

**PARISH APPLICATION FOR
CONSENT TO SELL CHURCH OWNED REAL PROPERTY**

To the Standing Committee of the Diocese of Central New York:

Pursuant to the provisions of Canon II.6.3 of the 2006 Canons of the General Convention and Section 12 of the Religious Corporations Law of the State of New York, the undersigned, a religious corporation, hereby applies for consent to sell certain of its real estate, and in support of this application certifies as follows:

NOTE: It is acceptable to answer the following questions on a separate piece of paper which is then stapled to this application.

1. **Description of Real Estate:** See Exhibit "A" attached hereto.

2. **Address of Property:**

_____, _____, New York _____

3. **Description of Building and Improvements, if any:**

4. **Restrictions, Conditions, Trusts, Etc. (exact language should be quoted):**

5. **Market Value and Basis Therefore:**

A full appraisal conducted by a NYS Licensed Real Estate Appraiser must be submitted with this application.

Pursuant to a Purchase and Sale Agreement dated _____ between the Seller and Purchasers which Agreement was entered into "at arms length" and serves to establish the present market value of the subject property. As well, the present market value is established on the Market Value Statement given by _____ of _____ attached hereto as Exhibit "B".

6. **Terms of Sale:**

(a) **Sale Price:** \$_____.00

(b) **Manner of Payment:** Purchaser will pay a \$_____ downpayment upon signing of Contract to Purchase and \$_____.00 at closing.

(c) **Identity of Purchaser:**

(d) **Attach Sales Contract to this Application.**

7. **Reason for Proposed Sale:**

8. **Plan or Program for Use of Net Proceeds of Sale:**

9. **If appropriate, please provide evidence of current:** 1) Diocesan Assessment payments, 2) Clergy Pension payments, 3) Current Audit. If evidence of the above is not included with Application, please explain:

10. **Resolution:**

A copy of the Vestry Resolution authorizing the undersigned to make this Application is attached hereto as Exhibit "C".

Dated: _____, 20____, _____
Parish name and city

By: _____,
Clerk of the Vestry

I do hereby certify that the Resolution attached hereto is a true and complete copy of a Resolution duly adopted by the vote of two-thirds or more of all of the members of the Vestry of the above parish at a meeting duly called and held on the _____ day of _____, 20____ in which *all/or* _____ members of the Vestry were present and that the vote was *all/or* _____ in favor, and *none/or* _____ opposed.

Dated: _____, 20____, _____
Clerk of the Vestry

EXHIBIT "A"

ALL THAT CERTAIN TRACT OR PARCEL OF LAND, situate in the Town of _____,
County of _____ and State of New York, being part of Lot No. _____, bounded and described as follows: