2022 Budget

Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 ytd actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
2		<b>Expenses</b>							
3		<i>Program Expenses</i>							
4	P	Crisis Management Reserve	-	35,191	-	-	-	-	Reserve established in 2020 budget revision in response to COVID-19 pandemic.
5	P	Ministry Grants	-	-	63,821	37,068	50,000	50,000	Ministry grant funding.
6	P	Programs	106,401	15,838	-	-	-	(106,401)	Program budgets previously listed as line items in budget. See attached schedule for detailed list.
7		<b>Total Program</b>	<b>106,401</b>	<b>51,029</b>	<b>63,821</b>	<b>37,068</b>	<b>50,000</b>	<b>(56,401)</b>	
8		<i>Core expenses</i>							
9	Ca	COM Expenses +	7,975	1,429	5,900	1,657	5,100	(2,875)	Overnight discernment retreat, psychological evaluations for 3 people.
10	Co	Lay Preaching Program	-	-	-	-	1,800	1,800	Program coordinator, Teaching Assistant, meetings, scholarships net of tuition - assumes 8 students.
11	Ca	Seminarian Scholarships*	20,789	-	22,366	-	23,794	3,005	Expense equal to income from restricted endowments at 4% distribution.
12	P	Episcopal Fund for Human Need (EFHN Grants)*	20,494	4,200	21,585	1,279	22,844	2,350	Expense equal to income from restricted endowment at 4% distribution.
13	P	Sustainable Development Grants *	9,455	9,336	9,462	-	8,259	(1,196)	.007% of diocesan assessable income 2020.
14	P	United Thank Offering (UTO)*	6,645	6,813	6,852	-	7,142	497	Grant to National UTO equal to income from restricted endowment at 4% distribution.
15	Ca	Episcopal Church Assessment	202,600	200,059	202,758	118,276	176,972	(25,628)	Diocesan Assessment to TEC is 15% of diocesan assessable income for 2020 after an \$140,000 exemption.

Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 ytd actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
16	Co	Lambeth (Accrual unless actual event year)	800	-	1,000	-	17,000	16,200	Estimated costs for actual event in 2022. Partially paid from reserve funds (line 63).
17	Ca	General Convention (Accrual unless actual event year)	17,500	-	17,500	50	70,000	52,500	Assumes attendance of 17 people to attend General Convention in 2022 and Provincial Synod. Fully offset by accrual (Line 63). Also includes \$17,000 accrual for 2024 General Convention.
18	Ca	Diocesan Convention	58,975	1,175	66,628	-	4,825	(54,150)	Conduct the business of the Diocese and educate the faithful. Registration fees to cover a portion of the cost (Line 52). Convention will be virtual w/in-person Eucharist
19	P	EYE (Accrual unless actual event year)	2,000	-	6,000	-	1,000	(1,000)	Accruing for next event. Unsure when it will be held.
20	Ca	Accrual for Title IV	2,500	1,679	2,500	-	2,500	-	Accrual for reserve.
21	Ca	Accrual for Bishop Search	5,000	-	5,000	-	5,000	-	Accruing for next search.
22	Co	Compensation & Benefits	871,347	775,235	778,763	433,440	866,089	(5,258)	Includes 2 reconfigured staff positions - Coordinator for Mission and Formation \$115,469 and part-time Office administrator \$19,727. There is a 3.6% COLA increase for staff for 2022 and other increase in line is from increased benefit costs. Total compensation and benefits are included in this line. See attached schedule for detail.
23	Co	Lay Retiree Benefits*	11,675	(4,182)	12,469	7,053	26,429	14,754	Lay retirees from Diocesan staff: Assumes 4 lay retirees. CPG is changing coverage and the result is reduced cost. A subsidy is provided to the lay retired employee. Balance of cost and any annual increase in benefit costs are collected in fees (Line 51). A portion of retiree health insurance is funded from reserve funds from the 2021 budget (line 63).
24	Co	Rent	48,266	49,446	50,226	29,162	51,236	2,970	Rent for Diocesan office and annex.
25	Co	Business Insurance	11,614	13,742	14,226	8,541	2,498	(9,116)	Based on actual experience. This is a portion of the total cost. The rest of the costs were allocated to Unincorporated & Closed Parishes using a different allocation method than in prior years (Lines 26 & 27).

Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 ytd actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
26	Ca	Property: Unincorporated Parishes & Chapels*	20,461	17,927	16,855	5,965	34,488	14,027	Paris Hill maintenance costs, insurance and exterior painting, payroll assistance for chapels, grant assistance for chapels.
27	Ca	Property: Closed Parishes*	13,040	(257,495)	42,906	31,837	77,921	64,881	Assumes costs for the following properties for 2022: Pierrepont Manor, Elmira (Trinity), Waverly, plus funds for a potential parish closing. Partially funded by funds from closed parishes (line 64).
28	Ca	Audit & Retiree Actuary Report	15,500	15,300	15,700	-	15,700	200	CPA audit and actuary report required for CPA audit. See attached schedule for detail.
29	Co	Communications	6,028	5,130	11,805	2,416	8,961	2,932	Technology subscriptions & fees, professional services for website, video editing, and transcription, printing and promotional items, and photos/graphics.
30	Co	Office expenses	64,774	63,437	58,600	32,477	63,061	(1,713)	Phone, cell phones, internet, service contracts, office supplies, payroll service, printing services, and dues and fees. See attached schedule for detail.
31	Co	Professional Services	18,620	4,555	5,480	3,732	16,250	(2,370)	Professional and legal services. See attached schedule for detail.
32	Co	Travel, professional development, and conferences	72,074	22,237	47,755	5,353	61,425	(10,649)	Bishop and staff travel and professional expenses, continuing education and professional conferences. See attached schedule for detail.
33	Co	Meetings and Activities	19,599	9,539	11,300	915	32,650	13,051	Includes staff development, board & standing committee meetings, clergy retreats and clergy days, other clergy development, liturgy & worship, luncheon with retired clergy and widows, and archives meetings. Includes \$20,000 for a leadership discernment process which is fully funded by a TEC grant (line 57).
34	Co	Uncollectable Pledge and Assessment	30,403	27,063	160,000	82,583	110,000	79,597	Based on estimates derived from an April 2021 parish financial survey and 2020 parochial report data.
35	Co	Funded Depreciation	11,539	43,632	15,761	-	15,050	3,511	Funding depreciation for replacement of fixed assets and/or future fixed asset purchases.
36		<b>Total Core Expenses</b>	<b>1,569,673</b>	<b>1,010,257</b>	<b>1,609,397</b>	<b>764,735</b>	<b>1,727,995</b>	<b>158,322</b>	
37		<i>Pass Through Expense</i>							

Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 ytd actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
38		Bishop's Discretionary Fund	8,000	600	7,600	1,048	7,600	(400)	Funding from parish visitation gifts.
39		Contributor's Fund	19,000	10,452	12,000	508	15,000	(4,000)	Funding from annual solicitation.
40		Parish Mission FBO Earnings & Parish Online Donations*	115,323	154,222	120,828	85,113	124,920	9,597	Endowment income from funds held For Benefit Of (FBO) parishes.
41		<i>Total Pass Through Expense</i>	<b>142,323</b>	<b>165,274</b>	<b>140,428</b>	<b>86,669</b>	<b>147,520</b>	<b>5,197</b>	
42		<i>Total Expenses</i>	<b>1,818,397</b>	<b>1,226,560</b>	<b>1,813,646</b>	<b>888,472</b>	<b>1,925,514</b>	<b>107,117</b>	
43		<b>Income</b>							
44		Assessment	972,508	939,065	955,642	955,770	925,331	(47,177)	Assessment asking is 10% of 3 -year average NOI (2018, 2019, 2020).
45		Pledge	111,765	110,454	110,000	206,931	85,195	(26,570)	Pledge asking is 6% of 3 year-average NOI (2018, 2019, 2020).
46		Investment Income:							
47		Diocesan Unrestricted Investment Earnings Net	197,808	150,370	247,470	110,970	243,960	46,152	Endowment income that is unrestricted. Includes full amount of Thornfield property sale account earnings. Distribution of 4.0% for 2022 based on 20 qtr. average value (Long Term fund); 1.5% year based on 20 qtr. average value (Intermediate Term fund).
48		Parish Mission FBO Earnings Net	115,323	115,288	120,828	55,999	124,920	9,597	Endowment income from funds held For Benefit Of (FBO) parishes. Distribution of 4.0% for 2022 based on 20 qtr. average value (Long Term fund). Pass-through item. (Line 40).
49		Other Diocesan Restricted Earnings (See item*)	331,234	206,520	238,730	106,108	361,336	30,102	Endowment income that is limited by the Grantor matched up to expenses in the budget (Distributions of 4.0% for 2022 from Long Term fund; 1.5% from Intermediate Term fund).
50		Fees:							
51		Retiree Health Insurance Premiums	5,038	4,042	4,900	3,242	8,566	3,528	Lay retiree pays towards premiums (Line 23).

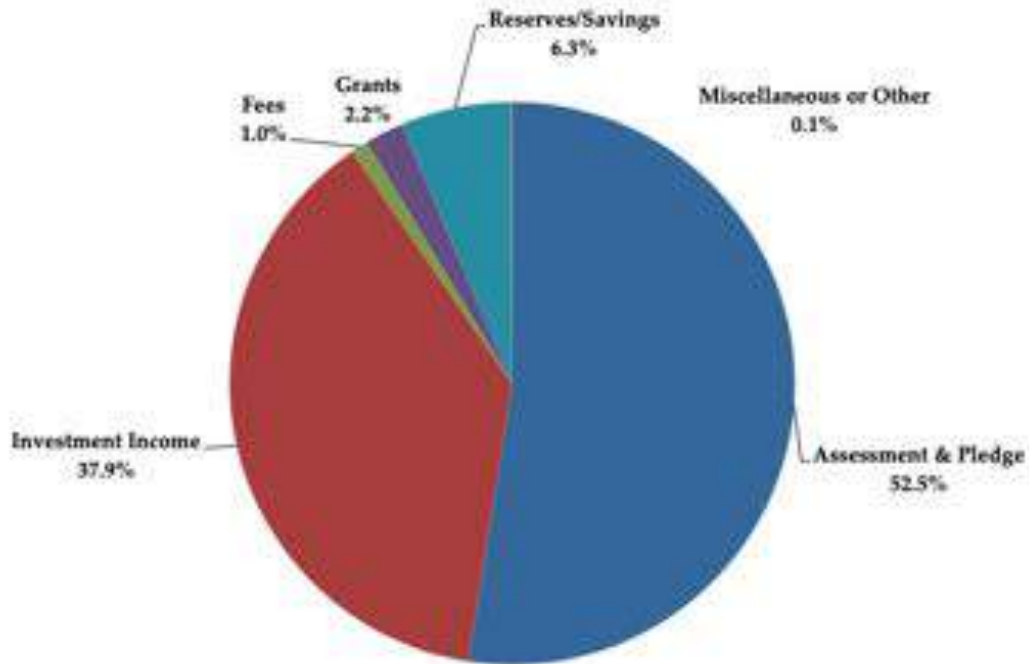
Line	Co/ Ca/ P++	Description	2019 Revised Budget	2020 Actual	2021 Revised Budget	2021 ytd actual through July 2021	2022 Approved Budget	Difference between 2019 & 2022 Approved Budget	Commentary
52		Convention Fees	19,300	5,726	22,440	50	5,000	(14,300)	Registration fees for Diocesan Convention (Line 18).
53		Foundation accounting fees	5,000	3,358	5,000	1,798	5,286	286	Clerical and bookkeeping support to Foundation of the Diocese (Line 22).
54		Grants:							
55		Bishop's Discretionary Fund	8,000	4,150	7,600	2,652	7,600	(400)	Funding from parish visitation gifts.
56		Contributor's Fund	19,000	15,233	12,000	7,325	15,000	(4,000)	Funding from annual solicitation.
57		TEC Grant	-	0	-	40,000	20,000	20,000	Funds from grant for leadership discernment project (Line 33).
58		PPP Loan (forgiven)	-	135,765	-	-	-	-	One time grant
59		Miscellaneous:							
60		Interest	2,000	1,481	800	701	1,500	(500)	Operating Savings interest income.
61		Gifts	-	50,479	-	34,924	-	-	Miscellaneous donations to the Diocese and parishes.
62		Miscellaneous	-	3,842	-	2,440	-	-	Miscellaneous income.
63		Accrual for Fixed Assets (funded depreciation), Lambeth, EYE	23,463	-	88,236	-	91,744	68,281	Lambeth accrual \$16,311 (Line 16), General Convention accrual \$52,500 (Line 17), depreciation reserves for cell phone replacements & computer equip \$9,949 (Line 30), UIF fund for property maintenance \$5,000 for Paris Hill painting (Line 26), Retirement package lay staff member \$7,984 (Line 23).
64		Transfer from savings	7,958	-	-	-	30,077	22,119	2022 Funds from closed parishes Trinity, Elmira and Zion, Pierrepont Manor to offset costs of properties (Line 27).
65		<b>Total Income</b>	<b>1,818,397</b>	<b>1,745,773</b>	<b>1,813,646</b>	<b>1,528,910</b>	<b>1,925,514</b>	<b>107,117</b>	
66		<b>Income - Expense</b>	<b>-</b>	<b>519,213</b>	<b>(0)</b>	<b>640,438</b>	<b>(0)</b>	<b>(0)</b>	

\* Expenses are funded partially or fully by Diocesan Restricted Investment Earnings.

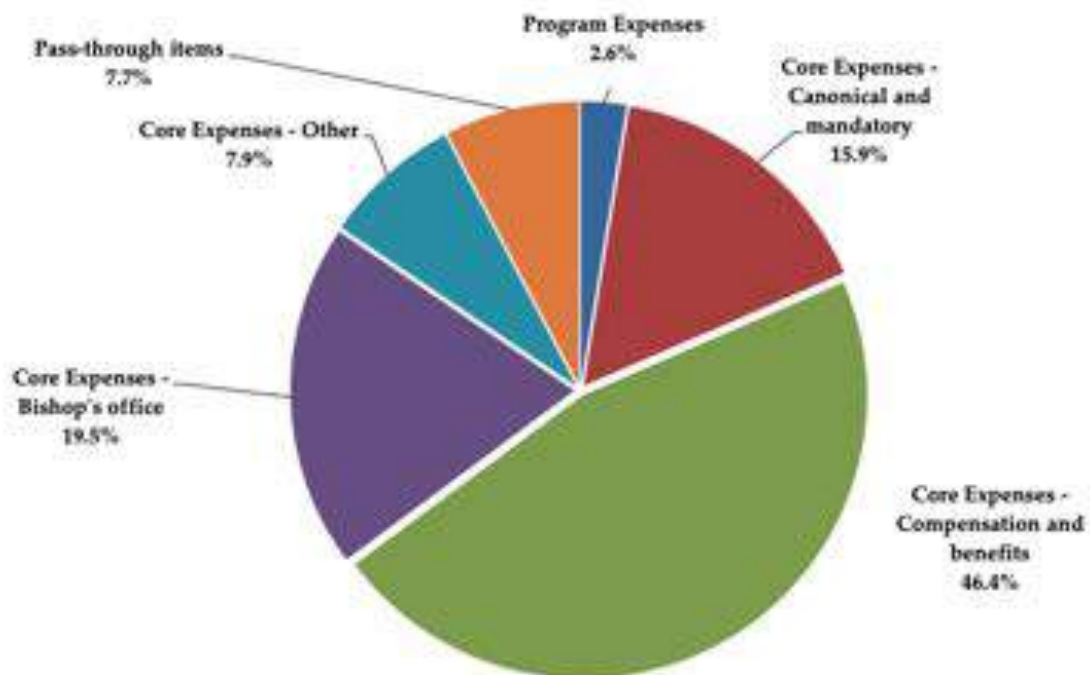
+ Canonical COM

++ Column B - "Co" = Corporatel/"Ca" = Canonical/"P" = Program

### 2022 Approved Budget Income Sources



### 2022 Approved Budget Expenses



## 2020 Balance Sheet: Diocese of CNY (Audited)

The Diocese of Central New York

Balance Sheet (audited)

December 31, 2020

	<b>Diocese</b>
<b><u>Assets</u></b>	
<b><u>Current Assets</u></b>	
Cash	1,308,075
Investment in Unified Investment Fund *	25,481,611
Accounts Receivable	227,175
Mortgage Receivable	95,000
Inventory & Prepaid Expenses	70,660
Beneficial Interest in Trust	125,976
<b>Total Current Assets</b>	<b>27,308,496</b>
<b><u>Fixed Assets</u></b>	
Land	118,000
Land, Leasehold & Capital Improvements	362,100
Furniture & Fixtures	44,237
Equipment	24,848
Automobile	35,968
Less: Accumulated Depreciation	(312,078)
<b>Total Fixed Assets</b>	<b>273,073</b>
<b>Total Assets</b>	<b>27,581,570</b>
<b><u>Liabilities</u></b>	
Accounts Payable	78,224
Other Liabilities & Agency Funds	17,889
Post Retirement Benefit	211,030
Beneficial Interest in Trust	125,976
<b>Total Liabilities</b>	<b>433,119</b>
<b><u>Fund Balances</u></b>	
Fund Balance	27,148,451
<b>Total Fund Balances</b>	<b>27,148,451</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>27,581,570</b>

\* Investments held for Parishes at 12/31/20 had Market Value of \$9,876,951 and are not shown on these financial statements

These values represent a point in time and are subject to fluctuations inherent in the market.

The income from the diocesan portion of the Unified Investment Fund is subject to the following spending restrictions: Donor Restricted, Board Designated, Unrestricted.

## 2020 Income Statement: Diocese of CNY (Audited)

The Diocese of Central New York  
Income Statement (audited)  
For the Period Ending December 31, 2020

	2020 Year-to-Date Actual	2020 YTD Approved Budget	Variance
<b>Expenses</b>			
<b>Mission</b>			
<b>Evangelism</b>			
<b>To proclaim the Good News of the Kingdom</b>			
COM Expenses	1,429	3,575	2,146
Continuing Education for the Ordained	2,912	4,724	1,812
Training & Resources	5,100	4,100	(1,000)
Education for Ministry	2,750	2,750	(0)
Ephphatha - Deaf Ministry:			
Deaf Minister Compensation & Benefits	21,372	21,393	21
Program	962	5,353	4,391
Liturgy & Worship	911	43	(868)
AIM: Adventures in Ministry	324	800	476
Communications	5,130	11,240	6,110
Transition Ministry	3,727	2,918	(809)
<b>To teach, baptize, and nurture new believers</b>			
Youth Ministry:			
Youth Missioner, Compensation & Benefits	7,932	16,791	8,859
Youth Programs	2,231	2,316	85
EYE (Accrual unless Actual event year)*	0	600	600
Church Development Program	225	1,175	950
Learning Communities Initiative	183	501	318
Travel: Bishop	18,492	20,406	1,914
Stewardship	1,250	1,013	(237)

	2020 Year-to-Date Actual	2020 YTD Approved Budget	Variance
College for Congregational Development	0	0	0
<b>Total Evangelism</b>	<b>74,931</b>	<b>99,698</b>	<b>24,767</b>
<b>Justice &amp; Racial Reconciliation</b>			
<b>To respond to human need in loving service</b>			
Companion Diocese:			
General Support & Scholarships	500	0	(500)
Mission of Miracles	5,000	6,000	1,000
Mission of Miracles activity	1,302	0	(1,302)
Episcopal Fund for Human Need (EFHN Grants)	4,200	21,074	16,874
Global Missions	500	500	0
Sustainable Development Grants	9,336	9,336	0
Episcopal Relief and Development	0	75	75
United Thank Offering (UTO)	6,813	6,777	(35)
Retiree Luncheon & Chaplains to retired clergy, spouses and beneficiaries	0	300	300
<b>To seek to change unjust structures of society</b>			
Anti-Racism (Diversity) Program	814	1,500	686
Safeguarding God's People	0	2,500	2,500
<b>Total Justice &amp; Racial Reconciliation</b>	<b>28,464</b>	<b>48,062</b>	<b>19,598</b>
<b>Creation Care</b>			
<b>To strive to safeguard the integrity of creation and sustain and renew the life of     the Earth</b>			
Block grants	0	0	0
<b>Creation Care Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Supporting mission through Anglican, Ecumenical, and Interfaith Relations</b>			
Episcopal Church Assessment	200,059	200,059	0
Lambeth*	0	1,000	1,000

	2020 Year-to-Date Actual	2020 YTD Approved Budget	Variance
<b>Total Supporting Mission</b>	<b>200,059</b>	<b>201,059</b>	<b>1,000</b>
<b>Total Mission Expenses</b>	<b>303,454</b>	<b>348,820</b>	<b>45,365</b>
<b>Governance</b>			
Bishop, Compensation & Benefits	195,617	195,791	174
Legal Professional Services	0	1,000	1,000
General Convention (Accrual unless actual event year) *	0	17,500	17,500
Accrual for Title IV *	1,679	2,500	821
Diocesan Convention	1,175	73,250	72,075
Accrual: Bishop Search *	0	5,000	5,000
Accrual: Sabbaticals *	0	2,000	2,000
Crisis Management Reserve	35,191	113,010	77,819
<b>Total Governance Expense</b>	<b>233,662</b>	<b>410,051</b>	<b>176,389</b>
<b>Administration</b>			
Lay Staff, Compensation & Benefits	411,942	427,152	15,211
Canon for Transition & Church Development, Compensation & Benefits*	123,372	123,359	(13)
Canon to the Ordinary	15,000	15,116	116
Accrual-Sabbaticals: Canon to Ordinary, Canon for Transition & Church Development *	0	1,200	1,200
District Deans	82	82	0
Rent	49,446	49,240	(206)
Business Insurance	13,742	12,225	(1,517)
Equipment Repairs & Lease	20,790	19,592	(1,198)
Office Supplies & Services	8,538	11,225	2,687
Communication Services (phone, web, etc.)	9,475	8,300	(1,175)
Postage	1,054	2,200	1,146
Audit	12,800	13,000	200
Retiree Actuary Report	2,500	2,700	200

	2020 Year-to-Date Actual	2020 YTD Approved Budget	Variance
Other Professional Services	2,636	2,500	(136)
Travel: Other Staff	2,206	3,418	1,212
Meetings and Activities	5,676	6,027	351
Desk Publishing Letterhead, Brochures, Reports	1,290	2,225	935
Dues & Fees	15,068	11,845	(3,223)
Scholarship fund for parish audits	2,800	1,400	(1,400)
Uncollectable Pledge and Assessment	27,063	125,000	97,937
Property:			
Unincorporated Parishes & Chapels	17,927	13,539	(4,388)
Closed Parishes	(257,495)	41,447	298,942
Retiree Benefits	(4,182)	11,670	15,852
Diangdit Chapel	6,374	0	(6,374)
Archives	110	200	90
Funded Depreciation *	43,632	12,000	(31,632)
Gain (loss) on disposal of asset	7,266	0	(7,266)
<b>Total Administration Expense</b>	<b>539,112</b>	<b>916,662</b>	<b>377,551</b>
<b>Pass Through Expense</b>			
Bishop's Discretionary Fund	600	1,460	860
Contributor's Fund	10,452	4,282	(6,170)
Parish Mission FBO Earnings	154,222	119,679	(34,543)
<b>Total Pass Through Expense</b>	<b>165,274</b>	<b>125,421</b>	<b>(39,853)</b>
<b>Total Expenses</b>	<b>1,241,502</b>	<b>1,800,954</b>	<b>559,453</b>
<b>Income</b>			
Assessment	939,065	924,513	14,552
Pledge	110,454	104,903	5,551
Investment Income:			
Diocesan Unrestricted Investment Earnings Net	134,638	166,477	(31,839)

	2020 Year-to-Date Actual	2020 YTD Approved Budget	Variance
Parish Mission FBO Earnings Net	115,288	119,679	(4,391)
Other Diocesan Restricted Earnings	206,520	248,955	(42,435)
Thornfield Investment Earnings	15,733	75,912	(60,179)
Unrealized gains (losses) on Investments	1,990,804	0	1,990,804
Fees:			
Retiree Health Insurance Premiums	4,042	4,042	0
Convention Fees	5,726	10,500	(4,774)
Foundation accounting fees	3,358	4,167	(809)
Grants:			
Bishop's Discretionary Fund	4,150	1,460	2,689
Contributor's Fund	15,233	4,282	10,951
PPP Loan (forgiven)	135,765	0	135,765
Other	2,000	0	2,000
Miscellaneous:			
Interest	1,481	800	681
Gifts	50,479	0	50,479
Miscellaneous	1,842	0	1,842
<b>Total Income</b>	<b>3,736,578</b>	<b>1,665,690</b>	<b>2,070,888</b>
<b>Income - Expense</b>	<b>2,495,076</b>	<b>(135,265)</b>	<b>2,630,340</b>

\* Note: These budgeted amounts will be transferred to savings/investments from checking.  
Expense will be recognized when funds are expended.

## 2020 Balance Sheet: Unified Investment Funds (Audited)

The Diocese of Central New York  
 Unified Investment Funds  
 Balance Sheet (audited)  
 For the Period Ending December 31, 2020

	Long Term	Intermediate	Fixed Income
	Fund	Term Fund	Fund
<b><u>Assets</u></b>			
<b><u>Current Assets</u></b>			
Investments at fair market value *	33,736,680	1,470,811	264,872
<b>Total Current Assets</b>	<b>33,736,680</b>	<b>1,470,811</b>	<b>264,872</b>
<b>Total Assets</b>	<b>33,736,680</b>	<b>1,470,811</b>	<b>264,872</b>
<b><u>Liabilities</u></b>			
Investments held for Diocese	25,070,777	259,761	264,872
Investments held for Foundation of Diocese	1,561,798	0	0
Investments held for Parishes	7,104,104	1,211,049	0
<b>Total Liabilities</b>	<b>33,736,680</b>	<b>1,470,811</b>	<b>264,872</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>33,736,680</b>	<b>1,470,811</b>	<b>264,872</b>

\* These values represent a point in time and are subject to fluctuations inherent in the market.  
 Investments in UIF were managed by Alesco.

## 2020 Income Statement: Unified Investment Funds (Audited)

The Diocese of Central New York  
 Unified Investment Funds  
 Income Statement (audited)  
 For the Period Ending December 31, 2020

	Long Term Fund	Intermediate Term Fund	Fixed Income Fund
<b>Revenues</b>	Actual	Actual	Actual
Investment earnings	586,815	23,893	4,935
Gain on sale of securities	18,718	8,368	309
Unrealized Gain/(Loss) on investments	2,809,404	55,774	12,283
<b>Total Revenues</b>	<b>3,414,937</b>	<b>88,034</b>	<b>17,528</b>
<b>Expenses</b>			
Management fees	97,777	4,599	861
Brokerage fees	573	187	26
Accounting & Audit fees	45,786	2,324	0
Parish & Diocese Allocation	3,270,800	80,926	16,641
<b>Total Expenses</b>	<b>3,414,937</b>	<b>88,034</b>	<b>17,528</b>
<b>Revenue Over Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>

*Note: Amounts have been rounded to the nearest whole dollar*

## 2020 Balance Sheet: Foundation of the Diocese (Unaudited)

The Foundation of The Diocese of Central New York

Balance Sheet (audited)

For the Period Ending December 31, 2020

<b>Assets</b>	
<b>Unrestricted</b>	
Cash, Checking	24,867
Seneca Federal Money Market	1,995
Investment, UIF Long Term Fund @ FMV	1,222,744
Loans Receivable	288
Loan Prin. Receivable, Short-term	9,660
Loan Prin. Receivable, Long-term	80,844
<b>Total Unrestricted</b>	<b>1,340,39</b>
<b>Restricted</b>	
Investment, UIF Long Term Fund @ FMV	339,054
<b>Total Restricted</b>	<b>339,054</b>
<b>Total Assets</b>	<b>1,679,451</b>
<b>Liabilities</b>	
Grant Commitments Payable	10,000
Due to/from other Funds	25
<b>Total Liabilities</b>	<b>10,025</b>
<b>Fund Balances</b>	
Unrestricted	1,419,515
Restricted	125,000
Current Year Balance/(Deficit)	124,911
<b>Total Fund Balances</b>	<b>1,669,427</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>1,679,451</b>

## 2020 Income Statement: Foundation of the Diocese (Unaudited)

The Foundation of the Diocese of Central New York  
Income Statement (unaudited)  
For the Period Ending December 31, 2020

<b>Revenue</b>	<b>YTD 2020</b>
Loan Interest	1,373
Seneca Federal Interest	1
UIF Distributions	5,656
Unrealized Gain/(Loss) on UIF Investments	148,585
<b>Total Revenue</b>	<b>155,615</b>
<b>Expenses</b>	
Custody & Bank Fees	704
Grants	30,000
<b>Total Expenses</b>	<b>30,704</b>
<b>Balance/(Deficit)</b>	<b>124,911</b>

## 2020 Grant Commitments: Foundation of the Diocese (Unaudited)

The Foundation of the Diocese of Central New York

Grant Commitments

For the Period Ending December 31, 2020

grants	commit- ment date	12/31/19 open commit- ments	2020 commit- ments	2020 payments made	2020 released/ expired commit- ments	12/31/20 open commit- ments
Baldwinsville, Grace	04/30/20	0	3,000		3,000	0
Fulton, All Saints'	4/30/2020, 6/25/20	0	10,000	10,000		0
Owego, St. Paul's	4/30/2020, 6/25/20	0	10,000	10,000		0
New Hartford, St. Stephen's	8/20/20	0	5,000			5,000
Auburn, SS. Peter & John	08/20/20	0	5,000			5,000
<b>totals</b>		0	33,000	20,000	3,000	10,000

2019 grant funds unspent	12,846
Year 2020 grant funds available	<u>19,216</u>
<b>year 2020 grant funds available</b>	<b><u>32,062</u></b>

<b>remaining grant funds for 2020 after 2020</b>	
<b>commitments</b>	<b><u>2,062</u></b>

## 2020 Loan Commitments: Foundation of the Diocese (Unaudited)

The Foundation of the Diocese of Central New York

Loan Commitments

For the Period Ending December 31, 2020

grants	commit- ment date	12/31/19 open commit- ments	2020 commit- ments	2020 loans	2020 released/ expired commit- ments	12/31/20 open commit- ments
Sherburne, Epiphany	08/20/18	20,000			20,000	0
Fulton, All Saints'	06/25/20		18,500	18,500		0
Owego, St. Paul's	06/25/20		90,000		90,000	0
New Hartford, St. Stephen's	08/20/20		46,000	40,000	6,000	0
Auburn, Ss. Peter & John	8/20/20		55,000			55,000
<b>totals</b>		20,000	209,500	58,500	116,000	55,000

year 2020 loan funds available 844,720

remaining loan funds for 2020 after 2020  
commitments 751,220

## Section VI: Bishop's Official Acts 2021

*December 2020 through November 2021*

### Ordinations to the Priesthood

The Rev. Patricia May Kinney	Grace & Holy Spirit Church, Cortland	May 22, 2021
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### Ordinations to the Diaconate

The Rev. Deacon Meredith Kadet Sanderson	St. Matthew's Church, Liverpool	July 10, 2021
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### Letters Dismissory Received

The Rev. Ana Rivera-Georgescu	Diocese of Albany	February 1, 2021
The Rev. Timothy C. Hannon	Diocese of Oregon	June 2, 2021
The Rev. Jon Lavelle	Diocese of Western New York	August 16, 2021
The Rev. Dawn-Victoria Mitchell	Diocese of Missouri	September 1, 2021

### Letters Dimissory Issued

The Rev. Richard Towers	Diocese of El Camino Real	June 2, 2021
The Rev. Jeanne Hansknecht	Diocese of Michigan	October 15, 2021

### Change of Clergy Status - Released & Removed

Daniel Barker	September 23, 2021
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## Section VII: Parish Statistics

### 2020 Parish Quota, Pledge & Assessment

The diocesan budget is funded in large part by the assessments and pledges of the parishes. The quota, pledge, and assessment of each parish for 2020 are listed in the following table in accordance with Canon XIV, Section 8. The information displayed is for 2020, as this Journal is a historical document that chronicles activities of the prior year.

#### Quota

The quota requested from each parish is calculated from a three-year moving average of parish normal operating income. For the 2020 budget, quotas were calculated using data provided by parishes on Parochial Reports for the years 2016-2018. (Parochial Reports are due in March of the year following that of the report, making the 2019 data unavailable until mid-2021). The amount requested of each parish was 6% and appears in the “Quota” column of the table. The “Pledge” column represents the commitment of each parish to that 6% quota. This is a voluntary contribution.

#### Assessment

The assessment of each parish is calculated from the same three-year moving average of normal operating income as is the quota, described above. For the 2020 budget, the assessment rate was set by the Diocesan Board at 10%. These figures appear in the column labeled “Assessment” in the table. The assessment is a mandatory contribution.

For 2020, the Diocesan Board offered up to a two-month diocesan assessment waiver to alleviate financial pressure on parishes due to the Coronavirus Pandemic. Eighteen parishes requested waivers. The total assessment waived was \$31, 119. Parish requests ranged from 25% to 100% of the available amount. One parish requested 25% of the available amount, two parishes requested 50%, two parishes requested 75%, one parish requested 90%, and twelve parishes requested 100%. The remaining parishes paid the full assessment. Two of those parishes made payment arrangements with the diocesan board to do so.

Table by District of Diocesan Mission Apportionment and Pledge

	2020 Quota	2020 Pledge	2020 Assessment	2020 Assessment Waiver
<b>Ithaca-Cortland District</b>				
Candor, St. Mark's	2,067	2,067	3,446	0
Cortland, Grace	9,063	2,000	15,104	0
Ithaca, St. John's	18,448	0	29,466	1,281
Moravia, St. Matthew's	4,236	0	5,883	1,177
Owego, St. Paul's	12,844	2,083	17,422	3,984
Slaterville Springs, St. Thomas'	1,997	1,997	3,329	0
Speedsville, St. John's	1,838	1,838	3,063	0
Trumansburg, Epiphany	3,364	1,000	4,505	1,101
<b>Oswego-Northern Onondaga District</b>				
Baldwinsville, Grace	8,662	0	14,436	0
Constantia, Trinity	957	0	1,595	0
Fulton, All Saints'	3,383	0	5,638	0
Liverpool, St. Matthew's	13,218	0	22,030	0
Mexico, Grace	517	517	862	0
Oswego, Resurrection	7,960	500	13,267	0
Pulaski, St. James'	4,385	0	6,212	1,096
<b>North Country District</b>				
Adams, Emmanuel	3,930	0	5,240	0
Black River, St. John's	2,128	0	2,956	591
Brownville, St. Paul's	2,937	0	4,080	816
Cape Vincent, St. John's	5,242	0	8,737	0
Carthage, Grace	1,993	1,118	3,322	0
Clayton, Christ Church	6,080	0	8,428	1,706
Copenhagen, Grace	3,391	3,391	5,652	0

	2020 Quota	2020 Pledge	2020 Assessment	2020 Assessment Waiver
<b>North Country District (continued)</b>				
Evans Mills, St. Andrew's	354	354	590	0
Pierrepont Manor, Zion	1,560	1,560	2,600	0
Watertown, Trinity	27,577	0	45,961	0
<b>Syracuse-East District</b>				
Cazenovia, St. Peter's	15,103	10,069	25,172	0
Chittenango, St. Paul's	3,263	0	5,438	0
DeWitt, St. David's	9,147	0	15,246	0
E. Syracuse, Emmanuel	4,558	0	7,597	0
Fayetteville, Trinity	17,731	0	29,552	0
Manlius, Christ Church	14,895	0	24,825	0
Syracuse, Grace	8,446	6,843	12,317	1,760
Syracuse, St. Alban's	6,281	1,200	10,468	0
Syracuse, St. Paul's	32,180	0	53,633	0
<b>Binghamton District</b>				
Binghamton, Christ Church	12,585	0	20,795	0
Binghamton, Trinity Memorial	23,717	0	35,726	3,294
Chenango Bridge, St. Mark's	13,219	969	22,031	0
Endicott, St. Paul's	21,096	21,096	35,160	0
Johnson City, All Saints'	9,678	2,590	13,817	2,313
Windsor, Zion	1,584	1,584	2,640	0
<b>Chemung District</b>				
Elmira, Emmanuel	2,539	1,885	4,235	0
Elmira, Grace	11,254	0	15,631	3,126
Elmira, Trinity	8,972	0	1,479	0
Horseheads, St. Matthew's	6,889	0	10,366	1,116
Waverly, Grace	1,021	0	1,702	0

	2020 Quota	2020 Pledge	2020 Assessment	2020 Assessment Waiver
<b>Chenango District</b>				
Afton, St. Ann's	2,341	2,351	3,901	0
Bainbridge, St. Peter's	3,953	3,611	6,589	0
Greene, Zion	3,742	0	5,717	520
New Berlin, St. Andrew's	7,647	0	12,745	0
Norwich, Emmanuel	17,151	6,000	28,600	0
Oxford, St. Paul's	2,873	1	4,788	0
Sherburne, Epiphany	1,249	0	2,082	0
S. New Berlin, St. Matthew's	1,466	0	2,444	0
<b>Finger Lakes Syracuse West District</b>				
Auburn, Ss. Peter & John	7,555	0	10,493	2,099
Aurora, St. Paul's	1,050	0	1,749	0
Camillus, St. Luke's	8,936	0	12,411	2,482
Jordan, Christ Church	3,716	806	6,194	0
Marcellus, St. John's	4,201	0	6,127	875
Seneca Falls, Trinity	4,776	0	7,959	0
Skaneateles, St. James'	28,853	20,748	48,089	0
Syracuse, St. Mark the Evangelist	9,547	1,088	15,912	0
Waterloo, St. Paul's	3,499	0	5,832	0
Willard, Christ Church	1,891	1,494	3,152	0
Willowdale, Grace	962	500	1,604	0
<b>Utica-Rome District</b>				
Barneveld, St. David's	3,002	2,002	5,003	0
Boonville, Trinity	6,416	0	8,911	1,782
Camden, Trinity	2,877	1,943	4,795	0
Canastota, Trinity	2,030	396	3,384	0
Chadwicks, St. George's	817	817	1,361	0

	2020 Quota	2020 Pledge	2020 Assessment	2020 Assessment Waiver
<b>Utica-Rome District (continued)</b>				
Clinton, St. James'	12,905	0	21,508	0
Constableville, St. Paul's	756	0	1,260	0
Hamilton, St. Thomas'	13,001	0	21,668	0
Lowville, Trinity	4,536	0	7,560	0
New Hartford, St. Stephen's	4,948	0	8,246	0
Oneida, St. John's	4,937	3,500	8,229	0
Port Leyden, St. Mark's	2,874	2,874	4,791	0
Rome, Zion	7,333	0	12,221	0
Sherrill, Gethsemane	3,980	0	6,634	0
Utica, Grace	26,460	0	44,099	0

## Unified Investment Funds

During 2011, the Board approved a change to the underlying legal structure of the investment funds and the creation of a new corporate entity called the Unified Investment Fund of the Diocese of Central New York. This change necessitated the termination of Central Investment Fund No. 2 and Central Investment Fund No. 3 at the end of 2011. Central Investment Fund No. 2 was closed on November 30, 2011. Central Investment Fund No. 3 was closed on December 31, 2011.

These changes were designed to enhance the administration and management of the Diocesan investment funds and allow for improved communication about the asset allocation and performance of our portfolios. The investments were consolidated with one investment manager and all funds will move from a quarterly to a monthly valuation.

Following a disciplined approach, the Investment Committee reviewed proposals from a wide range of money management firms and selected Alesco Advisors of Pittsford, New York to serve as the Diocese's new investment manager. Alesco is an independent, SEC –registered investment advisor with over \$1.4 billion under advisement. Alesco creates broadly diversified global portfolios utilizing low-cost asset class investments. These changes are in the best interest of the Diocese and participating Diocesan institutions and will create greater flexibility and transparency for the Parishes participating in our investment funds. The assets are domiciled (with oversight and supervision by the Diocesan Board) with Fidelity Investments.

UIF offers two investment options, the Long-Term Fund and the Intermediate-Term Fund. The main investment fund is the Long-Term Fund. The primary objective of the fund is to preserve the real purchasing power of the assets. The secondary objective is to provide for long-term growth. The third objective is to provide dependable source of funds to cover on-going operating expenses of The Diocese. The fourth objective is to minimize the year-to-year volatility of the Long-Term Fund's value. The Intermediate-Term Fund is an alternative to the Long-Term Fund that Diocesan Organizations may use where capital/campaign funds need to be held for use in less than five years. This fund will seek moderate to high level of current income with a primary goal of providing an opportunity for capital appreciation with low volatility and anticipating a capital withdrawal within 3-5 years. Diocesan Organizations will be encouraged to address immediate and short-term needs (less than three years) by establishing their own money market or like account outside of this program.

For the Long Term Fund, the target annual distribution rate shall not exceed 5% of the average market value of the fund for the preceding 20-quarters. For the Intermediate Term Fund, starting in 2014, the target annual distribution rate shall not exceed 2% of the average market value of the fund for the preceding 20-quarters. For 2020, the distribution rate was 4.0% from the Long Term Fund and 1.5% from the Intermediate Term Fund. For 2021, the distribution rate will remain at 4% from the Long Term Fund and 1.5% from the Intermediate Term Fund.

## Unified Investment Fund Fixed Income : Listing of Diocesan Funds

As of December 31, 2020

<b>Name of Fund</b>	<b>Est'd Date</b>	<b>Fixed Income Fund 12/31/2020</b>
Diocesan House Maintenance	1943	32,453.30
Diocesan House Maintenance - Earnings	1999	0.00
Emma Sabine	1938	46,462.52
Emma Sabine - Earnings	1999	793.38
Francis Abigail Meade Parce	1942	39,435.12
Francis Abigail Meade Parce-Earnings	1942	10,068.79
Wicks Mem, Paris Hill	1993	62,189.57
Wicks Mem, Paris Hill - earnings	1999	18,340.52
<b>Funds Held for the Benefit of Parishes</b>		
St. Paul's, Chittenango, Fannie E. Gates	1999T	3,905.58
St. Paul's, Chittenango, Francis H. Gates	1999T	19,529.11
Saviour, Syracuse, Charlotte Schermerhorn	2003T	626.92
Saviour, Syracuse, CF Schermerhorn	2003T	30,107.80
St. Paul's, Waterloo, Mary Fatzinger Fund...	2000T	959.46
<b>Total UIF Fixed Income Funds</b>		<b>264,872.07</b>

Note: All diocesan funds in UIF Fixed Income Fund are Donor Restricted

## Unified Investment Fund: Listing of Diocesan Funds

As of December 31, 2020

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Income Usage: Donor Restricted</b>			
Arthur F. Carpenter Memorial Fund	13,687.63	0.00	13,687.63
Bertha S. Cratsbey	66,828.39	0.00	66,828.39
Bible & Prayer Book Society	66,734.45	0.00	66,734.45
Bible & Prayer Book Society - Earnings	84,157.18	0.00	84,157.18
Bishop F.D. Huntington	100,483.55	0.00	100,483.55
Bishop Wm. H. de Lancey	32,050.57	0.00	32,050.57
Charles & Favilla Tholens	1,057.08	0.00	1,057.08
Charles E. Daboll	9,774.63	0.00	9,774.63
Charlotte N. Alston	3,226,725.70	0.00	3,226,725.70
Charlotte N. Alston - Earnings	819,079.40	0.00	819,079.40
Clara K. Bott	64,720.05	0.00	64,720.05
Clergy Association	6,219.95	0.00	6,219.95
Clergy Continuing Education	1,864.01	0.00	1,864.01
Clergy Continuing Education - Earnings	270.63	0.00	270.63
David A. Potter (Paris Hill)	340.19	0.00	340.19
David A. Potter (Paris Hill) - Earnings	540.41	0.00	540.41
Earnings - Clergy Association	6,660.40	0.00	6,660.40
Earnings - Elsie Curran	23,066.21	0.00	23,066.21
Edith Aucock - Earnings	16,529.87	0.00	16,529.87
Edith M. Aucock	63,111.80	0.00	63,111.80
Effingham and Ella Brown	1,786.66	0.00	1,786.66
Effingham and Ella Brown - Earnings	2,270.80	0.00	2,270.80
Elizabeth C. Beach	5,907.13	0.00	5,907.13
Elizabeth Collins	15,895.86	0.00	15,895.86
Elizabeth de la Tour Goodyear	32,582.45	0.00	32,582.45
Ella M. & James Doran	10,819.52	0.00	10,819.52
Elsie Curran	17,380.10	0.00	17,380.10
Ensworth D. Babcock	17,764.53	0.00	17,764.53
Ensworth D. Babcock-Earnings	4,254.83	0.00	4,254.83

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Income Usage: Donor Restricted</b>			
Episcopal Fund for Human Needs	687,107.41	0.00	687,107.41
Episcopate	1,464,846.95	0.00	1,464,846.95
Esther Gracie Wheeler	50,811.12	0.00	50,811.12
Esther Gracie Wheeler - earnings	12,113.05	0.00	12,113.05
F.M. Elliott	931.94	0.00	931.94
F.M. Elliott - Earnings	94.53	0.00	94.53
Florence & Estelle Foreman	3,544.24	0.00	3,544.24
Fred G. Polley	161,720.15	0.00	161,720.15
Fred G. Polley - Earnings	78,658.41	0.00	78,658.41
Gerrit N. van Wagenen	291,208.73	0.00	291,208.73
Gerrit N. van Wagenen - Earnings	40,025.45	0.00	40,025.45
Gersham W. Clark	44,322.10	0.00	44,322.10
Gersham W. Clark - Earnings	29,204.49	0.00	29,204.49
Harriet Ludington	97,864.57	0.00	97,864.57
Harriet Ludington - Earnings	50,115.47	0.00	50,115.47
Helen D. Tracy	11,599.57	0.00	11,599.57
Henry Daboll (DCNY Bequest)	13,356.20	0.00	13,356.20
Henry Daboll (DCNY Bequest) - Earnings	14,579.03	0.00	14,579.03
Ives Goodyear	30,406.21	0.00	30,406.21
Ives Goodyear - Earnings	2,133.88	0.00	2,133.88
Johnson S. Springsted	77,106.38	0.00	77,106.38
Louis W. and Mary N Alston - Earnings	177,152.76	0.00	177,152.76
Louis W. and Mary Nieven Alston	862,333.65	0.00	862,333.65
Mabel Youell	3,482.06	0.00	3,482.06
Mary Jane Allyn Grosvenor	3,721.76	0.00	3,721.76
Mary Jane Allyn Grosvenor - Earnings	971.30	0.00	971.30
Mary W. Stacy	3,171.21	0.00	3,171.21
Mildred Boden Clark	6,000.46	0.00	6,000.46
Mildred C. Gross	13,109.38	0.00	13,109.38
Mildred C. Gross - Earnings	9,702.13	0.00	9,702.13
Minnie F. Clark UTO	205,258.61	0.00	205,258.61

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Income Usage: Donor Restricted</b>			
Permanent Missionary	682,803.41	0.00	682,803.41
Permanent Missionary - Earnings	882.27	0.00	882.27
Rural Missionary	29,411.25	0.00	29,411.25
S John's Anniversary	6,904.05	0.00	6,904.05
S John's Anniversary - Earnings	3,046.71	0.00	3,046.71
Sarah A. Goodyear	73,815.51	0.00	73,815.51
Sarah A. Goodyear - Earnings	94,454.80	0.00	94,454.80
Sarah L.F. Griffin	876,593.20	0.00	876,593.20
Sarah L.F. Griffin - Earnings	869,753.39	0.00	869,753.39
Schol. Fund For Theological Students	346,871.16	0.00	346,871.16
Schol. Fund For Theological Students-Earns	120,219.27	0.00	120,219.27
St. George's Fund - Lee Lan Fong	10,386.26	0.00	10,386.26
St. George's Fund - Lee Lan Fong - Earnings	2,472.79	0.00	2,472.79
St. Paul's Church, Paris Hill	21,156.30	0.00	21,156.30
St. Paul's Church, Paris Hill - Earnings	3,753.91	0.00	3,753.91
The Christmas Fund	236,503.73	0.00	236,503.73
The Christmas Fund - Earnings	265,732.07	0.00	265,732.07
The Rev. Carl M. Worden	3,828.25	0.00	3,828.25
The Rev. Carl M. Worden - Earnings	1,608.68	0.00	1,608.68
The Christmas Fund - Earnings	240,046.80	0.00	240,046.80
The Rev. Carl M. Worden	3,458.22	0.00	3,458.22
The Rev. Carl M. Worden - Earnings	1,453.19	0.00	1,453.19
Thomas S. Arnold Memorial	63,388.97	0.00	63,388.97
Thomas S. Arnold Scholarship	53,340.03	0.00	53,340.03
Thomas S. Arnold Scholarship - Earnings	18,702.83	0.00	18,702.83
W. Paul Thompson	2,035.33	0.00	2,035.33
W. Paul Thompson - Earnings	464.66	0.00	464.66
Wells B. Hatch Memorial	3,093.53	0.00	3,093.53
White Lake Camp	561,321.22	0.00	561,321.22
William M. Fox	19,058.50	0.00	19,058.50
William M. Fox - Earnings	8,531.18	0.00	8,531.18

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Income Usage: Donor Restricted</b>			
Wm S. & Martha J. Hayward	6,829.07	0.00	6,829.07
<b>Income Usage: Donor Restricted - Funds Held for the Benefit of Parishes</b>			
Emmanuel, Adams, George Hannahs	6,521.42	0.00	6,521.42
St. Lawrence, Alexandria Bay - MacSherry	48,436.52	0.00	48,436.52
St. Peter's, Bainbridge, William Foote	21,489.64	0.00	21,489.64
Trinity, Canastota	1,200.12	0.00	1,200.12
Trinity, Canastota, Gurney Fund	153,439.56	0.00	153,439.56
Trinity, Canastota, Lewis O. Pace	75,891.63	0.00	75,891.63
St. Marks, Candor, Eleanor C. Murray	22,297.09	0.00	22,297.09
St. Mark's, Candor, Ella F. Smith	10,061.53	0.00	10,061.53
St. Mark's, Candor, Esther Ann Booth	5,900.39	0.00	5,900.39
St. Mark's, Candor, Floyd Seymour	10,558.53	0.00	10,558.53
Grace, Carthage, Antonio F. Mills	97,262.11	0.00	97,262.11
Grace, Carthage, Jennie G. Wilson	2,919.02	0.00	2,919.02
St. George's Church, Chadwicks	5,444.02	0.00	5,444.02
St. George's Church, Chadwicks	102,622.01	0.00	102,622.01
St. George's, Chadwicks, Helen Van Horne	621.01	0.00	621.01
St. Paul's, Chittenango, S Paul's Church Rectory	53,357.61	0.00	53,357.61
St. Paul's, Constableville, Julia Constable	3,353.81	0.00	3,353.81
Trinity, Constantia, Trinity Church Cemetery	621.01	0.00	621.01
Grace, Copenhagen, Ella E. Sage	20,433.67	0.00	20,433.67
St. Thomas', Hamilton, Jesse & Maude Moses Fund	63,195.52	0.00	63,195.52
Trinity, Lowville, Easton-Scofield Trust	44,593.87	0.00	44,593.87
Trinity, Lowville, Fred C. Schraub	22,234.71	0.00	22,234.71
Trinity, Lowville, Grace Scofield Trust	17,763.01	0.00	17,763.01
Christ Church, Manlius, Clarke-Fleming	3,167.48	0.00	3,167.48
St. Paul's, Owego	107,746.40	0.00	107,746.40
Zion, Pierrepont Manor, W.C. Pierrepont Fund	75,337.72	0.00	75,337.72
St. Mark's, Port Leyden, Willard J. Thornton	661,401.95	0.00	661,401.95
St. Mark's, Port Leyden, Willard Thornton	1,966.22	0.00	1,966.22
St. James', Pulaski, Francis R. Betts	4,471.84	0.00	4,471.84

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Income Usage: Donor Restricted - Funds Held for the Benefit of Parishes</b>			
St. James', Pulaski, Jennie & Flora Hohman	9,999.35	0.00	9,999.35
St. James', Pulaski, Lessie P. Burcklee	16,965.05	0.00	16,965.05
St. James', Pulaski, Lois Fellows Weir	7,639.36	0.00	7,639.36
St. James', Pulaski, Sarah E. P. Hill	13,601.81	0.00	13,601.81
Trinity, Seneca Falls, Alice S. Knapp	146,446.09	0.00	146,446.09
Trinity, Seneca Falls, Bertha V. Nash	3,291.68	0.00	3,291.68
St. James', Skaneateles, Haight Thank Offering	2,608.45	0.00	2,608.45
St. John's, Speedsville, John Cross	6,521.45	0.00	6,521.45
St. John's, Speedsville, Mary J. Robinson	5,465.53	0.00	5,465.53
St. John's, Speedsville, Stella Wade Schryver	5,651.85	0.00	5,651.85
Ephphatha Parish, Morse Bequest	4,702.76	0.00	4,702.76
Saviour, Syracuse, Karl & Elizabeth Gill Schwartz	304,829.47	0.00	304,829.47
Epiphany, Trumansburg, Beatrice Carman	7,694.01	0.00	7,694.01
Epiphany, Trumansburg, Marian Davenport	3,693.82	0.00	3,693.82
Epiphany, Trumansburg, Bernice Carman	11,125.56	0.00	11,125.56
Grace, Waverly, Watrous, Clarke, Scott	79,222.86	0.00	79,222.86
Grace, Whitney Point, Altheia N. Love	65,441.23	0.00	65,441.23
Grace, Willowdale, Agnes B. Slossom	3,353.81	0.00	3,353.81
Grace, Willowdale, Anna H. Anderson	85,709.80	0.00	85,709.80
Grace, Willowdale, Emma & Hans Hansen	310.51	0.00	310.51
Grace, Willowdale, Florence C. Haight	8,198.40	0.00	8,198.40
Grace, Willowdale, Frederick T. Johnson	1,117.94	0.00	1,117.94
Grace, Willowdale, Grace Church	1,179.96	0.00	1,179.96
Grace, Willowdale, Halsey	15,092.26	0.00	15,092.26
Grace, Willowdale, Katherine Hayes	3,415.91	0.00	3,415.91
<b>Income Usage: Donor Restricted - Funds Held for the Benefit of Parishes</b>			
Grace, Willowdale, Margaret A. Hayes	4,782.31	0.00	4,782.31
Grace, Willowdale, Oakley	1,614.81	0.00	1,614.81
<b>Subtotal - Donor Restricted</b>	<b>16,069,987.27</b>	<b>0.00</b>	<b>16,069,987.27</b>
<b>Income Usage: Board Designated</b>			
Calvary McDonough Memorial Fund	11,039.75	0.00	11,039.75

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Board Designated</b>			
Canons - Ordinary, Transition & Church Development	45,071.36	0.00	45,071.36
Ch of Redeemer, Watertown	342,692.03	0.00	342,692.03
Ch of Redeemer, Watertown - Earnings	144,903.26	0.00	144,903.26
Christ Church, Guilford	552,236.56	0.00	552,236.56
Diocesan Initiatives from Closed Parishes	140,785.67	0.00	140,785.67
Doris Sanford	276,626.19	0.00	276,626.19
Doris Sanford - Earnings	5,368.95	0.00	5,368.95
Ella V. Dening	23,703.17	0.00	23,703.17
Extinct Parishes for Mission & Ministry	605,544.25	0.00	605,544.25
Lambeth Conference	11,475.32	0.00	11,475.32
Ministry & Mission in Utica	141,859.94	0.00	141,859.94
Next Bishop Search	115,598.66	0.00	115,598.66
Property Fund	0.00	242,149.89	242,149.89
Reserve Replacement CIF I	457.22	0.00	457.22
Retiree Insurance Reserve	32,340.59	0.00	32,340.59
Robert L. Mott	2,995.75	0.00	2,995.75
S Paul's, Paris Hill	12,295.96	0.00	12,295.96
S Paul's, Paris Hill - Earnings	3,083.46	0.00	3,083.46
Sabbatical Reserve	21,797.16	0.00	21,797.16
Soller Scholarship Fund	2,221.16	0.00	2,221.16
St. James', Cleveland - property support	77,608.36	0.00	77,608.36
Theresa & Jacob van Woert	23,516.57	0.00	23,516.57
<b>Income Usage: Board Designated - Funds Held for the Benefit of Parishes</b>			
Ephphatha - Short Term Investment Fund	0.00	12,281.13	12,281.13
St. Mark the Evangelist	105,249.33	0.00	105,249.33
St. John's Whitesboro	0.00	5,330.39	5,330.39
<b>Subtotal - Board Designated</b>	<b>2,698,470.67</b>	<b>259,761.41</b>	<b>2,958,232.08</b>
<b>Income Usage: Unrestricted</b>			
Arminda Whaley Trust	13,895.65	0.00	13,895.65
Church Mission of Help	19,251.08	0.00	19,251.08
Cornelia Seymour	1,879.91	0.00	1,879.91

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
<b>Income Usage: Unrestricted</b>			
Cornelia Seymour - Earnings	491.68	0.00	491.68
Doris Price	38,508.77	0.00	38,508.77
Emilie G. Waterbury	1,492.31	0.00	1,492.31
Gordon A. Holden	596,743.98	0.00	596,743.98
Helen Gove	7,088.51	0.00	7,088.51
J. Winslow Clarke	12,498.37	0.00	12,498.37
Mary Cleveland	26,624.27	0.00	26,624.27
Proceeds from Sale of 101 Cross Road	192,838.04	0.00	192,838.04
Sale of Thornfield property	2,435,772.13	0.00	2,435,772.13
The Diocese of CNY - Proceeds from sale of properties	859,891.06	0.00	859,891.06
Unrestricted Fund	1,728,244.64	0.00	1,728,244.64
Unrestricted Funds from Closed Parishes	208,103.97	0.00	208,103.97
Wm. Harbron Turner	158,995.16	0.00	158,995.16
<b>Subtotal - Unrestricted</b>	<b>6,302,319.53</b>	<b>0.00</b>	<b>6,302,319.53</b>
<b>Total Diocesan Funds</b>	<b>25,070,777.47</b>	<b>259,761.41</b>	<b>25,330,538.88</b>

## Unified Investment Fund: Listing of Parish Funds

As of December 31, 2020

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Emmanuel, Adams</b>			
Emmanuel Church Fund	70,479.82	0.00	70,479.82
St. Luke's Chapel Fund	108,528.51	0.00	108,528.51
<b>St Ann's, Afton</b>			
Allie Grant	0.00	1,120.91	1,120.91
Grace Keator	0.00	6,635.26	6,635.26
Church Fund	0.00	174,538.10	174,538.10
Zurn Endowment	0.00	13,961.80	13,961.80
Loren & Sue Guy Fund	0.00	12,436.67	12,436.67
<b>St. Paul's, Aurora</b>			
St. Paul's Church	52,980.54	0.00	52,980.54
<b>St. Peter's, Bainbridge</b>			
Dickinson Flower	0.00	1,165.62	1,165.62
Dickinson Music	0.00	1,165.61	1,165.61
Dickinson Youth	0.00	2,286.43	2,286.43
Frank Lewis	0.00	4,752.22	4,752.22
Juliand Memorial	0.00	22,730.55	22,730.55
Collins	0.00	463,804.49	463,804.49
Organ - general	0.00	2,482.92	2,482.92
Demeree - Wardens & Vestry	0.00	11,366.30	11,366.30
St. Peter's Churchyard Cemetary Fund	0.00	37,449.77	37,449.77
<b>Grace, Baldwinsville</b>			
Organ Maintenance - orig. gift	13,976.69	8,787.62	22,764.31
Organ Maintenance Fund - earnings	31,371.57	19,724.32	51,095.89
General Fund	42,846.50	26,939.00	69,785.50
<b>St John's, Black River</b>			
St. John's Church	46,010.64	0.00	46,010.64
<b>Trinity, Boonville</b>			
Lansing Fund	38,557.24	0.00	38,557.24
<b>St. Paul's, Brownville</b>			
St. Paul's Church	44,119.76	3,338.77	47,458.53
<b>Trinity, Canastota</b>			
Trinity Church	0.00	7,497.43	7,497.43
<b>St. Mark's, Candor</b>			
W.E. Moore	2,360.18	0.00	2,360.18
St. Mark's Church	38,817.82	0.00	38,817.82

Name of Fund	Long Term Fund	Intermediate Term Fund	Total
<b>Grace, Carthage</b> Church Fund	46,435.85	24,516.05	70,951.90
<b>St. Paul's, Chittenango</b> St. Paul's Church	13,248.94	2,311.25	15,560.19
<b>Grace, Copenhagen</b> Clarke-Thompson	6,645.48	0.00	6,645.48
Grace Church Women's Auxiliary	1,242.30	0.00	1,242.30
<b>St. Andrew's, Evans Mills</b> Evans Mills	3,788.59	0.00	3,788.59
Carrie A. Lawton	69,133.09	0.00	69,133.09
<b>Trinity, Fayetteville</b> Mary Dougherty	1,179.96	0.00	1,179.96
Caroline L.B. Wheeler	6,273.01	0.00	6,273.01
Trinity Music Ministry	4,322.72	0.00	4,322.72
David Beveridge Memorial	5,614.65	0.00	5,614.65
Williams & Parish Endow - II	32,903.91	0.00	32,903.91
Williams & Parish Endow - I	62,855.10	0.00	62,855.10
Planned Giving Fund	350,549.43	0.00	350,549.43
Altar Guild - Estabrook	3,275.04	0.00	3,275.04
<b>All Saints', Fulton</b> Hubbard Estate	617.28	0.00	617.28
Sommers Estate	1,234.33	0.00	1,234.33
Hughes Estate	1,845.36	0.00	1,845.36
Memorial Fund	9,401.66	0.00	9,401.66
Reynolds Estate	11,951.22	0.00	11,951.22
Hackett	12,318.96	0.00	12,318.96
Nelson Estate	18,266.65	0.00	18,266.65
Hayes Estate	18,802.76	0.00	18,802.76
George Estate	27,668.07	0.00	27,668.07
Painter Estate	30,797.68	0.00	30,797.68
Gartland Estate	33,116.96	0.00	33,116.96
Butler Estate	102,212.40	0.00	102,212.40
Endowment Fund	866.50	0.00	866.50
<b>St. Thomas', Hamilton</b> St. Thomas' Church Endowment	148,677.06	0.00	148,677.06
Elizabeth A. Meggett	159,612.45	0.00	159,612.45
Historic Preservation Fund	1,003.77	0.00	1,003.77
Ramshaw Fund	50,533.82	0.00	50,533.82
<b>All Saints', Johnson City</b> Adele B. Brown	0.00	2,331.22	2,331.22

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
Blanding Endowment	4,648.69	0.00	4,648.69
Repair & Maint. Fund (subsequent)	0.00	1,085.28	1,085.28
E.S. MacDonald Flower Fund	5,890.03	0.00	5,890.03
<b>Trinity, Lowville</b>			
Edith Connell	5,465.53	0.00	5,465.53
Trinity Church Trust Dayan	496.73	0.00	496.73
Trinity Church Trust Easton	22,731.83	0.00	22,731.83
Trinity Church Trust Kelly	1,179.96	0.00	1,179.96
Trinity Church Trust Moore	1,738.91	0.00	1,738.91
Trinity Church Trust West	1,925.26	0.00	1,925.26
<b>Christ Church, Manlius</b>			
Endowment Fund	62,436.11	0.00	62,436.11
Endowment Fund - Earnings	22,752.73	0.00	22,752.73
Emmaeus Fund	19,676.82	0.00	19,676.82
Emmaeus Fund - Earnings	550.06	0.00	550.06
Cemetery Fund	54,695.60	0.00	54,695.60
Cemetery Fund - Earnings	1,557.12	0.00	1,557.12
<b>St. John's, Marcellus</b>			
May E. Clift Memorial Bible Class	0.00	13,429.11	13,429.11
St. John's Unrestricted	0.00	21,536.01	21,536.01
<b>St. Matthew's, Moravia</b>			
Donald Wensky Memorial	2,094.20	0.00	2,094.20
Sharon Signor	3,762.88	0.00	3,762.88
Austin Fund	3,069.27	0.00	3,069.27
William Walker McLaren Fund	31,174.15	0.00	31,174.15
Edith Mead	3,659.70	0.00	3,659.70
Eva G. Wilson	6,097.39	0.00	6,097.39
Elondo K. Greenfield	2,863.41	0.00	2,863.41
St Matthew's Fund	256,146.29	0.00	256,146.29
Clarinda Briggs Organ Fund	3,461.50	0.00	3,461.50
Calvary Fund	153,224.33	0.00	153,224.33
<b>St. Andrew's, New Berlin</b>			
St. Andrew's Church	0.00	22,515.30	22,515.30
<b>St. Stephen's, New Hartford</b>			
St. Stephen's Investment Fund	111,757.13		111,757.13
<b>North Country Episcopal Convocation</b>			
North Country Episcopal Convocation	0.00	2,665.11	2,665.11
<b>St. Paul's, Oxford</b>			
Will Restricted Fund P&I	38,068.25	0.00	38,068.25
Will Restricted Fund P	77,019.21	0.00	77,019.21

<b>Name of Fund</b>	<b>Long Term Fund</b>	<b>Intermediate Term Fund</b>	<b>Total</b>
Roach Endowment Fund	15,876.60	0.00	15,876.60
Emerson Fund	53,136.23	0.00	53,136.23
Vestry P&I	29,773.10	0.00	29,773.10
U. Van Wagenen	1,995.63	0.00	1,995.63
Harold Brown Fund	68,120.30	0.00	68,120.30
<b>St. Mark's, Port Leyden</b>			
St. Mark's Church	12,235.33	0.00	12,235.33
Mary Louise Williams	597,876.86	0.00	597,876.86
George B. Williams Trust Fund	181,974.53	0.00	181,974.53
<b>St. James', Pulaski</b>			
St. James' Church	49,701.00	2,511.76	52,212.76
Crandall Fund	5,763.44	0.00	5,763.44
Peach Family Fund	2,399.47	0.00	2,399.47
Rectory Fund	63,545.04	2,404.33	65,949.37
<b>Christ Willard</b>			
Christ Church	40,102.97	0.00	40,102.97
Caroline Stacy-Christ Church Beq	2,935.70	0.00	2,935.70
Mary W. Stacy-Christ Church Beq	2,117.67	0.00	2,117.67
William W. Stacy	1,010.59	0.00	1,010.59
Howard L. Johnson	150,734.75	0.00	150,734.75
Backlund Memorial	10,766.24	0.00	10,766.24
<b>Epiphany, Sherburne</b>			
Epiphany General Fund	106,574.91	31,674.81	138,249.72
Epiphany Cemetery Fund	57,978.18	26,434.63	84,412.81
<b>Gethsemane, Sherrill</b>			
Church Investment	50,751.59	0.00	50,751.59
<b>St. James' Foundation, Skaneateles</b>			
St. James' Fund	80,716.41	5,562.97	86,279.38
Outreach Fund	105,483.58	0.00	105,483.58
Bishop Kellogg Fund	257,696.32	20,588.00	278,284.32
Hazel Smith Fund	927,798.66	90,435.22	1,018,233.88
Vera Howard Fund	172,559.38	8,385.61	180,944.99
Leadership Support	65,856.77	54,944.85	120,801.62
<b>St. Thomas', Slaterville Springs</b>			
St. Thomas' Church	22,868.29	0.00	22,868.29
Blanchard Rideout Memorial	2,658.19	0.00	2,658.19
<b>St. Matthew's, S. New Berlin</b>			
St. Matthew's	77,813.20	23,215.42	101,028.62
<b>St. John's, Speedville</b>			
Rose Ames	860.53	0.00	860.53

S John's Church	9,032.58	0.00	9,032.58
Sidney R. Smith	2,408.72	0.00	2,408.72
<b>St. Alban's, Syracuse</b>			
1964 Permanent Endowment Fund	214,283.41	0.00	214,283.41
1964 Permanent Endowment Fund Earnings	228,025.48	0.00	228,025.48
<b>Church of the Saviour, Syracuse</b>			
Ida S. Martin	0.00	403.38	403.38
<b>Church of the Epiphany, Trumansburg</b>			
Church of the Epiphany	258,435.21	0.00	258,435.21
Pease Permanent Fund	3,229.65	0.00	3,229.65
Frederick R. Thompson	6,273.05	0.00	6,273.05
Jane S. Wilcox	48,258.30	0.00	48,258.30
Bequest Fund	41,805.34	0.00	41,805.34
Memorial Garden	5,695.34	0.00	5,695.34
David Schurman Fund	2,209.38	0.00	2,209.38
Building Fund	0.00	7,820.69	7,820.69
<b>Grace, Utica</b>			
Donald Stuart Memorial	12.34	0.00	12.34
Memorial Fund	357.06	0.00	357.06
Taylor-Clarke-Bink Organ Fund	49,306.67	0.00	49,306.67
Gertrude Wiggins Fund	82.23	0.00	82.23
Burke Fund	24,834.72	0.00	24,834.72
Frederick G. Weaver	1,614.77	0.00	1,614.77
<b>Trinity, Watertown</b>			
Rectory Fund	0.00	12,653.05	12,653.05
Memorial Endowment Fund	0.00	5,962.83	5,962.83
Mary Hubbard	0.00	5,478.49	5,478.49
<b>Grace, Waverly</b>			
Grace Church	16,612.50	0.00	16,612.50
N.S. Johnson	11,579.17	0.00	11,579.17
McDonald	5,102.48	0.00	5,102.48
Tuie Randall	5,641.95	0.00	5,641.95
Watrous-Clarke	3,238.24	0.00	3,238.24
Grace CD fund	19,731.50	0.00	19,731.50
Grace Rectory Sale	63,902.64	0.00	63,902.64
<b>Foundation of the Diocese of CNY</b>			
Elizabeth M. Haas	87,498.98	0.00	87,498.98
Elizabeth M. Haas - Earnings	37,017.53	0.00	37,017.53
Virginia Klee	251,554.91	0.00	251,554.91
Virginia Klee - Earnings	72,142.57	0.00	72,142.57
Helen J. Howland	41,570.57	0.00	41,570.57
Other Investment	1,072,013.47	0.00	1,072,013.47

<b>Ephphatha Parish, Syracuse</b> Ephphatha Parish	211,964.40	0.00	211,964.40
<b>Whitney Pt, Grace &amp; Marathon, St. John's</b> ECCE Fund	26,198.29	0.00	26,198.29
<b>TOTAL PARISH FUNDS</b>	<b>8,665,902.27</b>	<b>1,211,049.16</b>	<b>9,876,951.43</b>

## Parochial Report Statistics (2020)

Parish	City	Parish Type	2019 Members	2020 Members	Communicants	Sunday Att.	Baptisms	Confirm. & Recept.	Pledge Cards	Amount Pledged	Plate & Pledge	From Investments	Oper. Income	To Diocese	Outreach	Miss. Outreach Exp.	Total Expenses
Emmanuel	Adams	I	71	69	62	27	1	0	22	33,905	43,772	0	45,772	5,240	1,430	0	48,394
St Anns	Afton	I	48	39	39	17	0	0	13	32,969	30,938	7,991	39,429	6,252	3,805	0	57,082
St Lawrence	Alexandria Bay	I	8	8	8	7	0	0	0	0	12,620	0	14,294	0	0	0	13,660
SS Peter & John	Auburn	I	269	256	106	58	1	0	49	82,032	99,925	12,297	121,474	15,118	0	17,018	189,146
United Ministry of Aurora	Aurora	I	9	9	9	7	0	0	52	14,660	14,660	1,384	16,044	1,291	2,550	620	28,176
St Peters	Bainbridge	I	174	177	85	30	1	0	7	17,660	36,856	22,394	60,234	10,200	1,428	0	69,271
Grace	Baldwinsville	II	206	199	194	51	1	0	54	117,130	124,239	0	128,963	14,436	0	0	130,345
St Davids	Barneveld	I	87	59	44	21	0	0	12	39,079	38,440	0	44,061	8,005	540	0	36,084
St Johns	Berkshire	I	48	51	47	19	0	0	12	23,400	24,619	589	41,213	4,900	1,225	0	51,072
Christ	Binghamton	III	276	273	243	72	3	0	75	155,600	169,300	5,500	403,700	5,200	1,000	1,000	37,200
St Marks	Binghamton	III	295	296	249	130	4	0	91	148,971	164,631	0	169,106	23,000	7,220	0	174,346
Trinity	Binghamton	III	214	212	209	92	0	0	85	161,848	220,833	127,192	350,396	39,020	11,267	6,971	369,681
St Johns	Black River	I	40	39	39	11	0	0	11	22,820	19,595	0	21,504	2,956	604	0	33,028
Trinity	Boonville	I	119	120	64	24	1	0	30	43,323	45,435	13,529	99,048	8,911	3,549	0	117,278
St Pauls	Brownville	I	34	30	26	14	0	0	10	27,490	31,006	0	33,756	4,080	0	0	40,405
Trinity	Camden	I	38	38	28	13	0	0	13	33,540	30,605	11,235	43,227	7,082	115	0	70,181

Parish	City	Parish Type	2019 Members	2020 Members	Communicants	Sunday Att.	Baptisms	Confirm. & Recept.	Pledge Cards	Amount Pledged	Plate & Pledge	From Investments	Oper. Income	To Diocese	Outreach	Miss. Outreach Exp.	Total Expenses
St Lukes	Camillus	II	243	240	146	52	0	0	48	139,075	128,839	0	130,630	12,411	0	0	188,584
Trinity	Canastota	I	69	69	27	10	0	0	10	13,530	17,012	5,844	32,379	3,780	820	0	42,276
St Marks	Candor	I	66	61	31	21	0	0	0	0	31,465	14,798	46,263	3,346	100	4,440	67,948
St Johns	Cape Vincent	I	54	54	41	16	0	0	9	18,864	22,947	15,000	37,947	8,737	0	2,227	80,376
Grace	Carthage	I	20	16	16	13	0	0	10	15,600	18,336	0	18,336	4,440	0	0	15,837
St Peters	Cazenovia	II	173	172	172	50	1	0	56	169,838	190,752	0	234,770	35,241	0	250	295,781
St Georges	Chadwicks	I	98	98	34	8	0	0	10	9,300	10,731	3,630	14,796	2,178	0	0	14,983
St Pauls	Chittenango	I	166	163	39	15	0	0	34	34,200	37,579	2,267	39,846	5,537	1,052	0	48,707
Christ	Clayton	I	223	221	92	46	0	0	19	31,696	75,066	19,200	94,852	8,528	1,144	202	123,613
St James	Clinton	II	142	142	142	53	0	0	55	135,360	137,276	48,000	185,287	20,668	0	0	233,449
St Pauls	Constableville	I	13	13	0	0	0	0	0	0	0	0	0	0	0	0	0
Trinity	Constantia	I	14	14	10	8	0	0	0	0	2,697	29	13,571	1,595	0	0	5,588
Grace	Copenhagen	I	43	40	40	16	0	0	0	0	4,484	40,870	45,354	9,042	7,361	0	67,901
Grace Episcopal & Holy Spirit Lutheran Church	Cortland	II	220	215	111	57	1	0	40	90,089	102,513	45,000	150,273	17,104	0	0	190,272
Dianjit Chapel	East Syracuse	I	31	28	28	36	0	0	14	1,000	1,950	0	5,500	0	0	0	11,540
Emmanuel	East Syracuse	I	115	112	40	21	0	0	10	27,340	48,033	22,000	70,033	7,599	0	0	70,446
Emmanuel	Elmira	I	51	49	22	16	0	0	13	18,500	22,785	2,218	33,598	6,120	0	2,530	36,091

Parish	City	Parish Type	2019 Members	2020 Members	Communicants	Sunday Att.	Baptisms	Confirm. & Recept.	Pledge Cards	Amount Pledged	Plate & Pledge	From Investments	Oper. Income	To Diocese	Outreach	Miss. Outreach Exp.	Total Expenses
Grace	Elmira	I	101	101	51	31	0	0	18	43,780	60,226	58,651	130,396	15,631	668	980	161,451
Trinity	Elmira	I	43	43	0	0	0	0	0	0	0	0	0	0	0	0	0
St Pauls	Endicott	III	311	307	202	102	0	0	81	160,923	168,296	163,011	335,201	56,255	17,885	17,265	427,653
St Andrews	Evans Mills	I	8	6	6	9	0	0	5	9,976	10,239	2,436	12,675	590	1,154	0	16,170
St Davids - Dewitt	Fayetteville	I	121	126	118	43	0	0	41	114,384	115,586	1,400	136,379	15,245	2,470	0	141,201
Trinity	Fayetteville	IV	298	316	308	141	0	0	108	269,733	283,783	1,328	327,728	29,552	7,000	14,140	366,241
All Saints	Fulton	I	29	28	28	16	0	0	14	27,530	34,499	9,011	51,104	5,638	500	1,532	63,568
Grace	Geneva	I	16	8	7	8	0	0	0	0	2,880	7,050	16,555	2,104	0	100	17,258
Zion	Greene	I	351	350	119	11	1	0	18	30,503	31,911	19,200	53,729	5,717	0	252	151,403
St Thomas	Hamilton	III	128	126	126	83	0	0	71	207,618	210,603	14,392	262,630	21,668	7,750	4,099	248,481
St Matthews	Horseheads	I	151	154	48	35	0	0	20	47,560	57,164	20,000	84,864	11,482	0	0	114,224
Episcopal Church at Cornell University	Ithaca	I	74	80	0	15	0	0	4	3,386	69,239	0	69,239	0	0	0	64,834
St Johns	Ithaca	III	232	227	227	78	1	0	51	125,652	178,727	82,691	328,258	29,466	1,590	183	418,280
All Saints	Johnson City	I	125	120	83	60	0	0	45	94,758	105,468	416	139,061	11,966	6,053	377	139,093
Christ	Jordan	I	47	43	24	14	0	0	14	14,205	17,365	0	57,926	7,000	4,253	350	67,257
Ephphatha Parish For Deaf	Liverpool	I	18	18	0	0	0	0	0	0	0	0	0	0	0	0	0
St Matthews	Liverpool	III	333	338	281	134	0	0	102	215,798	232,519	0	264,619	22,030	21,359	1,524	269,407

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Trinity	Lowville	I	43	33	33	16	0	0	16	28,000	29,179	4,178	42,562	0	0	0	65,444
Christ	Manlius	III	260	259	193	87	2	0	80	244,256	241,596	5,537	276,730	24,825	941	0	293,066
St Johns Chapel	Marathon	I	10	9	9	7	0	0	0	0	1,265	369	1,634	0	0	0	3,600
St Johns	Marcellus	I	120	119	119	36	0	0	32	51,380	59,355	1,924	75,296	6,127	2,650	0	84,214
Grace	Mexico	I	22	22	22	6	0	0	0	0	435	0	435	1,201	3,600	0	9,752
St Matthews	Moravia	I	106	103	37	35	0	0	18	38,060	48,070	9,419	60,089	5,883	1,307	0	51,314
St Andrews	New Berlin	I	98	95	75	27	0	0	17	35,100	64,658	50,000	124,658	12,746	12,554	1,372	158,499
St Stephens	New Hartford	I	149	147	53	23	0	0	17	25,560	26,797	0	38,275	8,198	301	0	105,033
Emmanuel	Norwich	II	176	126	111	33	0	0	20	22,570	28,504	217,618	246,122	34,600	99,649	44,161	360,254
St Johns	Oneida	I	119	144	119	0	0	0	40	60,603	76,050	0	76,450	11,729	1,000	0	84,937
Resurrection	Oswego	I	126	116	116	45	4	0	45	101,116	115,070	2,888	119,261	13,727	850	8,661	148,208
St Pauls	Owego	II	168	164	163	23	0	0	36	87,246	94,181	54,030	178,185	19,922	4,032	0	278,538
St Pauls	Oxford	I	145	146	137	15	2	0	23	19,510	21,273	9,404	33,201	4,788	0	65,358	221,070
Zion	Pierrepont Manor	I	119	119	0	0	0	0	0	0	0	0	0	0	0	0	0
St Marks	Port Leyden	I	28	29	9	10	3	0	3	1,820	2,863	48,616	52,175	7,665	3,780	0	56,788
St. James	Pulaski	I	80	56	51	28	0	0	17	18,290	29,463	23,869	97,368	6,212	1,267	8,450	79,188
Zion	Rome	I	109	108	67	29	0	0	37	49,890	55,262	58,478	129,162	12,221	190	512	182,818
Trinity	Seneca Falls	I	64	64	46	37	0	0	25	70,830	75,429	5,001	87,003	7,960	1,440	0	96,583

Parish	City	Parish Type	2019 Members	2020 Members	Communicants	Sunday Att.	Baptisms	Confirm. & Recept.	Pledge Cards	Amount Pledged	Plate & Pledge	From Investments	Oper. Income	To Diocese	Outreach	Miss. Outreach Exp.	Total Expenses
Epiphany	Sherburne	I	104	104	0	15	0	0	13	0	14,565	5,872	23,135	2,082	711	0	34,703
Gethsemane	Sherrill	I	89	88	70	18	1	0	34	29,800	29,934	2,000	37,285	6,634	600	0	38,394
St James	Skaneateles	IV	655	658	658	140	3	0	122	337,297	420,480	29,705	548,772	68,837	6,502	38,422	533,039
St Thomas	Slaterville Springs	I	33	31	23	12	0	0	12	26,680	27,400	701	28,165	5,326	0	0	24,803
St Matthews	South New Berlin	I	23	22	19	13	0	0	11	19,475	19,666	3,650	23,316	2,444	1,250	0	38,784
Saviour	Syracuse	I	91	88	88	29	0	0	25	28,000	22,854	10,712	47,743	0	0	0	35,717
Grace	Syracuse	I	98	98	68	20	1	0	28	77,464	83,659	0	90,954	14,077	4,656	0	92,309
St Albans	Syracuse	I	54	51	49	28	0	0	23	68,550	83,069	17,099	106,373	11,668	0	1,168	126,509
St Mark	Syracuse	I	300	297	67	39	0	0	35	62,396	60,257	50,517	160,452	18,417	291	0	151,120
St Pauls	Syracuse	III	193	189	172	93	1	0	58	129,349	137,863	303,186	474,439	53,629	10,045	5,623	460,687
Epiphany	Trumansburg	I	43	43	43	29	0	0	28	42,236	41,096	11,901	53,126	4,662	2,500	0	50,856
Grace	Utica	III	453	447	233	112	3	0	95	144,349	157,565	139,060	305,918	44,099	0	9,827	469,957
St Pauls	Waterloo	I	63	58	43	35	0	0	19	39,224	49,653	28,538	81,961	7,857	0	0	122,024
Trinity	Watertown	II	155	147	102	62	0	0	66	155,490	160,928	289,268	454,194	45,961	1,864	16,428	484,362
Grace	Waverly	I	16	16	0	0	0	0	0	0	0	0	0	0	0	0	0
Christ	Willard	I	24	26	25	11	0	0	9	13,000	10,975	6,984	33,909	5,042	0	1,068	44,826
Zion	Windsor	I	70	63	51	13	0	0	9	15,600	17,860	1,599	21,421	4,224	130	0	20,674

# Section VIII: Constitution & Canons

## Constitution

*Adopted in the Convention of the Diocese of Central New York, June 14, 1870; as amended in subsequent Conventions.*

### Article I.

Sec. 1. There shall be an annual Convention of the Church in the Diocese of Central New York, meeting on such day as the Ecclesiastical Authority may determine and select.

Sec. 2. For sufficient cause occurring after the designation of the date or place of meeting the Ecclesiastical Authority may appoint another date or place or both for the meeting of the Convention.

### Article II.

The Ecclesiastical Authority may call Special Conventions. The purpose or purposes for which a Special Convention is called shall be stated in the call for such Convention, and no business not germane to such purpose or purposes shall be in order except by the affirmative vote of two-thirds of those present and voting in each of the clerical and lay orders.

### Article III.

Sec. 1. The members of any Convention shall be:

- (a) The Bishop;
- (b) The Bishop Coadjutor, if there be one, and also, if there be any, the Assisting Bishop Suffragan;
- (c) All members of the clergy canonically resident in the Diocese not under discipline;
- (d) All shared community pastors in charge of parishes in union with the Convention who shall be clerical members of the Convention;
- (e) From each parish in union with the Convention that number of lay delegates to which it is entitled according to the following table, based on the Table of Parochial Statistics in the Journal of the preceding Convention:

300 or fewer communicants    2 delegates

301-500 communicants        3 delegates

over 500 communicants       4 delegates

provided, however, that no parish shall be entitled to lay representation in any

Convention if it is in arrears in payment of its assessment to the Church Pension Fund, or for the Diocesan Mission Apportionment for the calendar year prior to January the first preceding the Convention, unless, if it is in arrears in such payment for the Diocesan Mission Apportionment, the Convention shall remit such arrearage; and

- (f) All Commissioned Evangelists of the Church Army, resident and working in the Diocese for at least one year, who shall be lay members of the Convention.

Sec. 2. Each member of Convention shall be entitled to one vote.

Sec. 3. The lay delegates shall be chosen by the governing body of the parish. Persons meeting the qualifications set out in Canon II shall be eligible to serve as lay delegates to and to vote at any Convention and shall also be eligible for election or appointment to any lay office of the Diocese.

Sec. 4. The definition of a parish, the mode of admitting parishes into union with Convention, and the conditions under which union or representation shall be forfeited, may be prescribed by Canon.

#### Article IV.

Every Convention shall be opened with prayers and there shall be a Celebration of the Holy Communion during the meeting of Convention at a time set by the Bishop.

#### Article V.

The Bishop or, if there be one, the Bishop Coadjutor or the Bishop Suffragan, shall preside in the Convention; but in case of a vacancy in the Episcopate, inability to act, or necessary absence, the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present, shall preside in the Convention.

#### Article VI.

A Secretary shall be chosen upon the assembling of the Annual Convention, who shall remain in office until the meeting of the next Annual Convention or until a successor shall be appointed. The manner of nomination of the Secretary may be prescribed by Canon. The Secretary may be removed at any time from office by the Standing Committee for any neglect or misconduct, of which they shall be the judge. The duties of the Secretary shall be to take minutes of the proceedings of the Convention, to preserve the journals and records, to attest the public acts of the body, and faithfully to deliver into the hands of his or her successor all books and papers relative to the concerns of the Convention which may be in his or her possession. It shall also be the duty of the Secretary to give due notice to each member of the clergy and the governing body of each parish of the time and place appointed for the meeting of each

Convention. The Secretary shall also perform such other duties as may be prescribed by the Canons of General Convention and of the Diocese.

## Article VII.

Sec. 1. In all matters which come before the Convention, the clergy and laity shall deliberate, and, except as otherwise provided in the next section, may vote in one body; but if in any case it shall be required by Canon or by ten members the two orders shall vote separately, the clergy as individuals, and the laity as individual delegates; and the concurrence of a majority of each order present and voting shall be necessary to constitute a decision.

Sec. 2. In case of the election of a Bishop, the two orders shall always vote separately by ballot, and the concurrence of a majority of those present and voting in each order shall be necessary to constitute an election.

## Article VIII.

The mode of altering the Constitution shall be as follows: A proposition for an amendment shall be introduced in writing, and considered in the Convention, and if approved shall lie over till the next Annual Convention. If again approved in such next Convention by a majority of those present and voting in each order, the change shall take effect immediately unless otherwise expressly provided. The adoption of any alteration or amendment of this Constitution which inserts or repeals an Article, or a Section or Clause of an Article, shall effect the necessary change in numbers or letters of Articles or Sections or Clauses of an Article that follow, and in references made in this Constitution to any other part, without the necessity of specific provision therefore in the alteration or amendment.

## Article IX.

No amendment of the Canons shall be made during the sessions of the Convention in which the same shall be proposed, unless by a two-thirds majority of the members present and voting in which event the amendment shall take effect immediately unless otherwise expressly provided; but any amendment, if approved by a majority less than two-thirds, shall lie over for the consideration and final action of the next Annual Convention, and, if again approved by a majority vote, shall take effect immediately unless otherwise expressly provided. The adoption of any alteration or amendment of the Canons which inserts or repeals a Canon, or a Section or Clause of a Canon, shall effect the necessary change in numbers or letters of Canons or Sections or Clauses of a Canon that follow, and in references made in the Canons to any other part, without the necessity of specific provision therefore in the alteration or amendment.

## Canons

### Canon I. Of the Clerical Members of Convention.

Sec. 1. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all the members of the clergy canonically resident in this Diocese, annexing the names of their respective parishes, or places of residence, designating those who are entitled to seats in the Convention. No member of the clergy, while suspended from the ministry, shall have a place on the list. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 2. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all shared community pastors in charge of parishes in union with the Convention, annexing the names of their respective parishes or places of residence, who shall be clerical members of the Convention pursuant to the provisions of Article III, Section 1, paragraph (d) of the Constitution. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 3. The right of any member of the clergy of this Diocese to a seat in the Convention if disputed shall be determined by a vote of the Convention itself in accordance with the provisions of Article III of the Constitution.

Sec. 4. The proof of the regular admission of a member of the clergy into this Diocese shall consist of evidence satisfactory to the Convention of a compliance with the Canons of the General Convention; and the proof of a settlement in a parish thereof shall consist of evidence satisfactory to the Convention of a like compliance.

### Canon II. Of the Lay Members and Organization of the Convention.

Sec. 1. The lay delegates and alternates from each parish shall be chosen by the Vestry from laypersons eighteen years of age or older belonging to the parish, who shall be confirmed communicants and who shall have been regular attendants at its worship and contributors to its support for at least twelve months prior to being chosen. The choice of lay delegates and their alternates shall be certified in writing by the rector, vicar or priest-in-charge of the parish which they represent, or by one of the wardens or the clerk of the governing body of the parish. Such certificate shall be forwarded to the Secretary not later than May 31st of each year and shall also state that each delegate and alternate so certified was eligible to be chosen, that the parish is not in arrears in payment of its assessment to the Church Pension Fund, and that the parish is not in arrears in payment of its assessment for the mandatory portion of the Diocesan

Mission Apportionment for the calendar year prior to the Convention (or if the parish is in arrears in such payment for the mandatory portion of the Diocesan Mission Apportionment, that the parish prays that such arrearage be remitted by the Convention for the good and sufficient reasons presented in a paper accompanying such certificate). The Secretary, upon receipt of such paper, shall transmit the same without delay to the Diocesan Board through its Secretary, which body shall review the case and make recommendation to the Convention thereon. The form of said certificate may be prescribed by the Convention; when so prescribed no other certificate of the appointment of any lay delegate or alternate to the Convention of this Diocese shall be allowed or received.

Sec. 2. At least one week before the meeting of every Convention of this Diocese, the Ecclesiastical Authority shall cause to be prepared a list of all Commissioned Evangelists of the Church Army resident and working in the Diocese for at least one year, annexing their place of residence, who shall be lay members of the Convention pursuant to the provisions of Article III Section 1, paragraph (f) of the Constitution. Such list shall be available to the Convention on the first day of meeting and shall be prefixed to the Journal.

Sec. 3. At every Convention the Bishop, as Presiding Officer, shall take the chair and shall continue to preside during its sitting, shall possess the usual powers of presiding officers in deliberative assemblies and, subject to an appeal to the Convention, shall decide all questions of order without debate. The Bishop shall have the right to call the Bishop Coadjutor, if there be one, to the chair, or there being no Bishop Coadjutor, the Bishop Suffragan, or there being no Bishop Suffragan, to name the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present, as Presiding Officer; but such substitution shall not extend beyond an adjournment unless agreed to by the Convention.

Sec. 4. In case of the absence or disability of the Bishop or of a vacancy in the office, the Bishop Coadjutor, if there be one, or the Bishop Suffragan, if there be one, and there be no Bishop Coadjutor, or the Bishop Coadjutor be absent or disabled, or if there be no bishop present and able to act, the President of the Standing Committee, or, in his or her absence, the senior in office among the clerical members of the Standing Committee present shall call the Convention to order and act as Presiding Officer.

Sec. 5. The presence of at least twenty clerical members of the Convention and of delegates from at least twenty parishes shall be necessary to the transaction of business, except that a smaller number may adjourn from day to day.

Sec. 6. A quorum being found in attendance, the Presiding Officer shall declare the Convention duly organized. The Secretary shall then be elected, who then may nominate one or more assistant secretaries to be approved by the Convention. In the absence of the Secretary, the assistant secretaries shall be nominated from the floor of the Convention. The assistant secretaries shall serve during the sessions of the Convention.

Sec. 7. The Rules of Order of the preceding Annual Convention shall be the Rules of Order until altered by a vote of a majority of the Convention.

Sec. 8. Laypersons, other than delegates, who are members of the Diocesan Board, or members of the Committees of the Board, or trustees of Diocesan corporations, members of the Standing Committee or of standing committees of Convention, Pastoral Leaders licensed by the Diocese, or other officers of the Diocese, shall have the privilege of the floor.

Sec. 9. Prior to every Convention the Bishop may appoint a Committee on Agenda and Arrangements to make appropriate provision for both agenda and program as well as for facilities for such Convention. To the extent practicable, all groups and persons desiring inclusion of agenda items shall submit requests therefore to such Committee at least ten weeks prior to such Convention, together with an identification of the subject matter, whether inclusion is sought for action or information only, the form of the presentation proposed, and the time allocation desired. To the same extent, all groups and persons desiring space, services, or other facilities in connection with such Convention shall submit requests therefore with appropriate details to such Committee at least ten weeks prior to such Convention.

### Canon III. Of the Call of a Convention and Notices pertaining thereto.

Sec. 1. Notice of the meeting of any Convention shall be given by the Secretary in a letter, transmitted by mail, and or electronic communication, at the expense of the Convention, to every member of the clergy canonically resident in the Diocese, to every shared community pastor in charge of a parish in union with the Convention, to every priest-in-charge, to every Commissioned Evangelist of the Church Army resident and working in the Diocese for at least one year, to the lay authorities in every vacant parish, and to all delegates whose election has been certified to the Secretary, at least six weeks before the meeting. Extracts from the Constitution and Canons relating to the appointment of lay delegates, and a form of certificate of their election shall be sent by the Secretary to every parish by the end of the last full week of April of the year in which Convention is held.

Sec. 2. Whenever, under the provision of the Constitution, a special Convention is called it shall be the duty of the Secretary, in the notice thereof, to specify the purpose or purposes for which it is called.

Sec. 3. The Secretary shall, not less than six months before the meeting of each Annual Convention, notify all trustees or individuals having charge of any funds belonging to the Diocese of the responsibility imposed upon them by Canon XXV, Section 1. The Secretary shall also notify the chair of each special committee appointed by the preceding Convention to report to the next Convention, of the requirements of Canon XXV, Section 2.

Sec. 4. All proposed amendments to the Constitution, or Canons, should be submitted to the Committee on Constitution and Canons at least six weeks before the meeting of Convention; and, after consideration by the committee, a copy of the amendments so submitted shall be sent to all members of the Convention at least two weeks before the meeting at which they are to be considered.

#### Canon IV. Of Attending the Meetings of the Convention.

Sec. 1. The regular attendance of the clergy and laity at the meetings of the Convention being of essential consequence to the interest of the Church, this duty is hereby enjoined upon them.

Sec. 2. No member of the clergy of the Diocese actively engaged in work in the Diocese shall, except for good and reasonable excuse, absent himself or herself from meetings of the Convention. In the event of such absence he or she shall make known to the Ecclesiastical Authority the reasons therefore.

Sec. 3. No member of the Convention shall leave during its session without having applied for and received leave of absence from the Presiding Officer.

#### Canon V. Of Parishes and Diocesan Chapels.

Sec. 1. Parishes.

- (g) One or more groups of Episcopalians, whether or not incorporated, (joined in appropriate instances with other Christians) shall be a parish when so certified and admitted into union by a majority vote of the members of the Convention present and voting. The application for such certification and admission shall be filed with the District Dean where the applicant is located. The application, with a report of the action taken thereon by the Dean, shall be forwarded to the Bishop within ninety days after the filing thereof. Thereafter, within one hundred twenty days of receipt, it shall be forwarded with advice of the action of the Bishop thereon to the next Convention of the Diocese for final action by such Convention. The distinctions between parishes and missions shall be eliminated except to the extent required by the Canons of General Convention and the Religious Corporations Law of the State of New York.
- (h) A parish in union with Convention shall continue to be in union unless it is determined by Convention that the parish has failed to conduct regular worship services, or has failed to maintain an organized Vestry which meets regularly, or has failed for three consecutive years to meet its pledge for General & Diocesan Work of the Church as accepted by the Vestry, or is failing to make a good faith attempt to compensate its clergy at or above the guidelines adopted by Convention. A recommendation may be submitted to Convention by the Bishop, together with the Standing Committee, that a determination be made that a parish is no longer in union with Convention; furthermore, the Convention vote to terminate requires a two-thirds majority.

- (i) The Bishop may suggest a parish self-study at any time for the purpose of developing programs to assist the parish.
- (j) No certificate of consent to the incorporation of a parish shall be given by the Bishop or by the majority of the Standing Committee unless the applicant for such consent shall then be a certified parish admitted into union with the Convention as provided in Section 1 or 2 of this Canon.
- (k) Whenever hereafter any parish shall neglect to make the annual parochial report, and to forward the same to the Secretary of the Convention as required by Canon XXII.5, the Committee on Credentials of Lay Delegates shall so report to the Convention, and such parish shall be denied representation in the Convention of that year; except that, because of unusual circumstances explained to the Convention, such parish may be admitted to representation by a majority vote of the members of the Convention present and voting.
- (l) Each parish desiring financial aid from the Diocese shall make application therefore to the Diocesan Board.
- (m) No parish shall establish a new place of worship without the consent of the Bishop and the Standing Committee after consultation with the Dean and the District Council, if there be one.
- (n) No parish shall encumber or alienate any real property, or any interest therein, other than by lease for not more than five years, without the consent of the Bishop and the Standing Committee and leave of Court as required by Sec. 12 of the New York State Religious Corporations Law.
- (o) The qualified voters at any election or special meeting of a parish shall be those persons of full age belonging to the parish, who have been baptized and are regular attendants at worship and contributors to its support for at least twelve months prior to such election or special meeting, or since the establishment of the parish. In any parish which has so determined in the manner provided in section forty-six of the Religious Corporations Law, persons of less than full age, but of the age of eighteen years or more and having the other qualifications of this section, shall also be qualified voters and eligible to be elected members of the vestry and, if confirmed communicants or received in the Episcopal Church, wardens.
- (p) Parish Meetings.
  - (i) Annual Election and Meeting. The annual election and meeting of each parish shall be held on the day, either a Sunday or a secular day, fixed by the vestry.
  - (ii) Special Meetings. Special meetings may be held on any Sunday or secular day fixed by the vestry.
  - (iii) Notice. Notice of each annual election and meeting and of any special meeting shall be read by the priest-in-charge, or if there be none or he or she be absent, by the officiating minister or by a warden, on each of the two Sundays next preceding such annual election and meeting or special meeting, in the time of divine service, or, if for any reason, the usual place

of worship shall not be open for divine service, the notice shall be posted conspicuously on the outer door of the place of worship for two weeks next preceding the annual election and meeting or special meeting. Such notice shall specify the place, day and hour of holding the annual election and meeting or special meeting. The notice of each annual election and meeting shall also specify the number and terms of office of each warden and the vestry persons whose terms of office shall then expire, or whose office shall then be vacant for any cause, and the office for which each such officer is to be then elected. The notice of any special meeting shall specify the matter or question to be brought before such meeting and no matter or question not specified in such notice shall be acted on at such meeting.

- (iv) Presiding Officer. The presiding officer of each annual election and meeting or special meeting shall be the priest-in-charge of the parish, if there be one, or if there be none or he or she be absent, one of the wardens elected by a majority of the qualified voters present, or if no warden be present, a vestry person elected in like manner. Such presiding officer shall be the judge of the qualifications of voters, shall receive the votes cast, and shall declare the result of the votes cast.
- (v) Action. The action of an annual election and meeting or special meeting on any matter or question shall be decided by a majority of the qualified voters present and voting thereon. The polls of an election shall continue open for one hour and longer, in the discretion of the presiding officer, or if required by a majority of the qualified voters present and voting. The wardens and vestry persons shall be elected by ballot from qualified voters at the meeting, and no person shall be eligible for election as a warden unless he or she is also a confirmed communicant in the Episcopal Church, or be eligible for election as a vestry person unless he or she shall have been baptized.

(q) Vestry.

- (i) The vestry shall consist of three, six or nine vestry persons as shall be determined by the parish at any annual or special meeting and of two wardens. At each annual election after the initial election of the vestry, one warden shall be elected to hold office for two years, and one-third of the total number of vestry persons of the parish shall be elected to hold office for three years. Each warden and vestry person shall hold office after the expiration of his or her term until his or her successor shall be chosen.
- (ii) The vestry of an unincorporated parish shall have the powers, discretion, and responsibilities corresponding to the extent applicable, to those of the vestry of an incorporated parish, and shall likewise be subject to corresponding limitations.

- (r) Other Form of Organization. Notwithstanding any other provision hereof, any unincorporated parish may propose such other or different provision for its own organizational structure and operation as it shall deem appropriate. Any such proposal shall be submitted to the District Dean, the Bishop and the Convention in the same manner as an application for certification as a parish in union with the Convention under the provisions of Section 1 of this canon, and the organizational structure and operation of such parish shall conform to the action of the Convention.
- (s) When any real estate is acquired or to be acquired for an unincorporated parish, "The Diocese of Central New York" shall have the power to take and hold bare legal title thereto for the benefit of such parish subject to its direction and control as to the acquisition, use and disposition of such property. All expenses incident to the acquisition, management, maintenance and disposition of such property shall be borne by such parish. In the event that an unincorporated parish on re-examination pursuant to the provisions of Section 1 Paragraph (b) of this Canon is not recertified, "The Diocese of Central New York" shall have the power to make such disposition of any real property, title to which shall have been held by it for the benefit of such former parish (and of the proceeds of any disposition of such property) as to it shall seem appropriate, subject to the directions of the Convention contained in its determination not to recertify such former parish.

## Sec. 2 Diocesan Chapels.

- (a) Any group of Episcopalians, whether theretofore comprising an incorporated parish, an unincorporated parish, other ministry or mission association or college chaplaincy or ministry, shall upon their request and certification by the Bishop and designation as such by the Convention of the Diocese become either a Diocesan Chapel or a Diocesan College Chapel or a Diocesan Mission Chapel.
- (b) Each Diocesan Chapel shall be under the supervision of the Bishop and, subject to the approval of the Bishop, may adopt such procedures for the conduct of its affairs as it may desire. It shall not be a parish in union with the Convention or subject to the provisions of the Canons or other prescriptions with respect to parishes. Each Diocesan Chapel shall have the right, by whatever procedural means it may choose, to designate one lay representative to the Convention of the Diocese, which representative, although not a member of the Convention, shall have the privilege of the floor. Each Diocesan Chapel shall submit an Annual Parochial Report, or at the direction of the Bishop, prepare a Report of such form and content as the Bishop may prescribe.
- (c) A Diocesan College Chapel may be established on the campus of a University or College situated within the Diocese for the expressed purpose of ministry and chaplaincy to the students, faculty and staff of that University or College. A majority of its Vestry or other Representative Body must be composed of persons who are adult members of the Episcopal Church as defined in the Canons of the General Convention and if a majority of its Vestry, or other Representative Body,

is composed of adult members of the Episcopal Church as described above, at least one of whom serves as one of the Wardens, Chair or other leader of the Representative Body, the Diocesan College Chapel shall have the following privileges:

- (I) Each Diocesan College Chapel shall have the right, by whatever procedure it may choose, to designate one adult student Lay Representative to the Convention of the Diocese, which representative shall be a full member of Convention and shall have full privileges of the floor and vote.
  - (II) Each Diocesan College Chapel shall qualify under Canons of the General Convention as a congregation for the purpose of sponsoring members of the congregation for Holy Orders.
- (d) A Diocesan Mission Chapel, such as Ephphatha Mission for the Deaf, shall be under the supervision of the Bishop and, subject to the approval of the Bishop, may adopt such procedures for the conduct of its affairs as it may desire. Each Diocesan Chapel shall submit an Annual Parochial Report, or at the direction of the Bishop, prepare a Report of such form and content as the Bishop may prescribe.
- (I) Each Diocesan Mission Chapel shall have the right, by whatever procedure it may choose, to designate one adult Lay Representative to the Convention of the Diocese, which representative shall be a full member of Convention and shall have full privileges of the floor and vote.
  - (II) Each Diocesan Mission Chapel shall qualify under Canons of the General Convention as a congregation for the purpose of sponsoring members of the congregation for Holy Orders.

## Canon VI. Of Diocesan Clusters.

Sec. 1. Three or more parishes which are geographically related may apply for recognition as a Diocesan Cluster.

Sec. 2. Such application shall set forth the terms of the proposed Cluster organization, including provisions for governance, for engagement of clergy, for contemplated activities, for financial support, for operating procedures and for such other matters as may be appropriate; and shall be accompanied by agreements of the several parishes involved to participate in the Cluster, signed by the rector or priest in charge or, if there be none, the District Dean, and the vestry of each parish.

Sec. 3. The application for recognition as a Diocesan Cluster shall be submitted to the Bishop. On approval by the Bishop of the application as originally submitted or as subsequently amended, the Diocesan Cluster shall be entitled to recognition as such.

Sec. 4. After Cluster recognition, proposed amendments to the terms of Cluster organization shall be submitted to the Bishop for approval.

### Canon VII. Of the Ecclesiastical Authority.

In the event of the death, resignation, disability or prolonged absence of the Bishop of the Diocese, the Bishop Coadjutor shall become the Ecclesiastical Authority of the Diocese; if there be no Bishop Coadjutor, the Bishop Suffragan, if there be one, shall become temporarily the Ecclesiastical Authority. The Standing Committee of the Diocese shall be the Ecclesiastical Authority of the Diocese for all purposes declared by the General Convention only in the event of the absence or disability of all the Bishops herein named or of a vacancy in the Episcopate.

### Canon VIII. Of the Bishop and the Cathedral.

The Bishop, with the approval of the Diocesan Convention or, if it not be in session, of the Standing Committee, may from time to time and until a permanent Diocesan Cathedral shall be established, and with the consent of the Rector and Vestry of the parish concerned, select a parish church which shall be known as the Cathedral Church of (here insert the name of the parish). The Bishop, with the approval of the Standing Committee, may thereupon enter into such stipulations, in writing, with the Rector and Vestry of such parish concerning the rights of the Bishop in the use of the church building in Diocesan affairs, as may be agreed upon, which stipulations shall be known as "The Institutes of the Cathedral".

### Canon IX. Of the Standing Committee of the Diocese.

Sec. 1. The Standing Committee of the Diocese, provided for by the General Convention in Article IV of the Constitution of the General Convention, shall consist of four members of the clergy (presbyters or deacons) of this Diocese, and four laypersons, confirmed communicants of full age of the Church in this Diocese, one such member of the clergy and one such layperson to be elected annually by the Convention of the Diocese, each for a term of four years. The election shall be by ballot, and by the concurrent vote of a majority of those present and voting in each order. Vacancies in the Standing Committee occurring by death or otherwise may be filled until the next meeting of Convention by the concurrent vote of the clerical and lay members of the Committee. Any member of the Committee having served two consecutive full terms shall not be eligible for immediate re-election.

Sec. 2. In case the Bishop of the Diocese be incapable of acting or in case there is no Bishop, and there is no Bishop Coadjutor or Bishop Suffragan capable of acting, the powers to be exercised and duties to be performed by the Bishop in matters of discipline shall be exercised and performed by the Standing Committee, except in those cases where such powers and duties are or may devolve and be enjoined upon the clerical members of the Committee in which case such powers shall be exercised and duties performed by the clerical members only provided that no sentence shall be pronounced upon a member of the clergy save by a Bishop.

Sec. 3. The Secretary of the Standing Committee shall keep a true record of its proceedings and shall preserve all books, journals and papers belonging to the committee and transmit the same to his or her successor in office. The President of the Standing Committee shall report the proceedings annually to the Diocesan Convention.

Sec. 4. In addition to action taken at a meeting duly convened, the Standing Committee is empowered and authorized to take action as follows:

- (a) By mail, telegraphic or electronic communication ballot. Notice shall be given to each member of the Standing Committee by mail, telegram or electronic communication describing the action proposed to be taken and setting forth the time (which shall be reasonable) within which and the name and address of the person or persons to whom ballots or other communications with reference thereto shall be sent. Members of the Committee may return ballots by mail, telegram or electronic communication and the results thereof shall be binding and any action so approved shall be the action of the Committee, provided that
  - (I) The ballots of at least two-thirds of all the members of the Committee favor the proposed action; and,
  - (II) Prior to the time set forth in the notice no member of the Committee shall have advised any person designated in the notice of his or her objection in the particular instance to action by mail, telegraphic or electronic communication ballot.
- (b) By conference telephone. By means of a conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute presence in person at the meeting.

## Canon X. Of the Secretary of Convention.

Sec. 1. The Secretary of Convention shall be nominated to the Convention by the Standing Committee with the approval of the Bishop. In case the Convention declines to elect the nominee, the Bishop shall appoint a member of the Convention as secretary of the Convention pro tem, and the Standing Committee shall make, during the same Convention, a new nomination.

Sec. 2. In the event of a vacancy occurring in the Office of Secretary of Convention, the Bishop or other Ecclesiastical Authority, may, in consultation with the Standing Committee or the President thereof, appoint a Secretary pro tem, who shall serve until the next Annual Convention.

Sec. 3. The Secretary of Convention in addition to discharging the duties imposed by the Constitution and other provisions of these Canons, shall, subject to the orders of the Convention, issue the Journal of the Annual Convention and accompanying documents, and

when published shall post the Journal on the website of the Diocese, and shall provide notice that the Journal is posted on the website to each member of the clergy of the Diocese, each lay delegate attending the Convention, and each parish in the Diocese. The Secretary shall maintain a printed copy of the Journal in the Diocesan Office and shall provide printed copies to clergy members, lay delegates, and parishes upon request. The Secretary shall provide one printed copy of the Journal to each member of the Diocesan Board, one copy to each member of the Standing Committee, two copies to the Secretary of the House of Deputies of General Convention and one copy to the Archives of the Church.

Sec. 4. As required by the Canons of the General Convention, the Secretary shall prepare a certified copy of the testimonials of the deputies elected to the General Convention and forward the same to the Secretary of the House of Deputies, together with a copy of the latest Journal of the Diocesan Convention. The Secretary shall also transmit to the Secretary of the House of Deputies the other documents required by the Canons of the General Convention.

Sec. 5. The Secretary shall maintain the Canonical Register of all clergy canonically resident in the Diocese which shall include the records required by the Canons of the General Convention.

## Canon XII. Of the Chancellor of the Diocese.

The Bishop may nominate for the approval of the Convention a person or persons skilled in ecclesiastical and civil law to be the Chancellor or Vice-Chancellor of the Diocese, who shall act as legal advisers and counselors to the Bishop, the Standing Committee, ecclesiastical courts and the Convention, when called upon to do so, and advisor to the Diocesan Board and its Committees. It shall also be their duty to review any proposed amendments to the laws of the State which affect the Religious Corporations Law or the property interests of the Church and to cooperate with the representatives of the other Dioceses of the State in securing the passage or defeat of such proposed amendments, after reference to the Convention whenever appropriate.

## Canon XIII. Of Deputies to the General Convention and to the Provincial Synod and of Delegates to the Triennial Meeting of the Women of the Church.

Sec. 1. The Convention shall, at either one of its two regular annual meetings held not later than twelve months preceding the opening date of the General Convention as shall be determined by the Bishop with the consent of the Standing Committee, elect by the concurrent ballot of the clerical and lay members present and voting, four members of the clergy and four laypersons, who shall be confirmed communicants of full age and residents of the Diocese, to act as Deputies from this Diocese to the General Convention. When the election of Clerical and Lay Deputies shall have been completed, the four members of the clergy and the four laypersons next in order in the balloting shall be declared duly chosen Alternate Deputies. The Deputies and Alternate Deputies shall elect one of the Deputies to serve as chair of the Deputation. The

Deputies and Alternate Deputies shall hold office during the term of three years and until Deputies and Alternate Deputies shall next be elected.

Sec. 2. It shall be the duty of the Deputies-elect to signify in writing to the Bishop, not more than four weeks and not less than three weeks before the meeting of the General Convention, the acceptance of the appointment and their intention to perform its duties.

Sec. 3. All vacancies occurring by reason of default in acceptance of appointments under this Canon, or from any other cause, shall be filled by designation of the Bishop from the list of members of the clergy and laypersons elected as Alternate Deputies, in the sequence in which they were elected, and such persons when certified by the Bishop, shall have all the power and authority of Deputies duly elected by the Convention.

Sec. 4. Prior to each meeting of the Provincial Synod, the Bishop, with the advice and consent of the Standing Committee, may appoint not more than four members of the Clergy and not more than four laypersons Deputies to the Provincial Synod and name one of such Deputies the chair of the deputation. The Deputies and the chair so appointed shall hold office until a new deputation and chair shall be appointed. Any vacancy in the deputation shall be filled by similar appointment. Deputies so appointed shall be members of the Synod of the Second Province from the Diocese of Central New York and as such shall represent the Diocese in the House of Deputies of the Synod. The names of the persons so appointed shall be announced to the Diocese.

Sec. 5. In case of the inability of the Bishop to act or of a vacancy in the Episcopate, the power conferred upon the Bishop by this Canon shall be exercised by the President of the Standing Committee.

Sec. 6. At the regular Annual Meeting at which it elects Deputies to the General Convention, the Convention shall also elect by the concurrent ballot of the clerical and lay members present and voting, three persons who shall be confirmed adult communicants or members of the clergy of the Church and residents of the Diocese, to act, together with the Diocesan Custodian of the United Thank Offering as Delegates from this Diocese to the Triennial Meeting of the Women of the Church. When the election of these Delegates shall have been completed, the two laypersons or members of the clergy next in order in the balloting shall be declared duly chosen Alternate Delegates. Sections 2 and 3 of this Canon shall apply to the Delegates elected under this section in purpose and intent. The elected Delegates and Alternate Delegates shall hold office during the term of three years and until Delegates and Alternate Delegates shall next be elected. The Diocesan Custodian of the United Thank Offering shall hold office as a Delegate until a successor Diocesan Custodian is designated.

Sec. 7. The necessary expenses of the Deputies attending the General Convention and the Provincial Synod and of the Delegates attending the Triennial of the Episcopal Churchwomen and their meetings held in conjunction with the Provincial Synod shall be paid by the Diocese in

such amount as the Diocesan Board shall determine upon due presentation of proper vouchers signed by the Secretary of the same.

## Canon XIV. Of the Diocesan Board.

Sec. 1. The Diocesan Board shall be the policy making organization of the Diocese, subject to the authority of the Diocesan Convention. It shall articulate the mission of the Diocese, formulate strategies to carry out that mission, and be responsible for all programmatic activities of the Diocese. It shall be responsible for preparation and submission to the Diocesan Convention of the budget in accordance with Canon XVIII and for the administration of such budget and the collection of the income therefore and the expenditures of Diocesan funds in accordance therewith. It shall direct the operating structures of the Diocese, except as to matters within the jurisdiction of the Standing Committee, and shall coordinate the units of the Diocese.

### Sec. 2.

- (a) The Board shall be composed of the following members:
  - (I) The Bishop and the Bishop Coadjutor if there be one;
  - (II) A member of the Standing Committee elected by that Committee.
  - (III) The Treasurer of the Diocese; and
  - (IV) Four persons, adult members of the Episcopal Church and residents of the Diocese, elected by the Diocesan Convention, each to serve for a three year term beginning at the close of the Convention at which elected and until his or her successor is elected, as follows:
    - in years divisible by three, one member of the clergy and one member of the laity;
    - in the following year, one member of the laity; and
    - in the second following year, one member of the clergy.
  - (V) Three persons, adult members of the Episcopal Church and residents of the Diocese of either the clerical or lay order, one elected by the Convention on nomination of the Bishop each year, to serve a term of three years beginning at the close of the Convention at which elected and until his or her successor is elected.
  - (VI) Provided, however, that no member elected by the Convention under paragraph (iv) may serve for more than two successive full terms.
- (b) Vacancies in the membership of the Board elected under paragraph (iv) of subsection (a) shall be filled for the unexpired term by election of the Diocesan Convention (on nomination of the Bishop if the previous occupant of the office was so nominated), provided that a vacancy occurring between meetings of the Convention may be filled until the next meeting of the Convention by the remaining members of the Board.

Sec. 3. The members of the Board shall be the Trustees of "The Diocese of Central New York".

Sec. 4. The Bishop shall be the President and presiding officer of the Board. The Board shall choose, from time to time, one of its members to be Vice President and another person, who need not be a member of the Board, to be its Secretary, each to serve at the pleasure of the Board.

Sec. 5. The Board shall meet at stated intervals but at least four times a year, and at such other times as the Bishop or the Board may determine.

Sec. 6. The Board shall organize itself into such Committees of the Board, and other committees and other subgroups as it may determine appropriate for the discharge of its responsibilities, including Committees on Finance, Ministry Support, Investment, and Property. The Finance Committee shall be the Diocesan body contemplated by the Canons of the General Convention. Additional Board committees shall include the Parish Visitation and Mission Review Committee, and may include the Long Range Planning Committee. Other committees shall be established as determined by the Board. The charge, scope and operating methods of all such Committees and other committees shall be set by the Board.

Sec. 7. The Board shall adopt Bylaws for its governance and the conduct of its affairs.

Sec. 8. The Board shall present to each Diocesan Convention, a report of its activities, including a written report by appropriate category of all moneys and other property received and all moneys expended. The Board shall also cause to be prepared for publication in each Journal of the Convention a table by Districts of all parishes in the Diocese, showing the Diocesan Mission Apportionment (including the mandatory portion) and the pledge of each parish. Information concerning the amount of aid given to parishes shall be available from the Diocesan financial office.

## Canon XV. Of the Commission on Ministry.

Sec. 1. At each Annual Convention of the Diocese, subject to confirmation by the vote of the Convention, the Bishop shall nominate a Commission on Ministry to consist of not less than six nor more than twenty persons, one half of whom shall be of the lay order and one half of whom shall be of the clerical order, who shall hold office until their successors are nominated and confirmed.

Sec. 2. It shall be the duty of this Commission on Ministry to assist the Bishop in all matters pertaining to lay and ordained Ministry in accordance with the Constitution and Canons of the General Convention of this Church.

## Canon XVI. Of Elections.

Sec. 1. All elections required by the Constitution and Canons to be determined by ballot, except the election of a Bishop, Bishop Coadjutor, or Bishop Suffragan, shall be held according to the system of preferential voting known as the Single Transferable Vote. The regulations governing the use and counting of the ballots shall be those issued by the Diocese of Long Island, as revised in 1939, a copy of which has been deposited with the Secretary. Revisions of these regulations which do not affect the principles of the Single Transferable Vote, may be made by resolution of the Convention on the recommendation of the tellers, and filed with the Secretary.

Sec. 2. A concurrent quota of both clerical and lay votes shall be necessary for election, with a majority of both orders present and voting.

Sec. 3.

- (a) With the notice of the meeting of the Convention, the Secretary shall send to all clergy entitled to vote, to all shared community pastors in charge of parishes in union with the convention, to all Commissioned Evangelists of the Church Army entitled to be lay members of the Convention and to all delegates entitled to seats in the Convention a nomination blank, which shall contain the names of all offices to be filled at such Convention under the Canons of the Diocese, and under the Institutes of the Cathedral adopted pursuant to the provisions of these Canons, together with the names of the office holders whose terms of office expire.
- (b) Clergy, shared community pastors, Commissioned Evangelists of the Church Army, or Lay Delegates, or a duly certified alternate who has been designated to attend the Convention in place of any Lay Delegate, entitled to a seat in the forthcoming Convention, may file, prior to the assembling of the Convention, nominations for the offices to be filled at the Convention provided:
  - (i) Such nominations shall be made on the nomination blank furnished by the Secretary and shall be signed by a member of the clergy, a shared community pastor, a Commissioned Evangelist of the Church Army entitled to a seat in the Convention, or a Lay Delegate.
  - (ii) With such nominations shall be forwarded the written consent of the nominee to serve if elected, a biographical sketch of the nominee in not more than one hundred twenty words (to include residence, parish, Ecclesiastical status, profession or occupation, and a brief description of participation in relevant activities of the community, Diocese and national Church), and, if possible a photograph of the nominee.
  - (iii) Such nominations and accompanying data shall be filed with the Secretary at least four weeks before the opening of the Convention.

- (iv) Such nominations shall not be accepted unless the certificate of election of delegates to the Convention which includes the name or names of those making the nominations has been first filed with the Secretary and also complies with the Canons of the Diocese.
- (c) The Secretary of the Convention shall prepare and forward to all members of the clergy, shared community pastors, Commissioned Evangelists of the Church Army entitled to be members of Convention, and Lay Delegates, so that it shall be received at least four days before the opening of Convention, a brochure containing a statement of all offices to be filled at the Convention, and the names, biographical sketches and photographs of the persons nominated in accordance with this Canon for each office, arranged in alphabetical order.
- (d) All nominations made in accordance with this Canon shall be reported by the Secretary to the Convention on the first day according to the Rules of Order. The form of ballot shall include the names of the nominees for each office nominated in accordance with this canon and arranged by lot, together with the names of persons nominated from the floor of Convention, arranged thereafter in the order of such nomination.

Sec. 4. In all cases of failure or omission to elect officers by the Convention, the persons last elected shall continue in office until others be chosen.

Sec. 5. In case of vacancies in office, the filling of which is not otherwise provided for in the Canons, occurring during recess, it shall be competent for the Standing Committee, with the approval of the Bishop, to fill, ad interim, any position which the Convention, if in session, might fill.

## Canon XVII. Of Districts of the Diocese.

Sec. 1. The Diocese shall be divided into Districts, the number and boundaries of which may be changed from time to time by the Bishop, after consultation with the Districts involved, and with the advice and consent of the Diocesan Board. Consultation with the Districts shall be with the District Council, if there be one, and with the Dean.

Sec. 2. It shall be the responsibility of each District, in concert with the Diocesan Board, to undertake and coordinate regional ministries that fall predominantly within the District. The Dean shall report thereon as required by the Diocesan Board.

Sec. 3. Each District shall meet in Convocation at least once in each year, prior to Diocesan Convention. The members of each Convocation shall include the members of the clergy and shared community pastors resident in the District and such number of lay delegates

representing each parish within the District as the District shall determine. Such lay delegates shall be chosen in the manner determined by the governing body of the parish.

Sec. 4. The principal officer of each District shall be the Dean, who shall be appointed by the Bishop, from the members of the clergy of the District. The Dean shall take office immediately upon appointment, and shall serve at the pleasure of the Bishop. The Dean shall have such responsibilities as may be required by the Bishop, the Board, or the District Council, if there be one.

Sec. 5. There may be a District Council in each District comprised of the Dean, other officers determined by the District, and additional members, the number and method of election of whom shall be determined by the District, taking into consideration the various interests to be represented within the District.

Sec. 6. Each District, meeting in Convocation, may make by-laws, not inconsistent with the Canons, for the conduct of its own affairs and those of its District Council, if there be one.

## Canon XVIII. Of the Budget of the Diocese and the Diocesan Mission Apportionment.

Sec. 1. The Diocesan Board shall prepare an annual budget for consideration by the Diocese. Expenditures shall be divided into mandatory and non-mandatory categories.

- (a) Expenditures identified as mandatory shall include only those items of expenditures deemed appropriate:
  - (i) to the discharge of the Ecclesiastical functions of the Office of theiscopate in the Diocese; to the conduct of the Diocesan Convention and to the participation of the Diocese in the General Convention and in the Provincial Synod, and in the Lambeth Conference; and to the payment of financial support of the Episcopal Church. All such financial support provided by the Diocese to the Episcopal Church Shall be consistent with resolutions adopted by General Convention. For the period January 1, 2016 through December 31, 2018, consistent with the resolution adopted by General Convention, a flat rate shall apply as follows: 18% for calendar year 2016; 16.5% for 2017 and 15% for 2018.
- (b) Mandatory expenditures shall be identified by a separate tabulation, or equivalent means. The mandatory expenditures shall be met from endowment income restricted to these purposes and the mandatory portion of the Diocesan Mission Apportionment assessed upon each parish.
- (c) All other Diocesan expenditures shall be non-mandatory.

Sec. 2. The Diocesan Board, as a first step, shall prepare a draft unified budget. Such draft budget shall be presented to all Members of Convention by mail and or by electronic

communication; and as appropriate, by Regional meetings in the Diocese; to facilitate, review and respond.

Sec. 3. Thereafter the Diocesan Board shall prepare a proposed unified budget and shall submit such budget to the Diocesan Convention.

Sec. 4. The Diocesan Convention may make changes to the proposed budget by a two-thirds vote of its members present and voting. On approval by the Convention, the budget so approved shall become the budget for the Diocese for the ensuing calendar year, provided however, that the Diocesan Board shall have authority from time to time to make such adjustments thereto, as to items of either income or expenditures or both, as it deems necessary and appropriate to accommodate changes that occur after the approval by the Convention.

Sec. 5. After approval of the budget by Diocesan Convention, the Diocesan Board shall have authority and responsibility to determine, and thereafter to adjust, the Diocesan Mission Apportionment of each of the parishes of the Diocese to fund the budget and to designate the portion thereof that shall be mandatory. In making such apportionment the Board shall use a uniform percentage applied to the average of the income of each parish for the preceding three years, provided that in determining the non-mandatory portion of the apportionment the percentage may be set higher to compensate for predictable shortfalls based on historical giving patterns. Income shall be defined as all parish income, including but not limited to, income from pledges and plate collections, net receipts from special parish projects, and investment income, but excluding income or receipts designated for non-operating expenses or for purposes external to the parish, and shall not include proceeds from the sale of property, receipts from capital drives, loans, diocesan aid or shared clergy compensation received from another religious body, or gifts or bequests designated for capital improvements or as trust principal by the donor or by the vestry in the year of such receipt. The Board shall inform the parishes of the apportionments so made.

Sec 6. The Diocesan Board shall have authority and responsibility to make expenditures of Diocesan moneys in accordance with the budget as approved by the Diocesan Convention and subsequently adjusted by the Board.

Sec. 7. The Secretary of the Diocesan Convention shall prepare, before the opening of each Convention, a list of those parishes that are in arrears in the payment of the mandatory portion of the Diocesan Mission Apportionment with the amount of such arrears for the preceding calendar year and the same shall be placed in the hands of the Convention Committee on Credentials of Lay Delegates. Each such parish shall be excluded from representation in the Convention until such arrears have been paid in full or have been remitted by the Convention for satisfactory reasons. Application for remission of arrears shall be made no later than thirty days prior to the Convention to the Diocesan Board in the first instance, and the recommendations of the Board with respect thereto shall be reported to the Convention.

## Canon XIX. Of the Church Pension Fund.

Sec. 1. The Treasurer of the Diocese shall provide for the annual payment of the premiums assessed on salaries paid directly by the Diocese to the Bishops and other clergy employed by the Diocese.

Sec. 2.

- (a) The Secretary of the Convention, whenever required, shall furnish or cause to be furnished to the Church Pension Fund the canonical roll of the members of the clergy of this Diocese, and of the members of the clergy canonically belonging to other dioceses who may be licensed to officiate in this Diocese, with a statement of the stipends received by each from any parish or other Ecclesiastical organization in the Diocese.
- (b) The Secretary shall inform the Church Pension Fund or cause it to be informed of the members of the clergy and widows and minor orphans of members of the clergy canonically connected with this Diocese, who may be entitled to receive pensions from the Church Pension Fund.

Sec. 3. Every member of the clergy receiving a stipend or stipends and every parish or other Ecclesiastical organization in the Diocese paying a stipend or stipends, shall furnish a statement of such stipend or stipends to the Treasurer of the Diocese whenever the Treasurer of the Diocese shall, in writing, ask for such statement, and shall furnish to the Treasurer of the Diocese a statement of such stipend or stipends and the name and address of the treasurer and the name of the rector or minister-in-charge whenever there occurs any change in such stipend, treasurer, rector, or minister-in-charge.

Sec. 4. The Secretary of the Convention shall prepare, before the opening of the Annual Convention, a list of such parishes as are in arrears to the Church Pension Fund, with the amount of such arrears for the period prior to January first preceding, and the same shall be placed in the hands of the committee on Credentials of Lay Delegates. Each such parish shall be excluded from representation in the Convention until such arrears are paid in full.

## Canon XX. Of Diocesan Corporations.

Sec. 1. The Diocese of Central New York. The members of the Diocesan Board shall be the trustees of the corporation.

Sec. 2. The Foundation of the Diocese. The directors of the corporation shall be not less than seven nor more than twenty-five persons, as prescribed in the By-laws of the corporation, elected by the Convention annually on nomination of the Bishop (or Ecclesiastical Authority). The Bishop and the Bishop Coadjutor, if there be one, shall be ex-officio directors of the

corporation. Vacancies in the Board of Directors shall be filled for the unexpired term by a majority of the remaining directors.

Sec. 3. Unified Investment Fund. The members of the Diocesan Board shall be the directors of the corporation.

Sec. 4. Thornfield Foundation, Inc. The members of the Diocesan Board shall be the directors of the corporation.

Sec. 5. A person may serve as a trustee of one or more or all of the diocesan corporations at the same time.

## Canon XXI. Of the Calling of a Rector.

Sec. 1. Whenever a parish is without a rector it shall be the duty of the governing body to give immediate notice thereof to the Bishop. The procedures to be followed in calling a rector shall comply with the requirements contained in the Canons of the General Convention and otherwise shall conform to the process therefore prescribed from time to time by the Bishop. If a call shall be extended to a member of the clergy of this Church, there shall be included an agreement of the governing body to pay the premiums as assessed by the Church Pension Fund.

Sec. 2. Whenever a parish is without a rector, the Bishop shall appoint a member or members of the clergy of this Church to supply such parishes as have been reported to be without a rector at such time as may be deemed convenient and proper. Any parish thus supplied shall defray all the expenses incident to such occasional services.

## Canon XXII. Of Parish Registers, Parochial Reports and the Removal of Communicants from One Parish to Another.

Sec. 1. The Parish Register, in which the minister is required by the Canons of the General Convention to record all Baptisms, Confirmations, Marriages, Burials and the names of Communicants, shall be provided by the governing body at the expense of the parish and shall be in the custody of the Rector or priest-in-charge for the purpose of such record. Every Parish Register, when it has been filled, shall be carefully preserved by the governing body as a part of the records of the parish.

Sec. 2. The record in the Parish Register shall specify the names and dates of birth of children baptized, with the names of parents and sponsors; the names of adults baptized and their chosen witnesses; the names of persons confirmed or received; the names of parties married and of two or more witnesses of the marriage, and the place where the marriage was solemnized;

the names of persons buried; and also the date when each Rite was performed. The Parish Register shall also contain a list of the families and adult persons of the cure as far as practicable.

Sec. 3. The governing body of a parish shall be jointly responsible with the Rector or priest-in-charge for an accurate record of communicants and baptized persons resident in the parish and that the record be available at the annual election of the parish and be submitted to the Bishop at the time of the Bishop's Visitation, together with such changes as have occurred since the previous report.

Sec. 4. No name shall be removed from the lists of communicants in the parish except by: (1) death, (2) removal by issuance of a certificate of membership or letter of transfer, or (3) disciplinary action by competent Authority. There shall be indicated on the list of communicants those (a) whose domicile is unknown and (b) who live in the community but are inactive.

Sec. 5. In order that the annual report of the ministers of parishes in this Diocese may contain the information which is required by the Canons of the General Convention, such annual reports shall be made out in accordance with the form therefore authorized by the General Convention, which reports shall be forwarded to the Secretary of the Diocesan Convention on or before March first in each year.

Sec. 6. In every case where a parish is without a rector, the Register contemplated by this Canon shall be kept by the governing body thereof, or by some person appointed by the governing body whose duty it shall also be to prepare and forward to the Bishop the Annual Parochial Report.

Sec. 7. No rector or priest-in-charge of any parish in the Diocese shall receive as a regular communicant, or enter upon the list of communicants the name of any person who has been a communicant in any other parish without a certificate of membership or letter of transfer from the parish to which the communicant last belonged. Except, however, if it shall appear that a communicant not under censure of Ecclesiastical discipline has not received a certificate to the list of communicants in the new parish, and written notice of this action shall be sent to the former parish.

Sec. 8. Any communicant not under censure of Ecclesiastical discipline shall be entitled to such a certificate of membership or letter of transfer on application therefore to the rector or priest-in-charge of the parish to which the communicant belongs, and in case of a vacancy in the pastoral cure of a parish, and in case of any person under discipline, the application shall be referred to the Bishop of the Diocese, or, if the Episcopal office be vacant, to the President of the Standing Committee, and the answer and decision of the Bishop or of the President of the Standing Committee as above provided shall be final.

## Canon XXIII. Of Parishes and Diocesan Properties.

In conformity and consistent with the provisions of the Canons of the General Convention, it is hereby explicitly reaffirmed that all real and personal property held by or for the benefit of any mission, chapel, or congregation located in the Diocese of Central New York is held in trust for the Episcopal Church and The Diocese of Central New York. The existence of this trust, however, shall in no way limit the power and authority of the parish, chapel, or congregation, or the power and authority of the Trustees of the Diocese holding title thereto, otherwise existing over such property so long as the particular mission, chapel, or congregation remains a part of, and subject to, The Episcopal Church and the Diocese of Central New York and the Constitution and Canons of each of them.

## Canon XXIV. Of the Dissolution of the Pastoral Relation.

Sec. 1. Subject to the provisions of Section 2 of this Canon, a priest who after January 1, 1986 is canonically elected rector of a parish and the vestry that elects such priest may, with consent of the Ecclesiastical Authority of the Diocese, at the time of such election enter into a written agreement specifying the term for which the priest is to serve as rector of the parish. Not earlier than six months nor later than three months prior to the expiration of the term agreed on, the rector and the vestry may, with the consent of the Ecclesiastical Authority of the Diocese, by written instrument further extend the term for which the priest is to serve as rector. Subsequent extensions may similarly be made. The failure of either the priest or the vestry to agree to any such extension at least three months prior to the expiration of the term previously agreed on or extended shall constitute a failure to agree on any further extension.

Sec. 2. Notwithstanding the provisions of Section 1 of this Canon, the provisions of the Canons of the General Convention concerning dissolution of the pastoral relation (as amended from time to time) shall apply in this diocese in the event no agreement is made pursuant to Section 1 of this Canon and as well during the term of any agreement so made or extended, but the relevant provisions of the Canons of General Convention shall not apply to preclude dissolution of the pastoral relation at the end of the term so agreed on or extended.

## Canon XXV. Of the Fiscal Year and Reports to the Convention.

Sec. 1. The fiscal year of the Diocese shall begin on the first day of January in each year, and the Treasurer of the Diocese and all trustees having in charge any funds belonging to the Diocese shall make their reports annually to the Secretary of Convention at least four months before the meeting of the Convention in each year.

Sec. 2. All special committees appointed by one Convention to report to the next Convention shall send their report, certificate of membership or letter of transfer within six months after request therefore, the name of such person shall be added to the list of communicants in the new parish, and written notice of this action shall be sent to the former parish.

Sec. 3. Any communicant not under censure of Ecclesiastical discipline shall be entitled to such a certificate of membership or letter of transfer on application therefore to the rector or priest-in-charge of the parish to which the communicant belongs, and in case of a vacancy in the pastoral cure of a parish, and in case of any person under discipline, the application shall be referred to the Bishop of the Diocese, or, if the Episcopal office be vacant, to the President of the Standing Committee, and the answer and decision of the Bishop or of the President of the Standing Committee as above provided shall be final.

## Canon XXVI. Of Episcopal Offerings.

At the Episcopal Visitations, each parish shall take an offering, which shall be given to and used at the discretion of the Bishop.

## Canon XXVII. Of Ecclesiastical Discipline of Members of the Clergy not being Bishops.

Sec. 1. All matters with respect to Ecclesiastical Discipline of members of the clergy not being Bishops in the Diocese of Central New York shall be governed by the relevant provisions of Title IV of the Canons of the General Convention, as amended from time to time, which provisions are hereby incorporated by reference.

Sec. 2.

- (a) There shall be a Disciplinary Board, elected by the Diocesan Convention, consisting of nine (9) members; five (5) of whom shall be clergy, retired or active, canonically and geographically resident in the Diocese, and four (4) of whom shall be Adult Communicants in Good Standing and geographically resident and domiciled in the Diocese. The members of the Board shall be elected for three (3) year terms, arranged in three (3) classes, and serve no more than two (2) consecutive, three (3) year terms. The term shall begin at the close of Convention. No member shall be eligible for reelection for one (1) year after two (2) consecutive terms.
- (b) The Ecclesiastical Court shall continue to function as provided in the current Diocesan Canon XXVII, Sec. 2 until the new Title IV takes effect July 1, 2011. The Disciplinary Board will commence on July 1, 2011 and the current Ecclesiastical Court will cease to exist, except to conclude any matters pending before it. The Disciplinary Board that will serve beginning on July 1, 2011 until Convention in November, 2011 will be appointed by the Bishop Diocesan in consultation with the Standing Committee and announced at Convention 2011. At the November

2011 Diocesan Convention all persons to serve on the Disciplinary Board will be elected by Convention in staggered terms and arranged in three classes, the terms of the first of which will expire in 2012, that of the second expiring in 2013 and that of the third expiring in 2014.

- (c) Vacancies on the Disciplinary Board shall be filled as follows: Upon the determination that a vacancy exists, the President of the Board shall notify the Bishop Diocesan of the vacancy and request appointment of a replacement member of the same order as the member to be replaced. The Bishop Diocesan, with the advice and consent of the Standing Committee, shall appoint a replacement Board member who meets the same eligibility requirements as apply to elected Board members. This person will serve until the next Diocesan Convention at which time the position will be filled by the election of Convention for the balance of the term of the replaced Board member. A Board member may be removed from office by the Bishop Diocesan, with the advice and consent of the Standing Committee, whenever in the judgment of the Bishop Diocesan the best interests of the Diocese would be served thereby.
- (d) Within sixty (60) days following the annual Convention, the Disciplinary Board shall convene to elect a President from among its members to serve for the following calendar year, Provided that in the case of the initial appointment of members, the members shall meet and select a President prior to July 1, 2011 to serve until Diocesan Convention 2011. Education and training in the requirements of Title IV shall be conducted within the same period under the Direction of the Bishop Diocesan.
- (e) The Panels of the Disciplinary Board are comprised as follows: the Reference Panel is made up of the President of the Disciplinary Board, the Bishop Diocesan and the Intake Officer; the Conference Panel and the Hearing Panel shall be chosen by the President of the Disciplinary Board from among its members. Persons who are members of the Disciplinary Board may serve on either Panel, but no one person can serve on both the Conference Panel and the Hearing Panel for a single matter.
- (f) In any proceedings under Title IV, if there is any member of a Conference Panel or Hearing Panel that becomes aware of a personal conflict of interest or bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent, Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subjects of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that matter.

Sec. 3.

- (a) The Intake Officer is the initial Diocesan contact person regarding the reporting of Offenses involving possible ecclesiastical discipline. This person is empowered to conduct a preliminary investigation and is required to submit a

written intake-report, copied to the Reference Panel and the Church Attorney, advising one of the following courses of action:

- (1) If the information from the Complainant is not true, or, if the information is true but would not constitute an Offense, as determined by the Intake Officer, the Intake Officer shall report in writing to the Reference Panel and the Church Attorney an intention to dismiss. Under these circumstances the Intake Officer may retain copies of documents for consideration if additional information surfaces regarding the involved cleric. In case of the Complainant's appeal of this decision, it is the responsibility of the Intake Officer to assist the Complainant in preparation of the appeal, which will be forwarded to the President of the Disciplinary Board, who will affirm or overrule the dismissal.
  - (2) If the information from the Complainant is true, and would be an Offense, the Intake Officer will promptly refer the complaint in a written report to the Reference Panel for Referral.
- (b) There shall be two Intake Officers, of different genders, in the Diocese, one of which to be a member of the clergy and the other of the lay order. The responsibilities and authority of the Intake Officer are limited to this Diocese. Neither the Bishop Diocesan nor the Church Attorney, nor any member of their respective staffs, shall serve as Intake Officer.
- (c) The Intake Officer, upon invitation, may appear before any of the Boards or Panels described in these canons, but, with the exception of the Reference Panel, may not serve on any other of these said Boards or Panels in any formal elected or appointed position.
- (d) So as to conform to the July, 2011 implementation date mandated by General Convention, the following two-stage method of appointment shall be employed:
- (1) The Intake Officers shall be appointed by the Bishop Diocesan, in consultation with the Standing Committee, to a term of office which expires at the convening of the 2011 Diocesan Convention, unless an investigation is ongoing, in which case the term of the investigating Intake Officer expires with the completion of that Officer's completion of duties concerning that investigation.
  - (2) At the 2011 Diocesan Convention, the Bishop Diocesan, in consultation with the Standing Committee, will appoint the Intake Officers, whose term of office shall be three (3) years, renewable for one succeeding three-year term.

Sec. 4. The Bishop Diocesan, in consultation with the Standing Committee, shall appoint, on an annual basis, an attorney or attorneys to serve as Church Attorney (s). The person (s) so selected must be a duly licensed attorney in the State of New York. No person serving as Chancellor, Vice Chancellor or member of the Standing Committee, or any attorney affiliated in the practice of law with said persons, shall be eligible to serve as Church Attorney. Payment to the Church Attorney shall be pursuant to a written Retainer Agreement with the Diocese. In the

course of his or her duties the Church Attorney may also consult with the President of the Disciplinary Board. A Church Attorney may be removed from office by the Bishop for cause, after the Church Attorney has had an opportunity to be heard by the Standing Committee. A vacancy in the office of Church Attorney shall be filled by the Bishop in consultation with the Standing Committee.

Sec. 5. The Bishop Diocesan shall make Advisors available to the Respondent and to the Complainant at the times prescribed in and subject to the restrictions provided in Title IV.19.10. Advisor shall mean a person designated to support, assist, consult with and advise a Complainant or Respondent in any matter of discipline under this Title and the rights, responsibilities, consequences and alternatives pertaining thereto. Complainants and Respondents shall be advised that Advisors are not intended to act as lawyers for them and should not be so considered by them. Respondents and Complainants are free to reject an Advisor who has been offered by the Bishop Diocesan and to select another of their own choosing.

Sec. 6. The Disciplinary Board shall appoint a Board Clerk to assist the Board with records management and administrative support, who may be a member of the Board.

Sec. 7.

- (a) The necessary costs, expenses and fees of the Disciplinary Board, Intake Officer, Investigator, Church Attorney, Board Clerk, Conference Panel, Hearing Panel, and Advisors made available by the Bishop Diocesan, and person designated by the Bishop Diocesan to be responsible for implementation of a pastoral response pursuant to Title IV.8 shall be the obligation of the Diocese.
- (b) In the event of a final Order dismissing the complaint, or by provisions of an Accord approved by the Bishop Diocesan, the reasonable defense fees and costs incurred by the Respondent may be paid or reimbursed by the Diocese, subject to such budgetary constraints as may be established by the Diocesan Board.

Sec. 8. Any meeting required under these disciplinary canons, other than a hearing at which evidence may be taken or examined, may be conducted in person or through telephonic or other electronic communications equipment by means of which all persons participating in the meeting can communicate with each other at the same time.

Sec. 9. The Disciplinary Board may in its discretion seek legal counsel as it deems appropriate or necessary, or request counsel for the parties before it to brief legal issues on which it may seek advice. Fees incurred by the Board in this connection are the obligation of the Diocese.

# Section VIII: Supplement

## Rules of Order

*For conducting the business of the Convention of the Diocese.*

### First Day

- I. On the first day the order of business shall be:
  - A. After opening prayers, the Presiding Officer having taken the chair, the Presiding Officer shall be informed of the presence or non-presence of a quorum, the knowledge of which shall be obtained from the registration of the clergy and lay delegates immediately before the opening of Convention, which registration shall be the responsibility of the Secretary or Assistant Secretary of the prior Convention, or if there be neither, the Chancellor or Vice Chancellor of the Diocese.
  - B. If a quorum be found in attendance, via, at least twenty clerical members entitled to vote in the Convention, and delegations from at least twenty parishes, the Presiding Officer shall declare the Convention duly organized for business.
  - C. The Secretary shall be elected, who may nominate one or more Assistant Secretaries to be approved by the Convention.
  - D. The Diocesan Board shall report its recommendations on requests to remit arrearages to the mandatory portion of Diocesan Mission Apportionment, and action thereon shall be in order.
  - E. The Committee on Credentials of Lay Delegates shall make its report, which shall include the number of parishes entitled to representation in the Convention, including the number of parishes which have been late in filing their Annual Parochial Report for the prior year but which have accompanied their late Reports with letters of explanation, thereby admitting them to representation. The Report shall also include the names of parishes which have failed to file a Parochial Report or to accompany a late Report with a letter of explanation. If unusual circumstances for such failure are explained, action shall be in order by a majority vote of the members of Convention present and voting to admit any of such parishes to Convention.
  - F. The Presiding Officer shall report the announcement of the schedule and agenda of the Convention as contemplated by General Rule A.
  - G. The Diocesan Unified Budget recommended by the Diocesan Board shall be presented by the Treasurer or by a member of the Board, with any comments deemed appropriate.
  - H. The Bishop shall deliver an Annual Report, unless another time for its delivery has been determined by the Bishop.

- I. The Bishop Coadjutor, if there be one, and the Bishop Suffragan, if there be one, shall deliver their addresses unless the Bishop has designated another time for their delivery.
- J. Resolutions shall be presented and referred to appropriate committees, or placed on the Convention Agenda without debate, but any resolution by unanimous consent may be acted on at this time.
- K. The Presiding Officer, or the person designated by the Presiding Officer, shall announce the procedures for nominations and elections (see Canon XVI).
- L. The Secretary shall report all nominations made pursuant to Canon XVI for offices to be filled by election of the Convention.
- M. Additional nominations may be made from the floor of Convention.
- N. The Presiding Officer shall appoint tellers.
- O. The Presiding Officer shall make a last call for resolutions.
- P. The polls shall be opened and voting proceed.

## Second Day

- II. On the second day the order of business shall be:
  - A. The Committee on Memorials of Deceased Clergy shall make its report.
  - B. The memorial list of members of the Diocese shall be read.
  - C. An abstract of the proceedings of the Standing Committee of the Diocese shall be submitted.
  - D. Reports, including a statement of unfinished business and any special communication to the Convention, shall be made by the Secretary.
  - E. The Treasurer of the Diocese shall report.
  - F. Action shall be taken on the proposed Diocesan budget.
  - G. Committees of Convention shall make reports, which may be by title and action shall be taken there on, as appropriate.
  - H. Diocesan units and groups shall make reports and presentations, and action thereon taken as appropriate.
  - I. The Resolutions Committee shall make its report and action shall be taken thereon.
  - J. The Elections Committee shall make its report.
  - K. Unfinished business shall be considered.
  - L. Members of the Diocesan Board and of other Diocesan bodies shall be elected.
  - M. Appointments shall be made to standing committees of the Convention.
  - N. Announcements.
  - O. Adjournment.

## Subsequent Days

- III. On any subsequent day the order of business shall be the disposal of the unfinished business of the Convention in the order above prescribed for the Second Day; the

business, if any, however, which was under consideration at the time of adjournment of the Convention shall be disposed of first.

## General Rules

IV. The following general rules shall apply to the Convention:

- A. The schedule and agenda of the Convention shall be determined by the Presiding Officer and to the extent practicable shall be announced prior to the opening of the Convention. The Convention shall have the right, however, by a vote of two-thirds of the members of the Convention present and voting to modify or change such schedule or agenda or both, or to adopt a schedule or agenda or both.
- B. The procedures for nominations and elections to be made by the Convention shall be as follows:
  - 1. Each person in the clerical and in the lay order whose name appears in the brochure forwarded to the members of the Convention by the Secretary in conformity with the provisions of Canon XVI, Section 3, Paragraph (c) shall be deemed thereby to have been duly nominated for the office so indicated, and no member of the Convention shall be recognized to speak from the floor in his or her behalf.
  - 2. Additional nominations may be made from the floor, in which event not more than one member of Convention shall be recognized to speak for not more than one minute on behalf of each additional nominee, and the content of such nominating speech shall be limited as provided in Canon XVI, Section 3, Paragraph (b), Subparagraph (ii).
  - 3. The Presiding Officer shall appoint tellers, one for each order for each ballot box, together with a chair of tellers, who shall tally the votes of the Convention and report the results thereof.
- C. Resolutions may be offered to the Convention only by members of the Convention or by its committees. Resolutions of members of the Convention shall be presented no later than the end of the first session of the first day of Convention, unless later presentation is authorized by a vote of two-thirds of the members of the Convention present and voting. All resolutions shall be referred to the Resolutions Committee for review and report, except that resolutions presented by a committee of Convention need not be so referred. When a special committee has been assigned responsibility for a particular subject at Convention, all resolutions relating to that subject shall, on recommendation of the Resolutions Committee Chair, be referred to such special committee for its review and report. Each resolution presented by a committee of Convention, or being reported by a special committee thereof, shall first be submitted to the Resolutions Committee Chair for review and comment as to form and procedural aspects.

- D. Every member of the Convention present who is entitled to vote when a question is stated by the Presiding Officer shall vote thereon unless excused by the Convention.
- E. No motion shall be put or debated until it is seconded, and when seconded it shall be stated by the Presiding Officer before the debate; and every motion shall be reduced to writing when required by the Presiding Officer or requested by any member of the Convention.
- F. If the question in debate contains several distinct propositions, at the request of any member of the Convention the question shall be divided.
- G. When a question is under debate, no motion shall be received, except to vote immediately, to lay it on the table, to postpone it indefinitely, to postpone it to a certain time, to commit it, to amend it, and motions for any of these purposes shall have precedence in the order here set forth. A motion to adjourn shall always be in order when no member of the Convention is speaking, and shall be decided without debate, and if it be defeated shall not be renewed until some other business has intervened.
- H. A motion to lay on the table shall be decided without debate; but any matter thus laid on the table may be called up again during the same Convention on the motion of any member of the Convention who voted in the affirmative.
- I. On the question being put by the Presiding Officer it shall be determined in the manner prescribed by the Presiding Officer; but at the request of any member of the Convention a count of the votes shall be taken, and tellers for that purpose shall be appointed by the Presiding Officer, or at the request of any ten members of the Convention prior to a decision by count, the ayes and nays shall be taken by calling the names of the clerical members and of the lay delegates of the parishes represented, and the votes shall be entered on the minutes.
- J. At the request of any ten members of the Convention the ayes and nays shall be taken by orders and when so taken they shall be entered on the minutes, and the concurrence of a majority in each order of those present and voting shall be required for adoption.
- K. No member of the Convention or person entitled to the privilege of the floor shall speak more than twice for more than five minutes on each occasion on the same question without leave of the Convention, except that this Rule shall not limit the presentation of reports on behalf of committees or Diocesan units.
- L. A question that has been decided shall not be reconsidered during the same Convention without the consent of two-thirds of the members of the Convention present and voting, nor without the motion for that purpose being made by a member of the Convention who voted in the majority on the prior decision; nor shall any question be reconsidered more than once.
- M. All reports of committees shall be in writing and shall, on reading or presentation, become the property of the Convention without any motion for acceptance, and any report recommending action by the Convention shall be accompanied by a proposed resolution.

- N. At each Diocesan Convention the privilege of the floor shall be extended to the Sisters of St. Margaret, to members of the clergy licensed to officiate in the Diocese and to all official youth representatives and members of WINGS for Youth or other similar organization designated by the Bishop. Official youth representatives shall be invited to sit with their parish delegates.
- O. All special committees shall be appointed by the Bishop unless otherwise directed by the Convention in which case they shall be designated by majority vote of the members of the Convention present and voting.
- P. Smoking shall not be permitted in the room or other facility in which the Convention is held.

## Extracts from the Laws of New York State

Note: Only selected statutory provisions are reprinted in this Supplement. In some instances only the relevant portions of sections are included. For the complete texts it is suggested that reference be made in the statutes themselves.

### The Religious Corporations Law

#### **Article 2. General Provisions**

- Section 5. General powers and duties of trustees of religious corporations
  - 5a. Investment of funds
  - 12. Sale, mortgage and lease of real property of religious corporations

#### **Article 3. Protestant Episcopal Parishes or Churches**

- Section 40. Meeting of incorporation
  - 41. Certificate of incorporation
  - 42. Corporate trustees, vestry; powers and duties thereof
  - 43. Annual elections and special meetings of incorporated Protestant Episcopal parishes
  - 44. Changing the number of vestrymen of Protestant Episcopal churches hereafter Incorporated
  - 45. Changing date of annual election, number and terms of office of church-wardens in Protestant Episcopal churches heretofore incorporated
  - 46. Changing the qualifications of voters and the qualifications of wardens and vestrymen
  - 48. Legacies
  - 49. Eligibility of certain minors as lay delegates and to vote and hold office

#### **5. General powers and duties of trustees of religious corporations**

The trustees of every religious corporation shall have the custody and control of all the temporalities and property, real and personal, belonging to the corporation and of the revenues there from, and shall administer the same in accordance with the discipline, rules and usages of the corporation and of the ecclesiastical governing body, if any to which the corporation is subject, and with the provisions of law relating thereto, for the support and maintenance of the corporation, or providing the members of the corporation at a meeting thereof shall so authorize, of some religious, charitable benevolent or educational object conducted by said corporation or in connection with it, or with the denomination, if any which it is connected and they shall not use such property or revenues for any other purpose or divert the same from such uses. They may transfer all or any part of the real or personal estate of such corporation to such bank or trust company organized or existing under the laws of the state of New York, or to a national banking association whose principle office is located in the state of New York as may

be designated by them or to a holding company, organized under the laws of the state of New York, of the same religious denomination, such property to be held in trust or in safekeeping or custody, to collect the income thereof and pay over the same to the trustees of such religious corporation at such times and in such manner as shall be agreed upon, and they may also, in their discretion, delegate and grant to the trustee or custodian designated by them all or any portion of the powers, responsibilities and discretionary authority possessed by them with respect to the retention and the investment and reinvestment of such property or any part thereof, and may from time to time modify such powers delegated by them or designate successor or different trustees or custodians within the limits and subjects to the regulations and restrictions contained in this section.

By-laws may be adopted or amended, by a two-thirds vote of the qualified voters present and voting at the meeting for incorporation or at any subsequent meeting, after written notice, embodying such by-laws or amendment, has been openly given at a previous meeting, and also in the notices of the meeting at which such proposed by-laws or amendment is to be acted upon. By-laws thus adopted or amended shall control the action of the trustees. But this section does not give to the trustees of an incorporated church, any control over the calling, settlement, dismissal or removal of its minister, or the fixing of his salary; or any power to fix or change the times, nature or order of the public or social worship of such church.

#### **5-a. Investment of funds**

Subject to the discipline, rules and usages of the corporation and of the ecclesiastical governing body, if any, to which the corporation is subject and subject to the limitations and conditions contained in any gift, devise or bequest,...the trustees of every religious corporation, created by or under a general or special law, may invest the funds of such corporation in such securities, investments or other property, real or personal, located within or without the state of New York, as to them shall seem advisable without being restricted to those classes of securities which are lawful for the investment of trust funds under the laws of this state...

#### **12. Sale, mortgage and lease of real property of religious corporations**

1. A religious corporation shall not sell, mortgage or lease for a term exceeding five years any of its real property without applying for and obtaining leave of the court therefore pursuant to section five hundred eleven of the not-for-profit corporation law as that section is modified by paragraph (d-1) of subsection one of section two-b of this chapter, except that a religious corporation may execute a purchase money mortgage or a purchase money security agreement creating a security interest in personal property purchased by it without obtaining leave of the court therefore.
2. The trustees of an incorporated Protestant Episcopal church shall not vote upon any resolution or proposition for the sale, mortgage or lease of its real property, unless the rector of such church, if it then has a rector, shall be present, and shall not make application to the court for leave to sell or mortgage any of its real

property without the consent of the bishop and standing committee of the diocese to which such church belongs, or execute and deliver a lease of any of its real property for a term exceeding five years without similar consent of the bishop and standing committee of the diocese to which such church belongs; but in case the see be vacant, or the bishop be absent or unable to act, the consent of the standing committee with their certificate of vacancy of the see or of the absence of disability of the bishop shall suffice....

#### **40. Meeting for incorporation**

Notice of a meeting for the purpose of incorporating an unincorporated Protestant Episcopal parish or congregation, and of electing the first churchwardens and vestrymen thereof, shall specify the object, time and place of such meeting, and shall be made public for at least two weeks prior to such meeting, either by open reading of such notice in time of divine service, at the usual place of worship of such parish or congregation, or by posting the same conspicuously on the outer door of such place of worship. Only persons of full age who have been regular attendants at the worship of such parish or congregation and contributors to the support thereof for one year next prior to such meeting, or since the establishment of such parish or congregation, shall be qualified to vote at such meeting. The presence of at least six persons qualified to vote thereat shall be necessary to constitute a quorum of such meeting. The action of the meeting upon any matter of question shall be decided by a majority of the qualified voters voting thereon, a quorum being present. The officiating minister, or if there be none, or he shall be necessarily absent, any other person qualified to vote at the meeting, who is called to the chair, shall preside thereat. Such presiding officer shall receive the votes, be the judge of the qualifications of voters and declare the result of the votes cast at such meeting. The polls of the meeting shall remain open for one hour or longer, in the discretion of the presiding officer, or if required by a vote of the majority of the voters present. The meeting shall decide whether such unincorporated parish or congregation shall become incorporated. If such decision be in favor of incorporation, such meeting shall decide upon the name of the proposed corporation; what day, either a Sunday or secular day, shall be the date of the regular annual election; whether the vestrymen thereof shall be three, six, nine, twelve, fifteen, eighteen, twenty-one or twenty-four; and shall elect by ballot from the persons qualified to be voters thereat, who have been baptized, one-third of the number of vestrymen so decided upon to hold office until the first annual election to be held thereafter, one-third of such number, to hold office until one year after such annual election, and one-third of such number, to hold office until two years after such annual election; and shall elect from such qualified voters who are communicants in the Protestant Episcopal church, two persons to be churchwardens thereof, one to hold office until such annual election, and one to hold office until one year after such annual election.

#### **41. Certificate of incorporation**

If such meeting shall decide in favor of incorporation and comply with the next preceding section, the presiding officer of such meeting and at least two other persons present and voting thereat, shall execute and acknowledge a certificate of incorporation setting forth:

1. The fact of the calling and holding of such meeting;
2. The name of the corporation as decided upon thereat;
3. The county and the town, city or village, in which its principal place of worship is, or is intended to be located;
4. The day, either on Sunday or a secular day, upon which the annual election shall be held;
5. The number of vestrymen decided upon at such meeting;
6. The names of vestrymen elected at such meeting and the term of office of each;
7. The names of the churchwardens elected at such meeting and the term of office of each.

Such certificate, when accompanied by a certificate of the bishop of the diocese within which the principal place of worship of the proposed corporation is, or is intended to be located, to the effect that he consents to the incorporation of such church, shall be filed in the office of the clerk of the county specified in the certificate of incorporation; but in case the see be vacant, or the bishop be absent or unable to act, the consent of the standing committee, with their certificate of the vacancy of the see or the absence or disability of the bishop, shall suffice.

On filing such certificate in the office of the clerk of the county so specified therein the church wardens and vestrymen so elected and their successors in office, together with the rector, when there is one, shall form a vestry and shall be the trustees of such church or congregation; and they and their successors shall thereupon, by virtue of this chapter, be a body corporate by the name or title expressed in such certificate, and shall have power, from time to time to adopt by-laws for its government. Such corporation shall be an incorporated church, and may be termed also an incorporated parish.

#### **42. Corporate trustees, vestry; powers and duties thereof**

No meeting of the vestry or trustees of any incorporated Protestant Episcopal parish or church shall be held unless either all the members thereof are present, or three days' notice thereof shall be given to each member thereof, by the rector in writing either personally or by mail, or if there be no rector or he be incapable of acting, by one of the churchwardens; except that twenty-four hours; notice of the first meeting of the vestry or trustees after an annual election shall be sufficient, provided such meeting be held within three days after the election. In the event of the rector of a parish or church refusing or neglecting to call a meeting of the vestry or trustees of any incorporated Protestant Episcopal church, on the written request of two-thirds of all the wardens and vestrymen of the parish, the clerk of the vestry shall call a meeting of the same by giving at least fifteen days' written notice to be served on each member of the vestry personally; if personal service cannot be had, then upon such member by mailing the notice to his last

known place of residence. To constitute a quorum of the vestry or board of trustees, there must be present either:

1. The rector and at least a majority of the whole number of wardens and vestrymen, or
2. One churchwarden and one more than a majority of the vestrymen or both churchwardens and a majority of the vestrymen, or
3. If the rector be absent from the diocese and shall have been so absent for over four calendar months, or if the meeting be called by the rector and he be absent there from or be incapable of acting, one churchwarden and a majority of the vestrymen, or both church wardens and one less than a majority of the vestrymen. But if there be a rector of the parish, no measure shall be taken, in his absence, in any case, for effecting the sale or disposition of the real property of the corporation, nor for the sale or disposition of the capital or principal of the personal property of the corporation, nor shall any act be done which shall impair the rights of such rector. The presiding officer of the vestry or trustees shall be the rector, or if there be none, or he be absent, the churchwarden who shall be called to the chair by a majority of the votes, if both the churchwardens be present; or the churchwarden present, if but one be present. At each meeting of the vestry or trustees each member thereof shall be entitled to one vote. The vestry shall have power to fill a vacancy occurring in the office of a churchwarden or vestryman by death, resignation or otherwise than by expiration of term, until the next annual election, at which, if such vacancy would continue thereafter, it shall be filled for the remainder of the unexpired term. If vacancies exist in the offices of churchwardens or vestrymen in such number that a quorum of the vestry or board of trustees is not in office at any time, the rector shall forthwith call a special election for the filling of such vacancies. If there be no rector, the churchwarden longest in office shall call such special election. Notice of such special election shall be read by the rector, or if there be none, or he be absent, by the officiating minister or by one of the churchwardens, on the Sunday next preceding such election, in the time of divine service. If for any reason the usual place of worship of the parish be not open for divine service on such Sunday such notice shall be posted conspicuously on the outer door of the place of worship for one week next preceding the election. Such notice shall conform to that required for an annual election. The provisions of section forty-three of this chapter relating to annual elections shall apply to such special election, except as inconsistent herewith. Such vacancies shall be filled at such election for the remainder of the unexpired terms. The vestry may, subject to the canons of the Protestant Episcopal Church in the United States, and of the diocese in which the parish or church is situated, by a majority vote, elect a rector to fill the vacancy occurring in the rector ship of the parish, and may fix the salary or compensation of the rector.

#### **42-a. Additional powers of the corporate trustees and vestry**

Notwithstanding and in addition to the provisions of section five of this chapter, and subject always to the trust in which all real and personal property is held for the Protestant Episcopal Church and the Diocese thereof in which the parish, mission or congregation is located, the vestry or trustees of any incorporated Protestant Episcopal parish or church, the trustees of every incorporated governing body of the Protestant Episcopal Church and each diocese are authorized to administer the temporalities and property, real and personal, belonging to the corporation, for the support and maintenance of the corporation and, provided it is in accordance with the discipline, rules and usages of the Protestant Episcopal Church and with the provisions relating thereto, for the support and maintenance of other religious, charitable, benevolent or educational objects whether or not conducted by the corporation or in connection with it or with the Protestant Episcopal Church. (Added L. 1991)

#### **43. Annual election and special meetings of incorporated Protestant Episcopal parishes**

1. The annual election of a Protestant Episcopal parish, hereafter incorporated, shall be held on the day either a Sunday or secular day, designated in its certificate of incorporation.
2. The annual election of an incorporated Protestant Episcopal parish or church heretofore incorporated shall be held on the day fixed for such annual election, by or in pursuance of law, or if no such date be so fixed, then on such day, either a Sunday or a secular day, as may be determined by vote of the vestry.
3. Special meetings of any Protestant Episcopal parish or church heretofore or hereafter incorporated may be held on any Sunday or secular day fixed by the vestry.
4. Notice of such annual election or special meeting shall be read by the rector of the parish, or if there be none, or he be absent, by the officiating minister or by a church warden thereof, on each of the two Sundays next preceding such election or special meeting, in the time of divine service, or if, for any reason, the usual place of worship of the parish be not open for divine service, the notice shall be posted conspicuously on the outer door of the place of worship for two weeks next preceding the election or special meeting. Such notice shall specify the place, day and hour of holding the election or special meeting. The notice of the annual election shall also specify the number and terms of office of each church warden and the vestrymen whose terms of office shall then expire, or whose office shall then be vacant for any cause, and the office for which each such officer is to be then elected. The notice of a special meeting shall specify the matter or question to be brought before such meeting and no matter or question not specified in such notice shall be acted on at such meeting.
5. The presiding officer of such annual or special meeting shall be the rector of the parish, if there be one, or if there be none, or he be absent, one of the church wardens elected for the purpose by a majority of the duly qualified voters present, or if no church warden be present, a vestryman elected in like manner. Such presiding officer shall be the judge of the qualifications of the voters; shall receive the votes cast; and shall declare the result of the votes cast. The presiding

officer of such annual or special meeting shall enter the proceedings of the meeting in the book of the minutes of the vestry, sign his name thereto, and offer the same to as many qualified voters present as he shall think fit, to be also signed by them.

6. Persons of full age belonging to the parish, who have been baptized and are regular attendants at its worship and contributors to its support for at least twelve months prior to such election or special meeting or since the establishment of such parish, shall be qualified voters at any such election or special meeting. Whenever so permitted by the canons of the diocese, persons of less than full age, but of the age of eighteen years or more, and having like qualifications except as to age, may vote at the annual elections and special meetings of any parish of such diocese, whenever such parish shall so determine in the manner provided in said section forty-six.
7. The action of an annual or special meeting upon any matter or question shall be decided by a majority of the qualified voters voting thereon. The polls of an election shall continue open for one hour and longer in the discretion of the presiding officer, or if required by a vote of a majority of the qualified voters present and voting. The church wardens and vestrymen shall be elected by ballot from persons qualified to vote at such election, and no person shall be eligible for election as church warden, unless that person be also a confirmed communicant in the Protestant Episcopal Church, or be eligible for election as vestryman, unless that person shall have been baptized. Whenever so permitted by the canons of the diocese persons of less than full age but of the age of eighteen years or more and having like qualifications except as to age, shall be eligible for election as church warden or vestryman in any parish, whenever such parish shall so determine in the manner provided.
8. At each annual election of an incorporated Protestant Episcopal parish hereafter incorporated, one church warden shall be elected to hold office for two years; and one-third of the total number of vestrymen of the parish shall be elected to hold office for three years.
9. At each annual election of an incorporated Protestant Episcopal parish or church heretofore incorporated, two church wardens and the total number of its vestrymen shall be elected to hold office for one year thereafter, unless the term of office of but one church warden or of but one-third of its vestrymen shall then expire, in which case one church warden shall be elected to hold office for two years, and one-third of the total number of its vestrymen shall be elected to hold office for three years.
10. Each church warden and vestryman shall hold office after expiration of his term until his successor shall be chosen.

#### **44. Changing the number of vestrymen of Protestant Episcopal parishes hereafter incorporated**

If the vestry of a Protestant Episcopal parish, hereafter incorporated, shall, by resolution, recommend that the number of vestrymen of such parish be changed to either three, six, nine, twelve, fifteen, eighteen, twenty-one or twenty-four vestrymen, notice of such recommendation shall be included in the notice of the next annual election of such parish, or in the notice of a special meeting to be held not less than six months before the time fixed for holding the next annual election thereafter, and be submitted to such annual or special meeting. If such recommendation be ratified by such meeting, the presiding officer thereof, and at least two qualified voters present thereat, shall execute and acknowledge a certificate setting forth such resolution of the vestry, the fact that notice thereof had been given with the notice of such annual election, or with the notice of such special meeting as the case may be; that the meeting had ratified the same; and the number of vestrymen so decided on. Such certificate shall be filed in the office of the clerk of the county in which the original certificate of incorporation is filed and recorded, and such change in the number of vestrymen shall take effect at the time of the next annual election thereafter. If the number of vestrymen be thereby increased, then, in addition to the number of vestrymen to be elected at such annual election, one-third of such increased number of vestrymen shall be elected to hold office for one year thereafter, one-third of such increased number shall be elected to hold office for two years thereafter, and one-third of such increased number shall be elected to hold office for three years thereafter. If the number of vestrymen by such change be reduced, such reduction shall not affect the term of office of any vestryman duly elected, and at such next annual election and at each annual election thereafter, one-third of such reduced number of vestrymen shall be elected to hold office for three years.

**45. Changing date of annual election, number and terms of office of vestrymen and terms of office of churchwardens in Protestant Episcopal churches heretofore incorporated.**

If the vestry of a Protestant Episcopal parish, heretofore incorporated, shall by resolution, recommend that the date of the annual election be changed to another day, either a Sunday or a secular day, or that the number of vestrymen be changed to three, six, nine, twelve, fifteen, eighteen, twenty-one or twenty-four, and that the terms of office of the churchwardens be changed so that one warden shall be elected annually, notice of such recommendation shall be included in the notice of the next annual election of such parish, or in the notice of a special meeting to be held not less than six months before the time fixed for holding the next annual election thereafter, and be submitted to such annual or special meeting. If such recommendation be ratified by such meeting, the presiding officer thereof and at least two qualified voters present thereat, shall execute and acknowledge a certificate setting forth such resolution of the vestry; the fact that notice thereof had been given with the notice of the annual election, or with the notice of the special meeting, as the case may be; that such meeting had ratified the same; the date determined upon for the annual election of the parish; the number of vestrymen so decided on; and the fact that the meeting determined to thereafter elect churchwardens, so that the term of one warden shall expire annually. Such certificate shall be filed in the office of the clerk of the county in which the original certificate of incorporation is filed and recorded. If the meeting determine to change the date of the annual election, the next annual election shall be held on the day determined on at such meeting, and the terms of the vestrymen and

churchwardens which, pursuant to law, would expire at the next annual election shall expire and their successors shall be elected on such day. If the meeting determine to change the number of vestrymen and manner of electing wardens and vestrymen, there shall be elected at the first annual election thereafter, one-third of the number of vestrymen so determined on, to hold office for three years; one-third thereof to hold office for two years; and one-third thereof to hold office for one year; and one churchwarden to hold office for one year, and one to hold for two years; and thereafter at the annual election there shall be elected one-third of the number of vestrymen determined on at such meeting and one churchwarden. Any Protestant Episcopal parish, heretofore incorporated, which has changed the number of its vestrymen and the manner of electing wardens and vestrymen pursuant to the provisions of this section, may make further changes in the number of its vestrymen in the manner provided in section forty-four of this chapter.

#### **46. Changing the qualifications of voters and the qualifications of wardens and vestrymen**

Changing the qualifications of voters and the qualifications of wardens and vestrymen. If the vestry of a Protestant Episcopal parish heretofore incorporated shall by resolution recommend that the qualifications of voters and the qualifications of wardens and vestrymen be changed to conform in both cases to the requirements of section forty-three of this chapter, notice of such recommendation shall be included in the notice of the next annual election of such parish, and be submitted to the meeting. If such recommendation be ratified by such meeting the presiding officer thereof and at least two qualified voters present thereat shall execute and acknowledge a certificate setting forth such resolution of the vestry, the fact that notice thereof had been given with the notice of such annual election, and that the meeting had ratified the same. Such certificate shall be filed in the office of the clerk of the county in which the original certificate of incorporation is filed and recorded.

#### **48. Legacies**

Any device or bequest of real or personal property to an unincorporated parish, mission, congregation, chapel or religious society under the jurisdiction of or in communion with the Protestant Episcopal Church, for the purposes of such gift, may be taken, held and administered for the benefit of such devisee or legatee by the diocesan corporation of the diocese in which such devisee or legatee is situate, and such diocesan corporation shall have the power, subject to the provisions of article five of the not-for-profit corporation law and of section twelve of this chapter, to lease, improve, mortgage, sell, convey and transfer any property so held.

#### **49. Eligibility of certain minors as lay delegates and to vote and hold office**

Whenever the constitution or canons of a diocese of the Protestant Episcopal church in the state of New York so permit, persons of less than full age but of the age of eighteen years or more shall be eligible to serve as lay delegates to and to vote at any convention of the diocese, when

duly chosen by the parish or mission and shall also be eligible for election to or appointment to any lay office of the diocese.

[Effective September 1, 1972], certain provision of the Not-For-Profit-Corporations Law are made applicable to religious corporations. For applicability see Not-For-Profit-Corporations Law 103 and Religious Corporations Law 2-b.]

## Domestic Relations Law

### By Whom a Marriage Must Be Solemnized

#### **11. By whom a marriage must be solemnized**

No marriage shall be valid unless solemnized by either:

1. A clergyman or minister of any religion,

*Note: A clergyman or minister of any religion having authority of his denomination, order, church or synagogue may solemnize marriages in this state whether or not ordained, a resident of this state or occupying a pulpit, and there is not statutory provision relative to the age at which one may solemnize a marriage.*

1969, Op. Atty. Gen. (Inf.) Nov. 18

### Marriage Licenses

#### **13. Marriage licenses**

It shall be necessary for all persons intended to be married in New York State to obtain a marriage license from a town or city clerk in New York State and to deliver said license, within sixty days, to the clergyman or magistrate who is to officiate before the marriage ceremony may be performed...

#### **14. Town and city clerks to issue marriage licenses; from...**

There shall be endorsed upon the license or annexed thereto at the end thereof, subscribed by the clerk, an abstract of the facts concerning the parties disclosed in their affidavits or verified statements at the time of the application for the license made in conformity to the provisions of section fifteen of this chapter.

There shall also be stated upon the license the exact period during which the marriage may be solemnized. The license issued, including the abstract of facts, and the certificate duly signed by the person who shall have solemnized the marriage therein authorized, shall be returned by him...to the office of the town or city clerk who issued the license within five days succeeding

the date of the solemnizing of the marriage therein authorized and any person or persons who shall willfully neglect to make such return within the time above required shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of not less than twenty-five dollars or more than fifty dollars for each and every offense.

## Marriage of Minors

### **15. Duty of town and city clerks...**

2. If it appears from the affidavits and statements so taken, that the persons for whose marriage the license in question is demanded are legally competent to marry, the said clerk shall issue such license except in the following cases. If it shall appear upon an application that the applicant is under eighteen years of age, before the town or city clerk shall issue a license, he shall require documentary proof of age...If it shall appear upon an application of the applicants as provided in this section or upon any information required by the clerk that either party is at least sixteen years of age but under eighteen years of age, then the town or city clerk before he shall issue a license shall require the written consent to the marriage from both parents of the minor or minors or such as shall then be living, or if the parents of both are dead, then the written consent of the guardian or guardians of such minor or minors....
3. If it shall appear upon an application for a marriage license that either party is under the age of sixteen years, the town or city clerk shall require, in addition to the consents provided for in this section, the written approval and consent of a justice of the supreme court or of a judge of the family court, having jurisdiction over the town or city in which the application is made, to be attached to or endorsed upon the application, before the license is issued....

### **15-a. Marriages of minors under sixteen years of age**

Any marriage in which either party is under the age of sixteen years is hereby prohibited....

## Penalty and Protection for Clergyman

### **17. Clergyman or officer violating article; penalty**

If any clergyman or other person authorized by the laws of this state to perform marriage ceremonies shall solemnize or presume to solemnize any marriage between any parties without a license being presented to him or them as herein provided or with knowledge that either party is legally incompetent to contract matrimony as is provided for in this article he shall be guilty of a misdemeanor and on conviction thereof shall be punished by a fine not less than fifty dollars nor more than five hundred dollars or by imprisonment for a term not exceeding one year.

## 18. Clergyman or officer, when protected

Any such clergyman or officer as aforesaid to whom any such license duly issued may come and not having personal knowledge of the incompetency of either party therein named to contract matrimony, may lawfully solemnize matrimony between them.

*Note: A clergyman performing a marriage ceremony is not required to investigate the qualifications of the parties further than to ascertain that the proper license has been issued to them which by this section fully protects him provided he does not have personal knowledge of the incompetency of either party.*

Kellogg v. Kellogg, 122 Misc. 734.

## Time Limits Within Which Marriages May Be Solemnized

## 12. Marriage-How solemnized

No particular form or ceremony is required when a marriage is solemnized as herein provided by a clergyman or magistrate, but the parties must solemnly declare in the presence of a clergyman or magistrate and the attending witness or witnesses that they take each other as husband and wife. In every case, at least one witness besides the clergyman or magistrate must be present at the ceremony....

*Note: An attempt by a clergyman or magistrate to perform a marriage ceremony by radio without being actually present with the parties would be in derogation of this section.*

1922, Op. Atty. Gen. 202

*No authority exists in this State for a so-called marriage by proxy.*

1940, Op. Atty. Gen. 137

## Of Business Methods in Church Affairs

### Section A. Constitution and Canons for the Government of the Protestant Episcopal Church in the USA: Title I, Canon 7: — Of Business Methods in Church Affairs

#### CANON 7: Of Business Methods in Church Affairs

Section 1. In every Province, Diocese, Parish, Mission and Institution connected with this Church, the following standard business methods shall be observed:

- (a) All accounts of Provinces shall be audited annually by an independent certified public accountant, or independent licensed accountant or such audit committee as shall be authorized by the Provincial Council. The Audit Report shall be filed with the Provincial Council not later than September 1 of each year, covering the preceding calendar year.
- (b) Funds held in trust, endowment and other permanent funds, and securities represented by physical evidence of ownership or indebtedness, shall be deposited with a National or State Bank, or a Diocesan Corporation, or with some other agency approved in writing by the Finance Committee or the Department of Finance of the Diocese, under a deed of trust, agency or other depository agreement providing for at least two signatures on any order of withdrawal of such funds or securities. But this paragraph shall not apply to funds and securities refused by the depositories named as being too small for acceptance. Such small funds and securities shall be under the care of the persons or corporations properly responsible for them. This paragraph shall not be deemed to prohibit investments in securities issued in book entry form or other manner that dispenses with the delivery of a certificate evidencing the ownership of the securities or the indebtedness of the issuer.
- (c) Records shall be made and kept of all trust and permanent funds showing at least the following:
  - (1) Source and date.
  - (2) Terms governing the use of principal and income.
  - (3) To whom and how often reports of condition are to be made.
  - (4) How the funds are invested.
- (d) Treasurers and custodians, other than banking institutions, shall be adequately bonded; except treasurers of funds that do not exceed five hundred dollars at any one time during the fiscal year.
- (e) Books of account shall be so kept as to provide the basis for satisfactory accounting.
- (f) All accounts of the Diocese shall be audited annually by an independent Certified Public Accountant. All accounts of Parishes, Missions or other institutions shall be audited annually by an independent Certified Public Accountant, or independent Licensed Public Accountant or such audit committee as shall be authorized by the Finance Committee, Department of Finance, or other appropriate diocesan authority.

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- (g) All reports of such audits, including any memorandum issued by the auditors or audit committee regarding internal controls or other accounting matters, together with a summary of action taken or proposed to be taken to correct deficiencies or implement recommendations contained in any such memorandum, shall be filed with the Bishop or Ecclesiastical Authority not later than 30 days following the date of such report, and in no event, not later than September 1 of each year, covering the financial reports of the previous calendar year.
- (h) All buildings and their contents shall be kept adequately insured.
- (i) The Finance Committee or Department of Finance of the Diocese may require copies of any or all accounts described in this Section to be filed with it and shall report annually to the Convention of the Diocese upon its administration of this Canon.
- (j) The fiscal year shall begin January 1.

Section 2. The several Dioceses shall give effect to the foregoing standard business methods by the enactment of Canons appropriate thereto, which Canons shall invariably provide for a Finance Committee, a Department of Finance of the Diocese, or other appropriate diocesan body with such authority.

Section 3. No Vestry, Trustee, or other Body, authorized by Civil or Canon law to hold, manage, or administer real property for any Parish, Mission, Congregation, or Institution, shall encumber or alienate the same or any part thereof without the written consent of the Bishop and Standing Committee of the Diocese of which the Parish, Mission, Congregation, or Institution is a part, except under such regulations as may be prescribed by Canon of the Diocese.

Section 4. All real and personal property held by or for the benefit of any Parish, Mission or Congregation is held in trust for this Church and the Diocese thereof in which such Parish, Mission or Congregation is located. The existence of this trust, however, shall in no way limit the power and authority of the Parish, Mission or Congregation otherwise existing over such property so long as the particular Parish, Mission or Congregation remains a part of, and subject to, this Church and its Constitution and Canons.

Section 5. The several Dioceses may, at their election, further confirm the trust declared under the foregoing Section 4 by appropriate action, but no such action shall be necessary for the existence and validity of the trust.