



Learning Communities Initiative

CONGREGATIONAL COACH JOB DESCRIPTION

Overview

A congregational coach helps Learning Communities Initiative participants take the steps outlined by the process. The coach does not have to have any prior expertise in the content that the participants are learning. The coach's role is to be an encourager and accountability partner who helps the participants continue to move forward throughout the process.

Responsibilities

- Meet monthly (in-person or online) with the Guiding Team(s) of the congregation(s) you are coaching.
- Check in via email or phone every other week to mark Guiding Teams' progress.
- Attend three one-day training events related to the process.
- Participate in monthly coaching training calls provided by the Diocese and consultants.

Time Commitment

- Receive coaching training online from consultants (1 hour per month).
- Meet monthly with Guiding Teams they are coaching (1 hour per month per congregation).
- Attend Saturday trainings scheduled for February 24th, June 2nd, and September 29th.

Skills & Experience Suggested

- Listen first, give advice second. Help participants find their own solutions rather than provide solutions for them.
- Hold participants accountable to take the steps they have agreed to take.
- Encourage participants that they can do what they are trying to do, and the only real failure is a lack of effort.
- Have experience in leadership within a congregation.
- Have enough margin in their life to engage in this work.
- Coach can be a clergyperson or layperson.
- Basic working knowledge of the Diocese organizationally is preferred but not required.